



# Country Solution Italy

IFSCLOUD26R1

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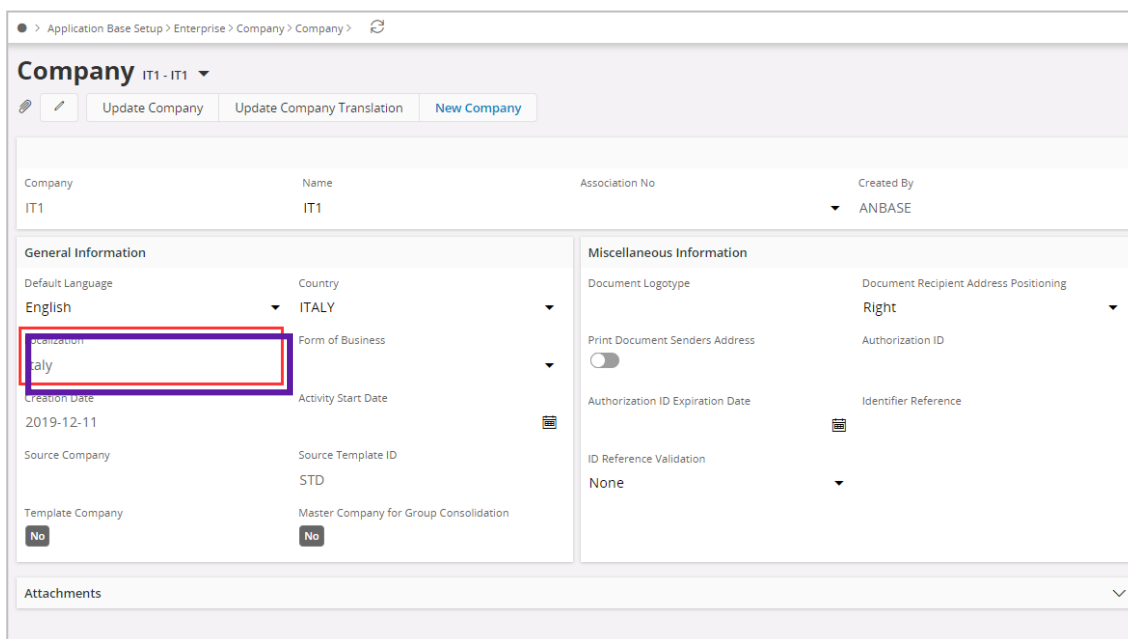
# 1 Company Set-up

## 1.1 Overview

In order to utilize the Italian functionality, the company must be set up as using the Italian localization. This is defined on the **Company** page.

## 1.2 Define localization

- Open the **Company** page.
- Search for the company.
- Select “Italy” in the drop-down list in the **Localization** field and **Save**. Note that this cannot be changed once transactions are created for the company.



The screenshot shows the 'Company' configuration page in IFS. The breadcrumb trail is 'Application Base Setup > Enterprise > Company > Company'. The page title is 'Company IT1 - IT1'. There are three buttons: 'Update Company', 'Update Company Translation', and 'New Company'. Below the buttons is a table with columns: Company (IT1), Name (IT1), Association No, and Created By (ANBASE). The main content is divided into two sections: 'General Information' and 'Miscellaneous Information'. In the 'General Information' section, the 'Localization' field is highlighted with a red and blue border and contains the value 'Italy'. Other fields include 'Default Language' (English), 'Country' (ITALY), 'Form of Business', 'Creation Date' (2019-12-11), 'Source Company', 'Source Template ID' (STD), 'Template Company' (No), and 'Master Company for Group Consolidation' (No). The 'Miscellaneous Information' section includes 'Document Logotype', 'Document Recipient Address Positioning' (Right), 'Print Document Senders Address' (toggle), 'Authorization ID', 'Authorization ID Expiration Date', 'Identifier Reference', and 'ID Reference Validation' (None). At the bottom, there is an 'Attachments' section with a dropdown arrow.

### 1.3 Select Localization functionality

Specify which functionality to use.

- Open the **Localization Control Center** tab in the **Company** page
- All functionality available for ITALY is presented in the list. Enable/Disable the functionality based on the requirements of the company by enabling/disabling the toggle. Note that some functionality is mandatory and cannot be disabled.

Application Base Setup > Enterprise > Company > Company > Localization Control Center

#### Localization Control Center

DJ-ITALY - DJ-Italy - Italy 2 of 21

Company: DJ-ITALY | Name: DJ-Italy | Association No: DJ-IT@GET.CMB.GrHo | Created By: DEENLK

Functionality	Description	Mandatory	Enabled
<input type="checkbox"/> Alternative Delivery Note Number in Chron	Delays the creation of alternative delivery note number to the po	Yes	Yes
<input type="checkbox"/> Delivery Note Print-out Mandatory to Creat	Restricts the creation of customer order / collective invoice witho	Yes	Yes
<input type="checkbox"/> Discounted Price Rounded	Enables the rounding of the sales price after applying the discour	No	No
<input type="checkbox"/> Goods/Services Statistical Codes Definition	Enables the identification/classification of goods and services for	Yes	Yes
<input type="checkbox"/> Additional Information in Italy Intrastat	Enables the use of additional information in the Intrastat report, .	Yes	Yes
<input type="checkbox"/> Italian Payment Formats	Enables two Italian payment formats RIBA and BONIFICO FOREIG	Yes	Yes
<input type="checkbox"/> Italian Tax Reports	Enables Italian Tax Reports (for Purchase, Sales and Consignment)	Yes	Yes

## 2 Discounted Price Rounded (moved to generic functionality)

The functionality Discounted Price Rounding is removed as a country specific functionality. This is now available as a **generic functionality** through the system toggle “**Use Discounted Price Rounding**” in Company Settings. Information and more details can be found in the supply chain News presentation for the IFS Cloud 25R2.

## 3 Goods/Services Statistical Codes Definition per Company

### 3.1 Overview Legal Requirement


In Italy sales of services must also be included in the Intrastat reporting. For that, the Service Statistic Number (CPA, Classification of products by activity) is used instead of Customs Statistic Number, which is used for goods.

### 3.2 Prerequisites


The company must be set-up to use Italian localization, see the [Company Set up](#) chapter, and the “Goods/Services Statistical Codes Definition per Company” localization functionality must be enabled.

### 3.3 Define Service Statistic Number for sales

Service Statistic Numbers for Sales of Services are defined in the **Goods/Services Statistical Codes** page.

● > Application Base Setup > General Data > Goods/Services Statistical Codes  Company AVERY DENNISON ITALY

### Goods/Services Statistical Codes

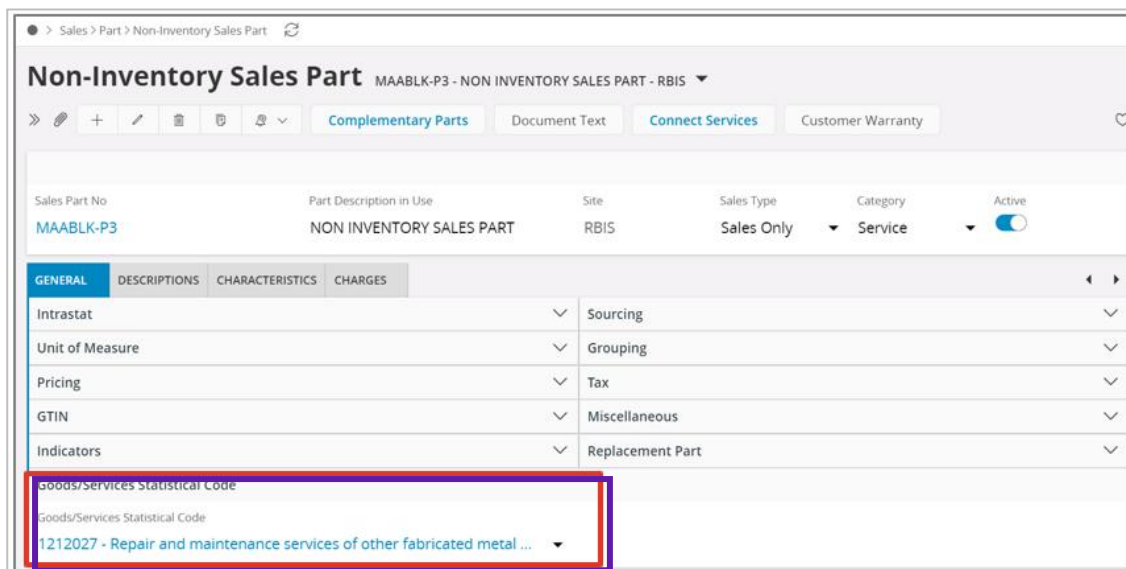
☰ ☑ + ✎ Translation 

<input checked="" type="checkbox"/>	Goods/Services Statistical Code	Description	Validity
<input type="checkbox"/>	032019	CPA for Services	Active
<input type="checkbox"/>	1212072	Installation services of industrial machinery and equipment	Active
<input type="checkbox"/>	1212027	Repair and maintenance services of other fabricated metal products	Active
<input type="checkbox"/>	1212735	Retail trade services of coffee, tea, cocoa and spices	Active
<input type="checkbox"/>	1212844	Road transport services of freight by refrigerator vehicles	Active

### 3.4 Connect Service Statistics Number

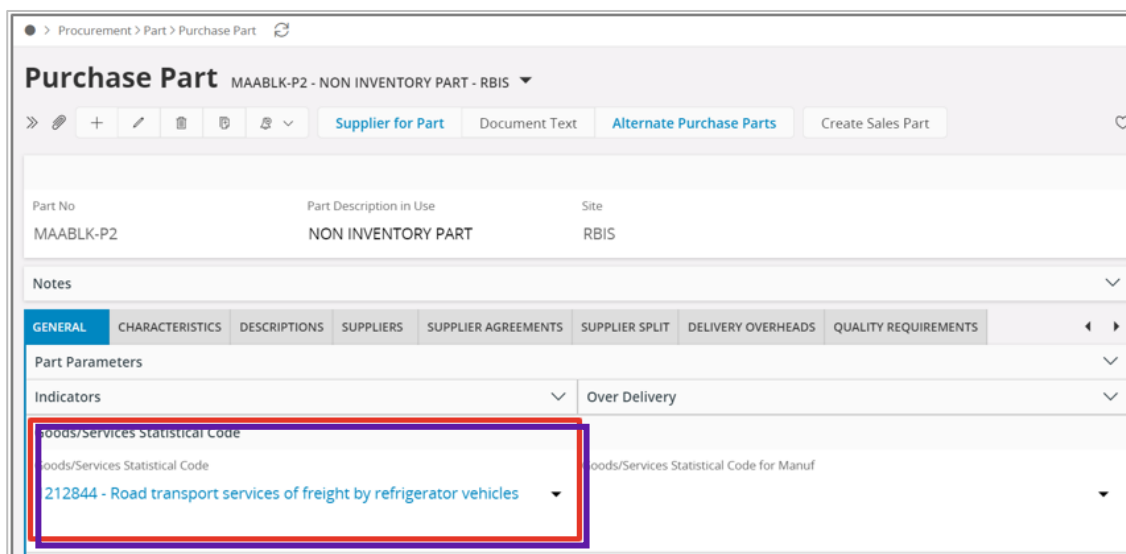
Defined service statistics numbers should be connected to Non-inventory sales parts and Purchase parts. New **Goods/Services Statistical Code** field is added to the *Non-Inventory Sales Part/General* tab.

This field is enabled only when the **Category** is set to “Service” in the non-inventory sales part.



The screenshot shows the configuration page for a 'Non-Inventory Sales Part' (MAABLK-P3). The 'Category' is set to 'Service'. The 'Goods/Services Statistical Code' field is highlighted with a red box and contains the value '212027 - Repair and maintenance services of other fabricated metal ...'.

New **Goods/Services Statistical Code** field is added to the *Purchase Part/General* tab.



The screenshot shows the configuration page for a 'Purchase Part' (MAABLK-P2). The 'Goods/Services Statistical Code' field is highlighted with a red box and contains the value '212844 - Road transport services of freight by refrigerator vehicles'.

This field is enabled only for non-inventory purchase parts. i.e. when the **Inventory Part** option is disabled.

### 3.5 Connect Service Statistic Number for Repair at Supplier in company

In Italy, service of repair should be included in the Intrastat reporting. To facilitate this, **Service Statistical Code for Repair at Supplier** field is added to the *Company/Supply Chain Information/Warehouse Management* tab.

Application Base Setup > Enterprise > Company > Company > Supply Chain Information

### Supply Chain Information

MAABLK-COM-01 - AVERY DENNISON ITALY 1 of 1

Company	Name	Association No	Created By
MAABLK-COM-01	AVERY DENNISON ITALY		MAALK

GENERAL | **WAREHOUSE MANAGEMENT** | PROCUREMENT | SALES | RENTAL

Enable IPR on All Sites | Disable IPR on All Sites

General

Inventory Part Lifecycle Parameters

Financial Control Parameters

Units of Measure

Part Ownership Transfer Reason

Italy Intrastat

Next Intrastat File Number	Service Statistical Code for Repair at Supplier
12	1212072 - Installation servic...

### 3.6 Connect Service Statistic Number for manufacturing in purchase part

**Goods/Services Statistical Code for Manuf** field is added to the *Purchase Part/General* tab. If the value is not defined in the purchase part, service statistic code for manufacturing connected to company will be used when collecting Intrastat for external services.

Procurement > Part > Purchase Part

### Purchase Part

MAABLK-P9 - REPAIR PART AT SUPPLIER SERVICE 3 - RBIS

Supplier for Part | Document Text | Alternate Purchase Parts | Create Sales Part

Part No	Part Description in Use	Site
MAABLK-P9	REPAIR PART AT SUPPLIER SERVIC...	RBIS

Notes

GENERAL | CHARACTERISTICS | DESCRIPTIONS | SUPPLIERS | SUPPLIER AGREEMENTS | SUPPLIER SPLIT | DELIVERY OVERHEADS | QUALITY REQUIREMENTS

Part Parameters

Indicators | Over Delivery

Goods/Services Statistical Code

Goods/Services Statistical Code	Goods/Services Statistical Code for Manuf
032019 - CPA for Services	1212072 - Installation services of industrial machinery and equipm...

### 3.7 Delimitations

No known.

## 4 Delivery Note Print-out Mandatory to Create Customer Order Invoice

### 4.1 Overview Legal Requirement

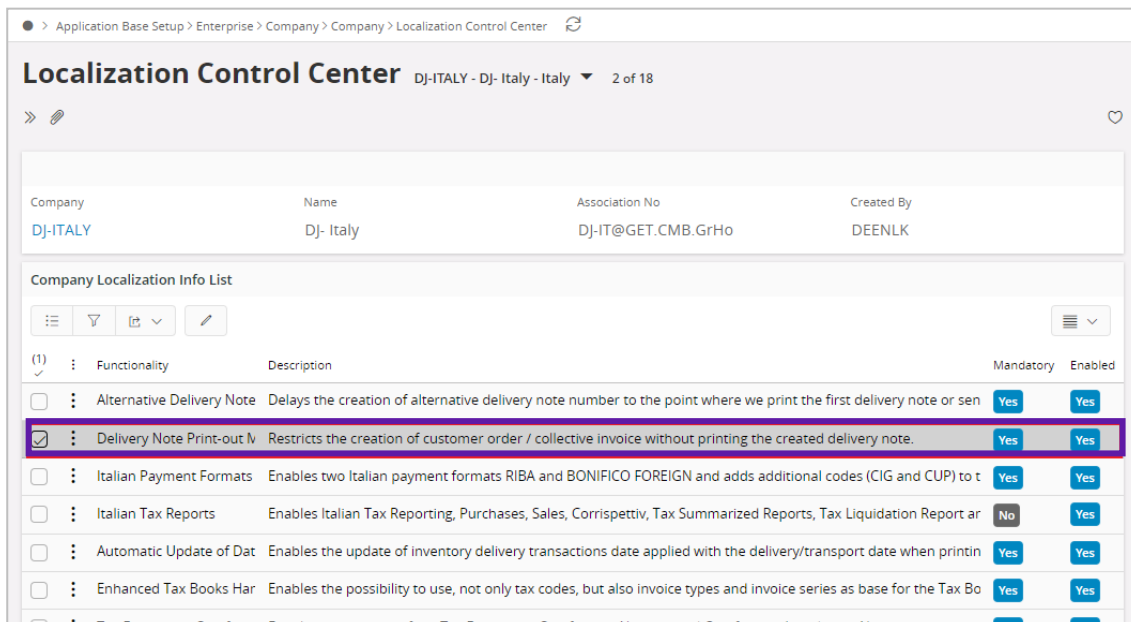
In Italy, the business practice is to print a delivery note, if created. The invoice will have the delivery note numbers as reference and the delivery note numbers should match with the invoice. Any order that contains a delivery note that is not yet printed, shall not be invoiced. This is not a legal requirement.

### 4.2 Process Overview



### 4.3 Prerequisites

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter, and the “Delivery Note print-out Mandatory to Create Customer Invoice” localization functionality must be enabled.



Company	Name	Association No	Created By
DJ-ITALY	DJ- Italy	DJ-IT@GET.CMB.GrHo	DEENLK

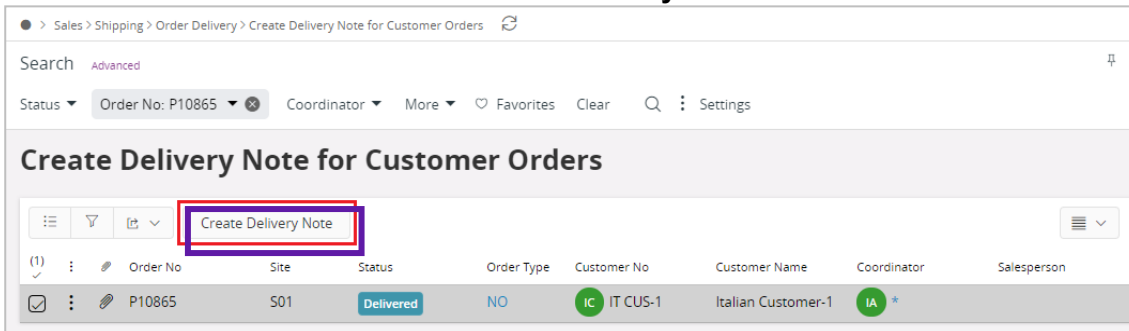
  

Functionality	Description	Mandatory	Enabled
<input type="checkbox"/>	Alternative Delivery Note Delays the creation of alternative delivery note number to the point where we print the first delivery note or send it to the printer.	Yes	Yes
<input checked="" type="checkbox"/>	Delivery Note Print-out Mandatory Restricts the creation of customer order / collective invoice without printing the created delivery note.	Yes	Yes
<input type="checkbox"/>	Italian Payment Formats Enables two Italian payment formats RIBA and BONIFICO FOREIGN and adds additional codes (CIG and CUP) to the invoice.	Yes	Yes
<input type="checkbox"/>	Italian Tax Reports Enables Italian Tax Reporting, Purchases, Sales, Corrispettivi, Tax Summarized Reports, Tax Liquidation Report and Tax Exemption Certificates.	No	Yes
<input type="checkbox"/>	Automatic Update of Date Enables the update of inventory delivery transactions date applied with the delivery/transport date when printing.	Yes	Yes
<input type="checkbox"/>	Enhanced Tax Books Handling Enables the possibility to use, not only tax codes, but also invoice types and invoice series as base for the Tax Book.	Yes	Yes
<input type="checkbox"/>	Tax Exemption Certification Enables the printing of the Tax Exemption Certification Number and Certification Jurisdiction Note on customer invoices.	Yes	Yes

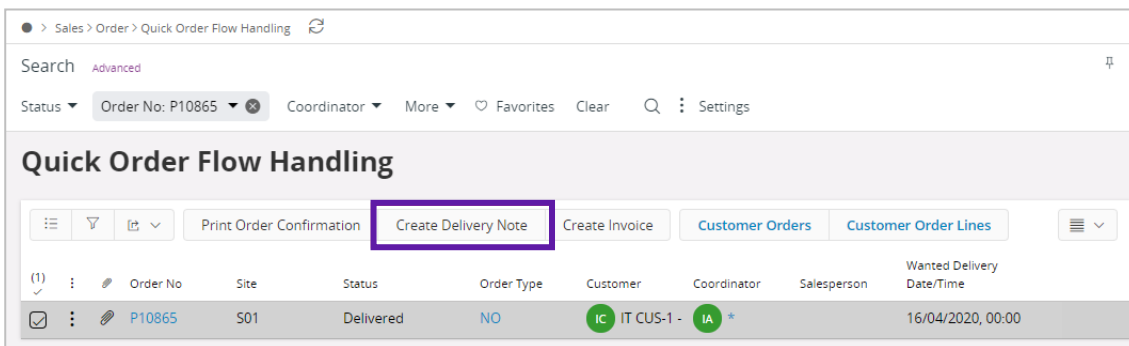
### 4.4 Processing customer order deliveries

Use standard functionality to create a delivery note(s) for the customer order. Following options are available:

In **Create Delivery Note for Customer Orders** page search for the relevant customer order, select it and click on the command button **Create Delivery Note**.



Alternatively, the same can be done via the **Quick Order Flow Handling** page by querying for the relevant customer order, selecting it and clicking on the **Create Delivery Note** command button.



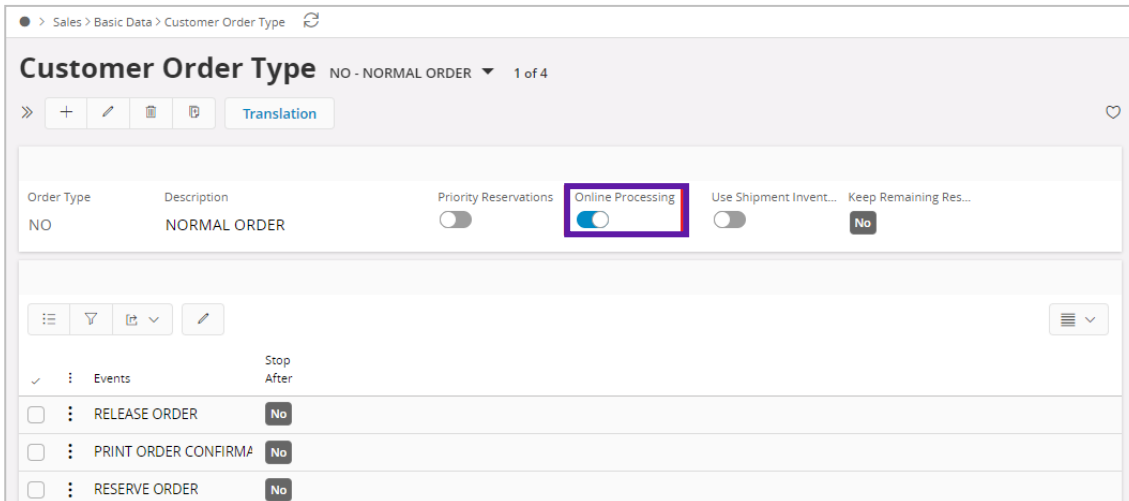
**NOTE:** Make sure the delivery note is **ONLY** created and not printed. This can be setup via **Customer Order Type** page by specifying a stop point after **Create Delivery Note** event.

## 4.5 Create Invoice

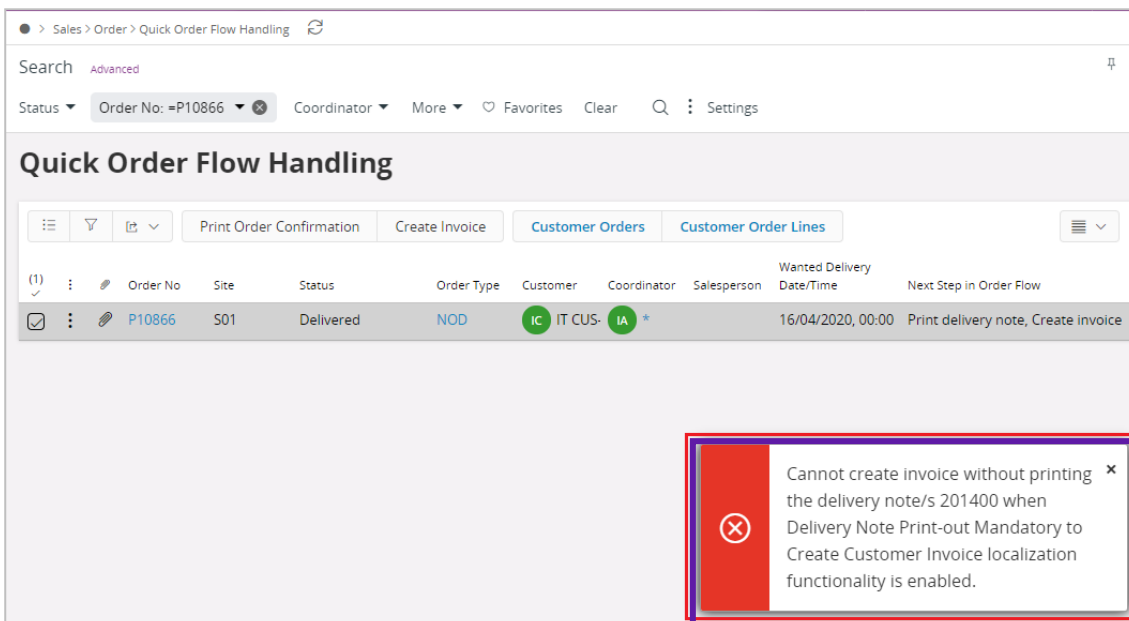
Use standard functionality to create customer invoices from the following pages.

- **Create Customer Invoices**
- **Batch Create Customer Invoices**
- **Create Collective Customer Invoices**
- **Batch Create Collective Customer Invoices**
- **Quick Order Flow Handling**

When trying to create customer invoices via the above pages using customer orders with delivery notes yet to be printed, an error message would be raised. This error would be raised real-time or in the respective background job; depending on the setup associated with the order type and the page from which the invoice creation is initiated. The error would be raised real-time only if the **Online Processing** toggle is set to ON position in the **Customer Order Type** page for the respective order type as well as the page from which the customer order creation is initiated supports online invoice creation.



The error message would be displayed in a toast as follows:



## 4.6 Delimitations

- This is only applicable for customer order invoices (normal and collective invoices) and does not cover rental transactions.
- Sending the DESADV (Dispatch Advice) message is not supported in this functionality. Therefore, if there is a delivery note that is sent through DESAADV message but not printed, users will not be able to invoice the order delivery till the delivery note is printed.

## 5 No Delivery Note for Services

### 5.1 Overview Legal Requirement

In Italy it is common business practice to exclude non-transportable (non-inventory sales part of category service) from the delivery note printout. And stop the consumption of delivery note number when there is only non-inventory sales part for a customer order.

### 5.2 Process Overview



### 5.3 Prerequisites

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter, and the “No Delivery Note for Services” localization functionality must be enabled.

Application Base Setup > Enterprise > Company > Company > Localization Control Center

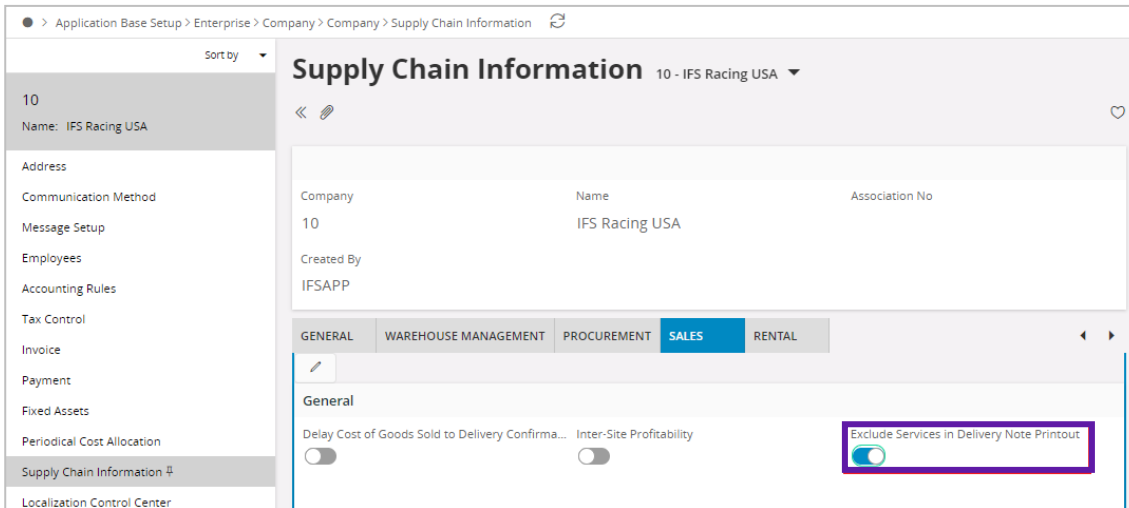
**Localization Control Center** 10 - IFS Racing USA - Italy

Company	Name	Association No	Created By
10	IFS Racing USA		IFSAPP

Company Localization Info List

(1)	Functionality	Description	Mandatory	Enabled
<input type="checkbox"/>	Alternative Delivery Note Number in Chronological Order	Delays the creation of alternative delivery note number to the po	Yes	Yes
<input type="checkbox"/>	Delivery Note Print-out Mandatory to Create Customer Invoice	Restricts the creation of customer order / collective invoice witho	Yes	Yes
<input type="checkbox"/>	Italian Payment Formats	Enables two Italian payment formats RIBA and BONIFICO FOREIG	Yes	Yes
<input type="checkbox"/>	Italian Tax Reports	Enables Italian Tax Reports (for Purchases, Sales and Corrispettiv	No	No
<input type="checkbox"/>	Italian e-invoice	Enables the generation of the e-invoice XML file including Italian I	Yes	Yes
<input type="checkbox"/>	Automatic Update of Date Applied on Inventory Transactions	Enables the update of inventory delivery transactions date applie	Yes	Yes
<input checked="" type="checkbox"/>	No Delivery Note for Services	Enables to exclude non-inventory sales parts of category services	No	Yes
<input type="checkbox"/>	Enhanced Tax Books Handling Using Invoice Types and Series	Enables the possibility to use, not only tax codes, but also invoice	Yes	Yes

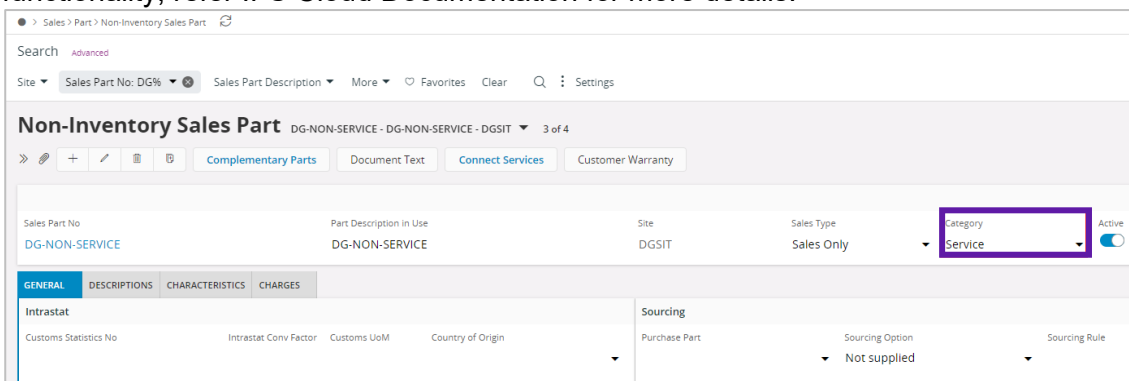
The ‘Exclude Services in Delivery Notes Printout’ parameter in the *Company/Supply Chain Information/Sales* tab should be enabled.



A Non-Inventory Sales part of category 'Services' should be created and, this is standard functionality and refer IFS Cloud Documentation for details.

## 5.4 Create a non-inventory sales part of category service

Create non-inventory sales parts in the **Non-inventory sales part** page. This is standard functionality, refer IFS Cloud Documentation for more details.



## 5.5 Processing customer order deliveries

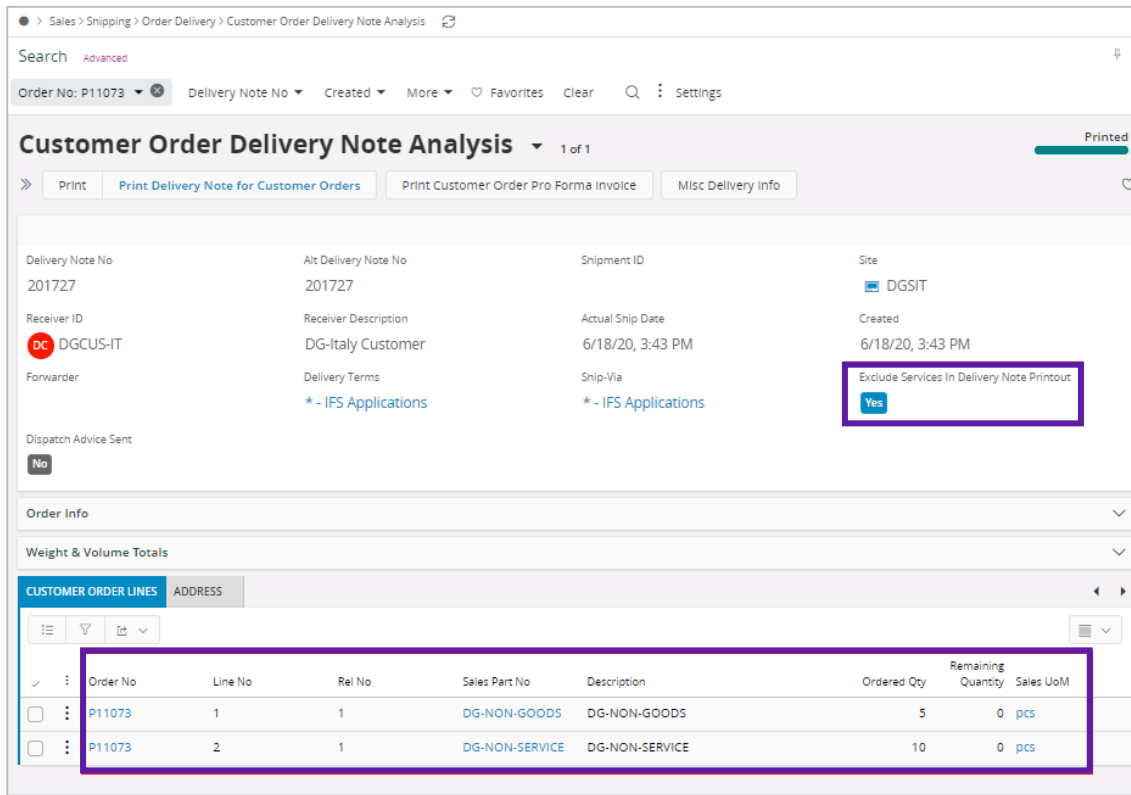
Create a customer order with non-inventory sales part of category service. Process the order until the creation of delivery note. This is standard functionality, refer IFS Cloud Documentation for more details.

## 5.6 No delivery note for service

If we try to query for the delivery note in the **Customer Order Delivery Note Analysis** page using the Order No, there will not be any record available because a delivery note is created. This is because the customer order was created only with a non-inventory sales part with category service. Here if the delivery of the customer order was done using a shipment, still the system will not create a delivery note.

If the customer order had an inventory part line or a non-inventory sales part (goods) and a non-inventory sales part (service) then, the system will create a delivery note.

The 'Exclude Services in Delivery Notes Printout' option in the **Customer Order Delivery Note Analysis** page will be selected and, both customer order lines (inventory part line and non-inventory sales part (service)) will be shown in the page.



Customer Order Delivery Note Analysis 1 of 1

Print Print Delivery Note for Customer Orders Print Customer Order Pro Forma Invoice Misc Delivery Info

Delivery Note No: 201727 Alt Delivery Note No: 201727 Shipment ID: Site: DGSIT

Receiver ID: DGCUS-IT Receiver Description: DG-Italy Customer Actual Ship Date: 6/18/20, 3:43 PM Created: 6/18/20, 3:43 PM

Forwarder: Delivery Terms: \* - IFS Applications Ship-Via: \* - IFS Applications Exclude Services In Delivery Note Printout:  Yes

Dispatch Advice Sent: No

Order Info

Weight & Volume Totals

CUSTOMER ORDER LINES ADDRESS

Order No	Line No	Rel No	Sales Part No	Description	Ordered Qty	Remaining Quantity	Sales UoM
P11073	1	1	DG-NON-GOODS	DG-NON-GOODS	5	0	pcs
P11073	2	1	DG-NON-SERVICE	DG-NON-SERVICE	10	0	pcs

This option 'Exclude Services in Delivery Notes Printout' indicates, whether services are excluded from the printout or not and it's not possible to change the value of this option from the **Customer Order Delivery Note Analysis** page. So, in this scenario, services on the delivery note are not printed in the delivery note printout.

## 5.7 Delimitations

No known.

## 6 Automatic Update of Date Applied on Inventory Transactions

### 6.1 Overview Requirement

There is an accounting practice in Italy to have high focus on the dates used for inventory value calculations. The date applied on the inventory transactions should be as close to the real date as possible:

In Italy the requirement is the following:

- Date applied is when the delivery note is created or
- Date applied is when the transport was actually made and
- Date applied is when the goods arrive from the customer, in the return scenario

In IFS Cloud there are two different dates on inventory transactions:

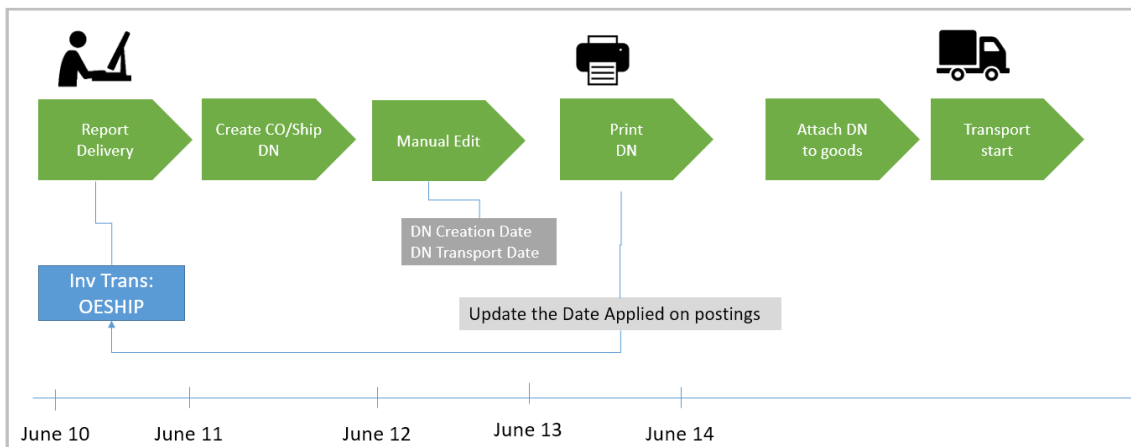
- Created: The date on which the transaction was created. This value is set automatically when a transaction is created. This field cannot be updated.
- Applied date: The actual transaction date.

In the standard functionality, the date when the user reports the delivery of a customer order (OESHIP) is set as the applied date, even if the creation of the delivery note or the actual transport took place some other day.

In the standard functionality, the date when the user reports the return of material (OERETURN) or the scrap is set as the applied date, even if the goods might have arrived to the site several days earlier.

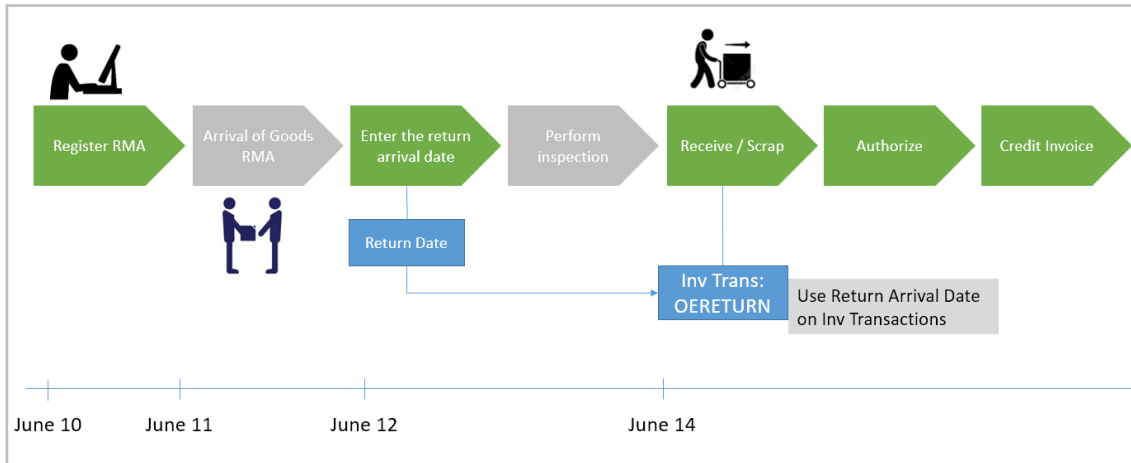
#### 6.1.1 PROCESSING CUSTOMER ORDER DELIVERIES

When printing the customer order or shipment delivery note for the first time, the date applied to the inventory transactions will be automatically updated based on either the creation date or the transport date on the delivery note. This is defined on the company level.



#### 6.1.2 PROCESSING RETURN MATERIAL AUTHORIZATIONS

The value of the **Arrival Date** will be used as date applied when generating the inventory transactions for either receiving into inventory or scrapping the goods.



Following standard behaviour, the date applied may only be changed if the inventory transaction has not been transferred to financials or if it has not been included in the inventory quantity or value aggregation per period statistics.

## 6.2 Prerequisites

The company must be set-up to use Italian localization, see the Company Set up chapter, and the “Automatic Update of Date Applied on Inventory Transactions” localization functionality must be enabled.

## 6.3 Basic Data Company

Select the appropriate value from the drop-down list **Auto Update Inv Trans Date Applied** on the *Company/Supply Chain Information/Warehouse Management* tab. Use this field to define which date to use as date applied on the inventory transactions.

The following options are available in the drop-down list:

- **No Auto Update** – No automatic update of date applied when printing the delivery note. This will be the default value and system will not update the date applied automatically.
- **Del Note Print Date** – The creation date of the delivery note will be used as date applied on the inventory transactions
- **Del Note Transport Date** – The transport date of the delivery note will be used as date applied on the inventory transactions

Application Base Setup > Enterprise > Company > Company > Supply Chain Information

### Supply Chain Information

LW COM ITALY - LW Company Italy 1 of 1

Company	Name	Association No	Created By
LW COM ITALY	LW Company Italy		LALWLK

GENERAL WAREHOUSE MANAGEMENT PROCUREMENT SALES RENTAL

Enable IPR on All Sites Disable IPR on All Sites

**General**

Enable IPR for New Sites  Keep Engineering Revision in Inter-Site Transfer

**Inventory Part Lifecycle Parameters**

Introduction Duration Days	Decline Inactivity Days	Auto Update Inventory Transaction Date Applied	Max Number of Issues for Decline
30	365	No Update	1
Max Number of Issues for Expired		Delivery Note Print Date	
1		Delivery Note Transport Date	

**Financial Control Parameters**

Ownership Transfer Point Post Price Difference at ... Use Transit Balance Post... Block Modification of Stock Account Control Type Val...

## 6.4 Processing Customer Order Deliveries

Process a customer order until a delivery note is created using standard functionality.

Search for the delivery note in the **Customer Order Delivery Note Analysis** page. Date in the **Transport Date** field on the **Customer Order Delivery Note Analysis/Misc Delivery Info** tab will be automatically set to the delivery note creation date. If the actual transport date is different to the delivery note creation date, user can set the correct date as long as the delivery note is in the "Created" status. i.e. Delivery note has not yet been printed.

A value for the field **Transport Date** is mandatory when the Automatic Update of Date Applied on Inventory Transactions localization is enabled.

Field **Del Note Print Date** is set to the current date when delivery note is printed.

Sales > Shipping > Order Delivery > Customer Order Delivery Note Analysis

### Customer Order Delivery Note Analysis

1 of 1

Print Print Delivery Note for Customer Orders Print Customer Order Pro Forma Invoice **Misc Delivery Info**

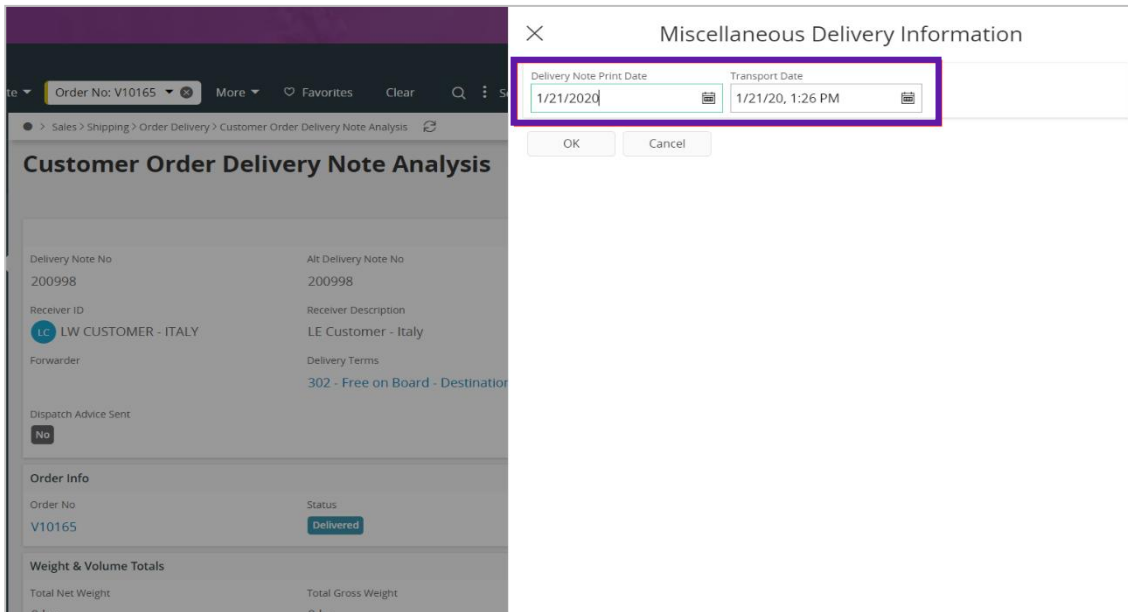
Delivery Note No	Alt Delivery Note No	Shipment ID	Site
200998	200998		LW S4
Receiver ID	Receiver Description	Actual Ship Date	Created
LC LW CUSTOMER - ITALY	LE Customer - Italy	1/21/20, 1:26 PM	1/21/20, 1:26 PM
Forwarder	Delivery Terms	Ship-Via	Exclude Services In Delivery Note Printout
	302 - Free on Board - Destination	20 - Rail Transport	No
Dispatch Advice Sent			
No			

**Order Info**

Order No	Status	Customer	External CO Label Note
V10165	Delivered	LC LW CUSTOMER - ITALY - LE Custome...	

**Weight & Volume Totals**

Total Net Weight	Total Gross Weight	Total Volume



#### 6.4.1 PRINTING THE DELIVERY NOTE

When printing the delivery note, the date applied of inventory transactions of the delivery note lines will be updated depending on the setting on the *Company/Supply Chain Information /Warehouse Management* tab.

Regardless of the settings on company level, the prerequisites are the same as in IFS Cloud standard when manually modifying the transport date and automatically updating date applied:

- The transaction may not have been transferred to IFS Financials, and it should have no errors.
- The transaction may not be included in the inventory statistics.
- The new date may not belong to an accounting period that has already been closed.
- The new date of the transaction must be later than or the same as the start date of the latest period in the inventory value statistics
- The date cannot be a future date than the current date.

**Example 1. *Del Note Print Date*** set for the **Auto Update Inv Trans Date Applier** field:

- The customer order line is delivery reported 2020-01-21, the **Created** and **Date Applied** in OESHIP transaction is set to 2020-01-21
- The delivery note is created 2019-09-21
- The delivery note is printed 2019-09-28
- The OESHIP transaction **Date Applied** is automatically updated with the delivery note printout date 2019-09-28

Warehouse Management > Transaction History > Inventory Transaction History 216669 - OESHIP - LW USB - LW S4 - 1/21/2020 - 1:26 PM - \* 1 of 1

**Inventory Transaction History**

Transaction ID Z16669	Transaction Code OESHIP - Ship Inventory Parts	
Part LW USB - LW USB Drive	Site LW S4 - Venus	
Configuration ID *	Created 1/21/2020	Created By LALWLK

GENERAL						ACCOUNTING				COST DETAIL			
<b>Location</b>						<b>Quantity and Cost</b>							
Location No	Warehouse ID	Bay ID	Row ID	Tier ID	Bin ID	Direction	Quantity	Catch Direction		Catch Qty			
202087	WH 01	B1	R1	T1	1	-	1 PCS						
<b>Location Type</b>		<b>Location Group</b>		<b>Location Group Desc...</b>		<b>Cost</b>		<b>Inventory Cost</b>		<b>Miscellaneous Cost</b>			
Picking		30		Picking Storage		20.00		20.00		0.00			
<b>Total Cost</b>						20.00							
<b>Tracing</b>						<b>Source</b>							
Lot/Batch No	Serial No	W/D/R No	Revision No	Order Ref 1	Order Ref 2	Order Ref 3	Order Ref 4	Order Ref 5					
*	*	*	1	V10165	1	1	0	201925					
<b>Condition Code</b>		<b>Expiration Date</b>		<b>Order Type</b>		<b>Customer Order</b>							

Tracing				Source				
Lot/Batch No	Serial No	W/D/R No	Revision No	Order Ref 1	Order Ref 2	Order Ref 3	Order Ref 4	Order Ref 5
*	*	*	1	V10165	1	1	0	201925
<b>Condition Code</b>		<b>Expiration Date</b>		<b>Order Type</b>				
				Customer Order				
Ownership				Handling Unit				
Project ID	Activity Sequence	Ownership	Owner	Handling Unit ID	Handling Unit Type ID	Type Description		
	0	Company Owned		0				
Previous Ownership	Previous Owner	Previous Owner Name	Transfer Reason	SSCC	Alt Handling Unit Label ID			
<b>Date Applied Log</b>				<b>Miscellaneous</b>				
Applied Date	Modified Date/Time	Modified by User		Return/Scrap	Return/Scrap Desc	Inv Trans Report ID	Incl Part Aggr per Per...	Incl Value Aggr per P...
1/28/2020	3/2/20, 2:09 PM	LALWLK					N	N
				<b>Notes</b>				

**Example 2: Del Note Transport Date set for the Auto Update Inv Trans Date Applier field:**

- The customer order line is delivery reported 2020-02-21, the **Created** and **Date Applied** in OESHIP transaction is set to 2020-02-21
- The delivery note is created 2019-02-28
- The Transport Date is manually changed from 2020-02-21 to 2019-02-28
- The delivery note is printed 2019-02-28

The OESHIP transaction **Date Applied** is automatically updated with the delivery note transport date 2019-02-28

As described in the Example 1 and 2, for shipments the same process is followed, and the necessary changes are done in the "Misc Delivery Info" Tab "Shipment Delivery Note Analysis".

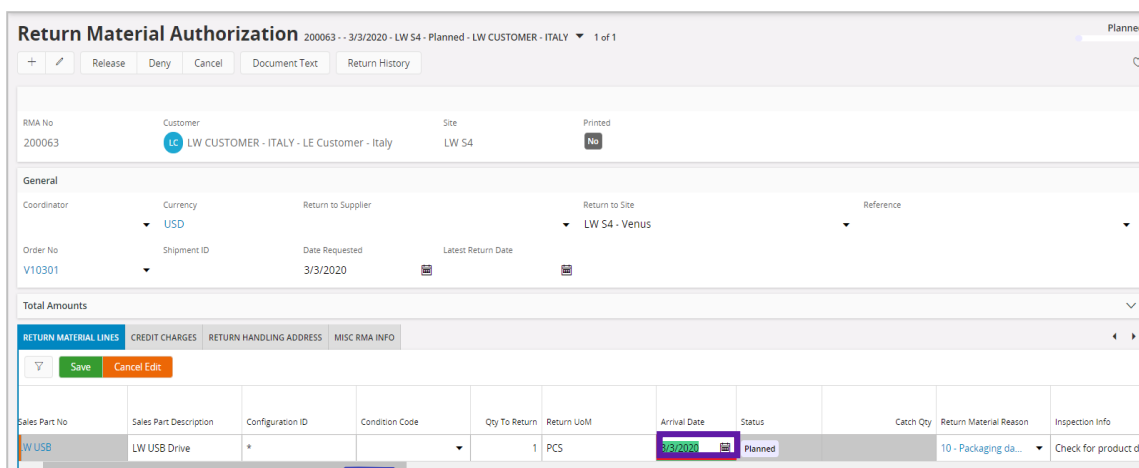
## 6.5 Processing Return Material Authorization

Process the return material authorization using standard process.

A new **Arrival Date** field is added to the *Return Material Authorization/Return Material Lines* tab. This field is used to manually enter the actual arrival date when the goods are received from the customer.

The Arrival Date cannot be a future date compared to the site date when entering a RMA line. This information is mandatory to further process of RMA line to perform the following actions;

- Receive parts
- Receive parts against order deliveries
- Scrap parts
- Return parts from internal order transit
- Scrap Parts from Internal Order Transit



### 6.5.1 RECEIVING OR SCRAPPING RETURN MATERIAL AUTHORIZATION LINES

Report receipt into stock or scrap using standard process.

When reporting the receipt into stock or the scrap of the return material authorization line, the arrival date is used to automatically update the date applied on the resulting inventory transactions.

There are 4 new fields introduced by for Italian localization in the Return Parts or Scrap Parts Pages.

1. **External Delivery Note Reference**
2. **External Delivery Note Date**
3. **Arrival Date**
4. **Delivery Reason**
5. **Delivery Reason Description**

Sales > Returns > Return Material Authorization

### Return Material Authorization

200063 - DEDEMO07 - 3/3/2020 - LW 54 - Released - LW CUSTOMER - ITALY 1 of 1

Released

Cancel Approve for Credit Print Return Note Document Text Return History

RMA No: 200063 Customer: LW CUSTOMER - ITALY - LE Customer - Italy Site: LW 54 Printed: No

**General**

Coordinator: DEDEMO07 Currency: USD Return to Supplier: Return to Site: Return to Supplier | enius Reference:

Order No: V10301 Shipment ID: Date Requested: 3/3/2020 Latest Return Date:

**Total Amounts**

RETURN MATERIAL LINES CREDIT CHARGES RETURN HANDLING ADDRESS MISC RMA INFO

Cancel Receive Parts Receive Parts against Order Deliveries Scrap Parts RMA Line Tax Lines Approve for Credit Document Text

Description	Configuration ID	Condition Code	Qty To Return	Return UoM	Arrival Date	Status	Catch Qty	Return Material Reason	Inspection
	*		1	PCS	3/3/2020	Released		10 - Packaging damage...	Check for

**Example:**

- Enter and release a return material authorization with one line, date requested 2020-02-21
- Report the arrival of the goods by adjusting the **Arrival Date** to a later date, 2020-02-25
- Receive the material back into stock, after concluding some inspections, 2020-02-02
- The resulting inventory transactions “Date Applied” is 2020-03-03

Warehouse Management > Transaction History > Inventory Transaction History

Lot/Batch No	Serial No	Order Ref 1	Order Ref 2	Order Ref 3	Order Ref 4
*	*	V10301	1	1	0
W/D/R No	Revision No	Condition Code	Order Ref 5	Order Type	
*	1		202065	Customer Order	
Ownership			Handling Unit		
Project ID	Activity Sequence	Ownership	Handling Unit ID	Handling Unit Type ID	
	0	Company Owned	0		
Owner	Owner Name	Previous Ownership	Previous Owner	Type Description	SSCC
Previous Owner Name	Transfer Reason	Alt Handling Unit Label ID			
Date Applied Log			Miscellaneous		
Applied Date	Modified Date/Time	Return/Scrap	Return/Scrap Desc	Inv Trans Report ID	Incl Part Aggr per Period
3/3/2020	Modified Date/Time				N
Modified by User		Incl Value Aggr per Period	Notes		
		N			

## 6.6 Delimitations

In the return material authorization flow: the update is not triggered for non-inventory sale.

## 7 Alternative Delivery Note Number Created when printing Delivery Note

### 7.1 Overview Legal Requirement

It is a legal requirement in Italy for companies to maintain the chronological order of the delivery note numbers with the actual deliveries. The date of the actual delivery can be related to the delivery note print date.

### 7.2 Process Overview

This will happen when the “Alternative Delivery Note Number in Chronological Order” function is enabled:

1. The alternative delivery note number is generated when the user prints the delivery note for the first time or send the dispatch advice message for the first time.
2. Until a delivery note is printed or dispatch advice message is sent, the delivery note number and the alternative delivery note number will be the same. Once delivery note is printed or dispatch advice message is sent, the alternative delivery note number will be considered as the official delivery note number.

### 7.3 Prerequisites

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter, and the “Alternative Delivery Note Number in Chronological Order” localization functionality must be enabled.

### 7.4 Basic Data for Alternative Delivery Note Number Creation (Standard)

The functionality *Alternative Delivery Note Number* is used in order to follow the legal requirement of having the (alternative) delivery note number in chronological order. Setup the basic data required to use the alternative delivery note number (standard functionality). Read more in IFS Cloud Documentation.

### 7.5 Stand-alone Delivery Note (Customer Order Delivery Note)

#### 7.5.1 CREATE DELIVERY NOTE

Use standard functionality to create a delivery note for a customer order delivery. Following options are available:

- In the **Create Delivery Note for Customer Orders** page use the command **Create Delivery Note**.
- In the **Quick Order Flow Handling** page open the command **Create Delivery Note**. Once a delivery note is created, it can be viewed in the **Delivery Notes Analysis** page. Read more in IFS Cloud Documentation.

When the “Alternative Delivery Note Number in Chronological Order” function is enabled, IFS Cloud will not generate “*Alternative Delivery Note Number*” at the creation of the Delivery Note.

Navigation: Sales > Shipping > Order Delivery > Customer Order Delivery Note Analysis

Search: Advanced

Delivery Note No: Created State: Created More Favorites Clear Settings

### Customer Order Delivery Note Analysis 1 of 24+

Print Print Delivery Note for Customer Orders Print Customer Order Pro Forma Invoice Misc Delivery Info

Delivery Note No <b>201024</b>	Alt Delivery Note No 201024	Shipment ID	Site LW S4
Receiver ID LW CUSTOMER - ITALY	Receiver Description LE Customer - Italy	Actual Ship Date 1/23/20, 5:53 PM	Created 1/23/20, 5:53 PM
Forwarder	Delivery Terms 302 - Free on Board - Destination	Ship-Via 20 - Rail Transport	Exclude Services In Delivery Note Printout No
Dispatch Advice Sent No			

**Order Info**

Order No D550136	Status Delivered	Customer LW CUSTOMER - ITALY - LE Custome...	External CO Label Note
---------------------	---------------------	---	------------------------

**Weight & Volume Totals**

Total Net Weight	Total Gross Weight	Total Volume
------------------	--------------------	--------------

### 7.5.2 PRINT DELIVERY NOTE

When printing the deliver note. Following options are available:

1. In the **Customer Order/Shipment Delivery Note Analysis** page use the command **Print Delivery Note**.
2. In the **Print Delivery Note for Customer Orders** page use the command **Print Delivery Note**.
3. Order Report functionality and select the **Delivery Note** as the report name. Read more in IFS Cloud Documentation.

When a delivery note is printed out for the first time, system will generate an “*Alternative Delivery Note Number*”. You can reprint Delivery Note when required. However, that action will not change the alternative delivery note number already set.

Navigation: Sales > Shipping > Order Delivery > Customer Order Delivery Note Analysis

Search: Advanced

Delivery Note No: 201024 Created State: Order No: More Favorites Clear Settings

### Customer Order Delivery Note Analysis 1 of 1

Print Print Delivery Note for Customer Orders Print Customer Order Pro Forma Invoice Misc Delivery Info

Sort by

201024

**Printed**

Site: LW S4  
Receiver ID: LW CUSTOMER - ITALY  
Shipment ID:  
Order No: D550136  
Customer No: LW CUSTOMER - ITALY

Delivery Note No <b>201024</b>	Alt Delivery Note No BR 1-12	Shipment ID	
Site LW S4	Receiver ID LW CUSTOMER - ITALY	Receiver Description LE Customer - Italy	Forwarder
Actual Ship Date 1/23/20, 5:53 PM	Created 1/23/20, 5:53 PM		
Delivery Terms 302 - Free on Board - Destination	Ship-Via 20 - Rail Transport	Exclude Services In Delivery Note Printout No	
Dispatch Advice Sent No			

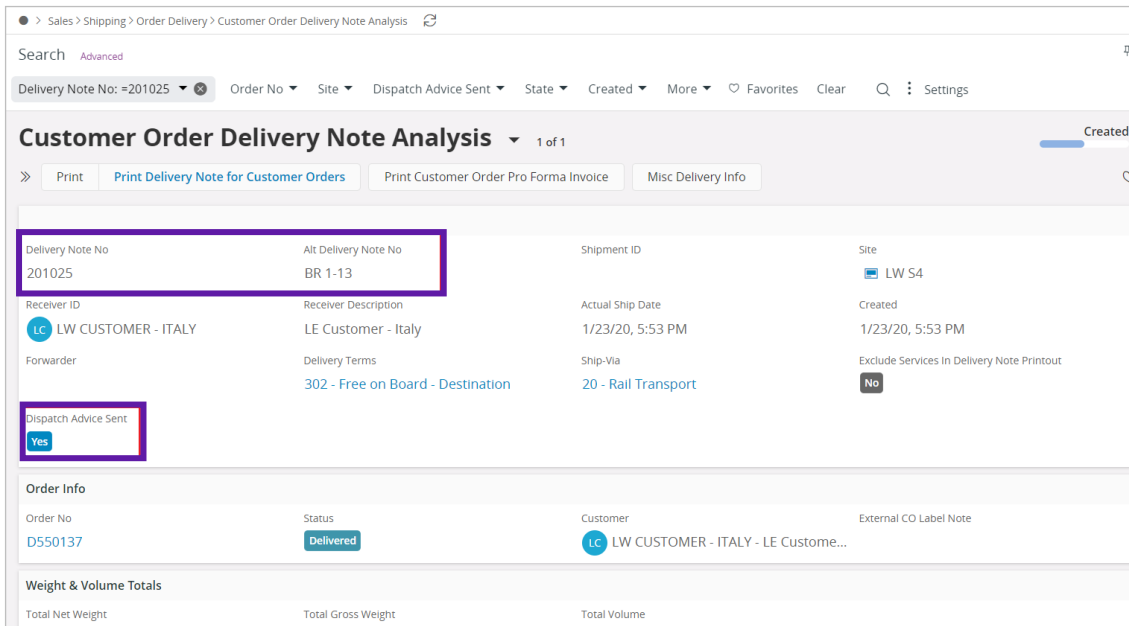
**Order Info**

Order No D550136	Status Invoiced/Closed	Status	Customer LW CUSTOMER - ITALY - LE Customer ...
---------------------	---------------------------	--------	---

### 7.5.3 SEND DISPATCH ADVICE (DESADV) MESSAGE

Use the standard functionality to send dispatch advice message (DESADV) instead of printing a delivery note in **Created** status.

- In the **Print Delivery Note for Customer Orders** page use the command **Send Dispatch Advice Message**. (Read more in IFS Cloud Documentation).
- Note: System will generate an alternative delivery note number when you first send the DESADV message. You can send dispatch advice message as and when required. However, that action will not change the “*Alternative Delivery Note Number*”.



Customer Order Delivery Note Analysis

Delivery Note No: 201025

Alt Delivery Note No: BR 1-13

Receiver ID: LW CUSTOMER - ITALY

Receiver Description: LE Customer - Italy

Actual Ship Date: 1/23/20, 5:53 PM

Created: 1/23/20, 5:53 PM

Forwarder:

Delivery Terms: 302 - Free on Board - Destination

Ship-Via: 20 - Rail Transport

Exclude Services In Delivery Note Printout: No

Dispatch Advice Sent: Yes

Order Info

Order No: D550137

Status: Delivered

Customer: LW CUSTOMER - ITALY - LE Custome...

External CO Label Note:

Weight & Volume Totals

Total Net Weight

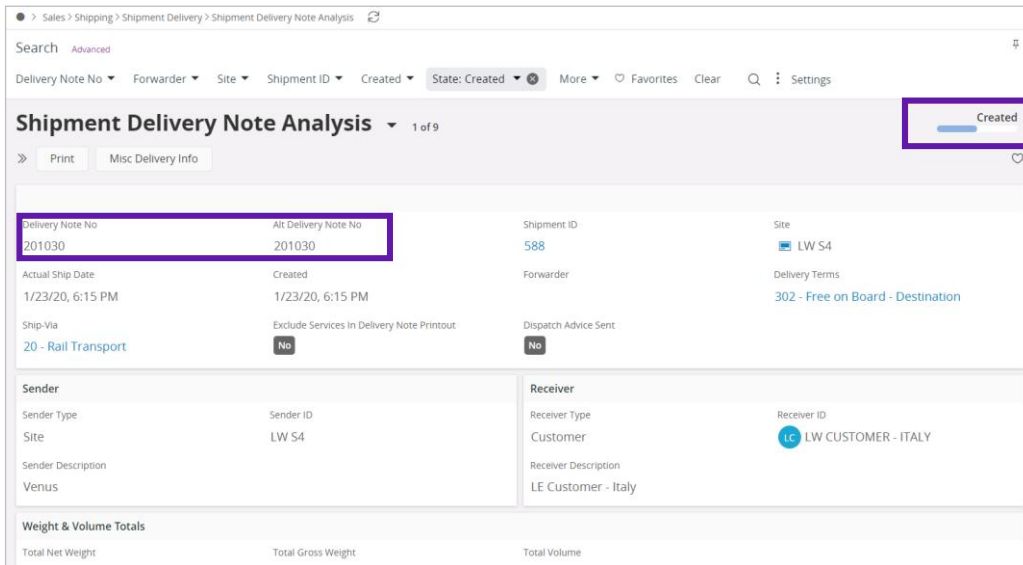
Total Gross Weight

Total Volume

## 7.6 Shipment Delivery

Compared to the stand-alone customer order delivery, there is no specific step to create a shipment delivery note. However, when a shipment is completed, IFS Cloud will create a shipment delivery note.

- Use the standard functionality to process a shipment to **Completed** status. Once a **Shipment Delivery Note** is created, it can be viewed in the **Shipment Delivery Notes Analysis** page. (Read more in IFS Cloud Documentation).
- Note: System will not generate **Alternative Delivery Note Number** at creation of **Shipment Delivery Note**.
- Deliver the Shipment using standard functionality. (Read more in IFS Cloud Documentation).



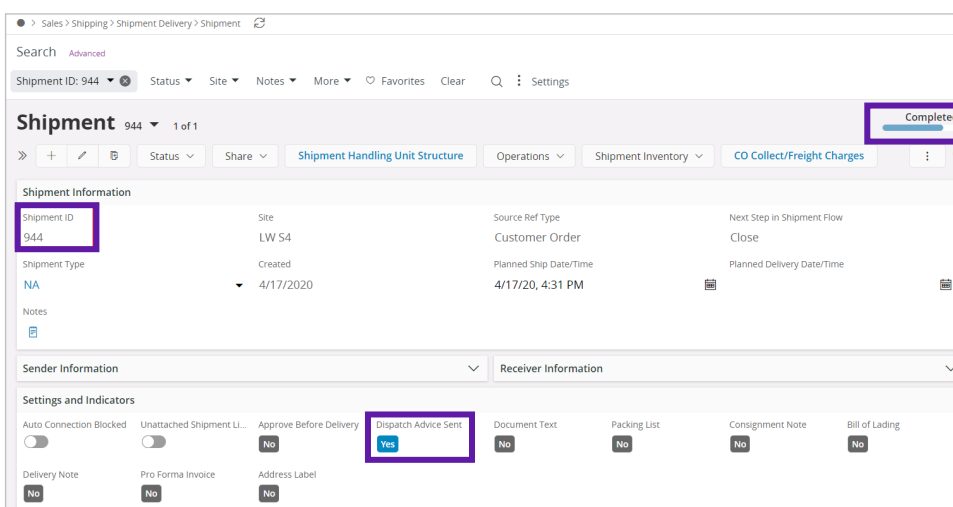
### 7.6.1 PRINT SHIPMENT DELIVERY NOTE

Print shipment delivery note using standard functionality. Following options are available:

- In the **Shipment** page use the command **Print Shipment Delivery Note**.
- In the **Shipments** page use the command **Print Shipment Delivery Note**.
- In the **Consolidated Shipment** page use the command **Print Shipment Delivery Note**.
- In the **Consolidated Shipments** page use the command **Print Shipment Delivery Note**.
- In the **Delivery Note Analysis** page use the command **Print Delivery Note**.
- Use Order Report functionality and select the **Delivery Note for Shipment** as the report name.

Read more in IFS Cloud Documentation.

System will generate an **Alternative Delivery Note Number** when you print a shipment delivery note for the first time. Remember that system does not generate an **Alternative Delivery Note Number** at the time of Shipment creation. You can reprint shipment delivery notes when required. However, that action will not change the “*Alternative Delivery Note Number*”.



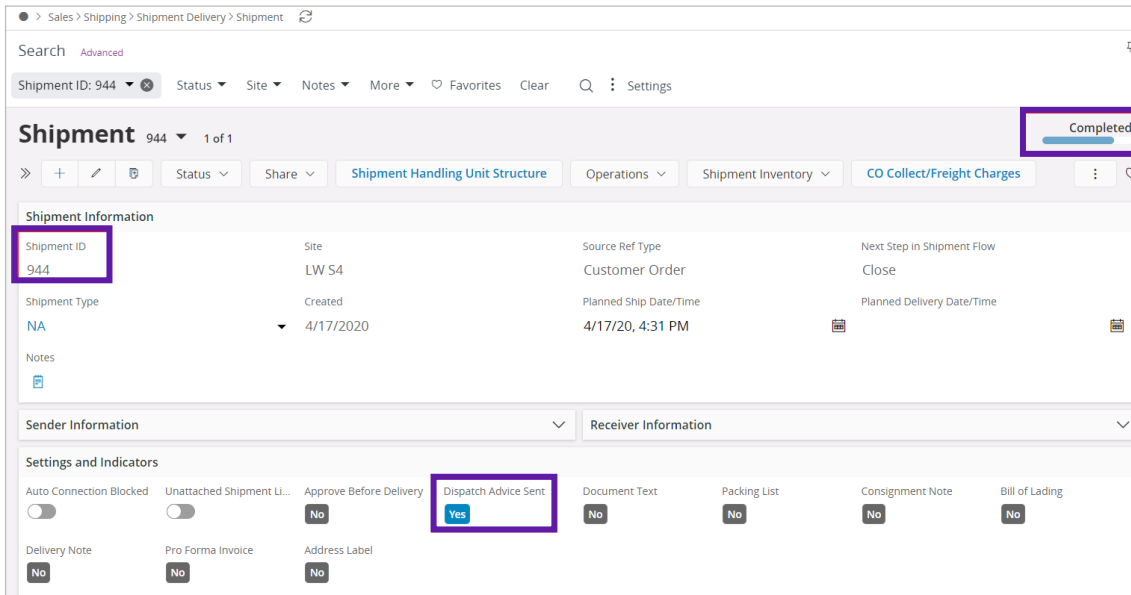
### 7.6.2 SEND DISPATCH ADVICE (DESADV) MESSAGE – SHIPMENT DELIVERIES

Use standard functionality to send Dispatch Advice message (DESADV) instead of printing a shipment delivery note in created status. Follow the option below:

- in the **Shipment** page use the command **Send Dispatch Advice**.
- in the **Shipments** page use the command **Send Dispatch Advice**.
- in the **Consolidated Shipment** use the command **Send Dispatch Advice**.
- in the **Consolidated Shipments** page use the command **Send Dispatch Advice**.

Read more in IFS Cloud Documentation.

System will generate an alternative delivery note number when you first send the DESADV message. You can resend Dispatch Advice message when required. However, that action will not change the “Alternative Delivery Note Number”.



The screenshot shows the IFS Shipment page for Shipment ID 944. The status is 'Completed'. The 'Dispatch Advice Sent' indicator is set to 'Yes'. Other indicators include 'Auto Connection Blocked', 'Unattached Shipment L...', 'Approve Before Delivery', 'Document Text', 'Packing List', 'Consignment Note', 'Bill of Lading', 'Delivery Note', 'Pro Forma Invoice', and 'Address Label', all set to 'No'.

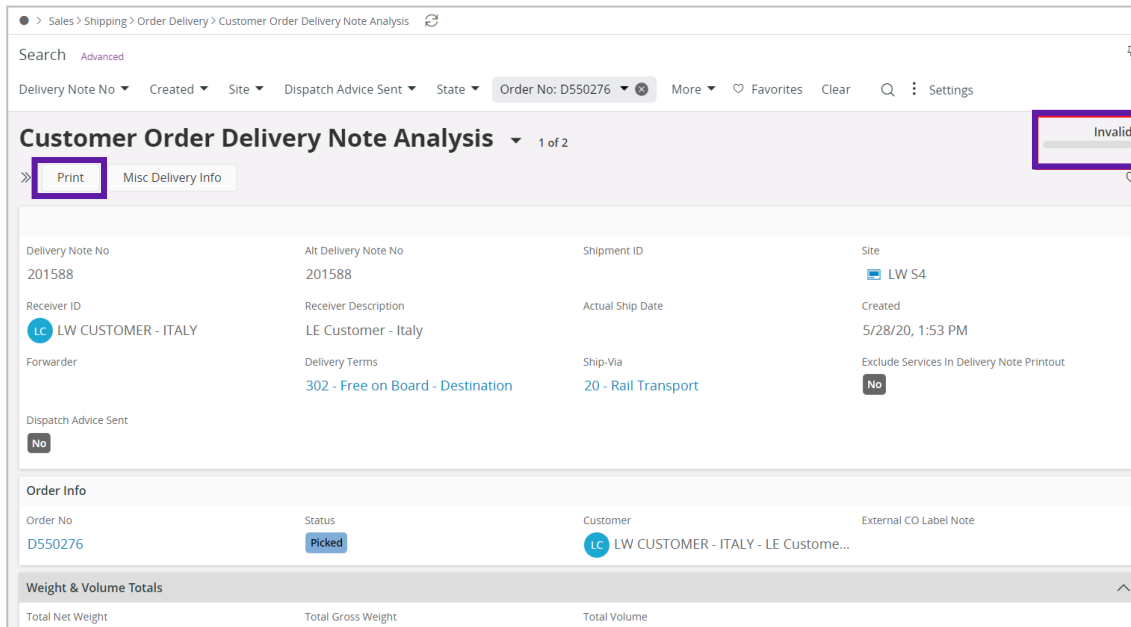
Shipment Information			
Shipment ID	Site	Source Ref Type	Next Step in Shipment Flow
944	LW 54	Customer Order	Close
Shipment Type	Created	Planned Ship Date/Time	Planned Delivery Date/Time
NA	4/17/2020	4/17/20, 4:31 PM	

Settings and Indicators	
Auto Connection Blocked	Unattached Shipment L...
Approve Before Delivery	Dispatch Advice Sent
Document Text	Packing List
Consignment Note	Bill of Lading
Delivery Note	Pro Forma Invoice
Address Label	

### 7.6.3 PRINT CANCELED DELIVERY NOTES

Use standard functionality to undo a “*Customer Order Delivery*”. The Delivery Note status of the Customer Order is set to “*Invalidated*”. To print the invalidated Delivery Note:

- In the *Delivery Note Analysis* use the command **Print**.



The screenshot shows the 'Customer Order Delivery Note Analysis' page. At the top, there is a search bar with 'Order No: D550276'. Below the search bar, the page title is 'Customer Order Delivery Note Analysis' with a dropdown arrow and '1 of 2'. A 'Print' button is highlighted with a red box. To the right, a status indicator 'Invalid' is also highlighted with a red box. The main content area displays delivery note details for '201588', including receiver ID 'LW CUSTOMER - ITALY', delivery terms '302 - Free on Board - Destination', and ship-via '20 - Rail Transport'. Below this, there is an 'Order Info' section with 'Order No: D550276', 'Status: Picked', and 'Customer: LW CUSTOMER - ITALY - LE Custome...'. At the bottom, there is a 'Weight & Volume Totals' section with columns for 'Total Net Weight', 'Total Gross Weight', and 'Total Volume'.

- Use Order Report functionality and select the **Delivery Note** as the report name. Enter the Invalidated delivery note number and select **OK**.
- Use Order Report functionality and select the **Delivery Note for Shipment** as the report name. Enter the Invalidated delivery note number and select **OK**.

**Note!** If a shipment delivery note has been Invalidated then the delivery note will only contain the header info, if re-printed. Information about delivered material can be seen in the previously printed document in Report Archive and in **Customer Order Deliveries** page (for Customer Orders) or **Inventory Transactions History** page (for other sources).

## 7.7 Delimitations

Pre-shipment delivery note functionality has not been modified.

Additional delimitations may apply; all relevant flows should be tested to ensure completeness.

## 8 Transport Delivery Note

### 8.1 Overview Legal Requirement

When transporting goods on public roads, in Italy, it is a legal requirement to have an official document (delivery note) accompanying the goods. A delivery note should have a unique number. This number should be assigned in a sequence that is aligned with the actual transport date.

### 8.2 Process Overview

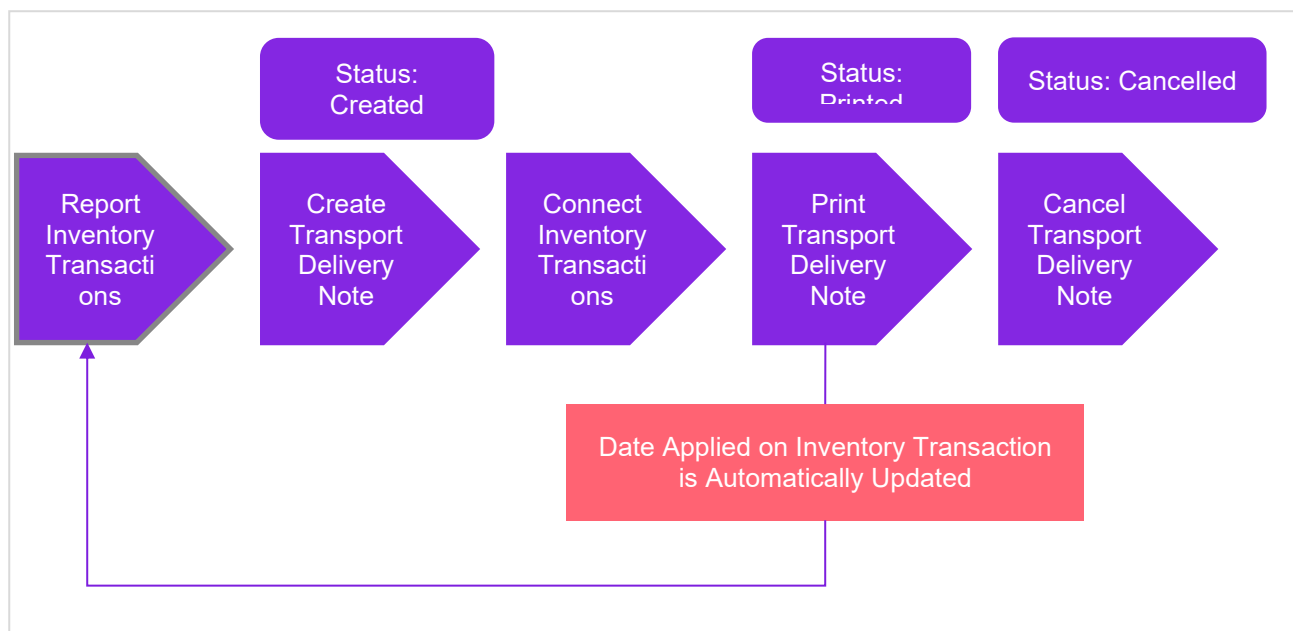
The deliveries originating from customer orders and shipment for supplier return are covered in delivery notes the standard) functionality. However, in order to meet the legal requirements above, new “Transport Delivery Note” functionality is introduced. Material and non-inventory part movements that are not originating through customer orders and shipment for supplier return will be included in this new transport delivery note.

A delivery note number will be generated automatically using the coordinator group when creating a new transport delivery note in a similar way to the customer order delivery note number. This will be referred as the preliminary delivery note number.

**Transport Delivery Note** page is used to create transport delivery notes, connect “Inventory and/or purchase Transactions”, print and reprint report. It provides an overview of all transport delivery notes.

The transport delivery notes can be connected to the transaction Types Inventory and/or Subcontract and/or Purchase and the date applied of Inventory transactions are updated with the delivery note creation date or the transportation date. This is controlled by the **Auto Update Inventory Transaction Date Applied** on the *Company/Supply Chain /Warehouse Management* tab.

The following process diagram shows the summarized flow of the creation of Transport Delivery Note.



### 8.3 Prerequisites

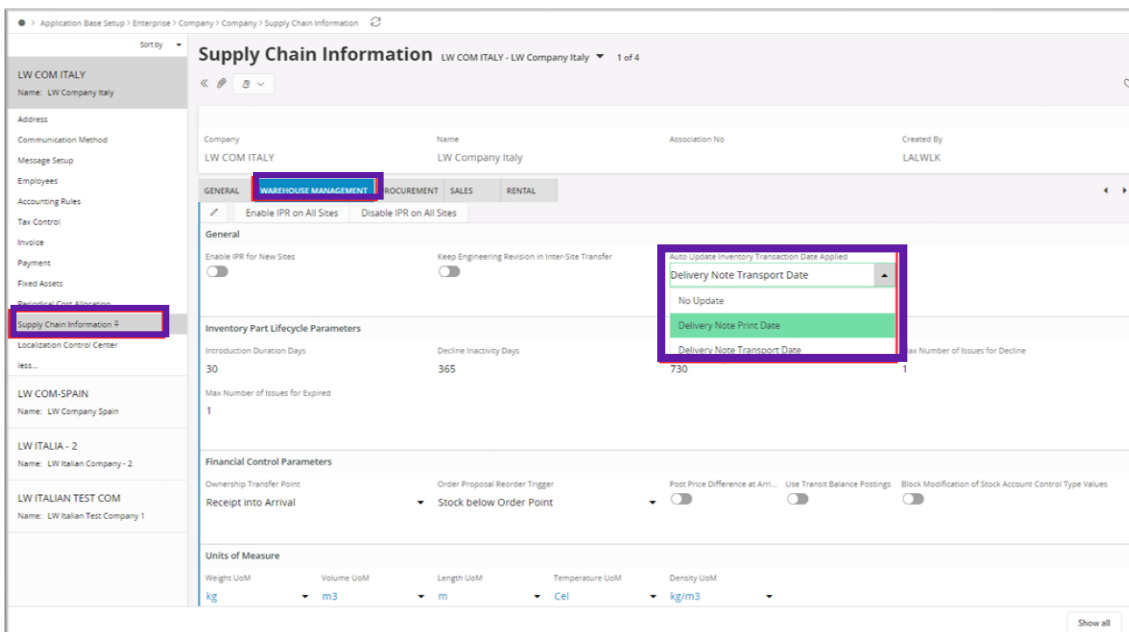
The company must be set-up to use Italian localization, see the [Company Set up](#) chapter, and the “Transport Delivery Note” localization functionality must be enabled.

### 8.4 Basic Data Company

A new field **Auto Update Inv Trans Date Applied**, is added to the *Company/Distribution/ Inventory* tab. Use this field to define which date to use as date applied on the inventory transactions.

The following options are available in the drop-down list:

- **No Auto Update** – No automatic update of date applied when printing the delivery note. This will be the default value and system will not update the date applied automatically.
- **Del Note Creation Date** – The creation date of the delivery note will be used as date applied on the inventory transactions
- **Del Note Transport Date** – The transport date of the delivery note will be used as date applied on the inventory transactions



### 8.5 Basic Data for Alternative Delivery Note Number Creation (Core)

In order to follow the legal requirement of having a transport delivery note number in date sequence, the standard functionality alternative delivery note number is used. To use the alternative delivery note number, setup the basic data. Read more in IFS Cloud Documentation. This number is generated at the time of printing the delivery note.

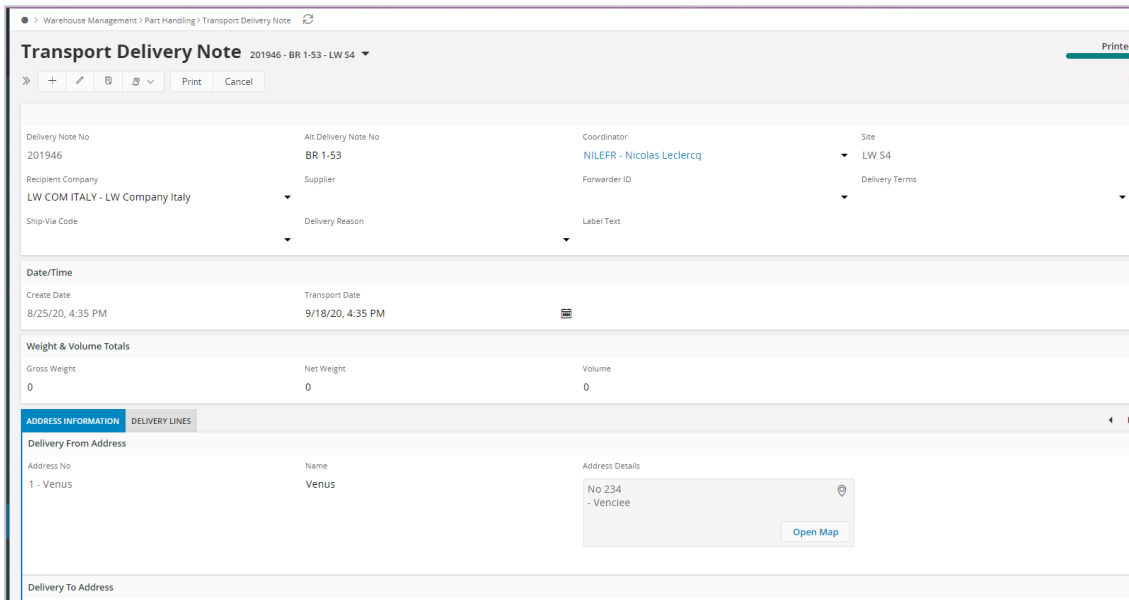
### 8.6 Create Transport Delivery Note

Transport delivery notes are created in the **Transport Delivery Note** page.

In the page header generic information such as creation date, supplier, forwarder information and ship via etc. is stored. Start by entering header information. Enter the Transport Date which is the date of the actual transport, enter delivery reason, receipt company or supplier and save.

- Change the default address information in the *Address Information* tab if needed.
- Connect Inventory transactions in the *Delivery Lines* tab.

The transport delivery note is editable until it is finally printed.



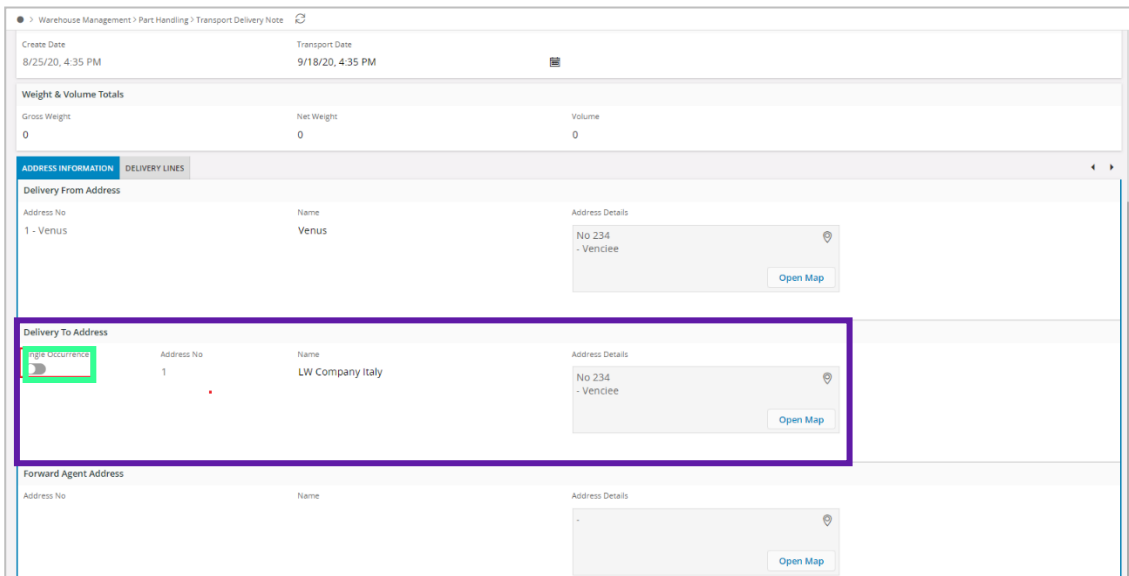
### 8.6.1 ADDRESS INFORMATION TAB

The address information tab is divided into three groups as follows:

- **Delivery From Address.**
  - This contains the site's delivery address information.
  - Information is read only
- **Delivery To Address.**
  - This contains the delivery address information. (Destination of the transported goods).
  - This information will be automatically set to the default delivery address of the company or the default delivery address of the supplier depending on whether you have specified a company or a supplier as the recipient. – Read only
  - If you want to manually enter the address information, (Use single occurrence option) turn the **Single Occurrence** toggle button on and edit the address information. (similar to core behavior)
  - This information is editable until the transport delivery note is finally printed.
  - Note: due to General Data Protection Regulation (GDPR), whenever **Single Occurrence** option is selected and **Delivery To Address** is entered or modified – the warning message will show up. It is user's responsibility to use personal data with natural person's consent only.

- **Forwarder Address:**

- This contains the forwarding agent's default document address information for the delivery.
- Information is read only



The screenshot shows the 'Transport Delivery Note' form with the following details:

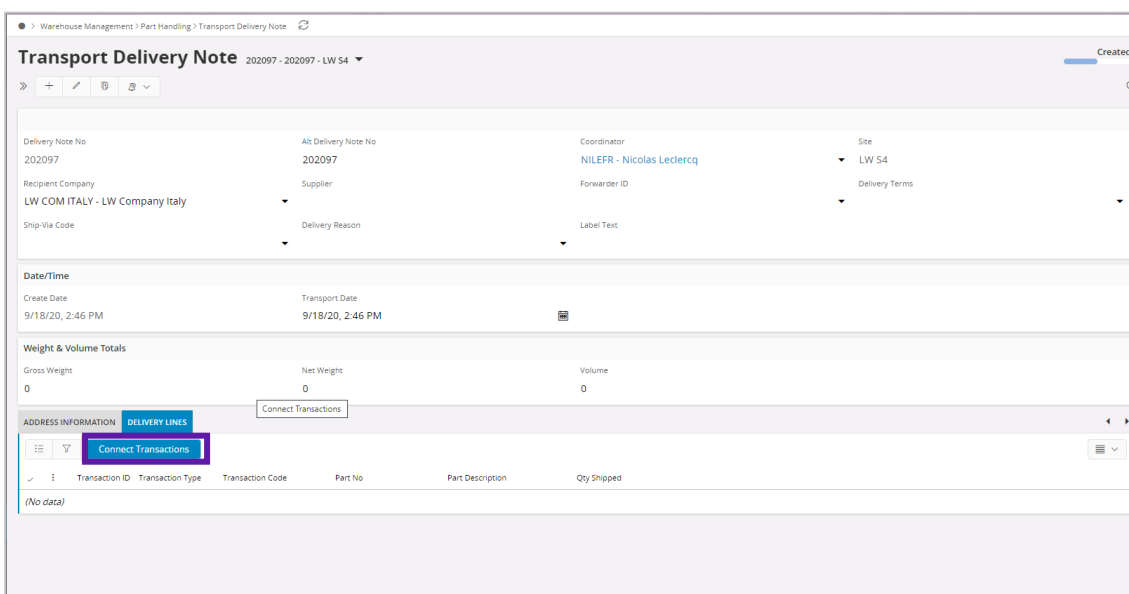
- Create Date:** 8/25/20, 4:35 PM
- Transport Date:** 9/18/20, 4:35 PM
- Weight & Volume Totals:** Gross Weight: 0, Net Weight: 0, Volume: 0
- ADDRESS INFORMATION / DELIVERY LINES:**
  - Delivery From Address:** Address No: 1 - Venus, Name: Venus, Address Details: No 234 - Venclee. Includes an 'Open Map' button.
  - Delivery To Address:** Address No: 1, Name: LW Company Italy, Address Details: No 234 - Venclee. Includes an 'Open Map' button. A green box highlights the 'Single Occurrence' checkbox.
  - Forward Agent Address:** (Empty)

### 8.6.2 DELIVERY LINES TAB

Use the *Delivery Lines* tab to connect existing inventory and/or purchase transactions to the transport delivery note and to view the connected inventory and/or purchase transactions.

You can add/remove transactions until the transport delivery note is finally printed.

Go to the delivery lines and click on the *Connect Transactions* command button to connect inventory and/or purchase transactions. This will open the *Connect Transactions* dialog box.



The screenshot shows the 'Transport Delivery Note' form with the 'DELIVERY LINES' tab selected. The 'Connect Transactions' button is highlighted with a blue box. The form details are as follows:

- Transport Delivery Note:** 202097 - 202097 - LW 54
- Delivery Note No:** 202097
- Alt Delivery Note No:** 202097
- Coordinator:** NILEFR - Nicolas Leclercq
- Site:** LW 54
- Recipient Company:** LW COM ITALY - LW Company Italy
- Supplier:**
- Forwarder ID:**
- Delivery Terms:**
- Ship-Via Code:**
- Delivery Reason:**
- Label Text:**
- Date/Time:** Create Date: 9/18/20, 2:46 PM; Transport Date: 9/18/20, 2:46 PM
- Weight & Volume Totals:** Gross Weight: 0, Net Weight: 0, Volume: 0
- DELIVERY LINES:** A table with columns: Transaction ID, Transaction Type, Transaction Code, Part No, Part Description, Qty Shipped. The table is currently empty, showing '(No data)'. A 'Connect Transactions' button is visible above the table.

Warehouse Management

Transport I

Delivery Note No: 202097

Recipient Company: LW COM ITALY - LW

Ship-Via Code

Date/Time: Create Date 9/18/20, 2:46 PM

Weight & Volume Total: Gross Weight 0

ADDRESS INFORMATION: (No data)

### Connect Transactions

Connect Transactions Group

Delivery Note Id: 202097

Transaction ID | Transaction Code | Transaction Type | Date Created | More | Favorites | Clear | Search | Settings

Transaction ID	Transaction Code	Transaction Type	Transaction	Site	Part No	Part Description	Date Applied	Configuration ID	Direction
<input type="checkbox"/>	216675	PICK-OUT	Inventory	Shipment Inventory 1	LW S4	LW USB	LW USB Drive	2020-01-21 00:00:00	*
<input type="checkbox"/>	216681	PICK-OUT	Inventory	Shipment Inventory 1	LW S4	LW USB	LW USB Drive	2020-01-21 00:00:00	*
<input type="checkbox"/>	219254	PICK-OUT	Inventory	Shipment Inventory 1	LW S4	LW USB	LW USB Drive	2020-03-06 00:00:00	*
<input type="checkbox"/>	218255	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-02-21 00:00:00	*
<input type="checkbox"/>	219353	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-03-12 00:00:00	*
<input type="checkbox"/>	219360	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-03-12 00:00:00	*
<input type="checkbox"/>	219361	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-03-12 00:00:00	*
<input type="checkbox"/>	217673	PICK-OUT	Inventory	Shipment Inventory 1	LW S4	LW USB	LW USB Drive	2020-02-12 00:00:00	*
<input type="checkbox"/>	219155	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-03-04 00:00:00	*
<input type="checkbox"/>	219156	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-03-04 00:00:00	*
<input type="checkbox"/>	216678	PICK-OUT	Inventory	Shipment Inventory 1	LW S4	LW USB	LW USB Drive	2020-01-21 00:00:00	*
<input type="checkbox"/>	216772	PICK-OUT	Inventory	Shipment Inventory 1	LW S4	LW USB	LW USB Drive	2020-01-23 00:00:00	*
<input type="checkbox"/>	216781	PICK-OUT	Inventory	Shipment Inventory 1	LW S4	LW USB	LW USB Drive	2020-01-23 00:00:00	*
<input type="checkbox"/>	218164	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-02-20 00:00:00	*
<input type="checkbox"/>	218165	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-02-20 00:00:00	*

By default, above dialog box will be empty considering performance. Filter the transaction from transaction ID. The transaction type can be Inventory and/or Subcontract and/or Purchase.

- Under the **Inventory** category, all the inventory transactions except OESHIP, CO-OESHIP, CO-DELV-OUT, RETWORK, RETCREDIT, RETWORKINT, CO-REWORK, CO-RCREDIT will be listed.
- Under the **Subcontract** category, WIPTOSUB transactions will be listed.
- Under the **Purchase** category, the following transactions will be listed: RENTRET-NI, NINVSCRAP, NSPCREDIT, NINSPINT for both non-inventory parts and no parts.

Once the inventory/purchase transactions are retrieved to the *Connect Transactions* dialog box, you have two options.

- Manually select the inventory/purchase transactions using the check box for each transaction line.
- To connect all transactions, click the check button in the top above the check boxes.

Warehouse Management

Transport I

Delivery Note No: 201952

Recipient Company: LW COM ITALY - LW

Ship-Via Code

Date/Time: Create Date 8/26/20, 11:24 AM

Weight & Volume Total: Gross Weight 5

ADDRESS INFORMATION: (No data)

### Connect Transactions

Connect Transactions Group

Delivery Note Id: 201952

Click to select or deselect all

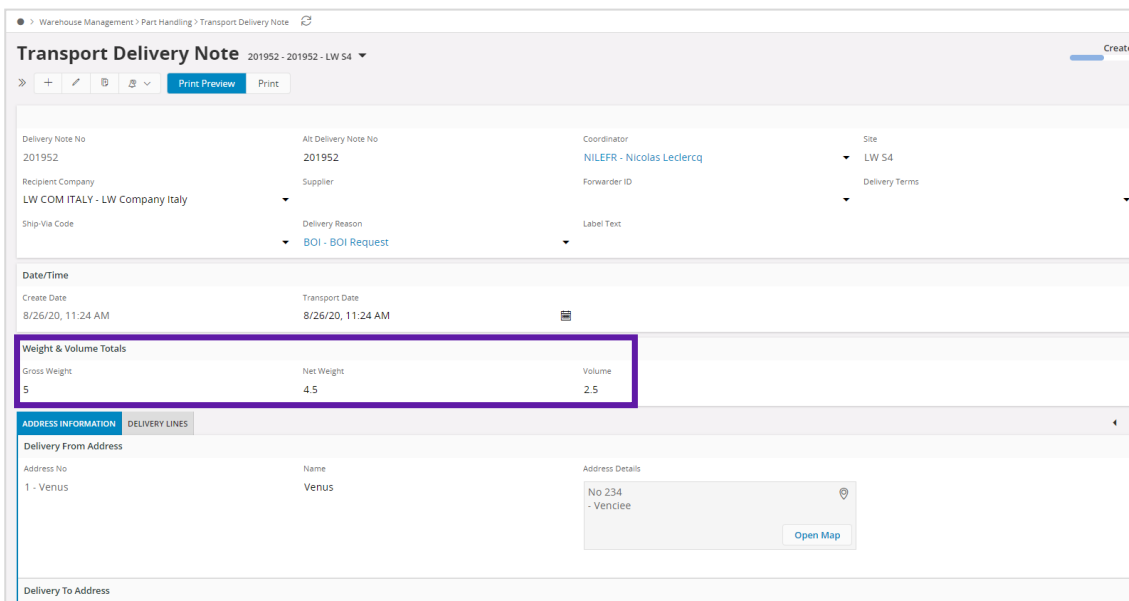
Transaction ID | Transaction Code | Transaction Type | Date Created | More | Favorites | Clear | Search | Settings

Transaction ID	Transaction Code	Transaction Type	Transaction	Site	Part No	Part Description	Date Applied	Configuration ID	Direction
<input checked="" type="checkbox"/>	216675	PICK-OUT	Inventory	Shipment Inventory 1	LW S4	LW USB	LW USB Drive	2020-01-21 00:00:00	*
<input checked="" type="checkbox"/>	216681	PICK-OUT	Inventory	Shipment Inventory 1	LW S4	LW USB	LW USB Drive	2020-01-21 00:00:00	*
<input checked="" type="checkbox"/>	219254	PICK-OUT	Inventory	Shipment Inventory 1	LW S4	LW USB	LW USB Drive	2020-03-06 00:00:00	*
<input checked="" type="checkbox"/>	218255	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-02-21 00:00:00	*
<input checked="" type="checkbox"/>	219353	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-03-12 00:00:00	*
<input checked="" type="checkbox"/>	219360	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-03-12 00:00:00	*
<input checked="" type="checkbox"/>	219361	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-03-12 00:00:00	*
<input checked="" type="checkbox"/>	217673	PICK-OUT	Inventory	Shipment Inventory 1	LW S4	LW USB	LW USB Drive	2020-02-12 00:00:00	*
<input checked="" type="checkbox"/>	219155	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-03-04 00:00:00	*
<input checked="" type="checkbox"/>	219156	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-03-04 00:00:00	*
<input checked="" type="checkbox"/>	216678	PICK-OUT	Inventory	Shipment Inventory 1	LW S4	LW USB	LW USB Drive	2020-01-21 00:00:00	*
<input checked="" type="checkbox"/>	216772	PICK-OUT	Inventory	Shipment Inventory 1	LW S4	LW USB	LW USB Drive	2020-01-23 00:00:00	*
<input checked="" type="checkbox"/>	216781	PICK-OUT	Inventory	Shipment Inventory 1	LW S4	LW USB	LW USB Drive	2020-01-23 00:00:00	*
<input checked="" type="checkbox"/>	218164	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-02-20 00:00:00	*
<input checked="" type="checkbox"/>	218165	NISS	Inventory	Issue from Inventory	LW S4	LW USB	LW USB Drive	2020-02-20 00:00:00	*

It is not possible to connect an inventory/purchase transaction to multiple transport delivery notes. If this is attempted an error message is given, mentioning “Transaction ID XX is already connected to delivery note 1-XXXXX”

Inventory/purchase transactions that are connected to already printed transport delivery notes will not be listed, so that they cannot be connected to any other transport delivery note.

Once the required transactions are added to the transport delivery note, manually enter the **Gross Weight**, **Net Weight** and the **Volume** and save.



**Transport Delivery Note** 201952 - 201952 - LW 54

Delivery Note No: 201952 | Alt Delivery Note No: 201952 | Coordinator: NILEFR - Nicolas Leclercq | Site: LW 54

Recipient Company: LW COM ITALY - LW Company Italy | Supplier: | Forwarder ID: | Delivery Terms: | Ship-Via Code: | Delivery Reason: BOI - BOI Request | Label Text: |

Date/Time: Create Date: 8/26/20, 11:24 AM | Transport Date: 8/26/20, 11:24 AM

**Weight & Volume Totals**

Gross Weight	Net Weight	Volume
5	4.5	2.5

ADDRESS INFORMATION | DELIVERY LINES

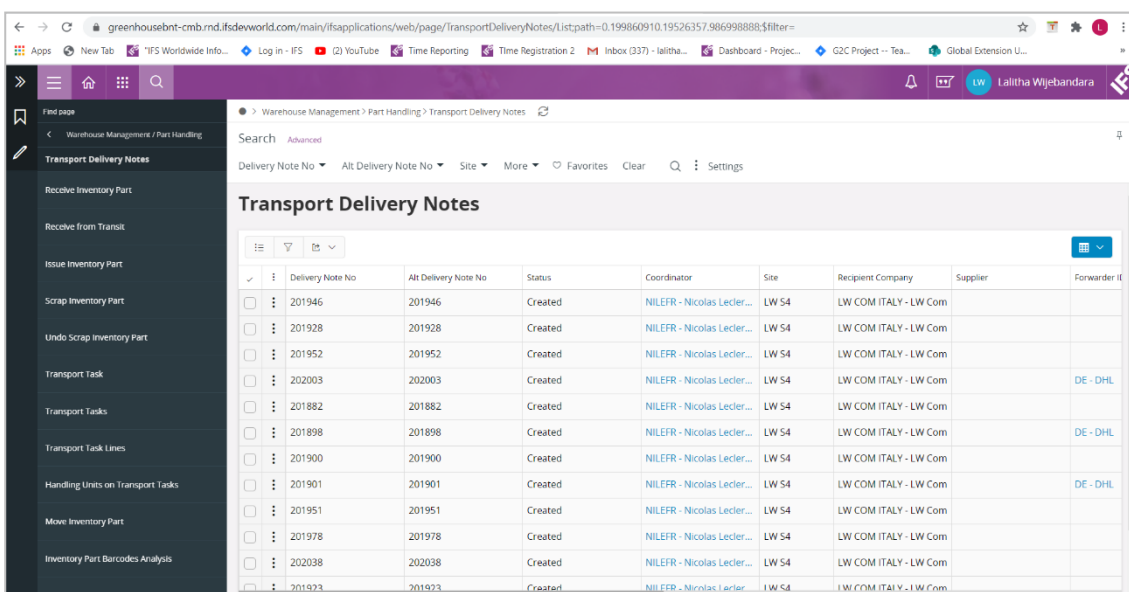
Delivery From Address

Address No	Name	Address Details
1 - Venus	Venus	No 234 - Venciee

Delivery To Address

## 8.7 Transport Delivery Notes

Use the **Transport Delivery Notes** page to view and analyze the transport delivery notes created in IFS Cloud. You cannot modify information from this page.



Warehouse Management > Part Handling > Transport Delivery Notes

Search: Advanced

Delivery Note No | Alt Delivery Note No | Site | More | Favorites | Clear | Settings

**Transport Delivery Notes**

Delivery Note No	Alt Delivery Note No	Status	Coordinator	Site	Recipient Company	Supplier	Forwarder ID
201946	201946	Created	NILEFR - Nicolas Leclercq	LW 54	LW COM ITALY - LW Com		
201928	201928	Created	NILEFR - Nicolas Leclercq	LW 54	LW COM ITALY - LW Com		
201952	201952	Created	NILEFR - Nicolas Leclercq	LW 54	LW COM ITALY - LW Com		
202003	202003	Created	NILEFR - Nicolas Leclercq	LW 54	LW COM ITALY - LW Com		DE - DHL
201882	201882	Created	NILEFR - Nicolas Leclercq	LW 54	LW COM ITALY - LW Com		
201898	201898	Created	NILEFR - Nicolas Leclercq	LW 54	LW COM ITALY - LW Com		DE - DHL
201900	201900	Created	NILEFR - Nicolas Leclercq	LW 54	LW COM ITALY - LW Com		
201901	201901	Created	NILEFR - Nicolas Leclercq	LW 54	LW COM ITALY - LW Com		DE - DHL
201951	201951	Created	NILEFR - Nicolas Leclercq	LW 54	LW COM ITALY - LW Com		
201978	201978	Created	NILEFR - Nicolas Leclercq	LW 54	LW COM ITALY - LW Com		
202038	202038	Created	NILEFR - Nicolas Leclercq	LW 54	LW COM ITALY - LW Com		
201923	201923	Created	NILEFR - Nicolas Leclercq	LW 54	LW COM ITALY - LW Com		

## 8.8 Print Transport Delivery note


The transport delivery note is editable until it is finally printed. You can preview the report before printing.

The transport delivery note is printed from the **Transport Delivery Note** page.

- Open the context menu and select the **Print Delivery Note Preview** to print the preliminary report. The transport delivery note remains in the Created status.
- Open the context menu and select the **Print Transport Delivery Note** to print the final report. The transport delivery note status is updated to Printed.

It is possible to re-print the transport delivery notes at any time.

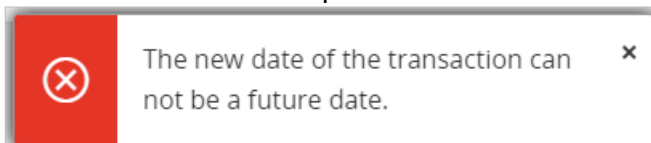
When a preview print is performed the document is marked with Preliminary in the top of the document.

		Preliminary	
<b>IFS1</b>		<b>Delivery Note</b>	
	Create Date	Delivery Note	
	26-AUG-20	201952	
Authorize Name			
Nicolas Leclercq			
		Delivery Address:	
		LW Company Italy	
		No 234	
		Shrial	
		Venciee	
		ITALY	
<hr/>			
Forward Agent:	Delivery Site:	Transport Date	Signature:
	Venus	26-AUG-20	
	No 234		
	Shrial		
	Venciee		
	ITALY		
<hr/>			
Second forwarding agent:		Date:	26-AUG-20
<hr/>			
Delivery Terms Desc	Ship Via Code	Ship Via Desc	

When printing the transport delivery note, you can observe the following changes.

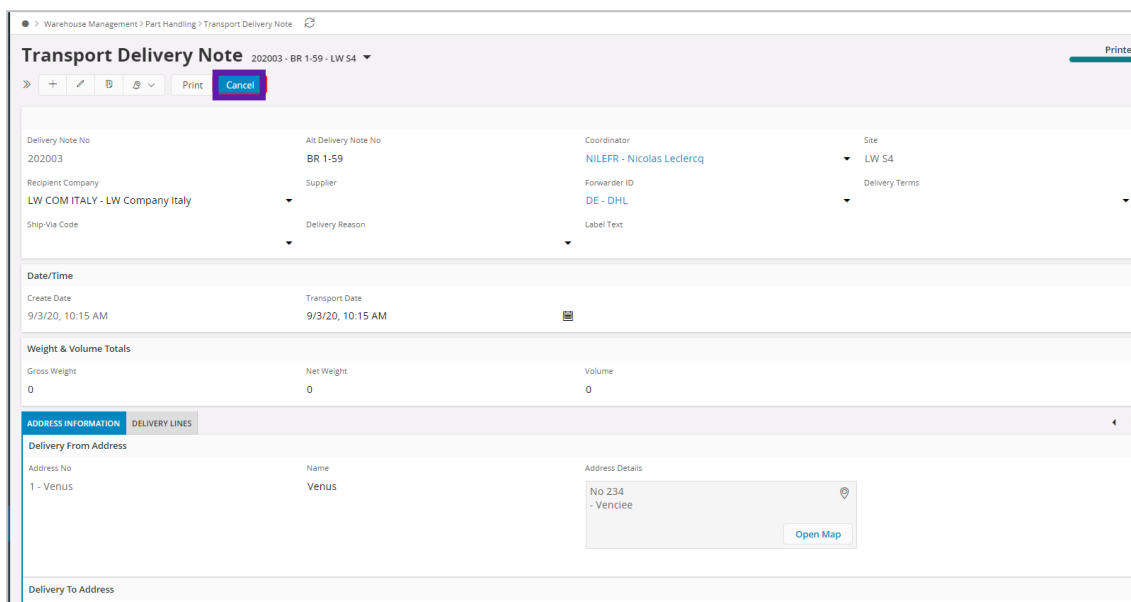
- **Alt Del Note No** field will be updated with the alternative delivery note number as per the date entered in the pre-requisite **Error! Reference source not found.**
- Inventory transaction records/Labor and operation history records/Purchase transaction records will be updated with Delivery reason, Delivery reason description, Delivery note date and Alternative delivery note number.
- Transport delivery note header status is set to Printed.
- The date applied on the inventory transactions will be updated as per the setting **Auto Update Inv Trans Date Applied** on the *Company/Supply Chain/ Warehouse Management* tab.

In case the **Transport Date** is a future date than the site date, the date applied on the inventory transactions will not be updated. User will be notified by an error message.



## 8.9 Cancel Transport Delivery Note

To cancel an already printed transport delivery note, click the cancel button in the header of the **Transport Delivery Note** and confirm by selecting OK in the warning message. This option is only available for transport delivery notes in the “Printed” status. When cancelled, the delivery note number is removed from the inventory/purchase transaction history records that are connected to the cancelled delivery note.



Warehouse Management > Part Handling > Transport Delivery Note

**Transport Delivery Note** 202003 - BR 1-59 - LW S4 Printed

+ ✎ 🗑️ 🔍 Print Cancel

Delivery Note No 202003	Alt Delivery Note No BR 1-59	Coordinator NILEFR - Nicolas Leclercq	Site LW S4
Recipient Company LW COM ITALY - LW Company Italy	Supplier	Forwarder ID DE - DHL	Delivery Terms
Ship Via Code	Delivery Reason	Label Text	

Date/Time	
Create Date 9/3/20, 10:15 AM	Transport Date 9/3/20, 10:15 AM

Weight & Volume Totals		
Gross Weight 0	Net Weight 0	Volume 0

**ADDRESS INFORMATION** DELIVERY LINES

Delivery From Address		
Address No 1 - Venus	Name Venus	Address Details No 234 - Venciee <a href="#">Open Map</a>
Delivery To Address		

## 9 Italian E-invoice for the Public Administration

### 9.1 Overview Legal Requirement

In Italy it is a legal requirement that all companies must send all invoices to Public Administration with an electronically (XML file) invoice, in Italy called FatturaPA. The FatturaPA is an electronic invoice and is the only type of invoice that will be accepted by Public administration entities, which according to the articles of associations, are obliged to use the Exchange System. The Exchange System is an electronic system capable of:

- Receiving invoices in the form of files with the characteristics of the FatturaPA
- Carrying out checks on the files received,
- Forwarding invoices to the addressee Administrations

Starting from 1<sup>st</sup> of January 2017 the format of the xml file used for the electronic invoices addressed to public customers has been changed to allow the flow of electronic invoices also between private parties. The format of the xml file is adapted to be used for this case as well.

Starting from 1<sup>st</sup> of January 2019 E-invoicing is mandatory for all types of companies. Each invoice issued in Italy for a domestic customer should be in electronic format – XML file. Every issued invoice should be submitted for authorization to the system called SDI (Sistema di Intercambio, Exchange System in English) maintained by Italian government. After it is authorized it is automatically forwarded to the customer via email or other communication channel chosen by the customer.

Invoice issued for foreign customer can also be reported to SDI but it will not be forwarded to customer via SDI.

Starting from 1<sup>st</sup> of January 2022 all customer invoices including also the one sent to foreign customers and the supplier invoices received from foreign suppliers should be sent to the Italian Authority web portal (SDI) in FatturaPA format.

The Spesometro (called also Esterometro) that was including the invoices addressed or received from foreign subjects will be abolished.

## 9.2 Solution Overview

An IFS-style data file based on FatturaPA format will be created to send invoice data to Tax Authority SDI through a 3rd party software. This 3rd party software will communicate with the Tax Authority and send responses received from the Tax Authority back to IFS Cloud as an IFS-style response file.

It is possible to handle inter-site flow (EDI/MHS/INET\_TRANS) or E-INVOICE flow parallel to sending the Italian E-invoice to the Public Administration. With the introduction of the **new basic data** page "E-invoice Processing Type", it is allowed to set up process type relating to Italian E-invoice and connect it to the Company or Customer level. The basic data relating to inter-site flow or E-invoice flow at the Customer level.

The existing basic data needs to be adjusted. The "E-INVOICE\_IT" receiver needs to be removed from the Company level and the standard process type with the format "E-invoice Italy" will be connected to the Process type field in *Company/Invoice/General*.

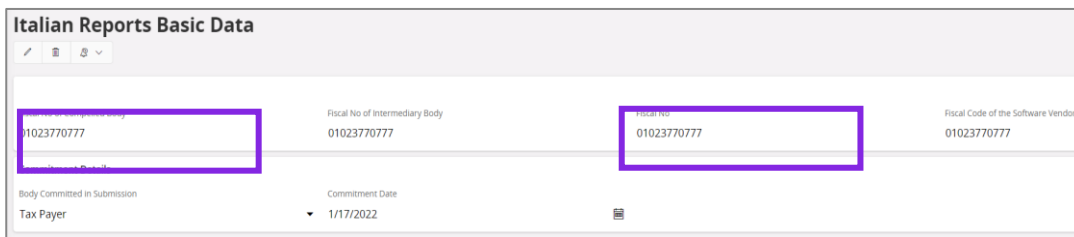
The solution has divided between customer invoices and supplier invoices.

## 9.3 Prerequisites

The company must be set up to use the Italian localization and "Italian e-invoice" is enabled on the *Company/Localization Control Center* tab. The "Italian Tax Reports" localization parameter must be enabled to enter fiscal number.

Localization Control Center				
SWGIT - SWGIT 5 of 12				
Company: SWGIT      Name: SWGIT      Association No: SWGIT Localization: Italy				
Functionality	Description	Mandatory	Enabled	
<input type="checkbox"/> : Alternative Delivery Note Number in Chrono	Delays the creation of alternative delivery note number to the point where we print the first delivery note or send the	Yes	Yes	
<input type="checkbox"/> : Delivery Note Print-out Mandatory to Create	Restricts the creation of customer order / collective invoice without printing the created delivery note.	Yes	Yes	
<input type="checkbox"/> : Discounted Price Rounded	Enables the rounding of the sales price after applying the discounts on the customer order lines and customer order i	No	No	
<input type="checkbox"/> : Goods/Services Statistical Codes Definition	Enables the identification/classification of goods and services for operational and statutory reporting purposes.	Yes	Yes	
<input type="checkbox"/> : Additional Information in Italy Intrastat	Enables the use of additional information in the Intrastat report, among others: statistical numbers for service parts (s	Yes	Yes	
<input type="checkbox"/> : Italian Payment Formats	Enables two Italian payment formats RIBA and BONIFICO FOREIGN and adds additional codes (CIG and CUP) to the pai	Yes	Yes	
<input type="checkbox"/> : Italian Tax Reports	Enables Italian Tax Reports (for Purchases, Sales and Corrispettivi Tax Books), the Quarterly Tax Liquidation Report an	No	Yes	
<input type="checkbox"/> : Italian e-invoice	Enables the generation of the e-invoice XML file including Italian legal required data for clearance and the handling of	Yes	Yes	
<input type="checkbox"/> : Automatic Update of Date Applied on Inven	Enables the update of inventory delivery transactions date applied with the delivery/transport date when printing the	Yes	Yes	
<input type="checkbox"/> : No Delivery Note for Services	Restricts the creation of delivery note, for customer orders with only non-inventory sales parts of category service.	No	No	
<input type="checkbox"/> : Enhanced Tax Books Handling Using Invoice	Enables the possibility to use, not only tax codes, but also invoice types and invoice series as base for the Tax Books. T	Yes	Yes	
<input type="checkbox"/> : Transport Delivery Note	Enables the printing of delivery notes for inventory transactions without customer orders, e.g. change Inventory Locat	No	No	
<input type="checkbox"/> : Warehouse Journal Report Data	Enables the collection of data for the warehouse journal report, according to the Italian legal requirements.	Yes	Yes	
<input type="checkbox"/> : Year End Certificate	Enables the generation of the Year End Certificate report, which companies send to their suppliers (consultants) specif	Yes	Yes	

- Enter a fiscal number in the **Financials/Financial e-Reporting/Italian Reports Basic Data** page. It is used for tag <IdCodice> in <DatiTrasmissione> block and it is also part of XML file number for Italian E-invoice.



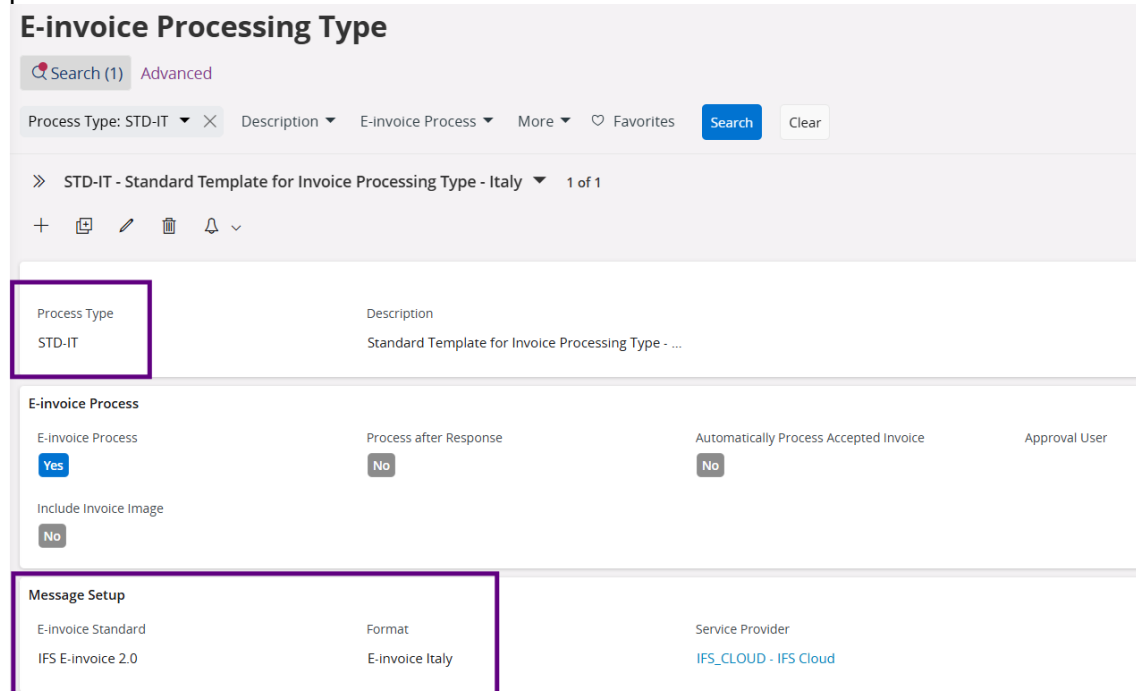
<input type="text" value="01023770777"/>	Fiscal No of Intermediary Body 01023770777	<input type="text" value="01023770777"/>	Fiscal Code of the Software Vendor 01023770777
Body Committed in Submission Tax Payer	Commitment Date 1/17/2022		

## 9.4 Define Basic Data

The common basic data set up for both Customer and Supplier invoices are listed below,

### 9.4.1 NEW PROCESS TYPE

New Process type STD-IT has been introduced to handle the previous E-invoicing compliance process.



Process Type	Description
STD-IT	Standard Template for Invoice Processing Type - ...

E-invoice Process			
E-invoice Process	Process after Response	Automatically Process Accepted Invoice	Approval User
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> No	
Include Invoice Image			
<input type="checkbox"/> No			

Message Setup		
E-invoice Standard	Format	Service Provider
IFS E-invoice 2.0	E-invoice Italy	IFS_CLOUD - IFS Cloud

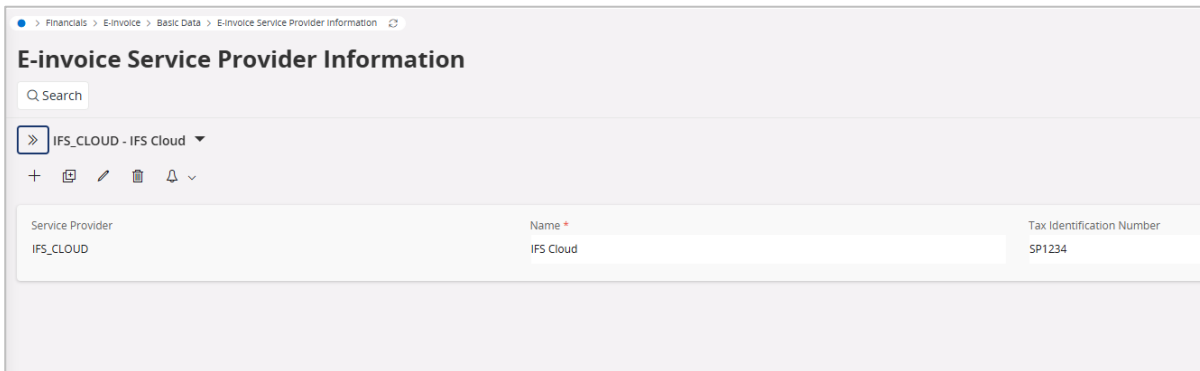
A new process type could be defined by user with the parameters set as below:

- E-invoice Process = Yes
- E-invoice Standard = IFS E-invoice 2.0
- Format = E-invoice Italy
- Approval User needs to be added.

Format E-invoice Italy is added to generate the Italian E-invoice to the Public Administration entity.

### 9.4.2 E-INVOICE SERVICE PROVIDER

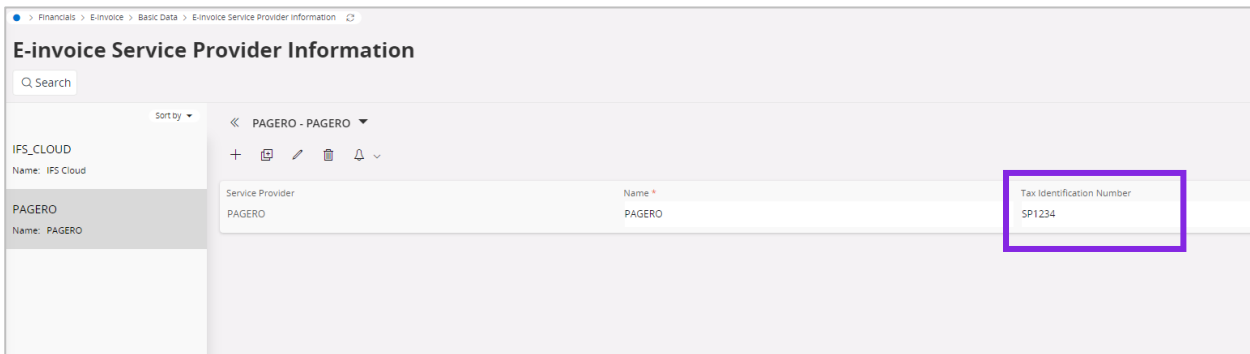
This page is used to define the information related to 3<sup>rd</sup> party service provider.



The screenshot shows the 'E-invoice Service Provider Information' page. The breadcrumb trail is 'Financials > E-invoice > Basic Data > E-invoice Service Provider information'. The page title is 'E-invoice Service Provider Information'. There is a search bar and a dropdown menu showing 'IFS\_CLOUD - IFS Cloud'. Below the dropdown are icons for adding, editing, deleting, and alerting. A table lists the service provider information:

Service Provider	Name *	Tax Identification Number
IFS_CLOUD	IFS Cloud	SP1234

To enter the fiscal number of the 3<sup>rd</sup> party service provider in Italy, a new field called **Tax Identification Number** is created in **E-invoice Service Provider Information** page. In this field, enter the fiscal number of the 3<sup>rd</sup> party service provider. This value is fetched to the first <IdCodice> tag in the IT\_XML.

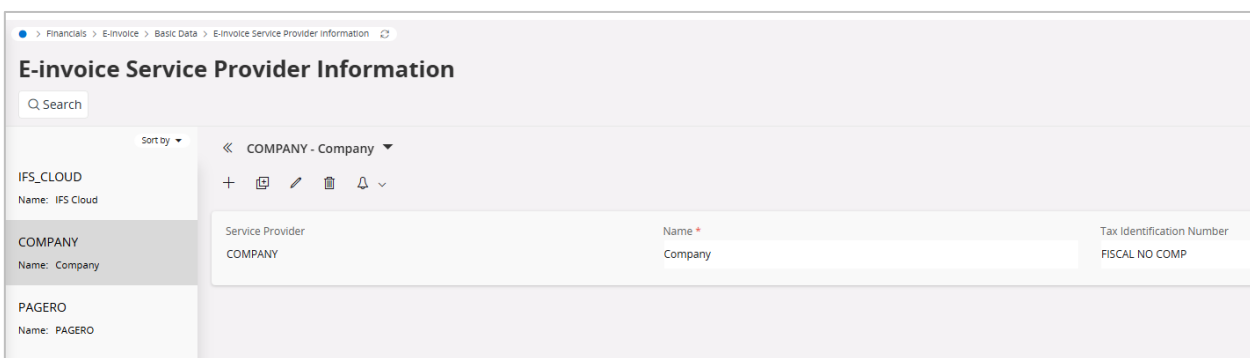


The screenshot shows the 'E-invoice Service Provider Information' page with a dropdown menu showing 'PAGERO - PAGERO'. The table lists the service provider information:

Service Provider	Name *	Tax Identification Number
PAGERO	PAGERO	SP1234

The 'Tax Identification Number' field is highlighted with a purple box.

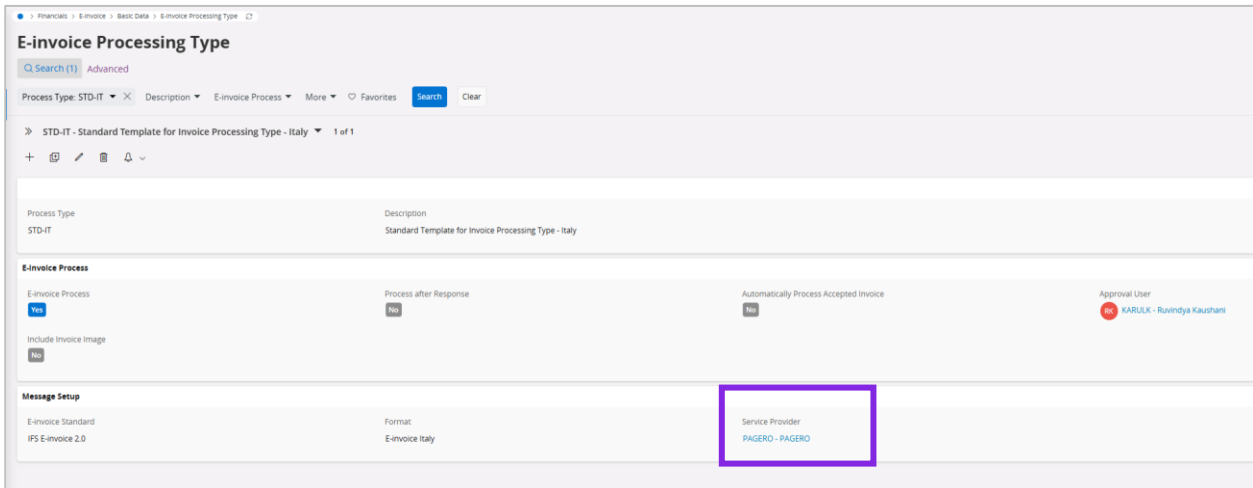
If a 3<sup>rd</sup> party service provider is not used to transmit the XML file to the Public Administration, the company itself must be defined as the service provider. In this case, a service provider entry should be created with the company's fiscal number (this the fiscal number entered in 'Fiscal No' field Italian Reports Basic Data page) entered in the **Tax Identification Number** field within the **E-Invoice Service Provider Information** page.



The screenshot shows the 'E-invoice Service Provider Information' page with a dropdown menu showing 'COMPANY - Company'. The table lists the service provider information:

Service Provider	Name *	Tax Identification Number
COMPANY	Company	FISCAL NO COMP

Then the Service provider (3<sup>rd</sup> Party service provider or the company) should be connected to the E-invoicing Processing Type.



**E-invoice Processing Type**

Process Type: STD-IT | Description: Standard Template for Invoice Processing Type - Italy

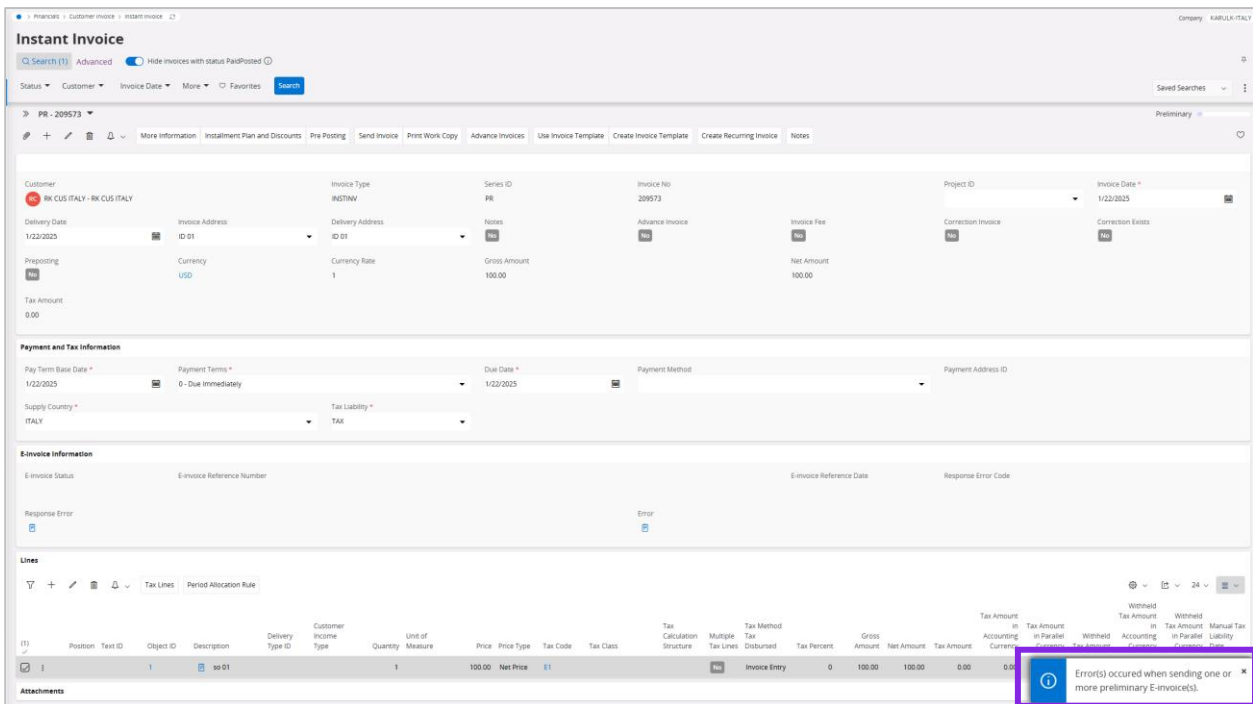
**E-Invoice Process**

E-Invoice Process	Process after Response	Automatically Process Accepted Invoice	Approval User
Yes	No	No	KARULK - Rovindya Kaushani

**Message Setup**

E-Invoice Standard	Format	Service Provider
IFS E-Invoice 2.0	E-Invoice Italy	PAGERO - PAGERO

When sending a Customer Invoice, if the Tax Identification Number of the service provider linked to the processing type is not entered in **E-Invoice Service Provider Information** page, the following error message will be displayed.



**Instant Invoice**

Customer: RK CUS ITALY - RK CUS ITALY | Invoice No: 209573 | Invoice Date: 1/22/2025

**Payment and Tax Information**

Play Term Base Date: 1/22/2025 | Payment Terms: 0 - Due Immediately | Due Date: 1/22/2025 | Payment Method: [Dropdown]

**E-Invoice Information**

E-Invoice Status: [Dropdown] | E-Invoice Reference Number: [Text] | E-Invoice Reference Date: [Text] | Response Error Code: [Text]

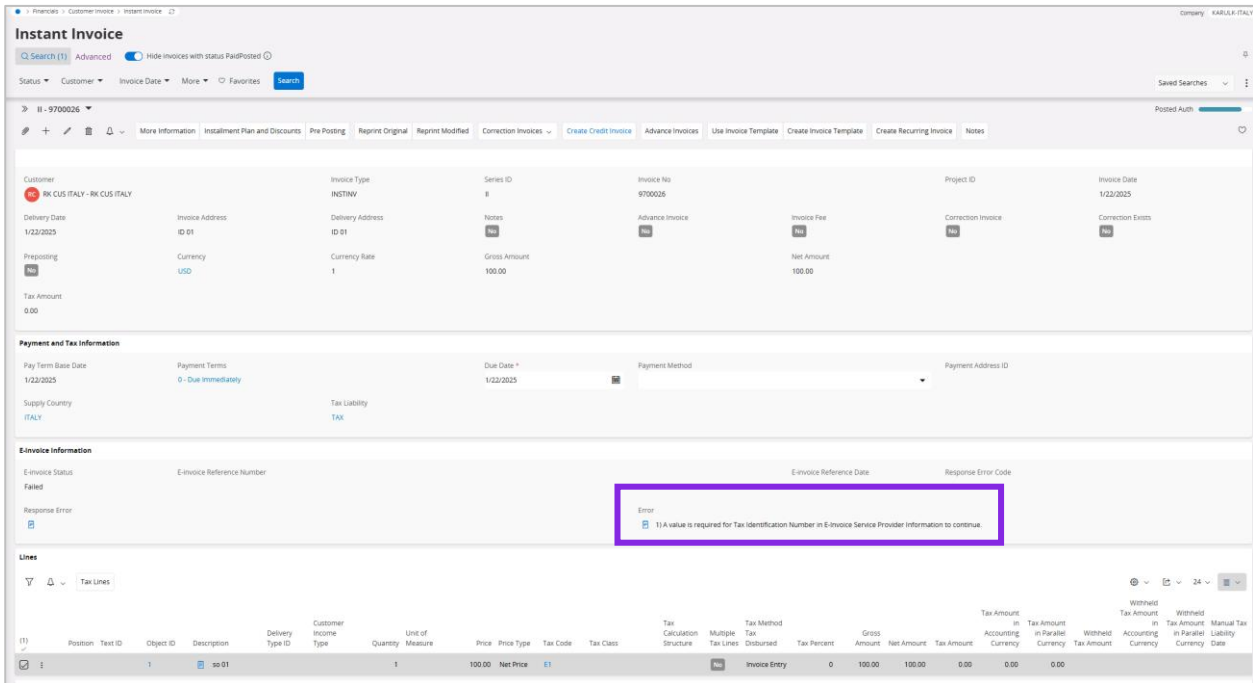
**Lines**

Position	Text ID	Object ID	Description	Delivery Type ID	Customer Invoice	Quantity	Unit of Measure	Price	Price Type	Tax Code	Tax Class	Tax Calculation Structure	Multiple Tax Lines	Tax Method	Tax Disbursed	Tax Percent	Gross Amount	Net Amount	Tax Amount	Tax Amount Accounting	Tax Amount In Balance	Withheld Tax Amount	Withheld Tax Amount Accounting	Withheld Tax Amount In Balance	Manual Tax Amount	Manual Tax Amount Accounting	Manual Tax Amount In Balance	Liability
1		30 01				1		100.00	Net Price	E1		No	Invoice Entry	0			100.00	100.00	0.00									

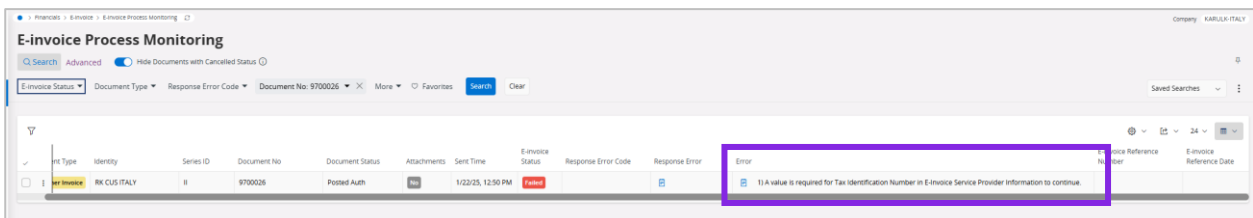
**Attachments**

Error(s) occurred when sending one or more preliminary E-Invoice(s).

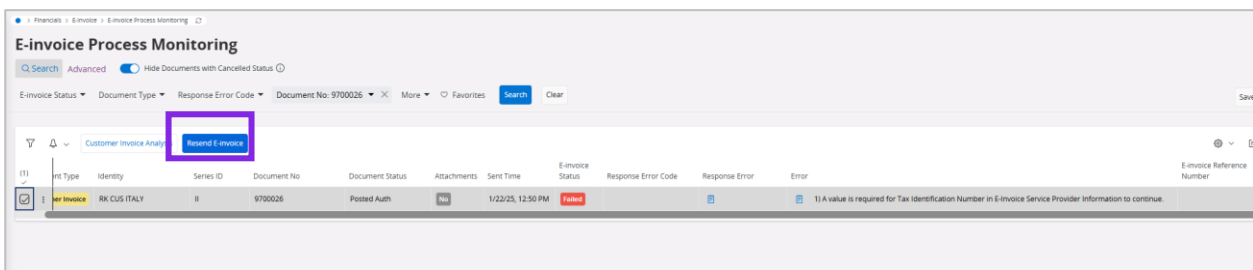
When the page is refreshed, below detailed error message will appear.



Navigate to **E-invoice Process Monitoring** page. On this page, the error message can also be viewed after locating the corresponding invoice number.

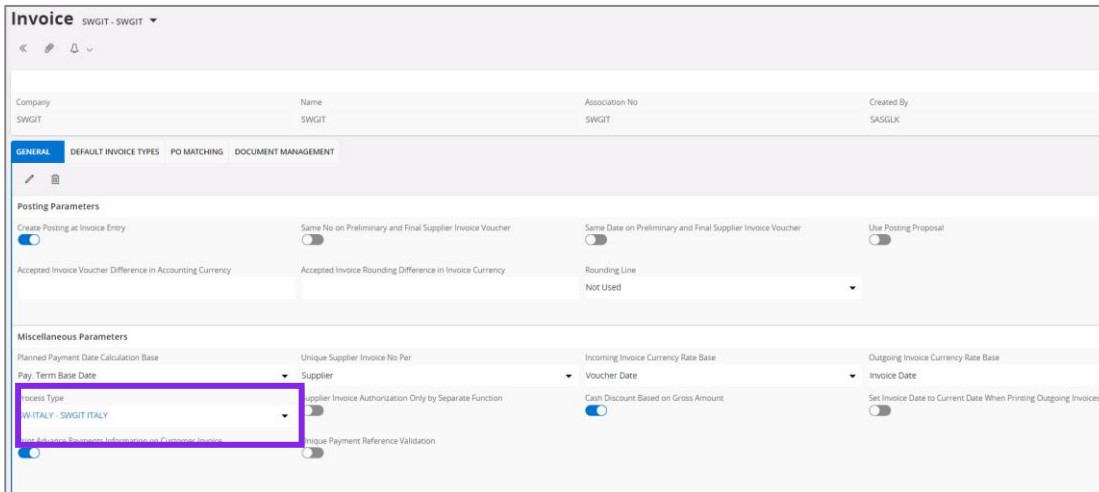


After entering the missing basic data, can resend the E-invoice **from E-invoice Process Monitoring** page.



### 9.4.3 E-INVOICE SETUP

User needs to connect the Process Type in **Company** or in **Customer** page.  
Basic data set up in **Company** Page/ Invoice /General tab/Miscellaneous Parameters



**Invoice** SWGIT - SWGIT

Company: SWGIT, Name: SWGIT, Association No: SWGIT, Created By: SASGLK

**GENERAL** | DEFAULT INVOICE TYPES | PO MATCHING | DOCUMENT MANAGEMENT

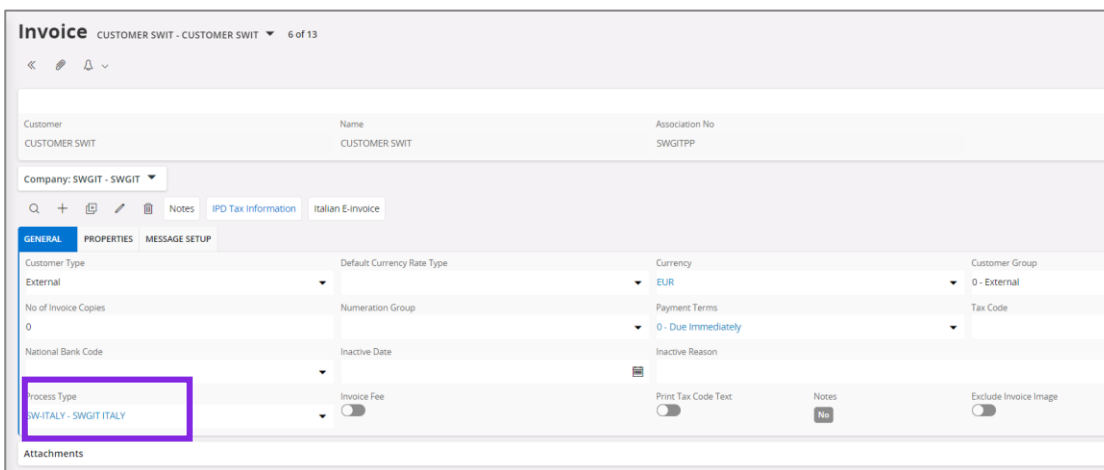
**Posting Parameters**

- Create Posting at Invoice Entry:
- Same No on Preliminary and Final Supplier Invoice Voucher:
- Same Date on Preliminary and Final Supplier Invoice Voucher:
- Use Posting Proposal:
- Accepted Invoice Voucher Difference in Accounting Currency:
- Accepted Invoice Rounding Difference in Invoice Currency:
- Rounding Line: Not Used

**Miscellaneous Parameters**

- Planned Payment Date Calculation Base:
- Unique Supplier Invoice No Per: Supplier
- Incoming Invoice Currency Rate Base: Voucher Date
- Outgoing Invoice Currency Rate Base: Invoice Date
- Process Type: **SW-ITALY - SWGIT ITALY** (highlighted)
- Supplier Invoice Authorization Only by Separate Function:
- Cash Discount Based on Gross Amount:
- Set Invoice Date to Current Date When Printing Outgoing Invoices:
- Link All Invoice Business Information on Customer Invoice:
- Unique Payment Reference Validation:

Basic data set up in **Customer** Page/ Invoice /**General** tab.



**Invoice** CUSTOMER SWIT - CUSTOMER SWIT 6 of 13

Customer: CUSTOMER SWIT, Name: CUSTOMER SWIT, Association No: SWGITPP

Company: SWGIT - SWGIT

**GENERAL** | PROPERTIES | MESSAGE SETUP

Customer Type: External, Default Currency Rate Type: , Currency: EUR, Customer Group: 0 - External

No of Invoice Copies: 0, Numeration Group: , Payment Terms: 0 - Due Immediately, Tax Code:

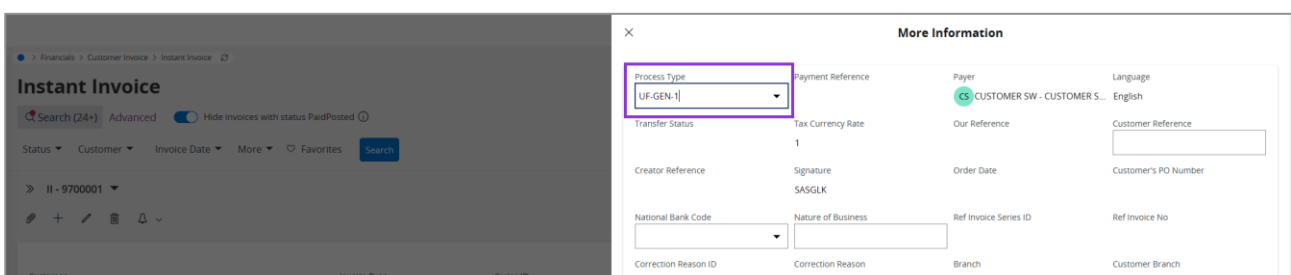
National Bank Code: , Inactive Date: , Inactive Reason:

Process Type: **SW-ITALY - SWGIT ITALY** (highlighted)

Invoice Fee: , Print Tax Code Text: , Notes: No, Exclude Invoice Image:

The process type connected to Company/Customer will facilitate enabling the “**Send Invoice**” command from the customer invoice level. The process type connected to the Company will facilitate the “**Send Invoice Enclosure**” command from the **Invoice Enclosures – EU Taxes Analysis** page for the Supplier. This will also be given the possibility to send attachments for customer invoices when sending Italian E-invoice to the Public Administration entity.

It is also possible to modify the process type at the invoice level (Instant Invoice/Customer Order Invoice/Project Invoice) when it is connected to the Company or Customer. In such cases, the system will automatically fetch the process type associated with the Company or Customer. Priority is given to the customer-level process type. This functionality enables the exclusion of non-liable invoices from being sent to Tax Authorities by selecting a process type that is not enabled for “**E-invoice Process**” at the invoice level.



**Instant Invoice**

Search (24+) | Hide invoices with status Paid/Posted

Status: Customer | Invoice Date: | More: | Favorites: | Search

II - 9700001

**More Information**

Process Type: **UF-GEN-1** (highlighted)

Payment Reference: - Payer: CS CUSTOMER SW - CUSTOMER S... | Language: English
- Transfer Status:
- Tax Currency Rate: 1
- Our Reference:
- Customer Reference:
- Creator Reference:
- Signature: SASGLK
- Order Date:
- Customer's PO Number:
- National Bank Code:
- Nature of Business:
- Ref Invoice Series ID:
- Ref Invoice No:
- Correction Reason ID:
- Correction Reason:
- Branch:
- Customer Branch:

Customer Invoice

Search (1)

CUSTOMER SW - CUSTOMER SW - 213357 - CUSTORDDEB - V12368 2 of 3 Preliminary

Share Cancel Invoice Posting Installation Plan and Discounts Notes

Customer No	Customer Address Name	Series ID	Invoice No	Company	Site	Invoice Created	Order Created
CUSTOMER SW	CUSTOMER SW	PR	213357	SWG - SWG	SWG	2/20/2025	2/20/2025

Amounts					
Currency	Gross Amt	Net Amt	Tax Amt	Currency Rate	Tax Currency Rate
USD	27400.00	20000.00	7400.00	1	1

LINES GENERAL HISTORY

Invoice Type: CUSTORDDEB - Customer Order Invoice, Debit

Invoice Address: SW AD

Invoice Date: 2/20/2025

Process Type: UF-GEN-1 - UF GEN 1

Indicators: Price Adjustment (No), Advance/Prepayment Invoice (No), Use Price Incl Tax (No), Notes (No), Correction Exist (No), Correction Invoice (No)

Project Invoice

Search (2)

PJ - 20010002 Preliminary

Notes Invoice Text Printout Customer Installment Plan

Customer: CUSTOMER SW

Customer Name: CUSTOMER SW

Project: PJ

Invoice No: 20010002

Invoice Period Start: 2/1/2025

Invoice Period End: 2/17/2025

Amounts			
Currency	Gross Amount	Net Amount	Tax Amount
USD	2270.09	1657.00	613.09

LINES GENERAL PRE POSTING ACCOUNTING

Invoice Information

Invoice Date: 2/17/2025

Invoice Type: PRJINV

Process Type: UF-GEN-1 - UF GEN 1

Series Reference: [Empty]

Invoice Number Reference: [Empty]

Currency Rate: 1

Our Reference: [Empty]

Customer Ref: [Empty]

#### 9.4.4 NEW ROUTING RULE

Example\_Send\_IT\_E-invoice has been introduced to send the invoice.

Solution Manager/ Integration/IFS Connect/Routing Rules/ Outbound

Routing Rules

INBOUND OUTBOUND

Rule Name: Example\_Send\_IT\_E-I... Route Type: Queue More Favorites Apply Clear

Rule Name: Example\_Send\_IT\_E-I... Route Type: Queue Enabled: Yes Customized: Yes

APPLICATION\_MESSAGE OUT1

The setup of the routing rule needs to have the following conditions:

**Routing Rule** Example\_Send\_IT\_E-Invoice 1 of 1

Unset Customized

**Rule Details**

Route From: APPLICATION\_MESSAGE  Enabled  Customized Rule Name: Example\_Send\_IT\_E-Invoice

Queue: OUT1 Direction: Outbound

**Content Based Conditions**

Search Path	Operation	Match
MESSAGE_FUNCTION	*	EXAMPLE_SEND_IT_E_INVOICE

**Destination Addresses**

Chain Link No.	Address	Description	Connector	Address
1	Yes	Example_Send_IT_E-Invoice	Ftp	/OUT

Routing address setup and transformers:

Example\_Send\_IT\_E-Invoice is the routing address used.

**Routing Addresses**

Address Name: Example\_Send\_IT\_E-In... Transport Connector: Customized More Favorites Apply Clear

Address Name	Transport Connector	Customized
Example_Send_IT_E-Invoice	FTP	Yes

**Routing Address** Example\_Send\_IT\_E-Invoice 1 of 1

Advanced Set Customized

Transport Connector: FTP Address Name: Example\_Send\_IT\_E-Invoice  Customized

**Format**

Envelope: Encoding: Compress: Envelope Response:

**Transformers**

Transformer
IFS_EINVOICE_TO_TINVOICE
FORMAT_FIELDS

**Response Transformers**

(No data)

**FTP Address Data**

Sender Instance	Directory	Output File
FTP_SENDER1	/OUT	%TAG=IDPAESE%TAG=IDCODICE%TAG=PROGRESSIVOINVOICE.xml

## Receiving

### Routing Rule Setup

Example\_Receive\_Einvoice\_Response has been introduced to handle the response file.

**Routing Rules**

INBOUND OUTBOUND

Rule Name	Route Type	Queue	Enabled	Customized
Example_Receive_Einvoice_Response	SOAP_IFS	IN1	Yes	No

### Routing Rule Example\_Receive\_Invoice\_Response 1 of 1

---

#### Rule Details

Route From: SOAP\_IFS Enabled Customized

Rule Name: Example\_Receive\_Invoice\_Response Queue Direction

Example\_Receive\_Invoice\_Response IN1 Inbound

---

#### Content Based Conditions

Search Path	Operation	Match
<input type="checkbox"/> fndcn:Function	=	RECEIVE_INVOICE_RESPONSE

---

#### Destination Addresses

Chain Link No	Main Address	Description	Connector	Address
<input type="checkbox"/> 1	<input type="button" value="Yes"/>	Example_Receive_Invoice_Response	Projection	

## Routing address Set Up

Example\_Receive\_Invoice\_Response is the routing address used.

### Routing Addresses

Address Name: Example\_Receive\_Inv... Transport Connector Customized More Favorites   Saved Filters

Address Name	Transport Connector	Customized
<input type="checkbox"/> Example_Receive_Invoice_Response	Projection	<input type="button" value="No"/>

### Routing Address Example\_Receive\_Invoice\_Response 1 of 1

---

Transport Connector: Projection Address Name Customized

Example\_Receive\_Invoice\_Response

---

#### Format

Envelope:  Encoding Compress Envelope Response

---

#### Transformers

Transformer
<input type="checkbox"/> TO_MIXED_CASE
<input type="checkbox"/> MODEL_BASED_XML_TO_JSON

---

#### Response Transformers

(No data)

---

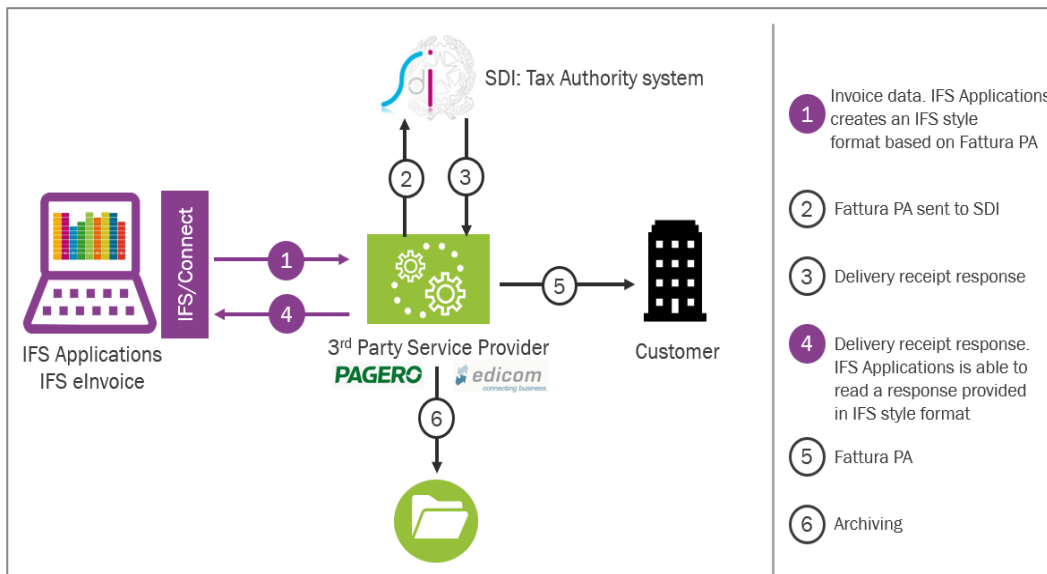
#### Projection Address Data

Projection Method: Action Projection Resource

InvoiceResponseService.ReceiveInvoiceResponse

## 9.5 Solution Overview For Customer Invoices

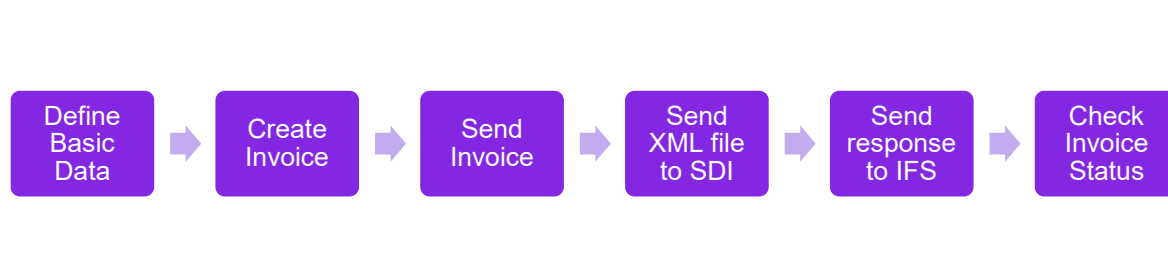
An IFS style data file based on FatturaPA format will be created to send invoice data to Tax Authority SDI through a 3<sup>rd</sup> party software. This 3<sup>rd</sup> party software will communicate with the Tax Authority and send responses received from the Tax Authority back to IFS Cloud as an IFS style response file.



To fulfill these requirements, the following has been added:

- New basic data added to the customer.
- Required format (tags) are created in the xml file for the invoice.
- In case of invoice issued to public customer it is possible to add stamp duty to the invoice.
- A new routing rule is created for Italian E-invoice so the correct XML will be generated and sent to the correct addressee. The file is placed in the outgoing folder of IFS Connect and the 3<sup>rd</sup> party service provider takes this file and sends it to SDI.
- A New page “**E-Invoice Process Monitoring**” has been introduced to view all Italian E-invoices sent to the Public Administration and fields **Reporting Sent**, **Reporting Status**, **Reporting Time** and **Reporting Error Message** have been removed from the **Sent Invoices** page.
- Handling of the response from SDI is added. The 3rd party service provider transforms the response to IFS style format and places it in the incoming folder of IFS Connect. The response is automatically uploaded to the IFS Cloud. The **E-invoice Status** of the invoice sending is visible on the **E-Invoice Process Monitoring page** and each invoice level is under the group “**E-invoice Information**”.

### Customer Invoice Process

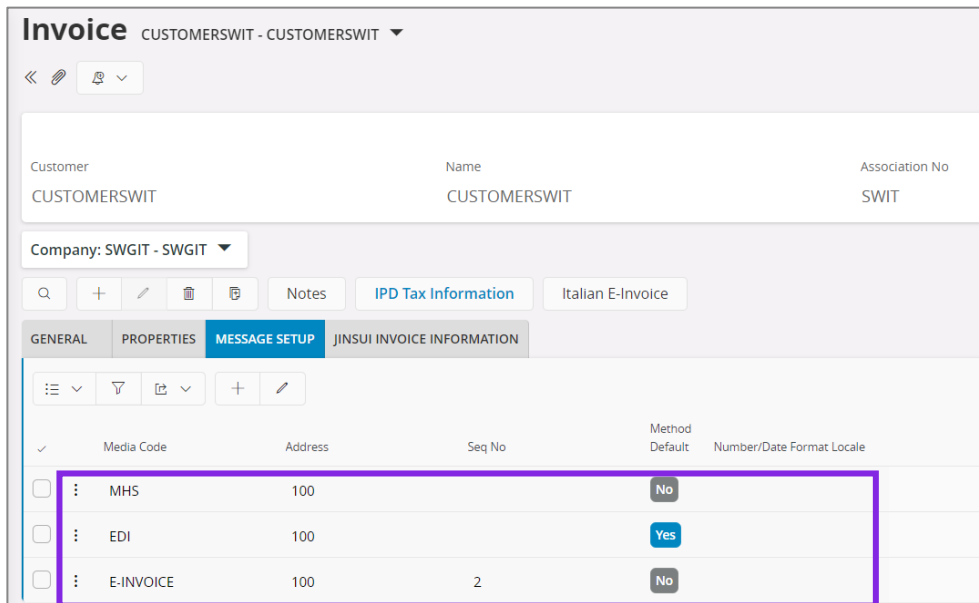


## 9.6 Define Basic Data for Customer Invoicing

### 9.6.1 CUSTOMER MESSAGE SETUP

The message setup is now handled from the **E-invoice Processing Type** Page. If a specific customer needs to include or exclude from the sending Italian E-invoice file to public administration can connect the relevant process type in the customer. If a customer needs to exclude then it needs to connect the “**E-invoice Process**” option disabled Process type to Customer.

Customers who want to run the Inter-site flow or E-invoice flow parallelly with the Italian E-invoice need to define Message Setup (EDI/MHS/ INET\_TRANS/E-INVOICE) at Customer level.

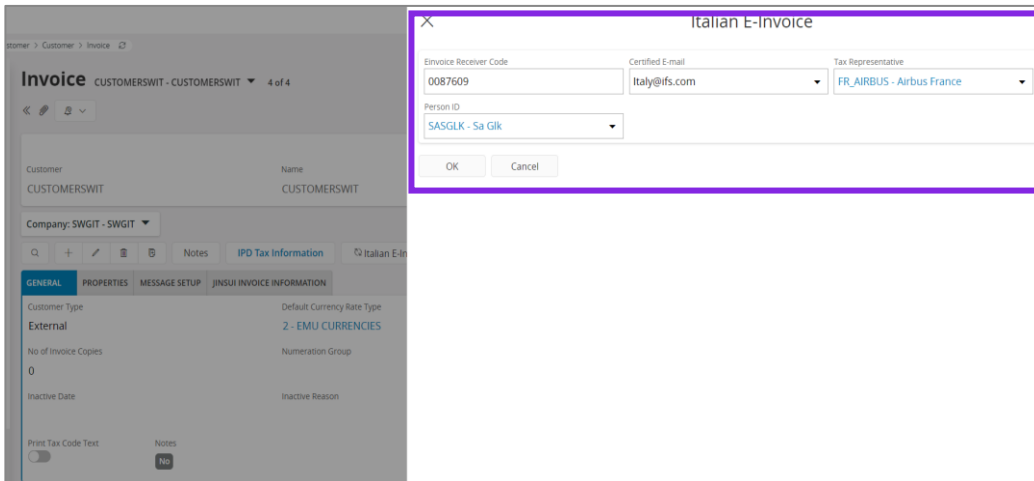


Media Code	Address	Seq No	Method Default	Number/Date Format Locale
MHS	100		No	
EDI	100		Yes	
E-INVOICE	100	2	No	

### 9.6.2 CUSTOMER, INVOICE TAB

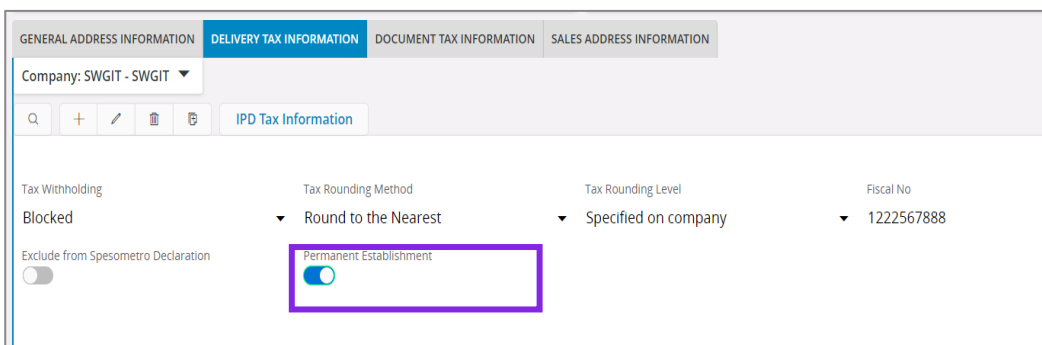
A new group **Italian E-invoice** is added to *Customer/Invoice/General* tab. It contains:

- **E-invoice Receiver Code.** Define with 6 or 7 characters depending whether customer is public or private. This value is written to <CodiceDestinatario> tag in XML file. This is to ensure to transmit the invoice to the correct addressee through the Exchange System.
- **Certified E-mail.** Define email address of the customer defined in Exchange System. List of values show email addresses of customer defined on the *Comm. Method* tab. This value is written to <PECDestinatario> tag in XML file.
- **Tax Representative.** Define identity of another customer being tax representative. Make sure that the customer entered has tax ID defined on *Address/Document Tax Information* tab. When it is filled then block <RappresentanteFiscale> is filled in XML file with the name and tax ID number of the tax representative.
- **Person ID.** Define person ID if the customer is a natural person. When it is filled then tags <Nome> and <Cognome> are filled with first and last name of the person in <CessionarioCommittente>, <DatiAnagrafici>, <Anagrafica> block. Otherwise <Denominazione> tag is filled instead.



### 9.6.3 CUSTOMER ADDRESS

New **Permanent Establishment** option is added to Customer/Address/Delivery Tax Information tab. It should be enabled for Italian addresses of foreign customers having permanent establishment (“stabile organizzazione” in Italian) in Italy. When this option is enabled for some address of the customer then <StabileOrganizzazione> block is filled in XML file.



Starting from the 1<sup>st</sup> of January 2022 all customer invoices including ones sent to foreign customers should be sent to the Italian Authority web portal (SDI) in FatturaPA format. With that change, added Default value 99999 into the tag <CAP> and skip the tag <Provincia> for foreign Customers. If the **Tax ID Number** and **Fiscal Number** of the foreign customer is empty, add the default value 99999999999 for the tag <IdCodice> without blocking the send.

Changes related to *Delivery Tax Information/Supply Country/Tax Exempt Info*. With a new law nr 293390/2021 of 29 October 2021, the Italian Authority has introduced new requirements for the electronic invoices of the customer that has exemption certificate to control that the certificate that allows the customer to buy without Vat is valid. For this new requirement therefore, the following changes are required for the current solution:

- Added fixed value “INTENTO” instead of the fixed value “CERT INT” for the tag <TipoDato>.
- Added new tag <RiferimentoData> It should be filled when there is a valid Exemption Certificate and the value for this field should be retrieved from Issue Date. The format is YYYY-MM-DD.
- If the Nature of VAT is equal to N2.1 insert the fixed Value “INVCONT” to the new tag <TipoDato>.

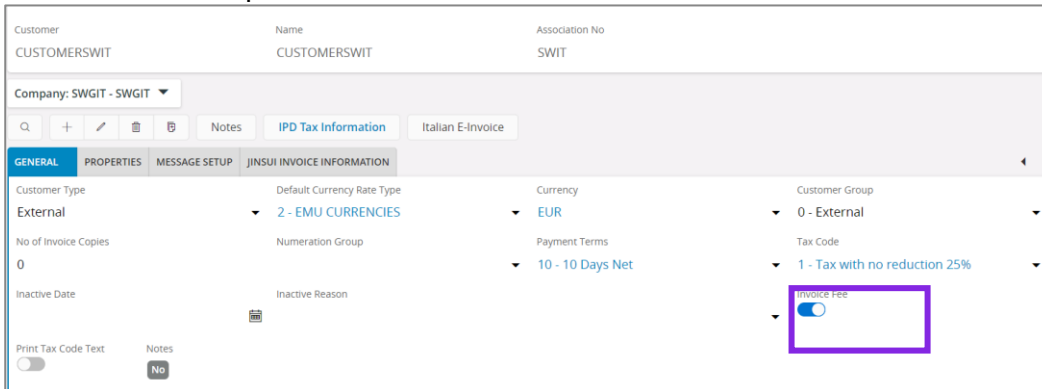
Companies that are in the Register of the company for art 2250 of the Civil code in Italy need to fill the block <IscrizioneREA> in the XML. New five fields have been added to the

Company/Invoice/General tab under Italian E-invoice and entered value will fetch to the block <IscrizioneREA>.

#### 9.6.4 STAMP DUTY ON INVOICES

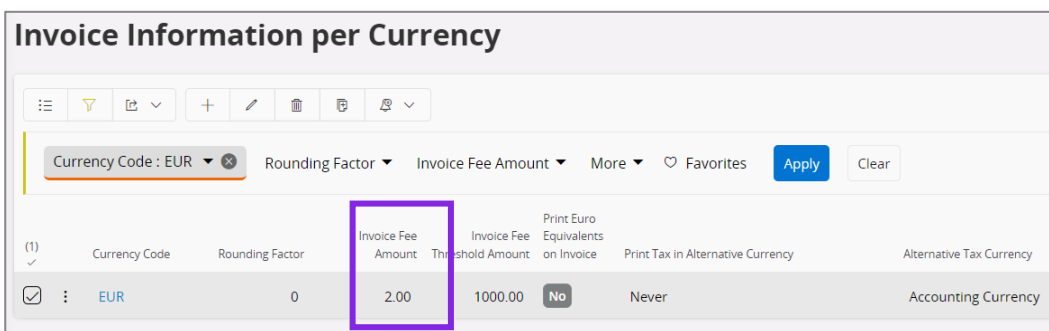
Some transactions invoiced in Italy have to have the option to add a stamp duty. In order to fulfill these requirements, the invoice fee functionality in standard is utilized.

The **Invoice Fee** option should be enabled on the *Customer/Invoice/General* tab.



The screenshot shows the 'Customer/Invoice/General' tab for customer CUSTOMERSWIT. The 'INVOICE INFORMATION' section is expanded, and the 'INVOICE FEE' toggle switch is turned on, highlighted with a red box.

Create the following in the *Invoice Information per Currency* page.

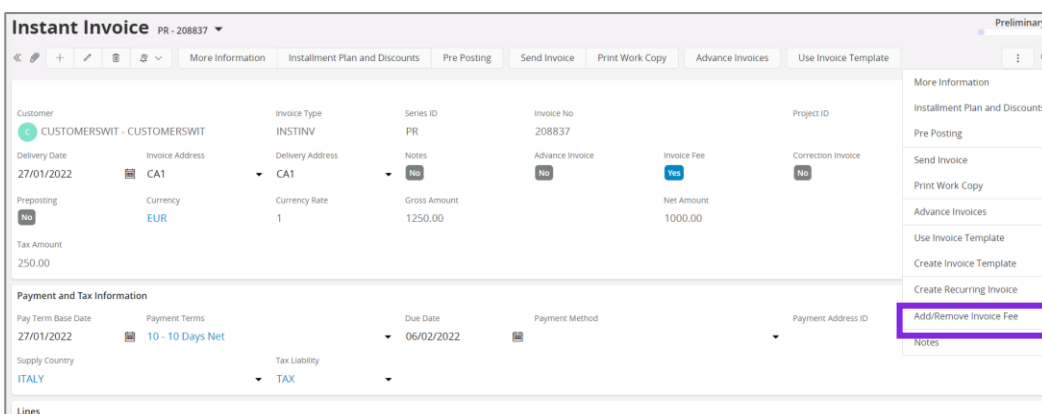


The screenshot shows the 'Invoice Information per Currency' page. The 'Currency Code' is set to EUR. The 'Invoice Fee Amount' is set to 2.00, highlighted with a red box. Other fields include Rounding Factor (0), Invoice Fee Threshold Amount (1000.00), Print Euro Equivalents on Invoice (No), Print Tax in Alternative Currency (Never), and Alternative Tax Currency (Accounting Currency).

(1)	Currency Code	Rounding Factor	Invoice Fee Amount	Invoice Fee Threshold Amount	Print Euro Equivalents on Invoice	Print Tax in Alternative Currency	Alternative Tax Currency
<input checked="" type="checkbox"/>	EUR	0	2.00	1000.00	No	Never	Accounting Currency

Use the command “**Add/Remove Invoice Fee**” on the *Instant Invoice*, *Customer Invoice* and *Project Invoice* pages. To added or removed the invoice fee to the invoice. The message displayed will be:

- **The fee X EUR has been added to the invoice** – when fee has been added to the invoice.
- **The fee has been removed from the invoice** – when fee has been removed.
- **The Invoice Fee Amount not found in Invoice Information per Currency** – when Invoice Fee Amount is not found.



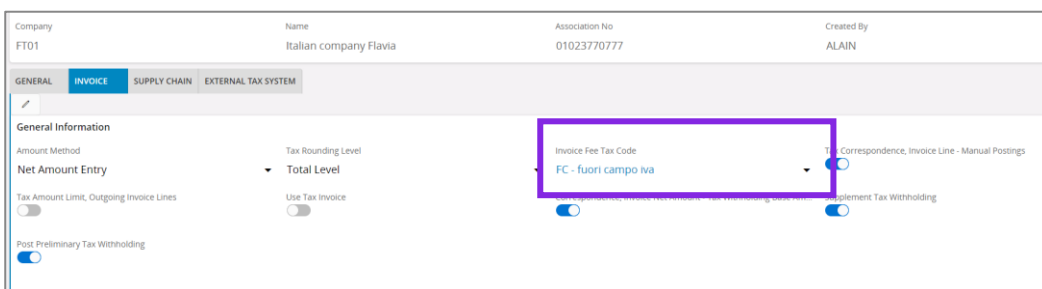
The screenshot shows the 'Instant Invoice' page for invoice PR - 208837. The 'Invoice Fee' field is set to 'Yes'. The 'Add/Remove Invoice Fee' button is highlighted with a red box in the right-hand menu.

Some transactions invoiced in Italy need to have the option to add a stamp duty and write it to XML invoice, but it should not be included in invoice total - so that the customer cannot be charged with it. This is the case for public customers – stamp duty is calculated when there is 0% VAT on the invoice, certain types of articles are sold, and invoice net amount is greater than 77 EUR.

In order to fulfill these requirements, new **Stamp Duty** option has been added to **Tax Codes** page. It is only possible to select on tax codes with 0% and “Tax” in the Tax Type field.

Tax Code	Description	Tax Type	Tax (%)	Deductible (%)	Valid From	Valid To	Tax Method Tax Received	Tax Method Tax Disallowed	Tax Amount at Invoice Printout	Tax Amount Limit in Accounting Currency	Tax Reporting Category	Stamp Duty	Iteration	Tax Category
EU CEEG	EU GOODS	Calculated Tax	22	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price		None	No	20	
EU CEES	EU Service	Calculated Tax	22	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price		None	No	20	
EXTRA CEE	Extra cee SERVICE	Calculated Tax	22	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price		None	No	20	
RC IT	REVERSE CHARGE ITALIA	Calculated Tax	22	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price		None	No	20	
RVD	Reverse zero	Calculated Tax	0	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price		None	No	20	
N	No Tax	No Tax	0	100	1/1/2020	12/31/2049	No Tax	No Tax	Separate from Price		None	No	20	
0	Tax 0%	Tax	0	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price		None	No	20	
1	Tax with no reduction 25%	Tax	25	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price		None	No	20	
FC	fuori campo iva	Tax	0	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price		None	No	20	
N3.1	N 3.1	Tax	0	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price		None	No	20	
N3.2	N 3.2	Tax	0	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price		None	No	20	
N3.3	N 3.3	Tax	0	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price		None	No	20	
N3.5	N 3.5	Tax	0	100	1/1/2020	12/31/2049	Invoice Entry	Invoice Entry	Separate from Price		None	Yes	20	

On **Company/Tax Control/Invoice** tab in the **Invoice Fee Tax Code** field enter a tax code with **Stamp Duty** option NOT enabled, so that Invoice Fee functionality works in standard way.



There are three scenarios, where stamp duty is reported in XML invoice depending on different parameters settings:

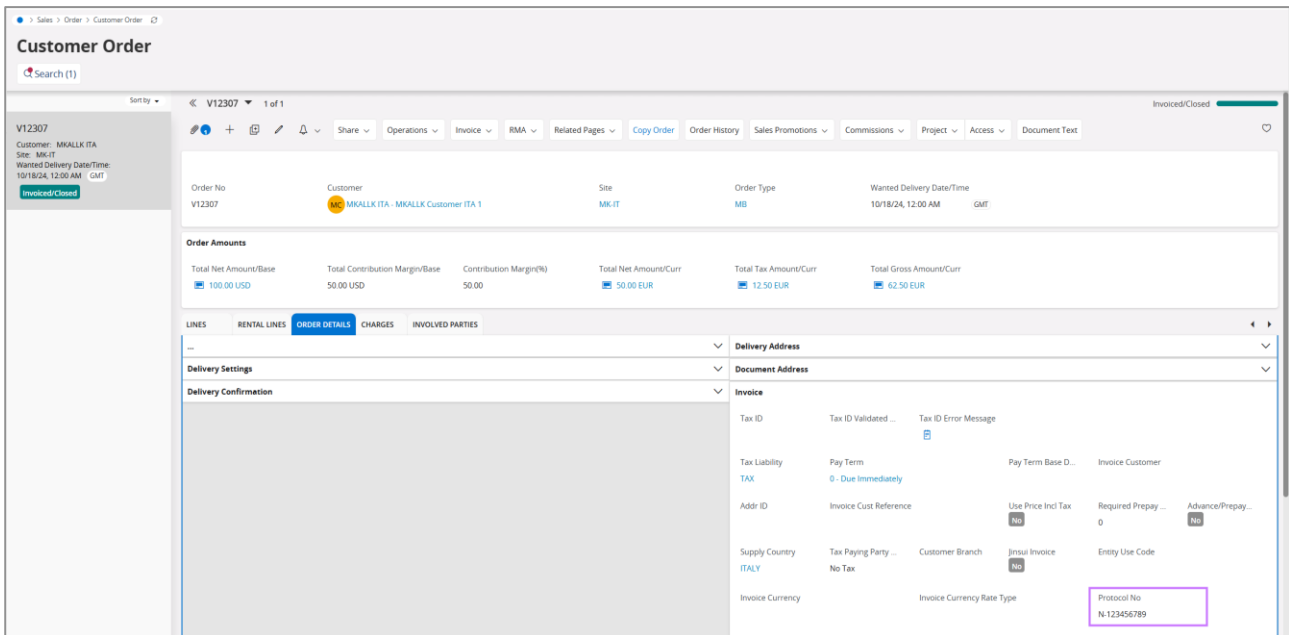
- **Invoice Fee** is NOT enabled on **Customer/Invoice/General** tab, invoice does not have invoice fee and the tax code with **Stamp Duty** is used on invoice – then stamp duty is written to the XML invoice and is NOT included in invoice total. The amount is taken from **Invoice Information per Currency** page.
- **Invoice Fee** is selected on **Customer/Invoice/General** tab, invoice has invoice fee and tax code with **Stamp Duty** is used on invoice – then stamp duty is both written to XML invoice and included in invoice total.
- Otherwise – no stamp duty information is written to XML file, however there might be standard invoice fee included in invoice total – treated as additional invoice line.

No validation is done for the invoice net amount – the applicable set up of parameters is user responsibility.

### 9.6.5 PROTOCOL NUMBER FOR VAT EXEMPTION

The Protocol Number (NAUTICA) is mandatory for claiming tax exemptions on sales made to vessels. As required by law, this number must be included in the e-Invoice XML. The Protocol Number entered in **Customer Order > Invoice Section** (at the time of printing or sending the

invoice) is automatically captured and displayed in the XML under the <AltriDatiGestionali> tag with the label "NAUTICA". This block appears within the <DettaglioLinee> section of the e-Invoice XML.



The screenshot shows the 'Customer Order' interface for order V12307. Key details include:

- Order No:** V12307
- Customer:** MKALK ITA - MKALK Customer ITA 1
- Site:** MK-IT
- Order Type:** MB
- Wanted Delivery Date/Time:** 10/18/24, 12:00 AM GMT

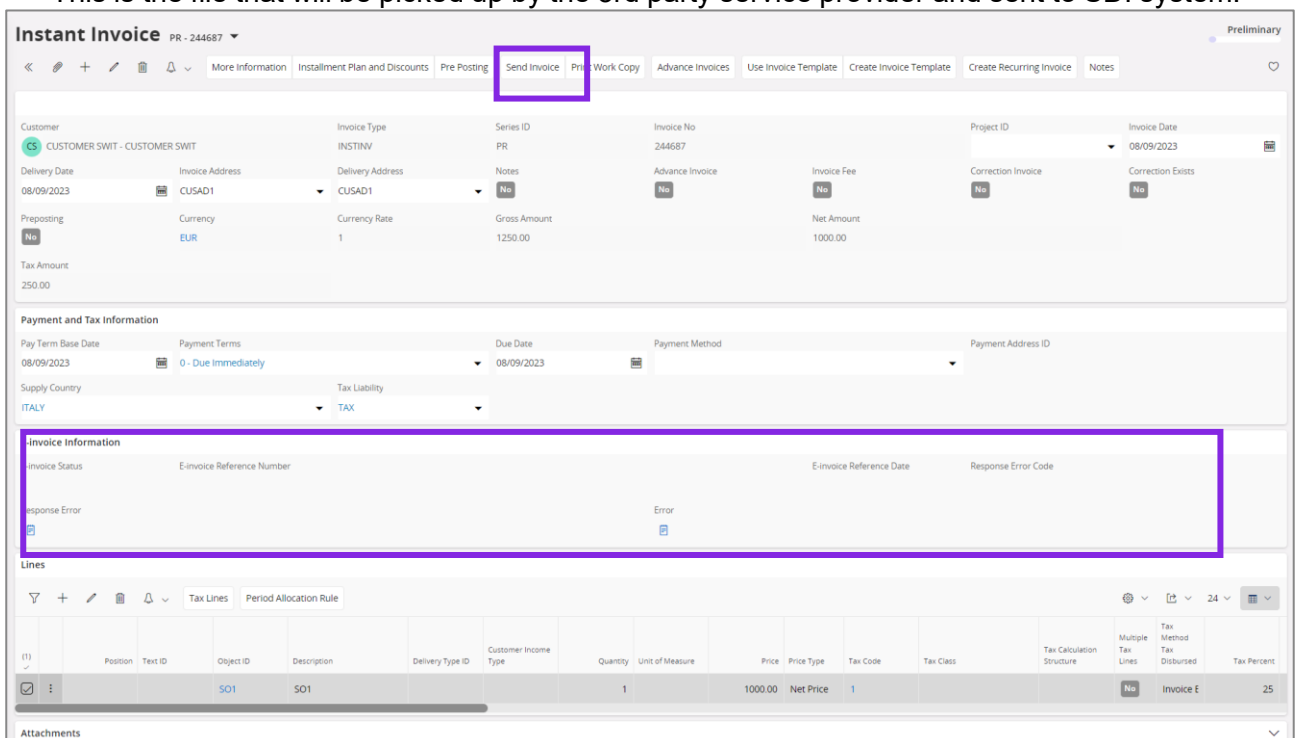
**Order Amounts:**

Total Net Amount/Base	Total Contribution Margin/Base	Contribution Margin(%)	Total Net Amount/Curr	Total Tax Amount/Curr	Total Gross Amount/Curr
100.00 USD	50.00 USD	50.00	50.00 EUR	12.50 EUR	62.50 EUR

The 'Invoice' section is expanded, showing details such as Tax ID, Tax ID Validated, Tax ID Error Message, Tax Liability (TAX), Pay Term (0 - Due Immediately), Pay Term Base D., Invoice Customer, Addr ID, Invoice Cust Reference, Use Price Incl Tax (No), Required Prepay (0), Advance/Prepay (No), Supply Country (ITALY), Tax Paying Party (No Tax), Customer Branch, Insub Invoice, Entry Use Code, Invoice Currency, Invoice Currency Rate Type, and Protocol No (N:123456789).

## 9.7 Create customer invoice

- Create an invoice using the standard functionality for invoices with the Process Type connected to the **Company** or **Customer**.
- Select command **Send Invoice**.
- A new group **E-invoice Information** has been introduced to view the status of Italian E-invoices sent to the Public Administration.
- XML file is placed in IFS Connect outgoing folder and can be verified from there if needed.
- This is the file that will be picked up by the 3rd party service provider and sent to SDI system.



The screenshot shows the 'Instant Invoice' interface for invoice PR - 244687. Key details include:

- Customer:** CUSTOMER SWIT - CUSTOMER SWIT
- Invoice Type:** INSTINV
- Series ID:** PR
- Invoice No:** 244687
- Project ID:** [Empty]
- Invoice Date:** 08/09/2023

**Payment and Tax Information:**

- Pay Term Base Date:** 08/09/2023
- Payment Terms:** 0 - Due Immediately
- Due Date:** 08/09/2023
- Payment Method:** [Empty]
- Payment Address ID:** [Empty]
- Supply Country:** ITALY
- Tax Liability:** TAX

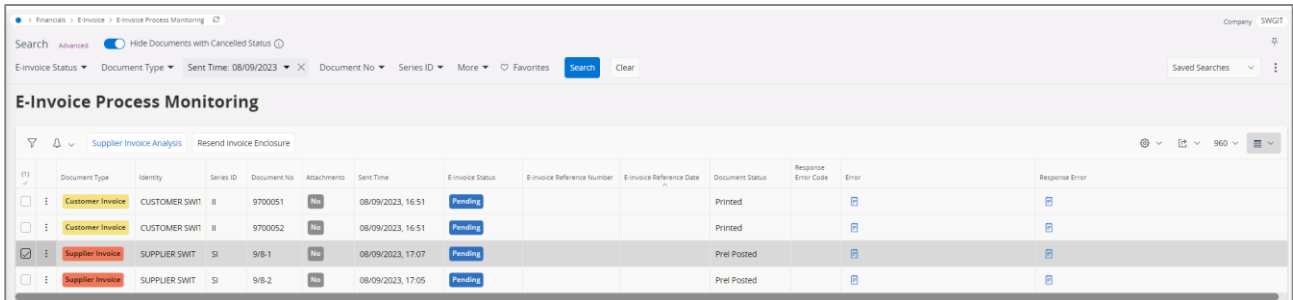
**Invoice Information:**

Invoice Status	E-invoice Reference Number	E-invoice Reference Date	Response Error Code
[Empty]	[Empty]	[Empty]	[Empty]

**Lines:**

(1)	Position	Text ID	Object ID	Description	Delivery Type ID	Customer Income Type	Quantity	Unit of Measure	Price	Price Type	Tax Code	Tax Class	Tax Calculation Structure	Multiple Tax Lines	Tax Method Tax Disbursed	Tax Percent
[Icon]			SO1	SO1			1		1000.00	Net Price	1			No	Invoice E	25

- If the customer is setup to run inter-site flow (EDI/MHS/ INET\_TRANS) or E-invoice flow (E-INVOICE), a separate message will be created along with the Italian e-invoice.
- A New page “**E-Invoice Process Monitoring**” has been introduced to view all Italian E-invoices sent to the Public Administration.



Document Type	Identity	Series ID	Document No	Attachments	Sent Time	E Invoice Status	E Invoice Reference Number	E Invoice Reference Date	Document Status	Response Error Code	Error	Response Error
Customer Invoice	CUSTOMER SWIT	II	9700051	No	08/09/2023, 16:51	Pending			Printed			
Customer Invoice	CUSTOMER SWIT	II	9700052	No	08/09/2023, 16:51	Pending			Printed			
Supplier Invoice	SUPPLIER SWIT	SI	9/8-1	No	08/09/2023, 17:07	Pending			Prel Posted			
Supplier Invoice	SUPPLIER SWIT	SI	9/8-2	No	08/09/2023, 17:05	Pending			Prel Posted			

## 9.8 Invoices with Foreign Currencies

SDI accepts the FatturaPA format is only from currency EUR. Therefore, all the amount related tags in the XML has to be reported in EUR (Accounting Currency). However, for the foreign currency-based invoices (other than EUR), companies have a need to communicate the foreign currency amounts to customers to make the payments. To communicate foreign currency amounts at header level and line level of the invoice <Causale> and <AltriDatiGestionali> modified respectively. Header level modified **Invoice Text** has used for the tag <Causale>.

```
<Causale>Contributo ambientale CONAI assolto ove dovuto</Causale>
<Causale>Please Pay in USD</Causale>
<Causale>Invoice Currency Code USD</Causale>
<Causale>Total Payment Amount 1250.00</Causale>
<Causale>Total Gross Amount 1250.00</Causale>
<Causale>Total Net Amount 1000.00</Causale>
<Causale>Total Tax Amount 250.00</Causale>
```

```
<AltriDatiGestionali>
  <TipoDato>ImportiVal</TipoDato>
  <RiferimentoTesto>Gross Am 1250.00 Net Am 1000.00 Tax Am 250.00</RiferimentoTesto>
</AltriDatiGestionali>
```

CONAI consortium members should add the fixed text on the customer invoices. Text can be entered in the Community Compliance field in Company/Invoice/General tab under Italian E-invoice and it will fetch the tag <Causale> as in the above image.

## 9.9 Document Types Customer Invoices

According to new technical documentation issued by SDI in 2020, following new document types are handled in the solution.

- ‘TD02’ - Deposit/Advance on invoice (Document Type Code)
- ‘TD21’ - Self invoicing (defined in ex art.7 paragraph 4 of DLgs 471/97)
- ‘TD22’ - Extractions of goods from VAT Warehouse
- ‘TD23’ - Extractions of goods from VAT Warehouse with payment of VAT
- ‘TD26’ - Sale of depreciable assets and for internal transfers
- ‘TD27’ - Self invoicing for self-consumption or for free transfer without recourse

According to new technical documentation issued by SDI in 2021, the following new document types are handled in the solution and will be mandatory from 2022:

- ‘TD05’ - Debit note

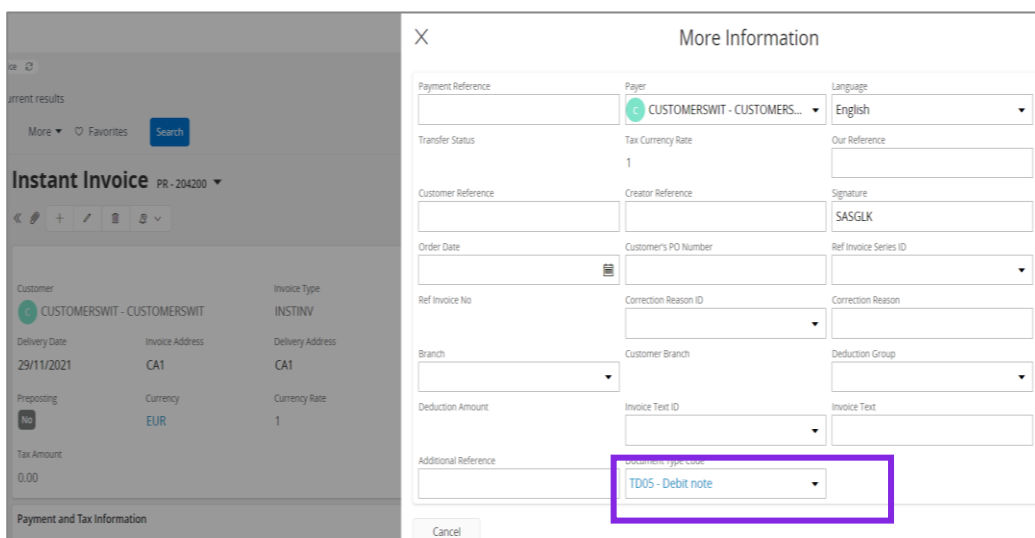
- 'TD25' - Deferred invoice ex art.21, c.4, lett. a)

When issuing document types listed above, pa redefined header level **Document Type Code** has to be connected to the invoice and **Document Type Code** will be fetched to the <TipoDocumento> tag. In here, the user has to add following predefined **Document Type Code** in the **Document Type Codes** page.

Document Type Codes		
Document Type Code	Description	
TD02	Deposit/Advance on invoice (Invoice Text)	<input type="checkbox"/>
TD05	Debit note	<input type="checkbox"/>
TD21	Self invoicing for splaphoning	<input type="checkbox"/>
TD22	Extractions of goods from VAT Warehouse	<input type="checkbox"/>
TD23	Extractions of goods from VAT Warehouse with payment of VAT	<input type="checkbox"/>
TD25	Deferred invoice ex art.21, c.4, lett. a)	<input type="checkbox"/>
TD26	Sale of depreciable assets and for internal transfers (ex art.36 DPR 6	<input type="checkbox"/>
TD27	Self invoicing for self-consumption or for free transfer without recou	<input type="checkbox"/>

- 'TD27' will be fetched to the <TipoDocumento> tag when issuing free of charge invoices where company pays the VAT (Refer **Free of Charge (FOC)** functionality).
- 'TD04' will be fetched in <TipoDocumento> tag when issuing a Customer Credit invoice with net amount negative
- 'TD01' will be fetched in <TipoDocumento> tag when issuing a Customer invoice with net amount positive and there is not any Document Type Code
- 'TD24' will be fetched in <TipoDocumento> tag when issuing a Customer invoice with net amount positive, there is not any Document Type Code and there is at least one delivery note that has delivery note date < Invoice Date

New field **Document Type Code** added to the **Instant Invoice**, **Customer Invoice** and **Project Invoice** pages as follows,



The screenshot shows the 'More Information' form for an 'Instant Invoice'. The form contains various fields for payment reference, payer, language, transfer status, tax currency rate, customer reference, creator reference, signature, order date, customer's PO number, ref invoice series ID, ref invoice no, correction reason ID, correction reason, branch, customer branch, deduction group, deduction amount, invoice text ID, invoice text, and additional reference. The 'Document Type Code' field is highlighted with a purple box and set to 'TD05 - Debit note'.

**Customer Invoice** CUSTOMERSWIT - CUSTOMERSWIT - 204612 - CUSTORDDEB - P10687 Preliminary

Share Cancel Invoice Posting Installment Plan and Discounts Notes Electronic Fiscal Note

Customer No	CUSTOMERSWIT	Customer Address Name	CUSTOMERSWIT	Series ID	PR	Invoice No	204612	Company	SWGIT	Site	SWIT	Invoice Created	07/12/2021	Order Created	07/12/2021
-------------	--------------	-----------------------	--------------	-----------	----	------------	--------	---------	-------	------	------	-----------------	------------	---------------	------------

**Amounts**

Currency	Gross Amt	Net Amt	Tax Amt	Currency Rate	Tax Currency Rate
EUR	150.00	150.00	0.00	1	1

**LINES** GENERAL HISTORY

Payment Indicators Delivery Invoice Text

References

Order No	Shipment ID	RMA No	Invoice Text
P10687			Italian E-invoice
Debit/Corr Invoice Series	Debit/Corr Invoice No	Project ID	Document type code
			TD25 - Deferred invoice ex ...
SBI Ref No	Rebate Settlement	Final Settlement	
		No	

**Project Invoice** PR - 206367 Preliminary

Notes Invoice Text Printout Send and Release Invoice Customer Installation Plan

Customer	CUSTOMER SWNONIT	Customer Name	CUSTOMER SWNONIT	Project	Invoice Series	PR	
Invoice No	206367	Invoice Period Start	01/01/2022	Invoice Period End	12/01/2022	Notes	No
						Invoice Text	No

**Amounts**

Currency	Gross Amount	Net Amount	Tax Amount
EUR	20000.00	20000.00	0.00

**LINES** GENERAL PRE POSTING ACCOUNTING

Invoice Information

Customer Information

Invoice Address	CA1	Delivery Address	CA1	Payment Address	Media Code	E-INVOICE
Pay Term Base Date	12/01/2022	Due Date	22/01/2022	Payment Terms	Branch	Site
Payment Method	Supply Country	Customer Branch	Tax ID Number			
	ITALY					

Italian E-invoice

Document type code

TD05 - Debit note

## 9.10 Invoices with Split Payment VAT

Split payment invoices can be registered in the system as follows

- The tax code specified on invoice line must have value “SPLIT” in the **Tax Code Text** field in the **Tax Texts per Tax Code** page.
- Tax withholding with tax method “Invoice Entry” must be connected to invoice line. The total withholding amount should match total VAT amount on the invoice.

When XML file is generated for the split payment invoice, <ImportoPagamento> tag (amount to pay) of the first installment is decreased with VAT amount.

## 9.11 Invoices with Tax Withholding with Tax Method Payment

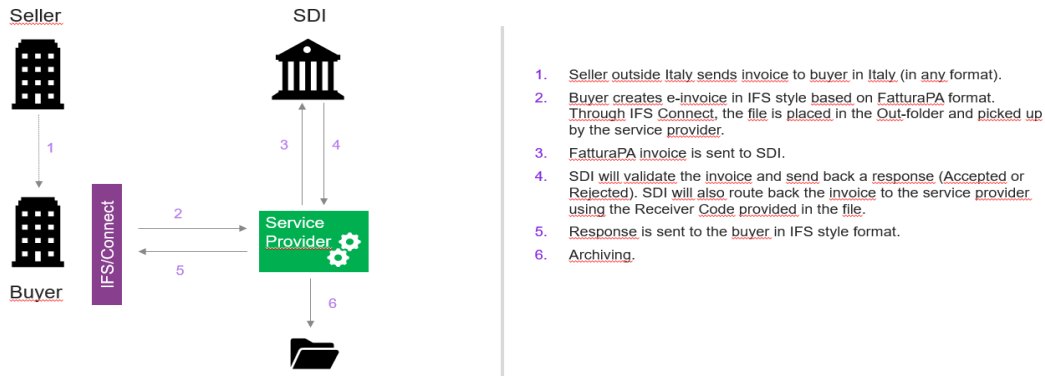
When XML file is generated for invoice with tax withholding with tax method “Payment”, tax withholding amount affects <ImportoPagamento> tag (amount to pay) for all installments of the invoice, proportionally to installment gross amount and according to the same rules as amounts to pay are suggested when paying invoice in the **Mixed Payment** page.

Example

- Customer invoice with net amount 4.000, tax 22% and gross amount 4.880.
- Tax withholding with tax method “Payment”: 20%, amount 800.
- Three invoice installments: 25%, 50% and 25%. Payment terms with tax distribution “Even”.
- Installment amounts: 1.220, 2.440 and 1.220.
- <ImportPagamento> tags: 1.020, 2.040 and 1.020.

## 9.12 Solution Overview for Supplier Invoices

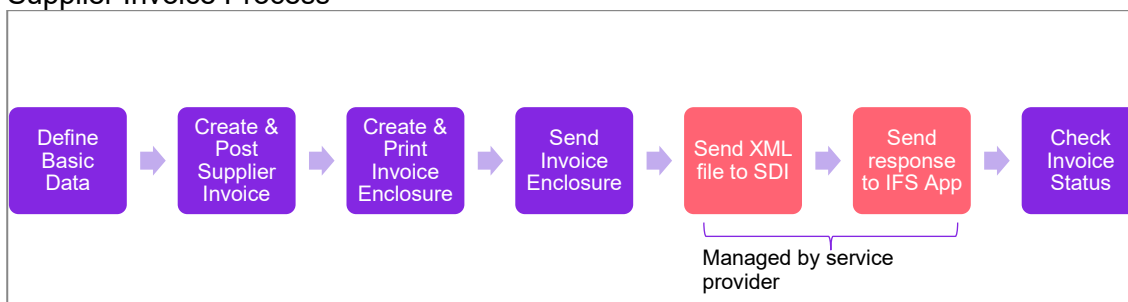
Foreign supplier invoices, as well as domestic supplier invoices where reverse charge applies, must be submitted to SDI in FatturaPA format. An IFS style data file based on FatturaPA format will be created to send invoice data to Tax Authority SDI through a 3<sup>rd</sup> party software. This 3<sup>rd</sup> party software will communicate with the Tax Authority and send responses received from the Tax Authority back to IFS Cloud as an IFS style response file.



To fulfill the new requirement, the following solution should be adopted:

- Electronic supplier invoices should be created and sent to SDI where reverse charge is applied. In IFS cloud, this means that supplier invoices where a calculated tax code is connected to the invoice line need to be sent. A new sequential invoice numbering is needed, together with the original invoice number.
- New Document Types TD16, TD17, TD18, TD19 and optionally TD20 are used for this purpose and must be included in the file.
- To achieve this, Invoice Enclosure will be used, and **Document Type Code** will be connected to tax code from **Tax Texts per Tax Code** page. Document Type Code represents the Document Type.
- Supplier should be setup with a **Delivery Type** that is connected to Invoice Enclosure.
- New basic data fields for electronic invoicing will be added to Company and Supplier.
- The process type with format “**E-invoice Italy**” should be connected to the Process type field in *Company/Invoice/General*.
- Possibility to send the supplier invoice will be added from the **Invoice Enclosure - EU Taxes Analysis** page.
- New fields **E-invoice Sent**, **E-invoice Status**, **Response Error Code**, **Response Error** and **Error** have been added to the **Invoice Enclosures – EU Taxes Analysis** page.
- A new page **E-invoice Process Monitoring** is created to show the sent supplier invoices including the resending option.
- Same response handling as for customer invoices will be used.

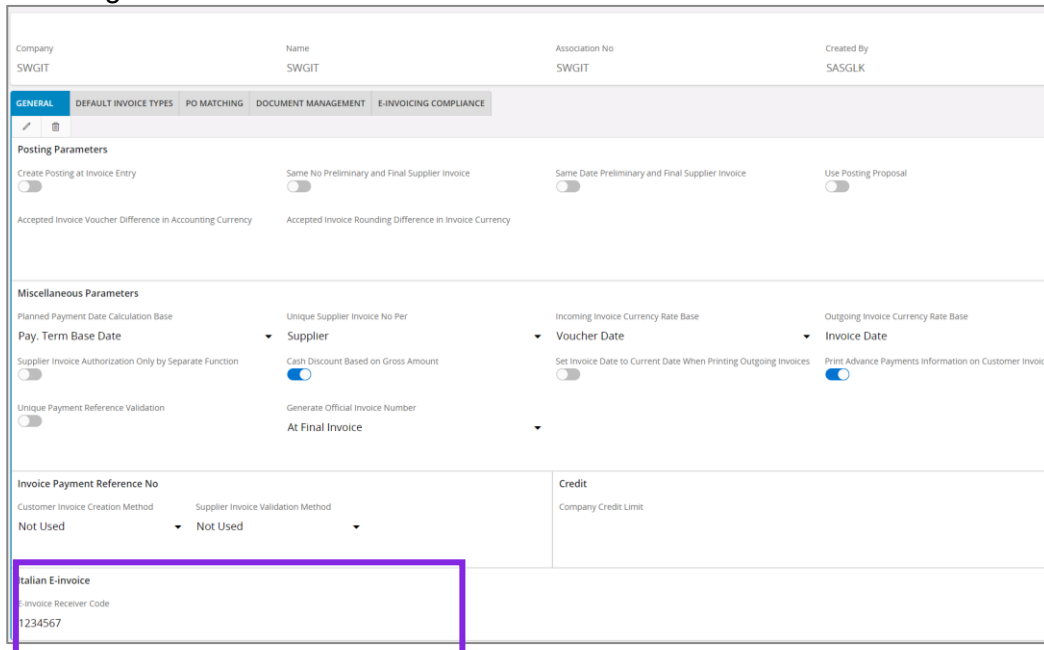
### Supplier Invoice Process



## 9.13 Define Basic Data for Supplier Invoices

### 9.13.1 E-INVOICE RECEIVER CODE IN COMPANY

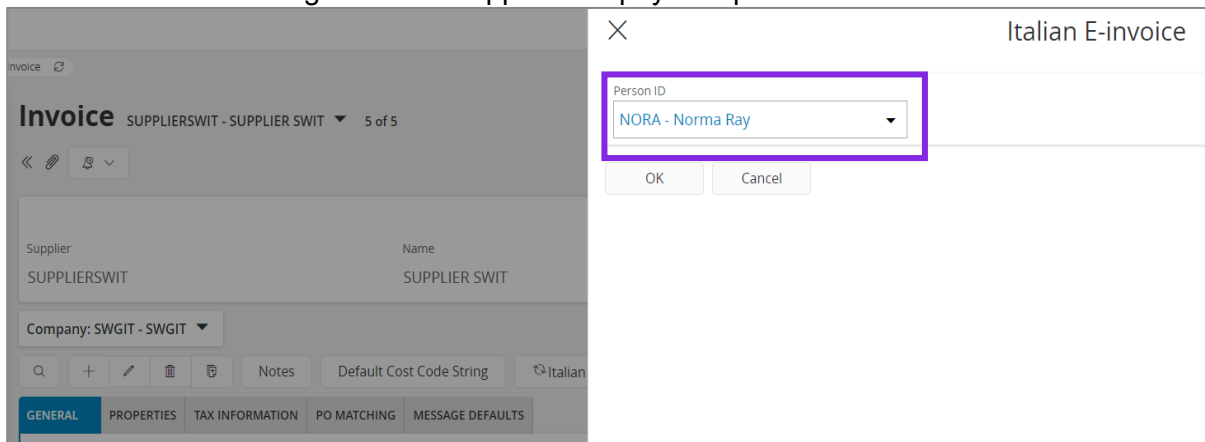
The field E-invoice Receiver Code has been added in *Company/Invoice/General* tab (in the “Italian E-invoice” group). This is needed since SDI will route the invoice back to a service provider for archiving reasons.



The screenshot shows the 'Company/Invoice/General' configuration page for company 'SWGIT'. The 'E-INVOICING COMPLIANCE' tab is active. Under the 'Posting Parameters' section, there are several toggle switches for 'Create Posting at Invoice Entry', 'Same No Preliminary and Final Supplier Invoice', 'Same Date Preliminary and Final Supplier Invoice', and 'Use Posting Proposal'. The 'Miscellaneous Parameters' section includes dropdowns for 'Pay. Term Base Date' (set to 'Supplier'), 'Unique Supplier Invoice No Per' (set to 'Supplier'), 'Incoming Invoice Currency Rate Base' (set to 'Voucher Date'), and 'Outgoing Invoice Currency Rate Base' (set to 'Invoice Date'). There are also various other parameters like 'Supplier Invoice Authorization Only by Separate Function', 'Cash Discount Based on Gross Amount', 'Set Invoice Date to Current Date When Printing Outgoing Invoices', and 'Print Advance Payments Information on Customer Invoice'. The 'Invoice Payment Reference No' section shows 'Customer Invoice Creation Method' and 'Supplier Invoice Validation Method' both set to 'Not Used'. The 'Credit' section shows 'Company Credit Limit'. At the bottom, the 'Italian E-invoice' group is highlighted with a purple box, showing the 'E-invoice Receiver Code' field with the value '1234567'.

### 9.13.2 SUPPLIER, INVOICE TAB

Person ID field I has been added in *Supplier/Invoice/General* tab (Command as “Italian E-Invoice”). This is needed to distinguish if the supplier is a physical person.



The screenshot shows the 'Supplier/Invoice/General' configuration page for supplier 'SUPPLIERSWIT'. The 'Person ID' field is highlighted with a purple box and contains the value 'NORA - Norma Ray'. The 'Italian E-invoice' group is also visible in the background. The 'Supplier' field is set to 'SUPPLIERSWIT' and the 'Name' field is set to 'SUPPLIER SWIT'. The 'Company' field is set to 'SWGIT - SWGIT'. The 'Person ID' field is a dropdown menu with 'NORA - Norma Ray' selected. There are 'OK' and 'Cancel' buttons below the field.

## 9.14 Document Types for Supplier Invoices

The Document Type TD16-TD17-TD18-TD19-TD20 should be linked to the calculated tax code to have the right document type for the supplier enclosure invoices. Following new document types are handled in the solution,

- ‘TD16’ - Integration Supplier Invoice applying reverse charge with Italian Supplier.
- ‘TD17’ - Integration and self billing for purchase of services outside EU.
- ‘TD18’ - Integration for purchase in Europe.

- 'TD19' - Integration /Self billing for purchase of goods art 17 from foreign suppliers that has fiscal representative in Italy.
- 'TD20' - Self-billing invoice to create in case the invoice is not received.

All Document Types needed for supplier invoice need to be added to the **Document Type Codes** basic data page.

Document Type Codes		
Document Type Code	Description	
<input type="checkbox"/> : TD16	Integrazione fattura reverse charge interno	
<input type="checkbox"/> : TD17	Integrazione/autofattura per acquisto servizi dall'estero	
<input type="checkbox"/> : TD18	integrazione per acquisto di beni intracomunitari	
<input type="checkbox"/> : TD19	integrazione/autofattura per acquisto di beni ex art.17 c.2 DPR 633/7	
<input type="checkbox"/> : TD20	Autofattura per regolarizzazione e integrazione delle fatture (art.6 c.	

#### 9.14.1 DOCUMENT TYPE CODE ADDED IN THE TAX TEXTS PER TAX CODE

The field **Document Type Code** has been added with a LOV to **Tax Texts per Tax Code** page to be able to link the document type to the Tax code with type Calculated Tax so that when a tax code is selected in a Manual Supplier Invoice line, Document Type Code is fetched.

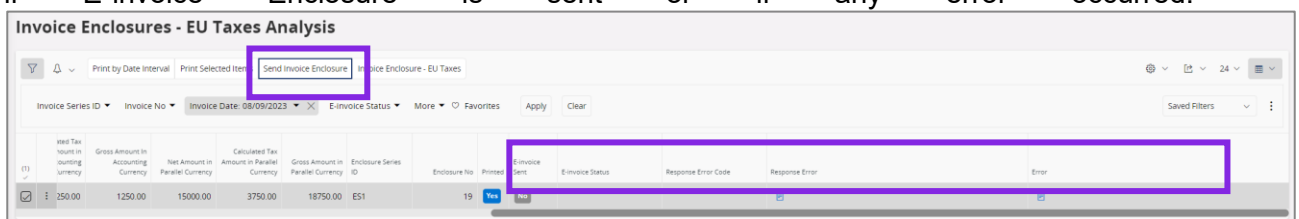
Tax Texts per Tax Code						
Tax Code	Tax Code Text	Valid From	Valid To	Nature of Operation	Exclude From Spesometro Declaration	Document Type Code
E1 - EU Tax with no red...	E1	06/12/2021	31/12/2049	N2 Not Subjected to Tax (Obsolete)	No	TD17 - Integrazione/autofattura ...

The **Document Type Code** field has been added also in the invoice line of supplier invoice with the option to edit it.

Manual Supplier Invoice											
Line ID	Delivery Type	Document Type Code	Invoice Type Identity	Tax Code	Tax Calculation Structure	Multiple Tax Lines	Tax Method	Tax Received	Gross Amount	Net Amount	Tax Amount
1	SWGIT2	TD17 - Integrazione/au...		E1		No	Invoice	0	1000.00	1000.00	0.00
2	SWGIT2	TD17 - Integrazione/au...		E1		No	Invoice	0	0.00	0.00	0.00

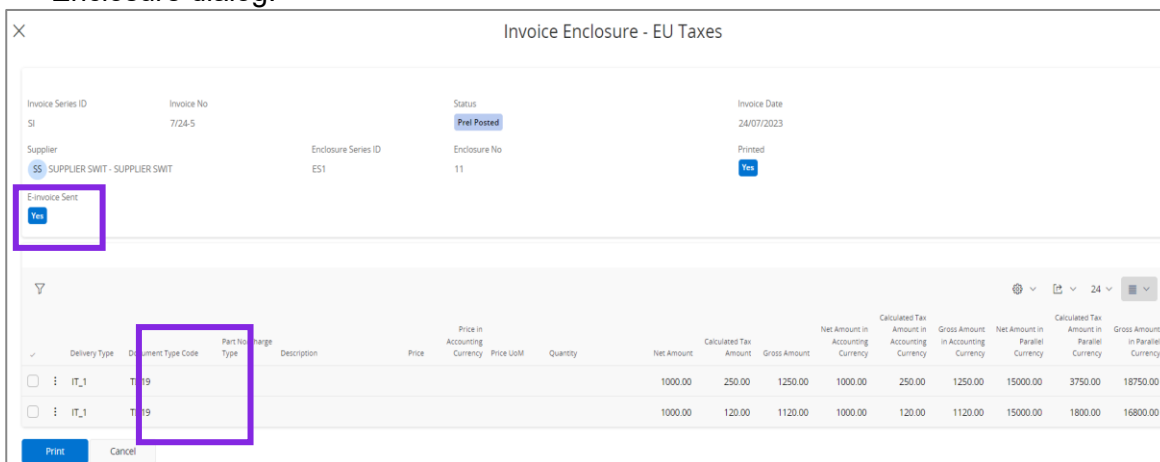
## 9.15 Create Electronic Invoice from Supplier Invoice

- Create Manual Supplier Invoice. Use a delivery type connected to Invoice Enclosure and use a calculated tax code connected to Document Type code. Document Type code is representing the document type.
- Post the invoice. Now the Invoice Enclosure is created.
- Print the Invoice Enclosure.
- In the **Invoice Enclosures – EU Taxes Analysis** page the possibility to **Send Invoice Enclosure** has been added. It is only possible to Send Invoice Enclosure when Invoice Enclosure is printed.
- New fields **E-invoice Sent**, **E-invoice Status**, **Response Error Code**, **Response Error**, and **Error** have been added in the **Invoice Enclosures – EU Taxes Analysis** page to check if E-invoice Enclosure is sent or if any error occurred.



Invoice Series ID	Invoice No	Invoice Date	E-invoice Status	More	Favorites	Apply	Clear	Saved Filters
(IT)	250.00	1250.00	15000.00	3750.00	18750.00	E51	19	Yes

- New option **E-invoice Sent** and new field **Document Type Code** is added to the Invoice Enclosure dialog.



Invoice Series ID	Invoice No	Status	Invoice Date
SI	7/24-5	Prel Posted	24/07/2023

Supplier	Enclosure Series ID	Enclosure No	Printed
SS SUPPLIER SWIT - SUPPLIER SWIT	E51	11	Yes

Delivery Type	Document Type Code	Part No	Change	Description	Price	Accounting Currency	Price Usd	Quantity	Net Amount	Calculated Tax Amount	Gross Amount	Net Amount in Accounting Currency	Calculated Tax Amount in Accounting Currency	Gross Amount in Accounting Currency	Net Amount in Parallel Currency	Calculated Tax Amount in Parallel Currency	Gross Amount in Parallel Currency
<input type="checkbox"/>	IT_1	T19							1000.00	250.00	1250.00	1000.00	250.00	1250.00	15000.00	3750.00	18750.00
<input type="checkbox"/>	IT_1	T19							1000.00	120.00	1120.00	1000.00	120.00	1120.00	15000.00	1800.00	16800.00

Same Routing Rule, Routing Address and same transformer as for sending of customer invoices will be used.

The following new validations have then been introduced:

- When posting manual supplier invoice validate connected Document Type Code. It is not allowed to use different Document Type Codes in the same invoice.
- When posting manual supplier invoice validate that invoice line with Document Type Code must have a Delivery Type connected.
- Block the possibility to use the Cancel functionality and Cancel and Create for Italian company when invoice contains delivery type connected to Document Type Code with calculated tax code and invoice enclosure is Sent.

## 9.16 External Supplier Invoice

Added functionality to fetch **Document Type Code** connected to a tax code when loading a supplier invoice. It is also possible to add the **Document Type Code** manually. The new field is added in *External Supplier Invoice Line Information*.

External Supplier Invoice Line Information 46 - II9700022 - SUPPEXT 1 of 1											
Load ID	Invoice No	Invoice Type	Supplier	Invoice Load Status							
46	II9700022	SUPPEXT	SS SUPPLIER SW E-INVOICE - SUPPLIER SW E-INVO...	Created							
External Supplier Invoice Lines											
Line ID	Income Type Identity	Delivery Type	Document Type Code	Tax Code	Tax (%)	Net Amount	Tax Amount	Net Amount in Accounting Currency	Tax Amount in Accounting Currency		
1		SWGPPDT-1	TD18 - integrazione pe...	E2	0	1000.00	0.00				

## 9.17 Uploading response file

The same response handling will be used for both customer and supplier invoices.

### 9.17.1 TRANSFORM RESPONSE FILE

The response file received from SDI system is transformed to IFS format used for response for Italian E-invoice. The transformation is done by 3<sup>rd</sup> party software or XSL transformer (not included).

```

ReceiveInvoiceResponseSampleACCEPTET

<?xml version='1.0' encoding='UTF-8'>
<SOAP-ENV:Envelope xmlns:SOAP-ENV='http://schemas.xmlsoap.org/soap/envelope/'>
  <SOAP-ENV:Header>
    <fndcn:Message SOAP-ENV:mustUnderstand='1' xmlns:fndcn='urn:ifsworld-com:schemas:fndcn'>
      <fndcn>Type>CONNECT</fndcn>Type>
      <fndcn:Function>RECEIVE_EINVOICE_RESPONSE</fndcn:Function>
      <fndcn:Sender>HttpTester</fndcn:Sender>
      <fndcn:Receiver>HttpClient</fndcn:Receiver>
      <fndcn:SentAt>2020-08-18T12:41:07+05:00</fndcn:SentAt>
      <fndcn:ExpiresAt>2020-08-25T12:41:07+05:00</fndcn:ExpiresAt>
    </fndcn:Message>
  </SOAP-ENV:Header>
  <SOAP-ENV:Body>
    <receive_e_invoice_response_in_receive_response_request xmlns='urn:ifsworld-com:schemas:receive_e_invoice_response_in_receive_response_request'>
      <IDENTIFIER KEY>SWGIT2382 00111</IDENTIFIER KEY>
      <EINVOICE_REFERENCE_NUMBER></EINVOICE_REFERENCE_NUMBER>
      <QR_CODE></QR_CODE>
      <RESPONSE_STATUS>APPROVED</RESPONSE_STATUS>
      <RESPONSE_ERROR_CODE></RESPONSE_ERROR_CODE>
      <RESPONSE_ERROR></RESPONSE_ERROR>
      <EINVOICE_REFERENCE_DATE>2023-09-07</EINVOICE_REFERENCE_DATE>
    </receive_e_invoice_response_in_receive_response_request>
  </SOAP-ENV:Body>
</SOAP-ENV:Envelope>

```

Transformed XML file is placed in incoming folder of IFS Connect by 3<sup>rd</sup> party service provider. From this folder it is automatically uploaded to IFS.

For customer invoices, the status of the response is set on the invoice and presented in the field **E-invoice Status** in the E-invoice Information group in Invoice pages and **E-invoice Process Monitoring** page.

For supplier invoice enclosures, the status of the response is set on the invoice and presented in the field **E-invoice Status** in **E-invoice Process Monitoring** page and **Invoice Enclosures – EU Taxes Analysis** page.

Possible values of **E-invoice Status** are “**Failed**”, “**Pending**”, “**Accepted**” or “**Rejected**”. The value “**Pending**” is set automatically when XML file is created for the E-invoice. If schema validation errors occurred at the time of sending the Italian E-invoice to the government, E-invoice Status will set to **Failed**.

The value “**Accepted**” is set when accepted response message is uploaded to IFS Cloud . It is the final version of the status which means that invoice is accepted by SDI system and can be forwarded to the customer or it is forwarded automatically by SDI.

The value “**Rejected**” is set when the rejected response message is uploaded to IFS Cloud. In this case:

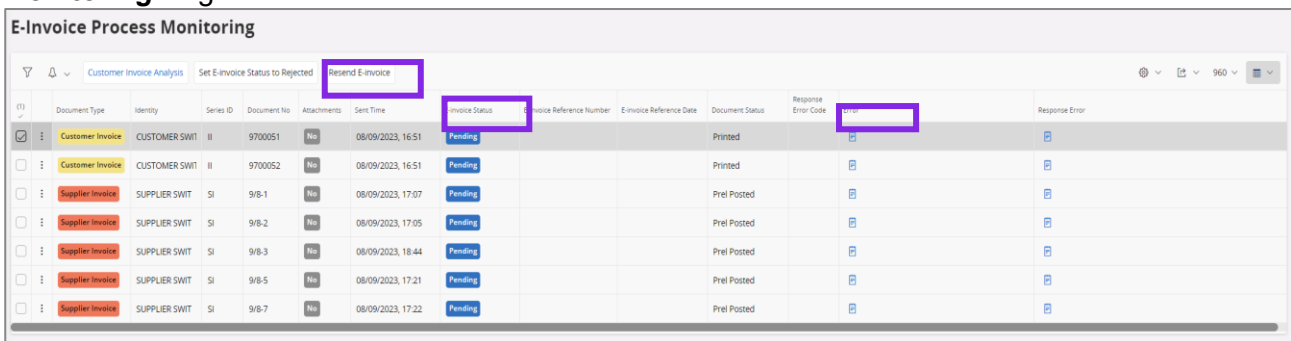
- Check the 3<sup>rd</sup> party product used for communication with SDI to find out what is the error message sent by SDI.
- Correct data in the IFS Cloud and Generate an XML file once more for the given invoice. This is done by selecting the **Resend E-invoice** command in **E-invoice Process Monitoring** page.

## 9.18 Overview of Sent Invoices and Error Handling

### 9.18.1 SENT INVOICES

The invoice has been sent in case of using inter-site (EDI/MHS/INET\_TRANS) flow or E-invoice flow (E-INVOICE) in parallel to sending the Italian E-invoice to the Public Administration entity, Intersite/E-invoice invoice sent details is appearing in the **Sent Invoices** page. Italian E-invoice to the Public Administration entity is appearing on the **E-invoice Process Monitoring** Page. The new page indicates the information of the file sent to the Public Administration entity. The Italian E-invoice status will indicate the **E-invoice Status** and it will be set to **Pending**. **Sent Time** shows showing sent date and sent time of the Italian E-invoice.

The command **Resend Invoice** is for resending the inter-site flow (EDI/MHS/INET\_TRANS) or E-invoice flow (E-INVOICE) from the **Sent Invoices page** and the command **Resend E-invoice** is for resending the Italian E-invoice to the Public Administration entity from **E-invoice Process Monitoring** Page.



Document Type	Identity	Series ID	Document No	Attachments	Sent Time	Invoice Status	Invoice Reference Number	E-invoice Reference Date	Document Status	Response Error Code	Response Error
Customer Invoice	CUSTOMER SWIT	II	9700051	No	08/09/2023, 16:51	Pending			Printed		
Customer Invoice	CUSTOMER SWIT	II	9700052	No	08/09/2023, 16:51	Pending			Printed		
Supplier Invoice	SUPPLIER SWIT	SI	9/8-1	No	08/09/2023, 17:07	Pending			Prel Posted		
Supplier Invoice	SUPPLIER SWIT	SI	9/8-2	No	08/09/2023, 17:05	Pending			Prel Posted		
Supplier Invoice	SUPPLIER SWIT	SI	9/8-3	No	08/09/2023, 18:44	Pending			Prel Posted		
Supplier Invoice	SUPPLIER SWIT	SI	9/8-5	No	08/09/2023, 17:21	Pending			Prel Posted		
Supplier Invoice	SUPPLIER SWIT	SI	9/8-7	No	08/09/2023, 17:22	Pending			Prel Posted		

### 9.18.2 ERROR HANDLING

The **Error** field on the **E-invoice Process Monitoring** page shows the description of the validation error that occurred at the time of sending the Italian E-invoice file to the Public Administration. Previously validation errors relating to Italian E-invoice have been handled in the **Sent Invoices** page and **Invoice Enclosures – EU Taxes Analysis** page.

**E-Invoice Process Monitoring**

Customer Invoice Analysis | Set E-invoice Status to Rejected | Resend E-invoice

	Document Type	Identity	Series ID	Document No	Attachments	Sent Time	E-invoice Status	E-invoice Reference Number	E-invoice Reference Date	Document Status	Response Error Code	Response Error
<input checked="" type="checkbox"/>	Customer Invoice	CUSTOMER SWIT	II	9700051	No	08/09/2023, 16:51	Pending			Printed		
<input type="checkbox"/>	Customer Invoice	CUSTOMER SWIT	II	9700052	No	08/09/2023, 16:51	Pending			Printed		
<input type="checkbox"/>	Supplier Invoice	SUPPLIER SWIT	SI	9/8-1	No	08/09/2023, 17:07	Pending			PreI Posted		
<input type="checkbox"/>	Supplier Invoice	SUPPLIER SWIT	SI	9/8-2	No	08/09/2023, 17:05	Pending			PreI Posted		
<input type="checkbox"/>	Supplier Invoice	SUPPLIER SWIT	SI	9/8-3	No	08/09/2023, 18:44	Pending			PreI Posted		
<input type="checkbox"/>	Supplier Invoice	SUPPLIER SWIT	SI	9/8-5	No	08/09/2023, 17:21	Pending			PreI Posted		
<input type="checkbox"/>	Supplier Invoice	SUPPLIER SWIT	SI	9/8-7	No	08/09/2023, 17:22	Pending			PreI Posted		

Please refer to the core documentation **E-invoice Process (2.9.15.1)** for more information since the Country specific E-invoice models have been handled as generic solutions in core.

## 9.19 Delimitations

The following delimitations exist when reporting Tax Withholding with tax method "Payment" in <ImportoPagamento> tag.

- Solution is only applied for invoices without Split Payment.
- Tax withholding code with tax method "Invoice Entry" cannot be specified on the invoice.
- Only single tax withholding code with tax method "Payment" can be specified on the invoice.

Not possible to send attachments with EDI/MHS Media Code setup.

Additional delimitations may apply; all relevant flows should be tested to ensure completeness.

# 10 Italian Payment Formats

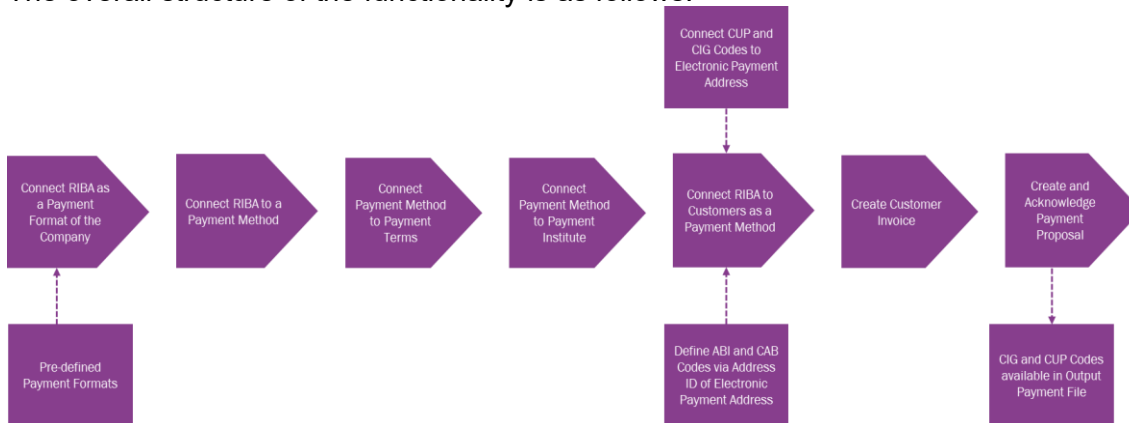
## 10.1 Payment format - RIBA

### 10.1.1 OVERVIEW LEGAL REQUIREMENT

It is a common business practice to use cashless payment methods in Italy. Payment cards are the most widely used form of payment. In terms of value, credit transfers are the dominant payment method. Italian domestic non-pre-authorized direct debit, RIBA, is an electronic collection instrument. It is classified as a non-pre-authorized direct debit, as the creditor requires the debtor's agreement to collect their receivables. RIBA is used by firms to collect trade and other credits.

### 10.1.2 PROCESS OVERVIEW

The overall structure of the functionality is as follows:



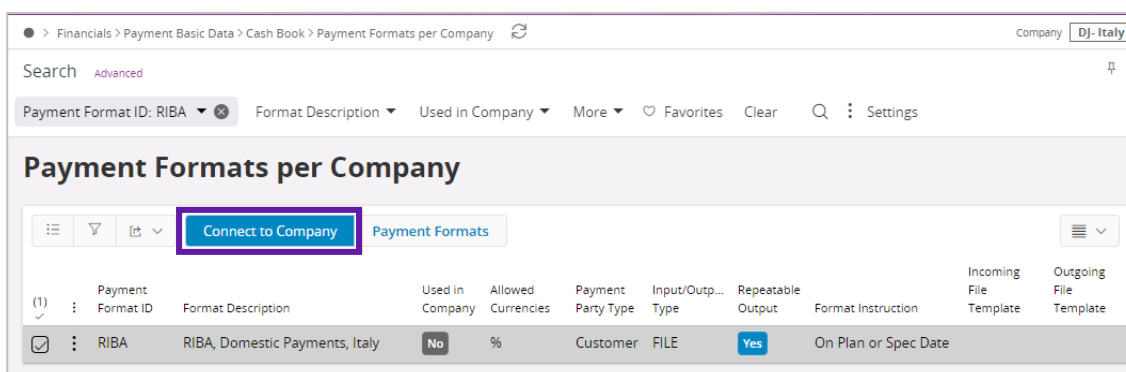
### 10.1.3 PREREQUISITES

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter, and the "Italian Payment Formats" localization functionality must be enabled.

### 10.1.4 BASIC DATA

#### 10.1.4.1 Enable Payment Format

Payment format RIBA is added to the *Payment Formats per Company* page. Search for RIBA payment format and select it. Then click on the **Connect to Company** command button to enable this payment format.



Payment Format ID	Format Description	Used in Company	Allowed Currencies	Payment Party Type	Input/Output Type	Repeatable Output	Format Instruction	Incoming File Template	Outgoing File Template
(1) RIBA	RIBA, Domestic Payments, Italy	No	%	Customer	FILE	Yes	On Plan or Spec Date		

#### 10.1.4.2 Create Payment Method

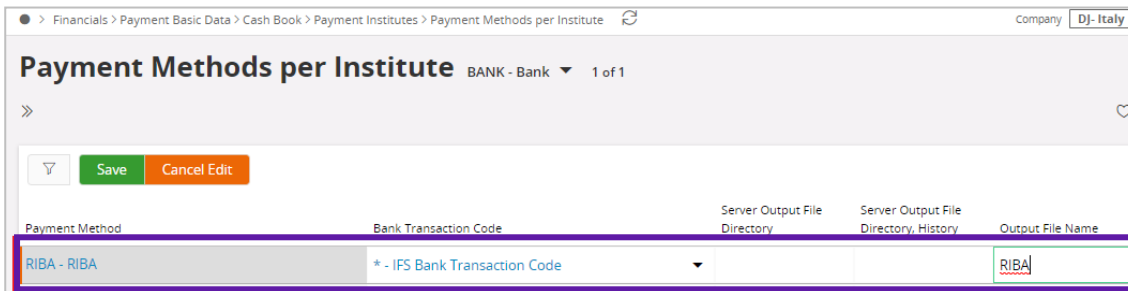
Create a payment method and connect above above-enabled payment format using standard processes, read more in IFS Cloud documentation.

### 10.1.4.3 Connect Payment Method

Once the payment method is created connect the payment method to the following pages. This is IFS standard functionality and refer IFS Cloud Documentation for more information.

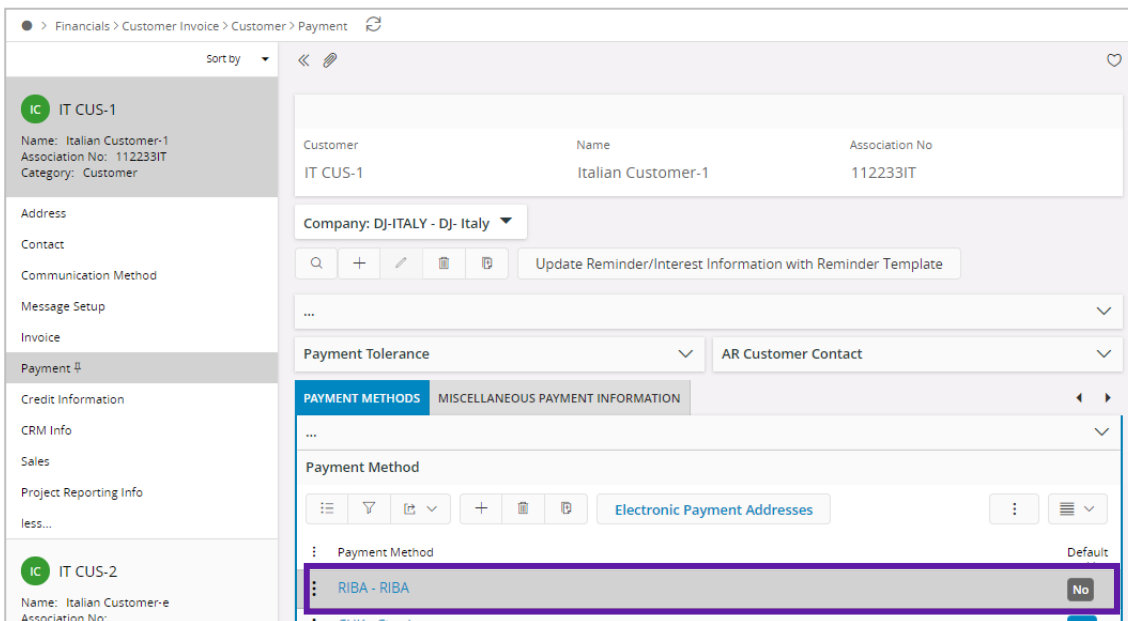
#### 1. Payment methods per institute

Go to the *Payment Institutes* page and select the Payment institute to which you want to connect the above-created payment method. Then click on the command button **Payment Methods per Institute**. Connect the payment method to the payment institute via a new record.



#### 2. Customer Payment Methods

Connected the payment method RIBA to customers from payment method sub tab on the **Customer/ Payment** page.

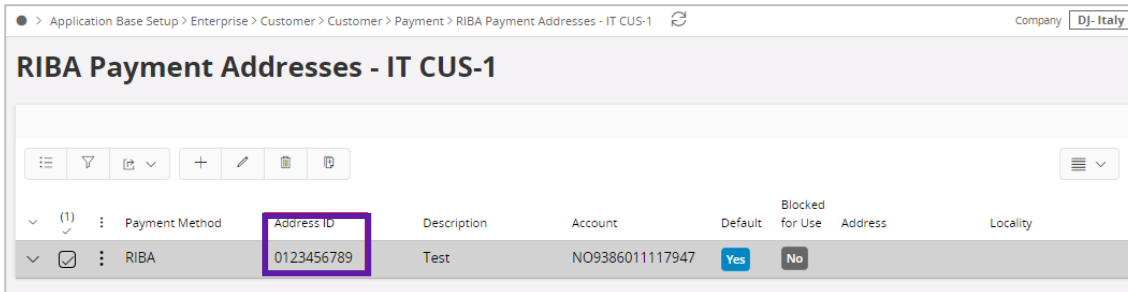


### 10.1.4.4 Define ABI and CAB Code

The ABI codes identify the bank and CAB codes identify the bank's branches. These two codes together represent the payment address identity. The payment address identity can be defined in the **electronic payment addresses** page via the Address ID column (first 5 digits denote ABI code and the last 5 digits denote CAB code). If used for one-time customer payments, then the payment address identity should be entered in customer's address ID field.

#### 10.1.4.5 Connect ABI and CAB Code to Customer

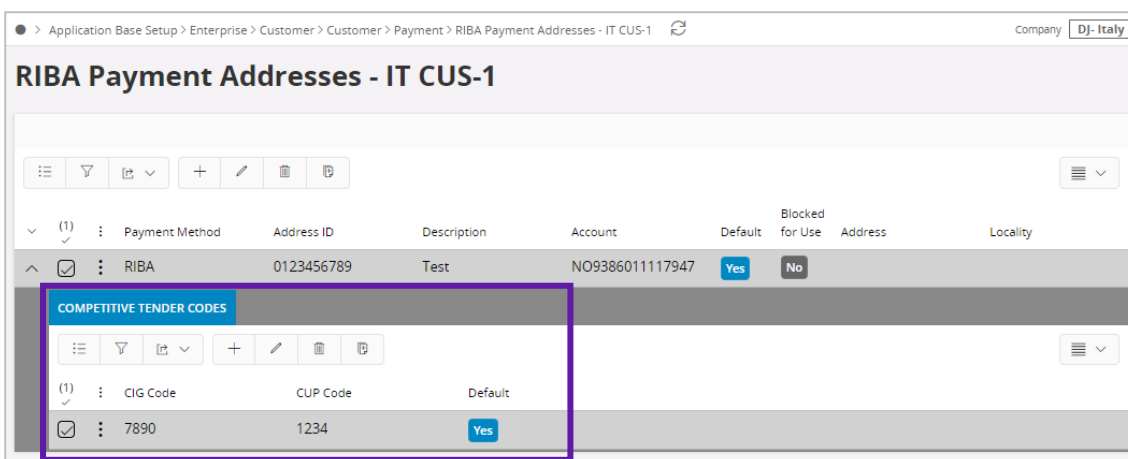
On the *Customer/Payment/Payment Methods* tab select the RIBA payment method and click on the command button **Electronic Payment Addresses**. Then specify a new record setting up the ABI and CAB codes in the address ID column as mentioned above and other necessary details.



Payment Method	Address ID	Description	Account	Default	Blocked for Use	Address	Locality
RIBA	0123456789	Test	NO9386011117947	Yes	No		

#### 10.1.4.6 Competitive Tender Codes Per Payment Address

While on the *electronic payment addresses* page of the customer under the RIBA payment method, select the address line defined in the above step and click on the downward arrowhead to enter the **Competitive Tender Codes** via the nested list. This nested list option is only enabled for payment methods related to the RIBA payment format. Enter information such as CIG and CUP codes, which is provided by the government, and save. A customer can be connected to several competitive tender codes.



Payment Method	Address ID	Description	Account	Default	Blocked for Use	Address	Locality
RIBA	0123456789	Test	NO9386011117947	Yes	No		

CIG Code	CUP Code	Default
7890	1234	Yes

#### 10.1.4.7 Payment Terms

In the *Payment Term* page create a new payment term. Connect the payment method created above.

A new **Collective RIBA** toggle is added to the *Payment Term* Page. If this toggle is set to YES position, a single payment document will be created for invoice installments. If this is set to NO position, then separate payment documents will be created per invoice installment. This involves creating separate payment documents even for installments with the same due date and the customer.

Accounting Rules > Payment Terms > Payment Term Company: DJ- Italy

Payment Information		Parameter Selection	
Payment Term	RIBA	Blocked Direct Debiting	Use Commercial Year
Description	RIBA	Consider Payment Vacation Periods	Exclude From Credit Limit Control
Tax Distribution	Even	Suppress Amount	Apply Cash Discount to Fixed Assets Acquisiti...
		Print QR bill	

Installments

	Number of Free Delivery Months	Days To Due Date	End of Month - Due Date	Specific Due Day 1	Specific Due Day 2	Specific Due Day 3	Net Amount Percentage	Payment Institute	Payment Method	Disc Spec on Pay Term	Collective RIBA
<input type="checkbox"/>	0	0	No				100	BANK	RIBA	No	No

## 10.1.5 CREATE CUSTOMER PAYMENT

### 10.1.5.1 Create Customer invoice

Create a customer invoice using standard functionality. Make sure to use a customer who uses payment method RIBA. Use payment term created above in the invoice.

Payment method and CIG CUP codes marked as default are fetched to the customer invoice installment. CIG CUP codes can be changed using the drop-down list in the *Installment Plan and Discounts modal assistant*.

Installment Plan and Discounts

Customer	IT CUS-1 - Italian Customer-1	Invoice Type	INSTINV	Series Id	PR	Invoice No	203625
Status	Preliminary	Payment Terms	RIBA - RIBA	Invoice Date	08/04/2020	Pay Term Base Date	08/04/2020
Due Date	08/04/2020	Payment Method	RIBA	Payment Address ID	0123456789	Other Payer	IT CUS-1 - Italian Custo...
Self-Billing Ref No		Deduction Group		Deduction Amount		Currency	EUR
Gross Amount	1250.00	Net Amount	1000.00	Tax Amount	250.00	Advance/Prepaym Invoice	No

Installment Information

Amount	Advance Invoice Matched Amount	Withheld Tax Amount	Payment Method	CIG Code	CUP Code	Payment Address ID
250.00	0.00		RIBA	7890	1234	0123456789

### 10.1.5.2 Create Payment Document Proposal

Create a payment document proposal using standard functionality. Use RIBA payment method when creating the proposal.

✕

## New Payment Document Proposal

**Proposal Creation Criteria**

Selection Based On

Invoice Date

Due Date

Invoice Date Valid: 01/04/2020 - 09/04/2020 Calendar

Current Due Date Valid: 08/04/2020 - 08/04/2020

Customer: IT CUS-1 ⋮

Customer Group: % ⋮

**Payment Method: RIBA** ⋮

Document Type: ▼

Only Installments Specified with Default Payment Method:

Payment Date: Calendar

Acknowledge and print the proposal.

### 10.1.5.3 Create Customer Bill of Exchange using Payment Document Proposal

Financials > Accounts Receivable > Payment Documents > Customer Bills of Exchange ↻
Company: DJ- Italy

## Customer Bills of Exchange

⋮
⌵
lit
✎
New BoE
New BoE from Payment Doc ID
⋮

	Payment Doc	Customer	Bill Type	Cash Account	Series ID	Bill No	Endorsed	Endorsed Supplier	Currency
<input type="checkbox"/>	✓	IT CUS-1 - Italiar	CUBOE		1	No			EUR

- In the **Customer Bills of Exchange** page click the command button **New BOE from Payment Document ID**.
- Select the above created payment document proposal and create the bill of exchange.

### 10.1.5.4 Create BOE Transfer Proposal



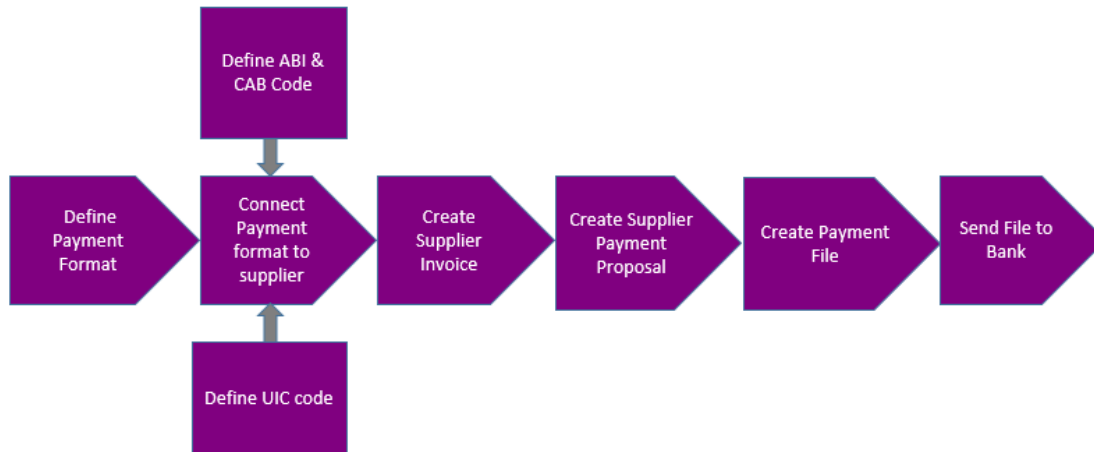
## 10.2 Payment Format - Bonifico Foreign

### 10.2.1 OVERVIEW LEGAL REQUIREMENT

The payment format BONIFICO FOREIGN (BON) is a common payment format in Italy to make bank transfers to foreign suppliers. The format contains all information required for the electronic files that has to be sent to Italian banks.

### 10.2.2 PROCESS OVERVIEW

The overall structure of the functionality is as follows:



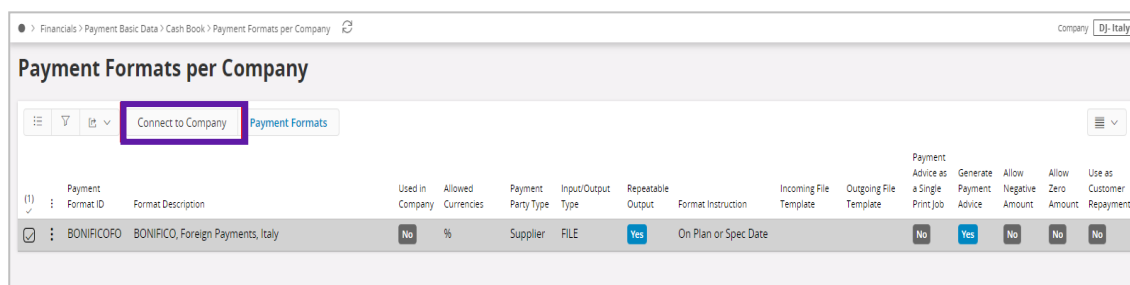
### 10.2.3 PREREQUISITES

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter and the “Italian Payment Formats” localization functionality must be enabled.

### 10.2.4 BASIC DATA

#### 10.2.4.1 Payment Formats Per Company

Payment format BONIFICO FOREIGN is added to the **Payment Formats per Company** page. Select the **Connect to Company** command button from the header to enable this payment format.



Payment Format ID	Format Description	Used in Company	Allowed Currencies	Payment Party Type	Input/Output Type	Repeatable Output	Format Instruction	Incoming File Template	Outgoing File Template	Payment Advice as a Single Print Job	Generate Payment Advice	Allow Negative Amount	Allow Zero Amount	Use as Customer Repayment
BONIFICOFO	BONIFICO, Foreign Payments, Italy	No	%	Supplier	FILE	Yes	On Plan or Spec Date			No	Yes	No	No	No

This format is fixed and contains all the information required for the electronic files to be sent to the Italian banks.

#### 10.2.4.2 Define ABI and CAB codes

The ABI codes identify the bank and CAB codes identify the bank’s branches. These two codes together represent the payment address identity. The payment address identity can be defined in the **electronic payment addresses** page via the Address ID column (first 5 digits ABI code and the last 5 digits CAB code). If used for one-time supplier payments, then the payment address identity should be entered in supplier’s address ID field.

**BONIFICO Payment Addresses - IT SUP-1**

Payment Method	Address ID	Description	Account	Default	Blocked for Use	Address	Locality	Province	Zip Code	Data6	UIC Code
BONIFICO	54232198765	Bank	NO9386011117947	Yes	No	Address 01	Local 01	Province 01	65565		31

### 10.2.4.3 UIC Code

UIC Code is a number defined by the Italian Foreign Exchange Office (UIC- Ufficio Italiano dei Cambi), used to identify all countries with which Italian companies have trading activities. This information is predefined. The UIC code should be connected in the supplier electronic payment address, by selecting from the list of values.

**BONIFICO Payment Addresses - IT SUP-1**

Payment Method	Address ID	Description	Account	Default	Blocked for Use	Address	Locality	Province	Zip Code	Data6	UIC Code
BONIFICO	54232198765	Bank	NO9386011117947	Yes	No	Address 01	Local 01	Province 01	65565	DNBANNOXXXX	31

## 10.2.5 PAYMENT PROCESS

### 10.2.5.1 Payment Method

Create a payment method connecting the BONIFICOFO payment format. This is standard functionality, find more information in the cloud documentation.

**Payment Methods**

Payment Method	Description	Format ID	Generate Trace Information	Cash Account In Any Currency
BONIFICO	Bonifico Foreign	BONIFICOFO - BONIFICO, Foreign Payments, Italy	Yes	No

### 10.2.5.2 Payment institute

To connect payment method BONIFICO to the payment institute; go to **Payment Institutes** page select the relevant payment institute and click on the command button **Payment Methods per Institute** and create a new record with payment method BONIFICO. Once the method is connected you can specify the output file name if required. This is standard functionality, find more information in the cloud documentation.

**Payment Institutes**

Payment Methods per Institute | Payment Type Groupings per Institute | Payment Date Administration | Value Date Calculation | Translation

Payment Institute	Our Identity	Description	Use Value Date For Matching	Cash Box
BANK		Bank	Yes	No

**Payment Methods per Institute** BANK - Bank 1 of 1

Payment Method	Bank Transaction Code	Server Output File Directory	Server Output File Directory: History	Output File Name
BONIFICO - Bonifico Foreign	* - IFS Bank Transaction Code			Bonifico

### 10.2.5.3 Payment Terms

In the **Payment Term** page connect the payment method as shown below. This is useful if only one payment term is defined for BONIFOCO FOREIGN.

**Payment Term** BONIFICO - Bonifico

Copy to Companies

Payment Information		Parameter Selection		
Payment Term	Description	Blocked Direct Debiting	Use Commercial Year	Consider Payment Vacation Periods
BONIFICO	Bonifico	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tax Distribution		Exclude From Credit Limit Control	Suppress Amount	Apply Cash Discount to Fixed Assets Acquisitio...
Even		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Print QR bill		
		<input type="checkbox"/>		

Installments

Payment Term Discount Copy to Companies

Inst	Instalment ID	Day From	Day To	Number of Free Delivery Months	Days To Due Date	End of Month - Due Date	Specific Due Day 1	Specific Due Day 2	Specific Due Day 3	Net Amount Percentage	Payment Institute	Payment Method	Disc Spec on Pay Term
1	1	1	31	0	0	No				100	BANK	BONIFICO	No

### 10.2.5.4 Supplier Electronic Payment Addresses

Connect BONIFICOFO payment method to the supplier on the **Supplier/Payment** page. Select BONIFICO payment method and click on the **Electronic Payment Addresses** command button and enter the correct information.

Application Base Setup > Enterprise > Supplier > Supplier > Payment

Company: IT-SUP-1 - IT-SUP-1

Payee Identity: 1 - Default Template  
Interest Template: 1 - Default Template  
Payment Advice: No Advice

Payment Priority: 1  
Confirmation Statem...:   
Netting Allowed:   
Blocked For Payment:   
One Invoice/Prepaym...:

AP Supplier Contact

Name	Comm Method	Value	Output Media
			Printout

**PAYMENT METHODS**

Rule ID: Payee  
Check Recipient: Payee  
Use Default Payment Method for I...:

Payment Method

Electronic Payment Addresses Set Default

Payment Method	Default
SEPA - SEPA	No
CHK - Check	Yes
BONIFICO - Bonifico Foreign	No

Electronic Payment Address

Payment Method	Address ID	Description	Bank Account	BIC/Swift Code	Default
BONIFICO	54232198765	Bank	NO938601117947		Yes

**BONIFICO Payment Addresses - IT SUP-1**

Payment Method	Address ID	Description	Account	Default	Blocked for Use	Address	Locality	Province	Zip Code	Data6	UIC Code
BONIFICO	54232198765	Bank	NO938601117947	Yes	No	Address 01	Local 01	Province 01	65565	DNBANNOKXXXX	31

Enter the following:

- **Address ID** - This consists of the ABI and CAB codes. Need to be entered manually. The entered value would be split as ABI (first 5 digits) and CAB code (last 5 digits) automatically when above codes are required.
- **Description** - Name of the bank. Need to be entered manually.
- **Account Number** - This is a mandatory field and should contain the IBAN number of the bank of the supplier. The IBAN number is validated based on the country specific rules.
- **Address, Locality, Province and Zip Code** – These are optional data fields and can be added manually.
- **UIC Code** – A code that identifies the country of the supplier according to the UIC table and that should be inserted by using the drop-down list. This is mandatory to save the address.
- **Data 6** - Enter the BIC code of the supplier’s bank if used.

#### 10.2.5.5 Cash Accounts

In the **Cash Accounts** page select the specific cash account needed and define:

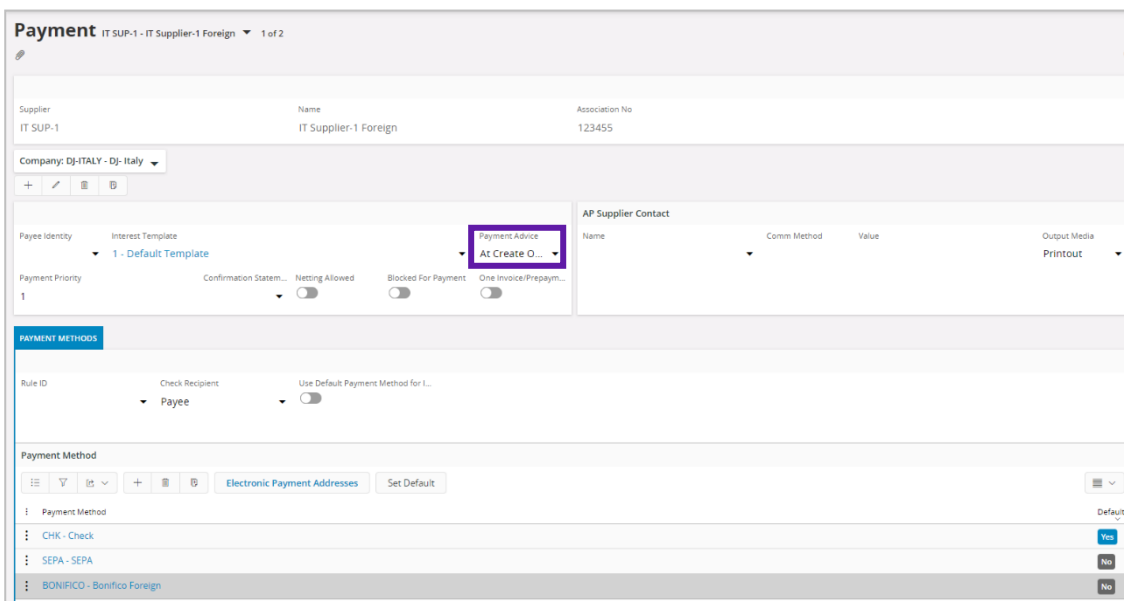
- **Account Number** - Company’s IBAN Number
- **Institute Code** - ABI code of the bank
- **Office Code** - CAB code of the bank associated to the cash account

#### 10.2.6 CREATE PAYMENT FILE

Use standard functionality for automatic supplier payment to extract the electronic file BONIFICO FOREIGN. The required information will be included in the payment file and stored in the location that you specify through the pop-up dialog that appears when the file is being generated. Then the file can be sent to the bank.

#### 10.2.7 PAYMENT ADVICE

If the **Payment Advice** is selected for the supplier, the standard report will include the IBAN number from BONIFICO FOREIGN as Payment Address.



**Payment** IT SUP-1 - IT Supplier-1 Foreign 1 of 2

Supplier: IT SUP-1 Name: IT Supplier-1 Foreign Association No: 123455

Company: DJ-ITALY - DJ- Italy

Payee Identity: 1 - Default Template Interest Template: 1 - Default Template Payment Advice: At Create O... AP Supplier Contact: Name, Comm Method, Value, Output Media: Printout

Payment Priority: 1 Confirmation Status: Netting Allowed: Blocked For Payment: One Invoice/Prepaym...

**PAYMENT METHODS**

Rule ID: Check Recipient: Payee Use Default Payment Method for L...: Use Default Payment Method for L...

Payment Method

Payment Method	Default
CHK - Check	Yes
SEPA - SEPA	No
BONIFICO - Bonifico Foreign	No

Italian Comp 33		Payment Advice				
		Print Date 1/10/17				
		Your Identity IT2	Our Identity			
		Italian Supplier 2 testroad 1 Milano ITALY				
Invoice/Prepay No	Inst.Id	Invoice/Prepay Date	Currency	Matched Amount	Discount Amount	Payment Amount
Payment Reference		Remittance Info				
SIPAYADV1	1	1/10/17	EUR	2,000.00	0.00	2,000.00
Payment Address NO1351400518444		Payment Date 1/20/17				
<b>Sub Total</b>				<b>EUR</b>	<b>2,000.00</b>	
Invoice/Prepay No	Inst.Id	Invoice/Prepay Date	Currency	Matched Amount	Discount Amount	Payment Amount
Payment Reference		Remittance Info				
SIPAYADV1	2	1/10/17	EUR	1,500.00	0.00	1,500.00
Payment Address NO1351400518444		Payment Date 1/25/17				
<b>Sub Total</b>				<b>EUR</b>	<b>1,500.00</b>	
<b>Total Payment Amount</b>				<b>EUR</b>	<b>3,500.00</b>	

## 10.2.8 DELIMITATIONS

None.

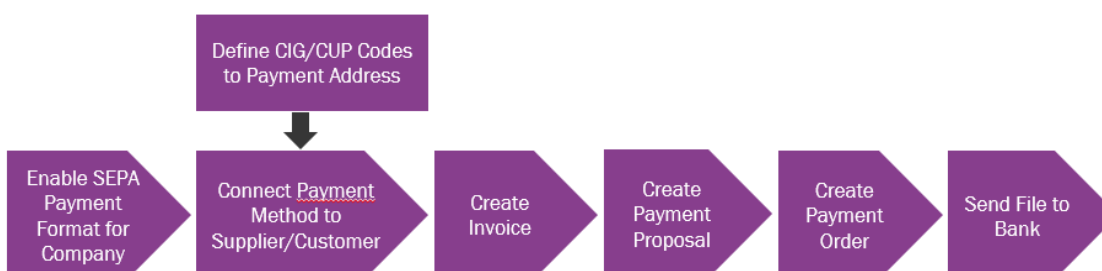
## 10.3 Payment Format - SEPA

### 10.3.1 OVERVIEW LEGAL REQUIREMENT

In Italy, the government issues CIG and CUP codes to identify contracts or assignments relating to public investments. These codes help the government to simplify the administrative activities and track the financial data of such public contracts, in an easy and effective manner.

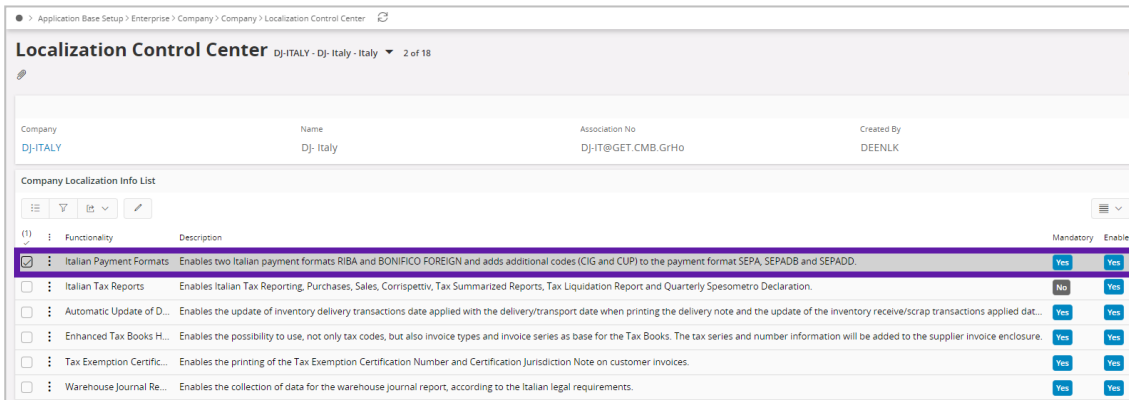
According to the Italian anti-mafia law all bank transfers/payment related to a public contract must contain information about the CIG and CUP codes assigned.

### 10.3.2 PROCESS OVERVIEW



### 10.3.3 PREREQUISITES

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter, and the “Italian Payment Formats” localization functionality must be enabled.



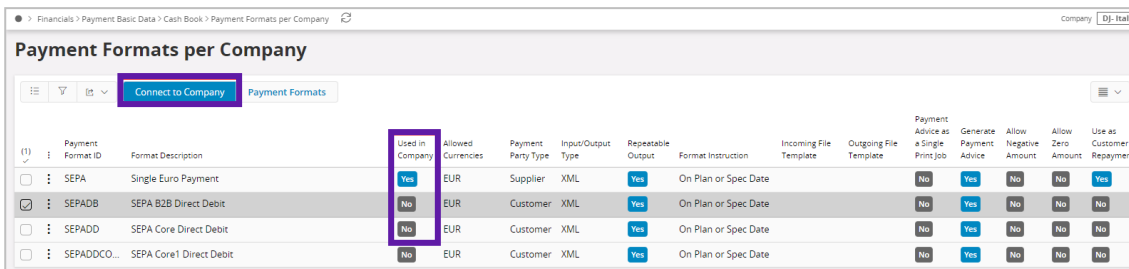
Functionality	Description	Mandatory	Enabled	
<input checked="" type="checkbox"/>	Italian Payment Formats	Enables two Italian payment formats RIBA and BONIFICO FOREIGN and adds additional codes (CIG and CUP) to the payment format SEPA, SEPADB and SEPADD.	Yes	Yes
<input type="checkbox"/>	Italian Tax Reports	Enables Italian Tax Reporting, Purchases, Sales, Corrispettiv, Tax Summarized Reports, Tax Liquidation Report and Quarterly Spesometro Declaration.	No	Yes
<input type="checkbox"/>	Automatic Update of D...	Enables the update of inventory delivery transactions date applied with the delivery/transport date when printing the delivery note and the update of the inventory receive/scrup transactions applied dat...	Yes	Yes
<input type="checkbox"/>	Enhanced Tax Books H...	Enables the possibility to use, not only tax codes, but also invoice types and invoice series as base for the Tax Books. The tax series and number information will be added to the supplier invoice enclosure.	Yes	Yes
<input type="checkbox"/>	Tax Exemption Certific...	Enables the printing of the Tax Exemption Certification Number and Certification Jurisdiction Note on customer invoices.	Yes	Yes
<input type="checkbox"/>	Warehouse Journal Re...	Enables the collection of data for the warehouse journal report, according to the Italian legal requirements.	Yes	Yes

### 10.3.4 DEFINE BASIC DATA

- Enable SEPA, SEPADB, SEPADD payment format for the company
- Define payment method and connect it to the new payment format
- Define information in the tab *Mandate Specific Info* for SEPADB and SEPADD
- Connect the payment method to supplier/customer
- Add CIG/CUP codes to the **Electronic Payment Address** page for both Customer and Supplier

#### 10.3.4.1 Enable SEPA, SEPADB, SEPADD payment format for the company

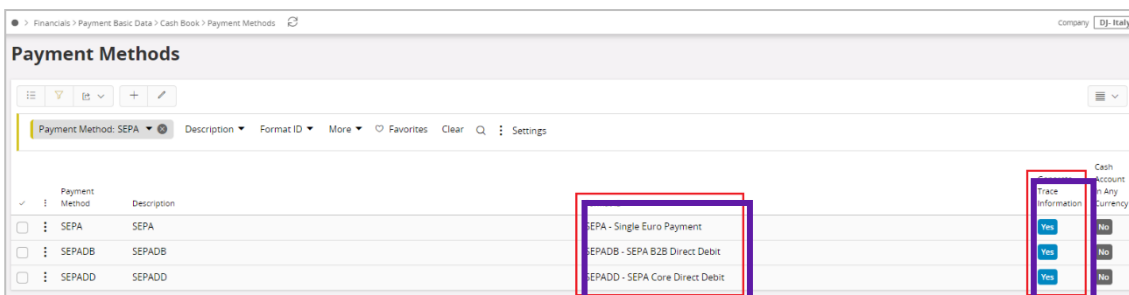
To utilize these payment formats, they need to be enabled for the company. This is done via **Payment Formats per Company** page by selecting the **Connect to Company** command button on each specific payment format ID.



Payment Format ID	Format Description	Used in Company	Allowed Currencies	Payment Party Type	Input/Output Type	Repeatable Output	Format Instruction	Incoming File Template	Outgoing File Template	Payment Advice as a Single Print Job	Generate Payment Advice	Allow Negative Amount	Allow Zero Amount	Use as Customer Repayment
<input type="checkbox"/>	SEPA	Single Euro Payment	Yes	EUR	Supplier	XML	Yes	On Plan or Spec Date		No	Yes	No	No	Yes
<input checked="" type="checkbox"/>	SEPADB	SEPA B2B Direct Debit	No	EUR	Customer	XML	Yes	On Plan or Spec Date		No	Yes	No	No	Yes
<input type="checkbox"/>	SEPADD	SEPA Core Direct Debit	No	EUR	Customer	XML	Yes	On Plan or Spec Date		No	Yes	No	No	No
<input type="checkbox"/>	SEPADDCCO...	SEPA Core1 Direct Debit	No	EUR	Customer	XML	Yes	On Plan or Spec Date		No	Yes	No	No	No

#### 10.3.4.2 Define Payment Method and Connect it to the New Payment Format

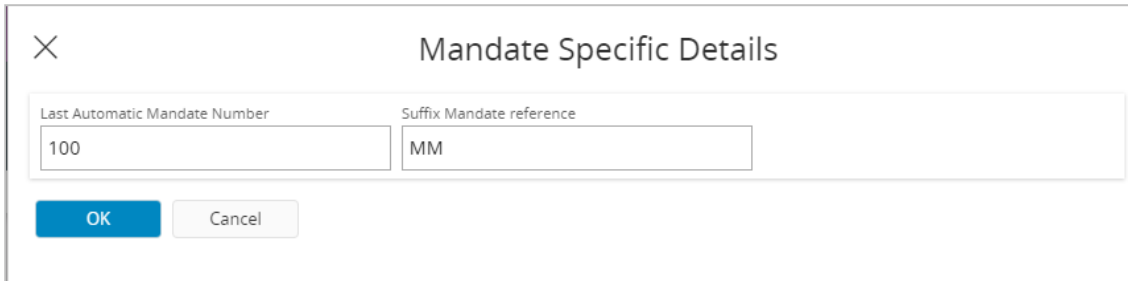
Define new payment methods connecting the methods to the payment formats SEPA, SEPADD and SEPADB via the drop-down list from the Format ID column. Once you save the created method verify that the **Generate Trace Information** toggle is set to “Yes” for the payment method.



Payment Method	Description	Trace Information
<input type="checkbox"/>	SEPA	SEPA - Single Euro Payment
<input type="checkbox"/>	SEPADB	SEPADB - SEPA B2B Direct Debit
<input type="checkbox"/>	SEPADD	SEPADD - SEPA Core Direct Debit

### 10.3.4.3 Define Information in the Mandate Specific Info for SEPADB and SEPADD

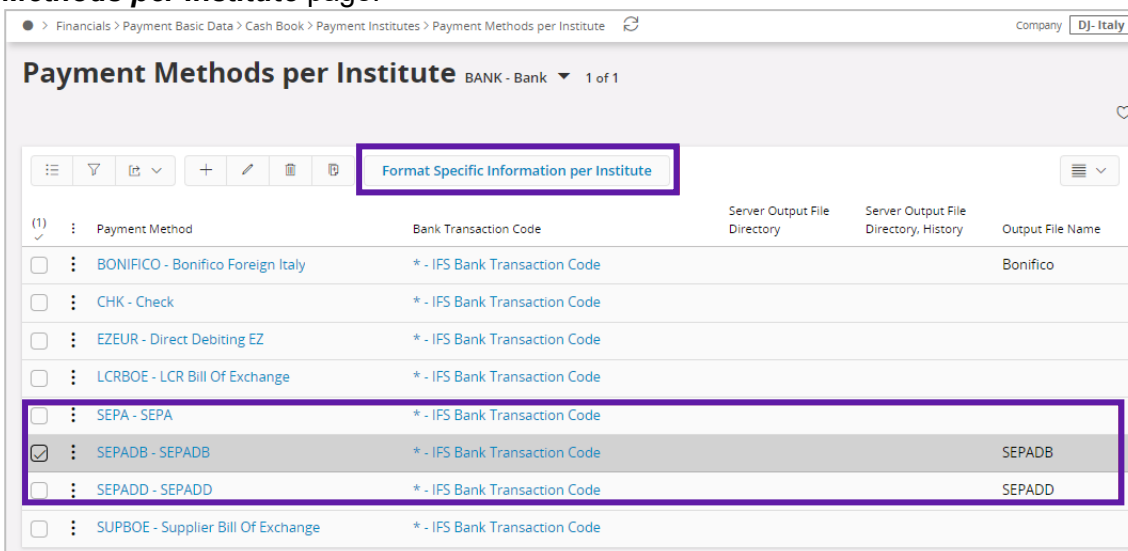
In the **Payment Formats per Company** page select the payment format and select the command button **Mandate Specific Details**. Define information on the *Mandate Specific Details* modal dialogue. This information is mandatory for SEPADB and SEPADD, but not applicable for SEPA.



The modal dialog titled "Mandate Specific Details" contains two input fields: "Last Automatic Mandate Number" with the value "100" and "Suffix Mandate reference" with the value "MM". At the bottom, there are "OK" and "Cancel" buttons.

### 10.3.4.4 Connect Payment Methods to a Payment Institute

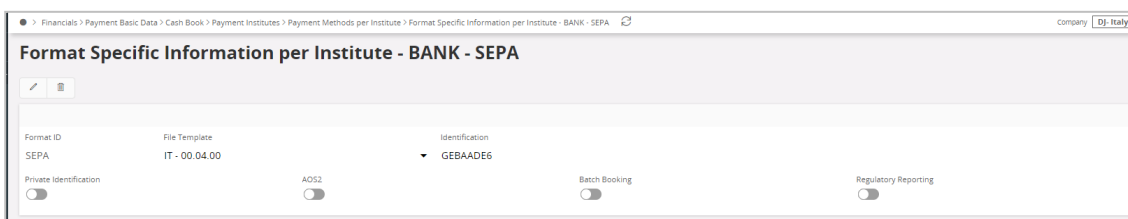
Go to **Payment Institutes** page and select an existing payment institute or create a new payment institute. Next select the selected payment institute and click on the command button **Payment Methods per Institute**. Add the payment methods SEPA, SEPADB and SEPADD to the **Payment Methods per Institute** page.



The screenshot shows the "Payment Methods per Institute" page for "BANK - Bank". A button labeled "Format Specific Information per Institute" is highlighted with a red box. Below it is a table of payment methods:

(1)	Payment Method	Bank Transaction Code	Server Output File Directory	Server Output File Directory, History	Output File Name
<input type="checkbox"/>	BONIFICO - Bonifico Foreign Italy	* - IFS Bank Transaction Code			Bonifico
<input type="checkbox"/>	CHK - Check	* - IFS Bank Transaction Code			
<input type="checkbox"/>	EZEUR - Direct Debiting EZ	* - IFS Bank Transaction Code			
<input type="checkbox"/>	LCRBOE - LCR Bill Of Exchange	* - IFS Bank Transaction Code			
<input type="checkbox"/>	SEPA - SEPA	* - IFS Bank Transaction Code			
<input checked="" type="checkbox"/>	SEPADB - SEPADB	* - IFS Bank Transaction Code			SEPADB
<input type="checkbox"/>	SEPADD - SEPADD	* - IFS Bank Transaction Code			SEPADD
<input type="checkbox"/>	SUPBOE - Supplier Bill Of Exchange	* - IFS Bank Transaction Code			

In the **Payment Methods per Institute** page select the payment method and click on the command button **Format Specific Information per Institute** to define Payment format and file template. Use the drop-down list of values. For SEPADB and SEPADD, **Creditor Identifier** needs to be entered as well.



The screenshot shows the "Format Specific Information per Institute - BANK - SEPA" page. It displays the following configuration:

- Format ID: SEPA
- File Template: IT - 00.04.00
- Identification: GEBAADE6
- Private Identification:
- AOS2:
- Batch Booking:
- Regulatory Reporting:

Financials > Payment Basic Data > Cash Book > Payment Institutes > Payment Methods per Institute > Format Specific Information per Institute - BANK - SEPADB

Company: DJ-Italy

### Format Specific Information per Institute - BANK - SEPADB

Format ID: SEPADB | File Template: IT - 00.01.00 | Creditor Identifier: IT67ZZ0000013188440153

Identification: GEBAADE6 | Private Identification:  | Finance Direct Debit Spain:

Define the correct Payment Methods for customers in the **Mandate Management** page. Note that the information in the **Mandate Reference** column would be the same when connecting payment methods to customers. Enter the specific IBAN code for the customer. Select the specific BIC code from list of values. Using the **Change Status** command button change the status of the mandate to Used state.

This process is the same for SEPADB and SEPADD.

Financials > Accounts Receivable > Customer Payment Proposal > Mandate Management

Company: DJ-Italy

### Mandate Management

Change Status | New Mandates

(1) ✓	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
☐	IC	IT CUS-1 - Italian Customer-1	BANK	SEPADB	1	103MM	01/01/2020	Used	NO93860... AMBPIT2M
☐	IC	IT CUS-2 - Italian Customer-e	BANK	SEPADB	1	102MM	01/01/2020	Used	NO93860... CHASUS33
☐	IC	IT CUS-1 - Italian Customer-1	BANK	SEPADD	1	101MM	26/02/2020	Used	NO93860... BCITITM...

### 10.3.4.5 Connect the Payment Method to Supplier/Customer

Connect the payment format to Supplier/Customer

Application Base Setup > Enterprise > Supplier > Supplier > Payment

Supplier: IT SUP-1 | Name: IT Supplier-1 Foreign | Association No: 123455

Company: DJ-ITALY - DJ- Italy

Payee Identity: 1 - Default Template | Interest Template: 1 - Default Template | Payment Advice: No Advice

Payment Priority: 1 | Confirmation Statement:  | Netting Allowed:  | Blocked For Payment:  | One Invoice/Prepaym...:

AP Supplier Contact: Name, Comm Method, Value, Output Media: Printout

PAYMENT METHODS

Rule ID:  | Check Recipient: Payee | Use Default Payment Method for L...:

Payment Method

Payment Method	Default
CHK - Check	Yes
SEPA - SEPA	No
BONIFICO - Bonifico Foreign Italy	No

### 10.3.4.6 Add CIG/CUP Codes to the Electronic Payment Address page

In the **Electronic Payment Addresses** page enter the bank address data and BIC/Swift code. After entering the bank address and the BIC/SWIFT code click on the drop-down arrow and expand the nested list to add the CIG and CUP codes.

Application Base Setup > Enterprise > Supplier > Supplier > Payment > SEPA Payment Addresses - IT SUP-1

### SEPA Payment Addresses - IT SUP-1

Payment Method	Address ID	Description	Account	Default	Blocked for Use	BIC/Swift Code	Account Owner	High Priority Payment
SEPA	1	1	IT05h05584016240000...	Yes	No	BICITMM530		No

Application Base Setup > Enterprise > Supplier > Supplier > Payment > SEPA Payment Addresses - IT SUP-1

### SEPA Payment Addresses - IT SUP-1

Payment Method	Address ID	Description	Account	Default	Blocked for Use	BIC/Swift Code	Account Owner	High Priority Payment
SEPA	1	1	IT05h05584016240000...	Yes	No	BICITMM530		No

#### COMPETITIVE TENDER CODES

OIG Code	CUP Code	Default
22334455ee	123456789uu5678	No
4444	5555	No
4433	5566	Yes

It is now possible to specify CIG/CUP codes on supplier/customer installments for payment methods connected to payment formats SEPA, SEPADB, SEPADD. CIG/CUP codes are editable for SEPA payment formats in the **Customer/Supplier Installment Plan** in the **Manual Customer Invoice** page and in the **Installment Plan and Discounts** modal assistant opened from the **Manual Supplier Invoice and Instant Invoice** page.

The default CIG/CUP codes from electronic payment address are set automatically on installments of customer order invoice, instant invoice and manual supplier invoice. This is done when payment method connected to SEPA/SEPADD/SEPADB formats is defined on payment term details. This is the same function as for BONIFICO and RIBA payment formats.

### Installment Plan and Discounts

Status: Preliminary

Payment Terms: 0 - Due Immediately | Invoice Date: 06/04/2020 | Pay Term Base Date: 06/04/2020

Due Date: 06/04/2020 | Payment Method: SEPADB | Payment Address ID: 1 | Other Payer: IT CUS-1 - Italian Custo...

Self-Billing Ref No: | Deduction Group: | Deduction Amount: | Currency: EUR

Gross Amount: 1250.00 | Net Amount: 1000.00 | Tax Amount: 250.00 | Advance/Prepay Invoice: No

#### Installment Information

Account	Account Number	BIC/Swift Code	Status	Blocked for Direct Debit...	CIG Code	CUP Code	Collective RIBA
✓			Created	No	8899	9988	No

Discount Information

OK

### 10.3.5 CHANGES TO CUSTOMER INVOICES

When creating one of the following invoices, the system fetches the CIG/CUP codes from the payment address to invoice installment plan and discount as default.

- Instant Customer Invoice
- Recurring Instant Invoice
- Correction Instant Customer Invoice
- Manual Customer Invoice
- Advance Customer Order Debit Invoice
- Advance Customer Order Credit Invoice
- Prepayment Based Debit Invoice
- Prepayment Based Credit Invoice
- Customer Order Correction Invoice
- Customer Order Collective Correction Invoice
- Rebate Invoice
- Project Correction Invoice
- Project Credit Invoice
- Customer Order Invoice, Debit
- Customer Order Invoice, Credit
- Customer Order Collective Invoice, Debit
- Customer Order Collective Invoice, Credit
- Project Invoice
- Customer Order Self-Billing Invoice, Debit
- Customer Order Self-Billing Invoice, Credit
- External Customer Invoice
- Customer Difference Item
- Interest Customer Invoice

### 10.3.6 SEPA PAYMENT

Connect the payment method SEPA to suppliers on the **Supplier/Payment** page. Select the payment method SEPA and click on the command button **Electronic Payment Addresses** to open the **SEPA Payment Addresses** page.

1. Create a supplier invoice and save.
2. Go to *Installment Plan and Discounts*, enter payment method with SEPA format and enter CIG/CUP code on the installment. If the “Use Default Payment Method for Installments” is enabled on the supplier, the CIG/CUP codes are automatically added. Authorize installment for payment.
3. Generate payment proposal with supplier invoice included and acknowledge it.
4. Create payment order. Use payment method, payment institute, cash account created earlier. Go to the out folder and verify XML file created. Look for <Ustrd> tag and see whether invoice number and CIG/CUP codes are correct.

### 10.3.7 SEPADB/SEPADD

The process is the same for SEPADB and SEPADD.

1. Create a customer invoice and save.
2. Go to installment, enter payment method created earlier and enter CIG/CUP code on installment. If the “Use Default Payment Method for Installments” is enabled on the customer, the CIG/CUP codes are automatically added.
3. Generate customer payment proposal with customer invoice included with and acknowledge it.
4. Create direct debiting payment order. Use payment method, payment institute, cash account created earlier. Go to the out folder and verify XML file. Look for <Ustrd> tag and see whether invoice number and CIG/CUP codes are correct.

### 10.3.8 INSTALLMENT PLAN ON THE INVOICE

It is a requirement in Italy to print the installment plan on the invoice, with the Italian specific CIG and CUP codes.

When the “Italian Payment Format” parameter is enabled for the company, then the installment plan is always added to the RDF of the invoices listed below, even if the Installment Plan only contains one installment:

- Customer Order Invoice
- Customer Order Collective Invoice
- Instant Invoice
- Project Invoice
- Proforma Invoice
- Shipment Proforma Invoice

### 10.3.9 DELIMITATIONS

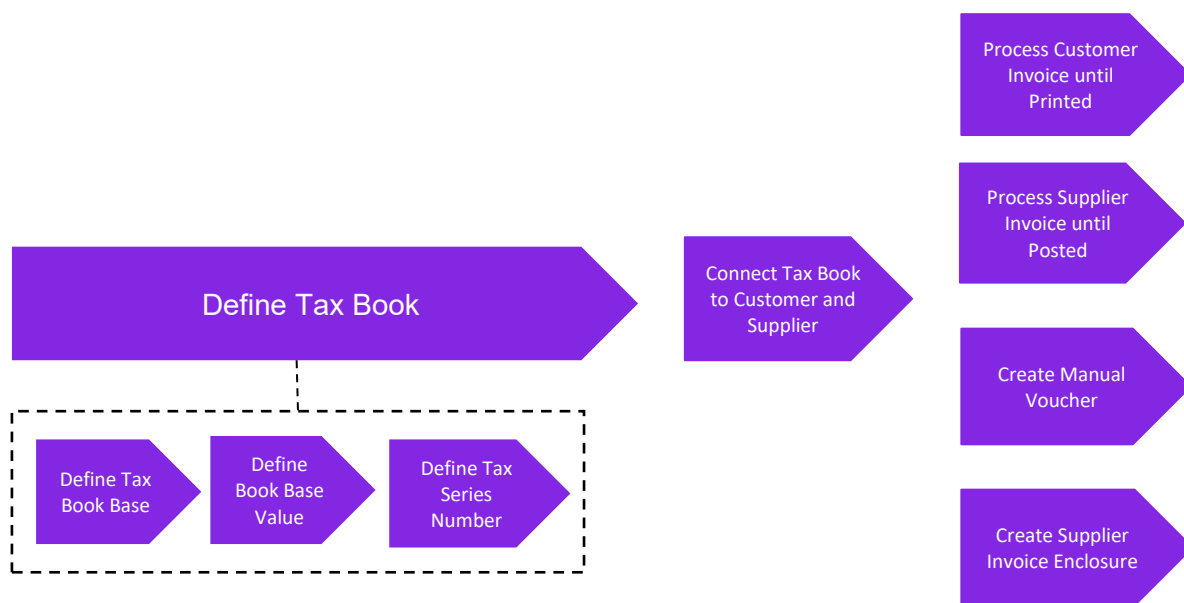
- CIG/CUP codes are not applied to customer order.
- CIG/CUP codes are not applied to project.

Additional delimitations may apply; all relevant flows should be tested to ensure completeness.

# 11 Enhanced Tax Books Handling Using Invoice Type and Series

## 11.1 Overview Legal Requirement

The Italian tax authorities requires tax transactions to be numbered with a tax series number series per invoice ID when reporting tax. This number must be progressive according to the tax liability date. Supplier invoice enclosure is a legal requirement in Italy and the EU. The printout of supplier invoice enclosure needs to include tax series id and tax series no.



## 11.2 Process Overview

The tax books and tax series numbers are used in the following reports:

- Sales Tax Book
- Purchase Tax Book
- Corrispettivi
- Tax Summarized Report
- Quarterly VAT Liquidation and
- Spesometro Declaration

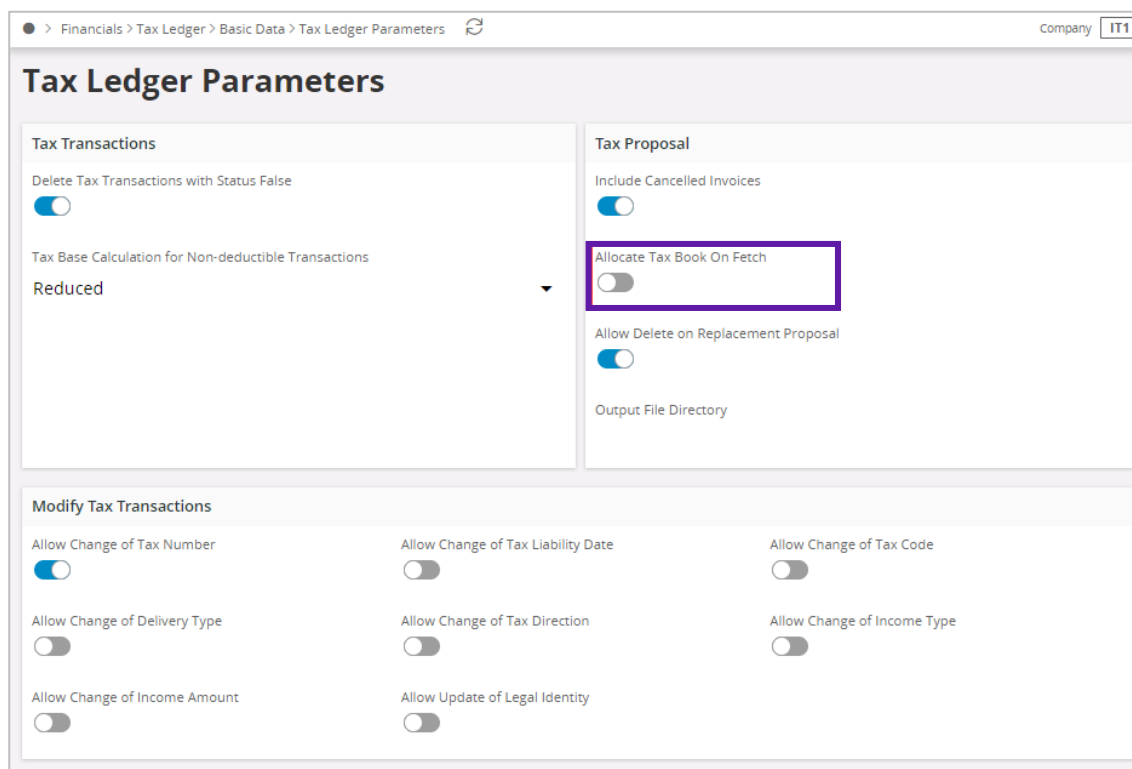
## 11.3 Prerequisites

The company must be set-up to use Italian localization, see the Company Set-Up chapter. The localization functionality “Enhanced Tax Books Handling Using Invoice Type and Series” must be enabled.

## 11.4 Allocate Tax Book on Fetch

The *Allocate Tax Book On Fetch* parameter in the *Financials/Tax Ledger/Basic Data/Tax Ledger Parameters* page defines when tax numbering is fetched to the transaction.

- When it is not selected, tax numbering is done in the moments of the posting of the supplier invoice or at the printout of customer invoice or at the posting of payments or manual vouchers.
  - When it is selected, the numbering takes place during a fetch of tax ledger information.
- The *Allocate Tax Book On Fetch* is by default not selected for the Italian localization.



The screenshot shows the 'Tax Ledger Parameters' configuration page. The page is divided into several sections:

- Tax Transactions:**
  - Delete Tax Transactions with Status False:
  - Tax Base Calculation for Non-deductible Transactions: Reduced
- Tax Proposal:**
  - Include Cancelled Invoices:
  - Allocate Tax Book On Fetch:  (highlighted with a red box)
  - Allow Delete on Replacement Proposal:
  - Output File Directory: (empty)
- Modify Tax Transactions:**
  - Allow Change of Tax Number:
  - Allow Change of Tax Liability Date:
  - Allow Change of Tax Code:
  - Allow Change of Delivery Type:
  - Allow Change of Tax Direction:
  - Allow Change of Income Type:
  - Allow Change of Income Amount:
  - Allow Update of Legal Identity:

## 11.5 Define Tax Book

Create new tax books in the **Tax Books** page. Two new columns are added:

- **Book Base** – This is a control type to determine what tax transactions goes into the specific tax book. The following options are available:
  - “Invoice Type”. This means that only the tax transactions of the selected invoice types will be updated with tax number.
  - “Tax Code”. This means that only the selected tax code will be updated with tax number.
  - “Invoice Series”. This means that only the tax transactions of the selected invoice series will be updated with tax number.
- **Book Base Value** – The following available options are:
  - “All”. This means that all values for tax codes or invoice types will be updated with tax number.
  - “Restricted”. This means that only defined values for either tax codes or invoice types will be updated with tax number.

Accounting Rules > Tax > Tax Books Company IT1

### Tax Books

✓	:	Tax Book ID	Tax Book Description	Tax Direction	Tax Book Base	Tax Book Base Values	Tax Series ID
<input type="checkbox"/>	:	CS	Cash Sales	Disbursed	Invoice Type	Restricted	SAL
<input type="checkbox"/>	:	PURCH	Purchase	Received	Invoice Series	Restricted	PUR
<input type="checkbox"/>	:	SALES	Sales	Disbursed	Tax Code	Restricted	SAL

**Note:**

- It is recommended to use “Invoice Series” as the book base for tax books connected to invoices and “Tax Code” as the book base for payments.
- It is recommended to use different set of tax codes for Payments and different set of tax codes for Invoices.
- The same tax code can be used in invoices as well as in payments.
- Using the same tax code in Payments and Invoices could create conflict in tax reports. Therefore, use separate tax codes payment and invoice transactions. See the example below:

Tax Book	Book Base	Tax Code Per Book	Invoice Series Per Book
Payment	Tax Code	T1;T2	
Sales	Invoice Series		II;CI;CD
Purchase	Invoice Series		SI;SX

**11.5.1 TAX BOOK BASE**

When “Tax Code” is selected as book base, you must define the tax codes that should be included for this tax book.

Select the tax book with *Tax Book Base* “Tax Code” and click on the command *Tax Code Per Tax Book* to enter the restricted tax codes.

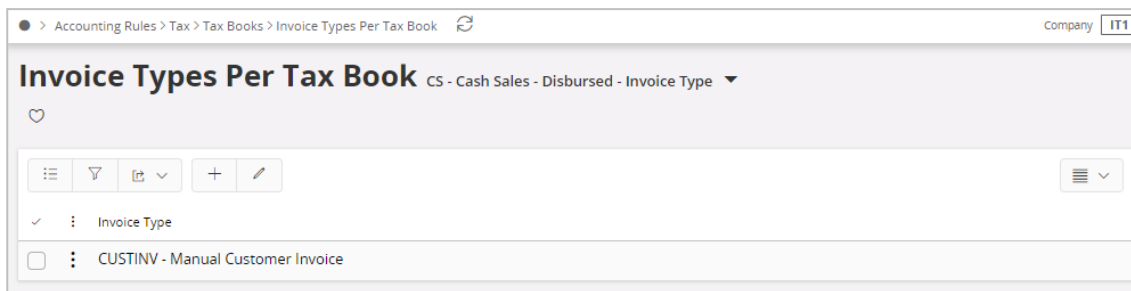
Accounting Rules > Tax > Tax Books > Tax Code Per Tax Book Company IT1

### Tax Code Per Tax Book SALES - Sales

✓	:	Tax Code
<input type="checkbox"/>	:	1 - Tax with no reduction 25%
<input type="checkbox"/>	:	2 - Tax with reduction 1, 12%
<input type="checkbox"/>	:	3 - Tax with reduction 2, 6%

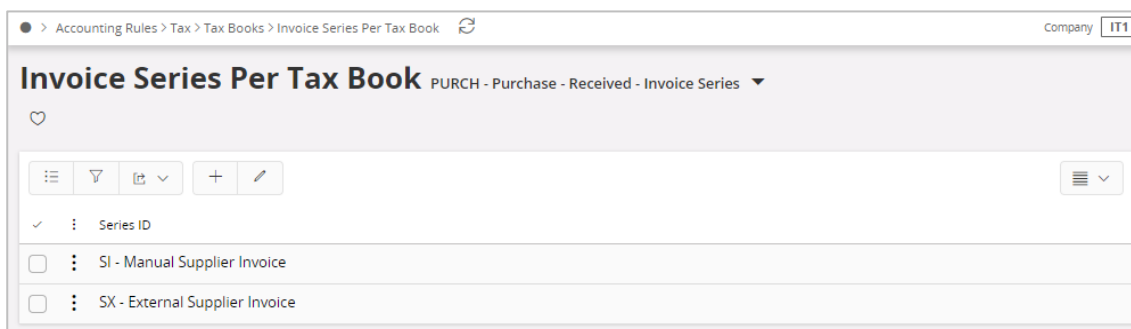
For “Invoice Type” selected as book base, you must define the invoice types that should be included for this tax book.

Select the tax book with *Tax Book Base* “Invoice Types” and click on the command *Invoice Types Per Tax Book* to enter the restricted Invoice Types.



For “Invoice Series” selected as book base, you must define the invoice series that should be included for this tax book.

Select the tax book with *Tax Book Base* “Invoice Series” and click on the command *Invoice Series Per Tax Book* to enter the restricted Invoice Series.



### 11.5.2 TAX SERIES ID AND TAX SERIES NUMBER

Create a new **Tax Series ID** in the **Tax Series** page for each tax book and add a **Tax Series Number** for each id. (Applications standard process)

### 11.5.3 CONNECT TAX BOOK TO CUSTOMER AND SUPPLIER

After the tax books are defined, connect them respectively to the customer and supplier. For the **Tax Book Ref** field on the *Customer/Address/Delivery Tax Information* tab. List of values provides all the tax books with the Disbursed set for **Tax Direction**.

Application Base Setup > Enterprise > Customer > Customer > Address

## Address ABC001 - Something else

Address ID: LOC001

Customer's Own Address ID

Customer Name

End Customer

End Customer

Address Identity

GENERAL ADDRESS INFORMATION | **DELIVERY TAX INFORMATION** | DOCUMENT TAX INFORMATION | SALES ADDRESS INFORMATION

Company: IT1 - IT1

IPD Tax Information

Tax Withholding: Blocked

Tax Rounding Method: Round to the Nearest

Tax Rounding Level: Specified on company

Supply Country: ITALY

Tax Liability: TAX

Tax Book Ref: SALES - Sales

Tax Calculation Structure

Taxes

For the **Tax Book Ref** field on the *Supplier/Invoice/Tax Information* tab, List of values provides all the tax books with the Received set for **Tax Direction**.

Application Base Setup > Enterprise > Supplier > Supplier > Invoice

## Invoice ABS001 - All About Green

Company: IT1 - IT1

Notes

Default Cost Code String

GENERAL | PROPERTIES | **TAX INFORMATION** | PO MATCHING | MESSAGE DEFAULTS

Tax Liability: TAX

Tax Withholding/Reporting: Blocked

Tax Book Ref: PURCH - Purchase

Tax Code

Tax Free Tax Code

Delivery Type

Print Tax Code Text:

Attachments

## 11.6 Process Customer Invoice With Tax Number

Create a customer invoice, read more in IFS Cloud Documentation. When a customer invoice is printed (customer order invoices and instant invoices), the tax book information is fetched and stored on the invoice. Tax book ID, tax series ID and tax series number are updated to the tax transaction when updating the voucher to general ledger. This information is available in the **Tax Transaction** page and when creating Italian tax reports. Use the table view settings to enable the tax books columns.

Financials > Tax Ledger > Tax Transactions

### Tax Transactions

Calculate Income Amount

✓	:	Trans Code	Account	Tax Trans ID	Identity	Party Type	Tax ID Number	Series ID	Invoice No	Invoice Type	Tax Code	Tax Book Id	Tax Series ID	Tax Series Number	Reference Ser
<input type="checkbox"/>	:	IP4	2611	200592	SE ABC001 - So...	Customer	ABCTAX001	CD	970000006	CUSTORDDEB	1	CASH SALES	A1	100007	
<input type="checkbox"/>	:	IP4	2611	200709	SE ABC001 - So...	Customer	ABCTAX001	CD	970000007	CUSTORDDEB	1	CASH SALES	A1	100008	
<input type="checkbox"/>	:	IP4	2621	200710	SE ABC001 - So...	Customer	ABCTAX001	CD	970000007	CUSTORDDEB	2	CASH SALES	A1	100009	

### Note:

If the invoice lines contain tax codes that are attached to different tax books, an error message will be prompted when the invoice is printed. In case of the split payment invoices, there will be one tax book for VAT postings and another one for withholding tax postings (as withholding tax is used to reverse VAT in split payment). The general rule is that only one combination of tax book ID, tax series ID and tax series number per tax direction is allowed for the invoice.

## 11.7 Process supplier invoice with Tax numbering

Create a supplier invoice, read more in IFS Cloud Documentation. When the supplier invoice is posted, the tax book information is fetched and Tax Book ID, Tax Series ID and Tax Series Number are updated on the supplier invoice line.

Financials > Supplier Invoice > Manual Supplier Invoice

### Manual Supplier Invoice

SI - 2001021539 1 of 1

New Manual Supplier Invoice More Information Pre Posting Installation Plan And Discounts Post Invoice View Vouchers Purchasing Copy and Cancel Use Invoice

PO Reference	Receipt Reference	Sub Contract Reference	Invoice Advice Reference	Project ID	Supplier
Invoice Type	Series ID	Invoice No	Currency	Currency Rate	Invoice Date
2020-01-02	SI	2001021539	EUR	1	2020-01-02
Pay Term Base Date	Payment Terms	Due Date	Plan Pay Date	Payment Reference	Voucher Type Reference
2020-01-02	10 - 10 Days Net	2020-01-12	2020-01-12		I
Authorizer ID	Notes	Advance Invoice	Period Allocation	Pre-posting	Received Attachments
*	No	No	No	No	No
Gross Amount	Net Amount	Tax Amount			On Hold Installment
100,00	80,00	20,00			No

#### Line Information

Gross Amount	Net Amount	Tax Amount	Non-deductible Tax Amount	Cost Amount
100,00	80,00	20,00	0,00	80,00

#### Lines

Line ID	Tax Book ID	Tax Series ID	Tax Series No	Delivery Type	Income Type Identity	Tax Calculation Structure	Multiple Tax Lines	Tax (%)	Gross Amount
1	PURCHASE	A2	200015	IT001			No	25	100,00

#### Posting Information

Balance	Balance in Accounting Currency	Voucher Text
-80,00	-80,00	All About Green

Tax book ID, tax series ID and tax series number are updated to the tax transaction when updating the voucher to general ledger. This information is available in the **Tax Transaction** page and when creating Italian tax reports.

**Note:**

When there is no reference to a tax book on the *Customer/Address/Delivery Tax Information/Supply Country* or *Supplier/Invoice/Tax Information* tabs, an error message will be displayed.

If there is a conflict between tax books, i.e. the tax code as a book base is included in one tax book and the invoice type or invoice series as a book base is included in another which is connected to the customer, then the system reaches for the tax book for which the tax code is selected as a book base regardless the connection between the customer and the tax book. (The tax book connected with the customer may not be the same as the tax book with the tax code as a book base).

If no tax series id or tax series number is defined for a tax book, and these fields are left blank and an error message will be displayed.

If the invoice lines contain tax codes that are attached to different tax books, an error message will be prompted when the invoice is posted. The general rule is that only one combination of tax book ID, tax series ID and tax series number per tax direction is allowed for the invoice.

## 11.8 Payment Voucher

Create a payment transaction including a tax code, read more in IFS Cloud Documentation. When a payment voucher is updated to general ledger, tax book ID, tax series ID and tax series number are updated to the tax transaction. This information is available when creating Italian tax reports.

## 11.9 Manual Voucher

Create a manual voucher including a tax code, read more in IFS Cloud Documentation. When the manual voucher is updated to general ledger, tax book ID, tax series ID and tax series number are updated to the tax transaction. This information is available when creating Italian tax reports.

## 11.10 Supplier Invoice Enclosure

Tax series id and tax series number for both the disbursed and received tax direction is included in the **Invoice Enclosure – EU Taxes** report. See the IFS Cloud Documentation for how to print the report.

The values are presented in the RDF-file and it looks like this:

```

</TAX_PERCENTAGE>25</TAX_PERCENTAGE>
<DELIVERY_TYPE>IT-MS</DELIVERY_TYPE>
<TAX_CODE>E1</TAX_CODE>
<CALC_TAX_CURR_AMOUNT>6.25</CALC_TAX_CURR_AMOUNT>
<NET_CURR_AMOUNT>25</NET_CURR_AMOUNT>
<NET_CURR_CODE>EUR</NET_CURR_CODE>
<VAT_DESCRIPTION>EU Tax with no reduction, goods, 25%</VAT_DESCRIPTION>
<PRICE xsi:nil="1"/>
<PRICE_IN_ACC_CURR xsi:nil="1"/>
<PRICE_UOM xsi:nil="1"/>
<QUANTITY xsi:nil="1"/>
<DESCRIPTION xsi:nil="1"/>
<OBJECT xsi:nil="1"/>
<POSITION>1</POSITION>
<TEXT xsi:nil="1"/>
<GROSS_CURR_AMOUNT>31.25</GROSS_CURR_AMOUNT>
<GROSS_DOM_AMOUNT xsi:nil="1"/>
</DETAIL>
</DETAILS>
- <TAXES>
  - <TAX>
    <TAX_CODE>E1</TAX_CODE>
    <NET_AMOUNT>25</NET_AMOUNT>
    <TAX_AMOUNT>6.25</TAX_AMOUNT>
    <GROSS_AMOUNT>31.25</GROSS_AMOUNT>
    <NET_DOM_AMOUNT>25</NET_DOM_AMOUNT>
    <TAX_DOM_AMOUNT>6.25</TAX_DOM_AMOUNT>
    <GROSS_DOM_AMOUNT>31.25</GROSS_DOM_AMOUNT>
  </TAX>
</TAXES>
<TAX_SERIES_ID_AND_NOS>
  - <TAX_SERIES_ID_AND_NO>
    <TAX_SERIES_LABEL>RECEIVED</TAX_SERIES_LABEL>
    <TAX_SERIES_ID>PUR</TAX_SERIES_ID>
    <TAX_SERIES_NO>4</TAX_SERIES_NO>
  </TAX_SERIES_ID_AND_NO>
  - <TAX_SERIES_ID_AND_NO>
    <TAX_SERIES_LABEL>DISBURSED</TAX_SERIES_LABEL>
    <TAX_SERIES_ID>SALE</TAX_SERIES_ID>
    <TAX_SERIES_NO>7</TAX_SERIES_NO>
  </TAX_SERIES_ID_AND_NO>
</TAX_SERIES_ID_AND_NOS>
- <TOTALS>
  - <TOTAL>
    <NET_AMOUNT>25</NET_AMOUNT>
    <TAX_AMOUNT>6.25</TAX_AMOUNT>
    <GROSS_AMOUNT>31.25</GROSS_AMOUNT>
  </TOTAL>
</TOTALS>

```

## 11.11 Delimitations

Enhanced Tax Book Handling Using Invoice Types and Series is not designed to work with Tax Books Structures.

Additional delimitations may apply; all relevant flows should be tested to ensure completeness.

## 12 Italian Tax Reports

### 12.1 Purchase Tax Book , Sales Tax Book , Corrispettivi & Tax Summarized Report

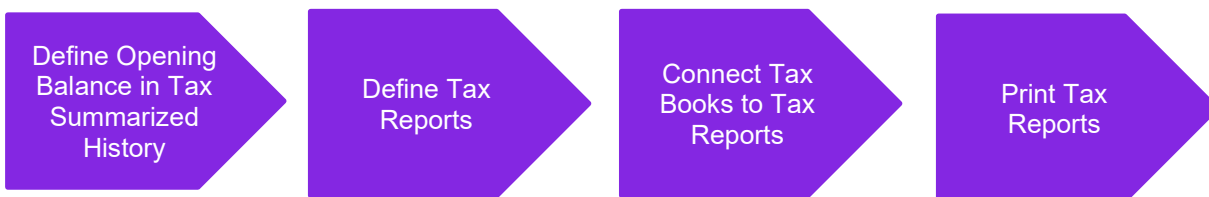
#### 12.1.1 OVERVIEW LEGAL REQUIREMENT

Italian companies are obliged to provide a number of VAT reports to the tax authorities. There are several different VAT reports that must be printed and supplied by the company, for example:

- Purchase Tax Book: To monthly report VAT transactions related to purchases
- Sales Tax Book: To monthly report VAT transactions related to sales.
- Corrispettivi (Cash Book Register): To monthly report VAT transactions not related to sales/customer invoices, e.g. sales to employees or for the companies that work on the retail.
- Tax Summarized Report: To monthly report a summary of data from several tax books.

The Italian tax authorities requires tax transactions that are included in the reports to be numbered with a tax series number series per invoice ID when reporting tax. This number must be progressive according to the tax liability date. Read more about this in the Tax Book Tax Numbering chapter.

#### 12.1.2 PROCESS OVERVIEW



#### 12.1.3 PREREQUISITES

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter, and the “Enhanced Tax Books Handling Using Invoice Type and Series” and “Italian Tax Reports” localization parameters must be enabled.

Tax books, tax series and tax number series must be defined as described in chapter “Enhanced Tax Books Handling Using Invoice Type and Series”.

#### 12.1.4 DEFINE TAX REPORT BASIC DATA

In order to create Italian Tax Reports, following basic data is required.

1. Define opening balance in **Tax Summarized History** page.
2. Define *Tax Reports*
3. Connect Tax Books to Tax Reports

##### 12.1.4.1 Define Opening Balance In Tax Summarized History

The page **Tax Summarized History** contains, per calendar period, summarized tax information and this information is used by the “*Quarterly Tax Liquidation Report*”. Enter the initial open balances manually before printing the report for the first time. If needed for the “Quarterly Tax Liquidation” report, opening balances for the last quarter should be added.

Financials > Financial e-Reporting > Tax History > Tax Summarized History

Company: Italian Company

### Tax Summarized History

	From Calendar Year	From Calendar Period	To Calendar Year	To Calendar Period	Total Net Amount Sales	Total Tax Amount Sales	Total Net Amount Purchase	Total Tax Amount Purchase	Total Purchase Tax Amount Deductible	Total Intra EEC Sales	Total Intra EEC Purchase	Total Tax Amount in Acc. Curr.	Original Total Tax Amount in Acc. Curr.	Tax Credit from Previous Year	Tax from Sales of Cars bought in EU	Additional Amount of Tax Received	Prepayment Amount
<input type="checkbox"/>	2021	1	2021	1	-1,000.00	-250.00	10,000.00	2,500.00	2,500.00	0.00	0.00	2,001.01	200,101.00				0.00
<input type="checkbox"/>	2021	2	2021	2	-1,000.00	-250.00	10,000.00	2,500.00	2,500.00	0.00	0.00	2,001.02	4,251.01				0.00
<input type="checkbox"/>	2021	3	2021	3	-1,000.00	-250.00	0.00	0.00	0.00	0.00	0.00	1,751.02					0.00

#### 12.1.4.2 Define Tax Reports

Four tax templates have been defined for the Italian tax reporting. The reports are created from the **Tax Reports** page and following tax templates are available:

- GIT001-Italy, Purchase Tax Book
- GIT002-Italy, Sales Tax Book
- GIT003-Italy, Corrispettivi Tax Book
- GIT004-Italy, Tax Summarized Report

Select the appropriate Tax Template for the Tax Reports.

Financials > Tax Ledger > Tax Report

Company: IT3CMP

### Tax Report

Report No: GIT001 - Purch TaxBook

Tax Template: **GIT001 - Italy, Purchase Tax Book**

Tax Group: Tax Direction: Received

Report Based on: Obsolete Tax Te...  
Tax Transac...: No

Output Method: External File Template  
Paper  
Tax Report Layout ID: XML Layout ID  
TaxBookPurchRep.rdl

Additional Parameters:

Detail Level: Sub Gro...  
Sort Order: Vouche...  
Proposal Period/Date Range: Based on Single Period  
Number of Peri...: 1

Correction Type: Replacement Report  
Repost Sequence Number: Document Series

Reporting Currency: Reporting Currency Base: Accounting Currency: EUR  
Currency Rate Type:

Tax Reports can be defined based on accounting periods or based on dates

- If you want to define tax report based on single accounting period, select “Based on Single Period” in the **Proposal Period/Date Range** field.
- If you want to define tax report based on one or more accounting periods, select “Based on Periods” in the **Proposal Period/Date Range** field.
- If you want to define tax report based on dates, select “Based on Dates” in the **Proposal Period/Date Range** field.

#### 12.1.4.3 Connect Tax Books to Tax Reports

The Italian tax reporting is based on the Tax Books that have been defined for the company. Connect the relevant **Tax Books** to the tax report. E.g. connect all the sales tax books to the Italian Sales Tax Book Report.

Financials > Tax Ledger > Tax Report Company IT3CMP

### Tax Report GIT001 - Purch TaxBook

Report No: GIT001, Description: Purch TaxBook

Tax Template: [GIT001 - Italy, Purchase Tax Book](#)

Tax Group: Tax Direction: Received

Report Based on: Obsolete Tax Te...  
Tax Transac...: No

**Additional Parameters**

Detail Level: Sub Gro... Vouche... Proposal Period/Date Range: Based on Single Period Number of Peri...: 1

Correction Type: Repost Sequence Number: Document Series

Replacement Report:

**Output Method**

Output Media: External File Template  
Paper: Tax Report Layout ID: XML Layout ID  
TaxBookPurchRep.rdl

**Reporting Currency**

Reporting Currency Base: Currency  
Accounting Currency: EUR  
Currency Rate Type:

TAX CODES | **TAX BOOK** | TRANSACTION CODE | DELIVERY TYPE | COMPANY

- Tax Book
- PURCH - Purchase Tax Book

The Tax Summarized Report is required when there are more than one tax sales book or more than one tax purchase book. The purpose of this report is to summarize the data from several tax books.

In order to print the Tax Summarized Report all tax books used for Sale, Purchase and Corrispettivi Reports must be connected to Tax Summarized Report. See example below.

Financials > Tax Ledger > Tax Report Company IT3CMP

### Tax Report GIT004 - Summarized TaxBook

Report No: GIT004, Description: Summarized TaxBook

Tax Template: [GIT004 - Italy, Tax Summarized Report](#)

Tax Group: Tax Direction: DisbursedReceived

Report Based on: Obsolete Tax Te...  
Tax Transac...: No

**Additional Parameters**

Detail Level: Template Fl... Proposal Period/Date Range: Based on Single Period Number of Peri...: 1

Correction Type: Repost Sequence Number: Document Series

Replacement Report:

**Output Method**

Output Media: External File Template  
Paper: Tax Report Layout ID: XML Layout ID  
TaxSummarizedHistor...

**Reporting Currency**

Reporting Currency Base: Currency  
Accounting Currency: EUR  
Currency Rate Type:

TAX CODES | **TAX BOOK** | TRANSACTION CODE | DELIVERY TYPE | COMPANY

- Tax Book
- CS - Cash Sales
- PURCH - Purchase Tax Book
- SALES - Sales Tax Book

### 12.1.5 PRINT TAX REPORTS

Follow the standard process for printing tax reports to print the Italian tax reports. Refer to IFS Cloud Documentation for further details.



#### 12.1.5.1 Sales, Purchase and Corrispettivi Reports

The Sales Tax Book report has the following layout.

TAX BOOK SALES							
Company DAN ITALY Dan Italy		Add1		Add2			
From Date: 01/01/2018		To Date: 31/01/2018					
Accounting Currency: EUR							
Tax Series No	Tax Reg Date	Doc No Tax ID No	Doc Date Identity	Type Of Doc Name	Currency Amount		Doc Total
	Tax Code	Tax Code Description			Net Amount	Tax Amount	
Tax Book: SALE B		Sales Tax Book					
10000	1/23/18	II 9700001	1/23/18 10092	Instant Customer Invoice Dan Italy Customer			1,250.00
	1	Tax with no reduction 25%			1,000.00	250.00	
10001	1/24/18	CD 970000001	1/24/18 10092	Instant Customer Invoice Dan Italy Customer			125.00
	1	Tax with no reduction 25%			100.00	25.00	
					1,100.00	275.00	1,375.00
Tax Code	Tax Code Description				Net Amount	Tax Amount	Doc Total
1	Tax with no reduction 25%				1,100.00	275.00	1,375.00
					1,100.00	275.00	1,375.00

The Purchase Tax Book report has the following layout.

TAX BOOK PURCHASES									
Company DAN ITALY Dan Italy									
		From Date: 01/01/2018		To Date: 31/01/2018					
		Accounting Currency: EUR							
Tax Series No	Tax Reg Date	Doc No	Doc Date	Type Of Doc	Currency Amount				Doc Total
	Tax Code	Tax ID No	Identity	Name	Net Amount	Tax Amount	Not Deducted Amount	Deducted Amount	
Tax Book:		PUR IN S		Pur IN Series					
20000	1/24/18	SI 1	1/24/18	Manual Supplier Invoice					1,000.00
	1	Tax with no reduction 25%		Dan Supplier	800.00	200.00	0.00	200.00	
					800.00	200.00	0.00	200.00	1,000.00
Tax Code	Tax Code Description				Net Amount	Tax Amount	Not Deducted Amount	Deducted Amount	Doc Total
1	Tax with no reduction 25%				800.00	200.00	0.00	200.00	1,000.00
					800.00	200.00	0.00	200.00	1,000.00

The Corrispettivi Tax Book report has the following layout.

TAX BOOK CASH REGISTER									
Company DAN ITALY Dan Italy									
		From Date: 01/01/2018		To Date: 31/01/2018					
		Accounting Currency: EUR							
Tax Series No	Tax Reg Date	Doc No	Doc Date	Type Of Doc	Currency Amount				Doc Total
	Tax Code	Tax ID No	Identity	Name	Net Amount	Tax Amount			
Tax Book:		CORR		Corrispettivi Tax Book					
30000	24/01/18	II 9700003	24/01/18	Instant Customer Invoice					1,250.00
	1	Tax with no reduction 25%		Dan Czech Customer	1,000.00	250.00			
30001	25/01/18	CI TEST1	25/01/18	Instant Customer Invoice					1,000.00
	1	Tax with no reduction 25%		Dan Czech Customer	800.00	200.00			
					1,800.00	450.00	2,250.00		
Tax Code	Tax Code Description				Net Amount	Tax Amount	Doc Total		
1	Tax with no reduction 25%				1,800.00	450.00	2,250.00		
					1,800.00	450.00	2,250.00		

### 12.1.5.2 Tax Summarized Report

Enter values in the **Start Page No** and **Pre- Payments** fields. This information is transferred to the fields **Tax Credit from Previous Year** in the **Tax Summarized History** page.

Financials > Tax Ledger > Automatic Tax Proposal

Company: IFCMP

### Automatic Tax Proposal

New Tax Proposal   
  View Tax Amounts   
  View Connected Proposals   
  Reprint Definitive Report   
  Print Proposal - Voucher Info   
  Print Proposal - Invoice Info

(1)	Proposal ID	Description	Creation Date	Acknowledge Date	Tax Report Date	Status	Tax Report	Tax Template	Tax Office	Start Page No	Pre Payments	Error
<input checked="" type="checkbox"/>	4	Tax Summarized	2020-02-21	2020-02-21	2020-02-21	Reported/Valid	GIT004 - Summarized TaxBook	GIT004 - Italy, Tax Summarized Report			75,00	
<input type="checkbox"/>	3	Corrispettivi	2020-02-21	2020-02-21	2020-02-21	Reported/Valid	GIT003 - CS TaxBook	GIT003 - Italy, Corrispettivi				
<input type="checkbox"/>	2	Sales	2020-02-21	2020-02-21	2020-02-21	Reported/Valid	GIT002 - Sales TaxBook	GIT002 - Italy, Sales Tax Book				
<input type="checkbox"/>	1	Purch	2020-02-21	2020-02-21	2020-02-21	Reported/Valid	GIT001 - Purch TaxBook	GIT001 - Italy, Purchase Tax Book				

When the “Tax Summarized Report” is Definitive Printed and the status of the report is “Reported/Valid”, a new record for the period will be created in the **Tax Summarized History** page.

The Tax Summarized Report has the following layout.

TAX SUMMARIZED REPORT						
Company MABEPL-IT						
Italian company		Address 1				
						From Date: 4/1/21
						To Date: 4/30/21
Tax Book Id	Tax Book Description	From	To	Tax Series ID	Type Of Document	
TB	Sales	20210006	20210051		Instant Customer Invoice	
Tax Code	Tax Code Description			Net Amount	Tax Amount	Deductable Tax Amount
WHT-INV-10	Tax Withholding Invoice			43,860.00	3,986.00	3,986.00
Total				43,860.00	3,986.00	3,986.00
22	Tax Code, 22%			-66,000.00	-14,520.00	-14,520.00
Total				-66,000.00	-14,520.00	-14,520.00
SPLIT	Tax Code			-10,100.00	-2,222.00	-2,222.00
Total				-10,100.00	-2,222.00	-2,222.00
WHT-SPLIT	Tax Code for Split Payment, Tax Withholding			6,000.00	1,320.00	1,320.00
Total				6,000.00	1,320.00	1,320.00
<b>TOTAL FOR THE PERIOD</b>				<b>-26,240.00</b>	<b>-11,436.00</b>	<b>-11,436.00</b>

### 12.1.6 SETUP FOR SCENARIO WITH ACCOUNTING PERIODS DIFFERENT THAN CALENDAR PERIODS

In Italy, VAT reporting always relates to calendar periods. In case accounting periods are shifted compared to calendar periods (for example: April 2020 is the first accounting period, May 2020 is the second accounting period etc.) the following needs to be considered

- Tax proposals for template GIT004 should be prepared according to standard functionality, that is, they can either be defined with respect to periods and run per accounting period or they can be defined per selected dates (first and last day of the month). Example: Proposal for tax/accounting period 2020 - 01 is used to create a report for April 2020.
- When tax proposal is printed as definitive, a new entry in the **Tax Summarized History** page is created for calendar period. Example: When the proposal for tax/accounting period 2020 - 01 is printed as definitive, the **Tax Summarized History** page is updated with data for calendar period 2020 - 04 (April 2020).

### 12.1.7 DELIMITATIONS

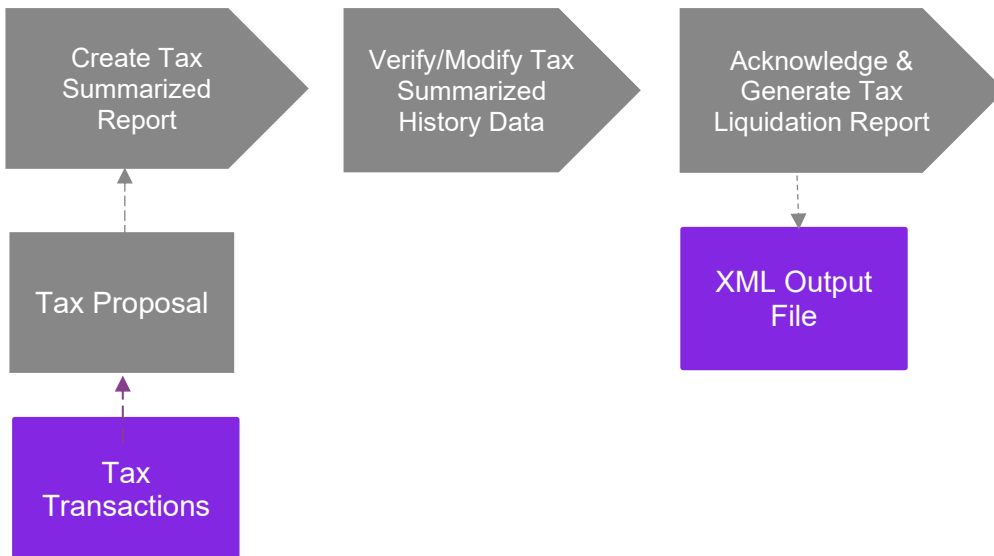
- This functionality is not applied to Tax Books Structures.
- This functionality is only supported when accounting periods are the same as calendar periods or accounting periods are shifted, that is, one accounting period corresponds to exactly one calendar periods. Functionality is not supported in other scenarios, in particular, when accounting periods are defined as 4 and 5 weeks periods.

## 12.2 Quarterly Tax Liquidation

### 12.2.1 OVERVIEW LEGAL REQUIREMENT

Starting from January 2017, Italian companies are obliged to report VAT information on a quarterly basis to the tax authorities in .xml format. The report is called VAT Quarterly Liquidation.

### 12.2.2 PROCESS OVERVIEW



### 12.2.3 PREREQUISITES

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter and the 'Italian Tax Reports' parameter must be enabled.

To prepare required data, manually enter a data for the previous months of the current period/periods in the **Tax Summarized History** page to create an opening balance for the quarterly VAT Liquidation report (or automatically by printing the definitive tax summarized report with existing data). Read more on tax summarized report in the "Italian Tax Reports" chapter.

Example: if you start to generate quarterly tax liquidation report for the first time in the year and for transactions done in 6 period (second quarter), enter manually records for 4 and 5 periods belonging to the second quarter or even earlier data, since you can enter more than one record.

### 12.2.4 VERIFY TAX SUMMARIZED HISTORY DATA

The Quarterly Tax Liquidation Report is based on the summarized information in the **Tax Summarized History** page. It is therefore required to run the Italian Tax Reports for the periods to ensure that the **Tax Summarized History** page is updated.

In the **Tax Summarized History** page check the records for the quarter you want to report and add, if needed, values to editable fields:

- Tax Credit from Previous Year
- VAT from Sales of Cards bought in EU
- Additional Amount of Tax Received.

Financials > Financial e-Reporting > Tax History > Tax Summarized History Company: Italian Company

### Tax Summarized History

	From Calendar Year	From Calendar Period	To Calendar Year	To Calendar Period	Total Net Amount Sales	Total Tax Amount Sales	Total Net Amount Purchase	Total Tax Amount Purchase	Total Purchase Tax Amount Deductible	Total Intra EEC Sales	Total Intra EEC Purchase	Total Tax Amount in Acc. Curr.	Original Total Tax Amount in Acc. Curr.	Tax Credit from Previous Year	Tax from Sales of Cars bought in EU	Additional Amount of Tax Received	Prepayment Amount
<input type="checkbox"/>	2021	1	2021	1	-1,000.00	-250.00	10,000.00	2,500.00	2,500.00	0.00	0.00	2,001.01	200,101.00				0.00
<input type="checkbox"/>	2021	2	2021	2	-1,000.00	-250.00	10,000.00	2,500.00	2,500.00	0.00	0.00	2,001.02	4,251.01				0.00
<input type="checkbox"/>	2021	3	2021	3	-1,000.00	-250.00	0.00	0.00	0.00	0.00	0.00	1,751.02					0.00

When the **Tax Summarized History** page is validated and updated, you can continue and generate the quarterly tax liquidation report.

### 12.2.5 GENERATE NEW QUARTERLY TAX LIQUIDATION - XML FILE

Open the **New Quarterly Tax Liquidation** page in the navigator and select the periods that you want to report from in the drop-down lists.

Financials > Financial e-Reporting > Tax History > New Quarterly Tax Liquidation

## New Quarterly Tax Liquidation

From Calendar Period:

To Calendar Period:

- Find Clear
- 2021-01
- 2021-02
- 2021-03
- 2021-04
- 2021-05
- 2021-06
- 2021-07
- 2021-08
- 2021-09

Click **OK** to generate the report. For each calendar period selected in the range, a separate section with all respective data for each period will be created in XML. You can create XML report for unlimited times for the same periods. XML file will be saved on the server catalog defined by a system administrator.

This is the example of the Quarterly VAT Liquidation report.

```

1 <iv:Fornitura xmlns:iv="urn:www.agenziaentrate.gov.it:specificheTecniche:sco:ivp"
2 "urn:ifsworld-com:schemas:tax_xml_handler_send_tax_xml_file_request">CRLE
3 <iv:Intestazione>CRLE
4 <iv:CodiceFornitura>IVP17</iv:CodiceFornitura>CRLE
5 <iv:CodiceFiscaleDichiarante>13188440153</iv:CodiceFiscaleDichiarante>CRLE
6 <iv:CodiceCarica>1</iv:CodiceCarica>CRLE
7 </iv:Intestazione>CRLE
8 <iv:Comunicazione identificativo="00001">CRLE
9 <iv:Frontespizio>CRLE
10 <iv:CodiceFiscale>1388440153</iv:CodiceFiscale>CRLE
11 <iv:AnnoImposta>2017</iv:AnnoImposta>CRLE
12 <iv:PartitaIVA>TRTRO100R00C9011</iv:PartitaIVA>CRLE
13 <iv:CFDichiarante>13188440153</iv:CFDichiarante>CRLE
14 <iv:CodiceCaricaDichiarante>1</iv:CodiceCaricaDichiarante>CRLE
15 <iv:FirmaDichiarazione>1</iv:FirmaDichiarazione>CRLE
16 <iv:CFIntermediario>11188440145</iv:CFIntermediario>CRLE
17 <iv:ImpegnoPresentazione>1</iv:ImpegnoPresentazione>CRLE
18 <iv>DataImpegno>31052017</iv>DataImpegno>CRLE
19 <iv:FirmaIntermediario>1</iv:FirmaIntermediario>CRLE
20 <iv:IdentificativoProdSoftware>31788440135</iv:IdentificativoProdSoftware>CRLE
21 </iv:Frontespizio>CRLE
22 <iv:DatiContabili>CRLE
23 <iv:Modulo>CRLE
24 <iv:Mese>4</iv:Mese>CRLE
25 <iv:TotaleOperazioniAttive>100,00</iv:TotaleOperazioniAttive>CRLE
26 <iv:TotaleOperazioniPassive>150,00</iv:TotaleOperazioniPassive>CRLE
27 <iv:IvaEsigibile>23,00</iv:IvaEsigibile>CRLE
28 <iv:IvaDetratta>27,00</iv:IvaDetratta>CRLE
29 <iv:IvaCredito>4,00</iv:IvaCredito>CRLE
30 <iv:CreditoAnnoPrecedente>50,00</iv:CreditoAnnoPrecedente>CRLE

```

Note that in Italy it's a legal obligation to present reports in Italian language, so names of the XML report tags are in Italian.

### 12.2.6 DELIMITATIONS

System does not validate a number of periods included in a single Quarterly VAT Liquidation report.

To meet the legal requirements, a data entered should reflect one quarter, which means three months. You select the respective period threshold manually when ordering a report.

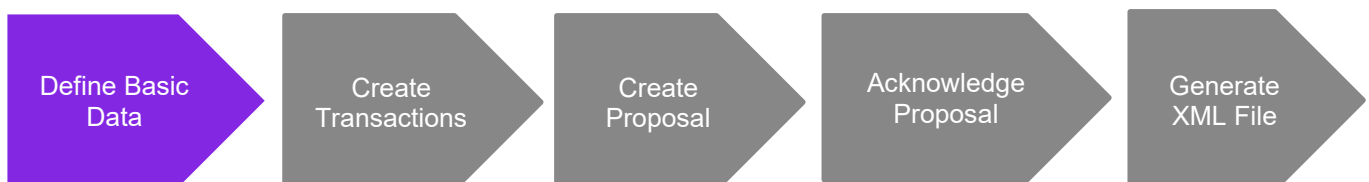
## 12.3 Spesometro Declaration

### 12.3.1 OVERVIEW LEGAL REQUIREMENTS

The Italian government introduced a legal requirement from Article. 4, paragraph 1 of Decree Law n. 193/2016 on the 27th of March 2017 n. 58793 for the communication of the invoices issues and received which amends any Article. 21 of D.L. n. 78/2010 and substitutes the Annual Declaration of Spesometro.

Starting from 01.01.2019 the Spesometro report should only include foreign supplier invoices and the customer invoices which were not sent to SDI exchange system in electronic format. The report should be reported monthly and not quarterly.

### 12.3.2 PROCESS OVERVIEW



### 12.3.3 PREREQUISITES

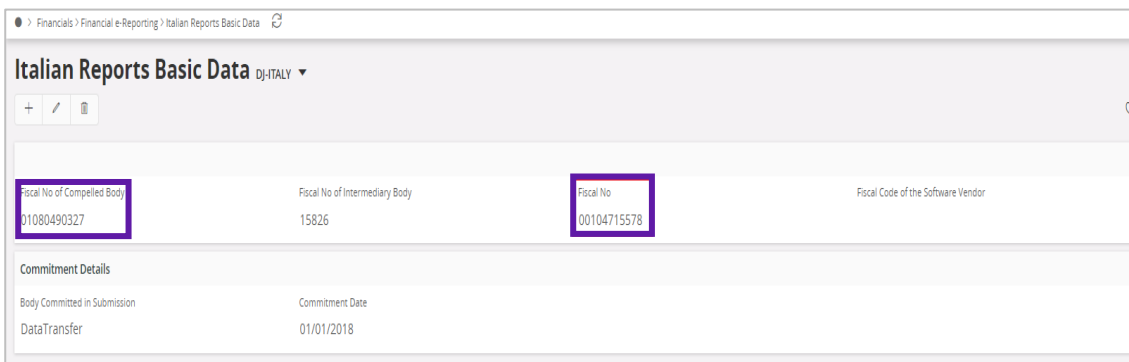
The company must be set-up to use Italian localization, see the [Company Set up](#) chapter and the 'Italian VAT Reports' parameter must be enabled.

- In **Tax Ledger Parameters** page, the **Delete Tax Transactions with status False** toggle should not be enabled.

### 12.3.4 BASIC DATA

#### 12.3.4.1 Define Fiscal Number For Company

Go to *Financials/Financial e-Reporting/Italian Reports Basic Data* and define the company fiscal number and fiscal number of compelled body.



Financials > Financial e-Reporting > Italian Reports Basic Data

### Italian Reports Basic Data

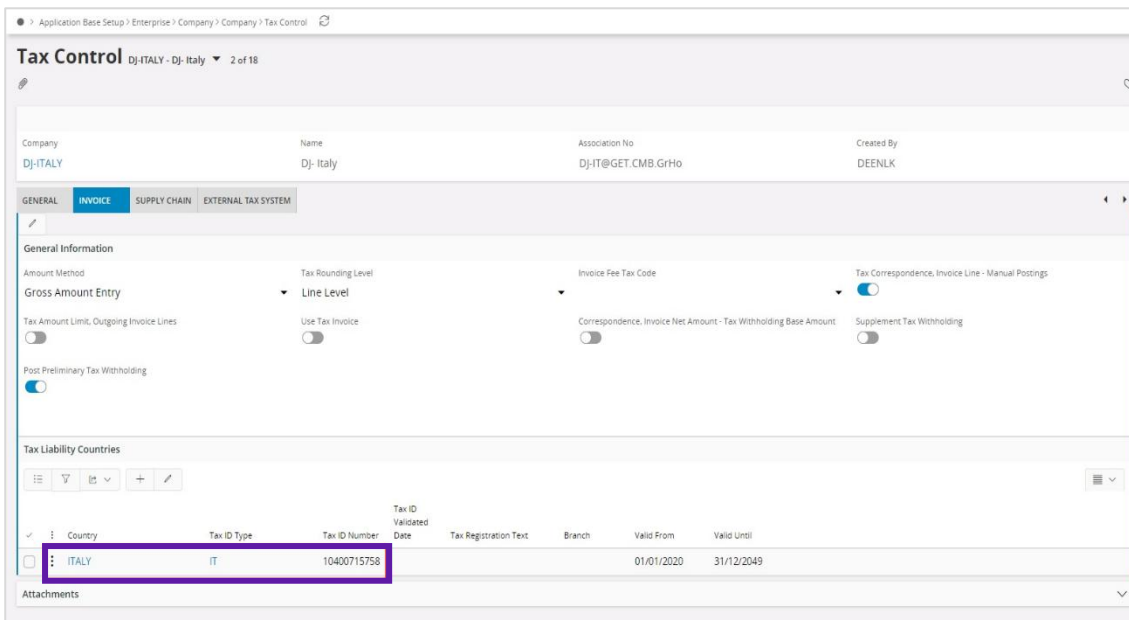
Fiscal No of Compelled Body	Fiscal No of Intermediary Body	Fiscal No	Fiscal Code of the Software Vendor
01080490327	15826	00104715578	

Commitment Details

Body Committed in Submission	Commitment Date
DataTransfer	01/01/2018

#### 12.3.4.2 Define Company Tax ID Number

Go to the *Company/Tax Control/Invoice* tab and define the company tax ID number.



Application Base Setup > Enterprise > Company > Company > Tax Control

### Tax Control

Company: DJ-ITALY | Name: DJ- Italy | Association No: DJ-IT@GET.CMB.GrHo | Created By: DEENLK

Tabs: GENERAL | **INVOICE** | SUPPLY CHAIN | EXTERNAL TAX SYSTEM

General Information

Amount Method	Tax Rounding Level	Invoice Fee Tax Code	Tax Correspondence, Invoice Line - Manual Postings
Gross Amount Entry	Line Level		<input checked="" type="checkbox"/>
Tax Amount Limit, Outgoing Invoice Lines	Use Tax Invoice	Correspondence, Invoice Net Amount - Tax Withholding Base Amount	Supplement Tax Withholding
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Post Preliminary Tax Withholding			<input checked="" type="checkbox"/>

Tax Liability Countries

Country	Tax ID Type	Tax ID Number	Tax ID Validated Date	Tax Registration Text	Branch	Valid From	Valid Until
ITALY	IT	10400715758				01/01/2020	31/12/2049

#### 12.3.4.3 Define Customer Fiscal Number

Go to the *Customer/Address/Delivery Tax Information* tab and define the customer fiscal number.

Application Base Setup > Enterprise > Customer > Customer > Address

### Address IT CUS-1 - Italian Customer-1 1 of 2

Customer: IT CUS-1 | Name: Italian Customer-1 | Association No: 112233IT

Address ID: 01

Customer's Own Address ID: | Customer Name: | End Customer: | Address Identity:

GENERAL ADDRESS INFORMATION | **DELIVERY TAX INFORMATION** | DOCUMENT TAX INFORMATION | SALES ADDRESS INFORMATION

Company: DJ-ITALY - DJ-Italy

IPD Tax Information

Tax Withholding: Blocked | Tax Rounding Method: Round to the Nearest | Tax Rounding Level: Specified on company | Fiscal No: CUST-123123

Exclude from Spesometro Declaration:

Supply Country: ITALY

#### 12.3.4.4 Define Customer Tax ID Number

Go to the *Customer/Address/Document Tax Information* tab and define the customer tax ID number.

Application Base Setup > Enterprise > Customer > Customer > Address

### Address IT CUS-1 - Italian Customer-1 1 of 2

Customer: IT CUS-1 | Name: Italian Customer-1 | Association No: 112233IT

Address ID: 01

Customer's Own Address ID: | Customer Name: | End Customer: | Address Identity:

GENERAL ADDRESS INFORMATION | DELIVERY TAX INFORMATION | **DOCUMENT TAX INFORMATION** | SALES ADDRESS INFORMATION

Company	Supply Country	Delivery Country	Tax ID Type	Tax ID Number	Tax ID Validated Date
DJ-ITALY	IT	IT	IT	IT-CUS-232388973	

Attachments

#### 12.3.4.5 Define Supplier Fiscal Number

Go to the *Supplier/Invoice/Tax Information* tab and define supplier fiscal number.

Application Base Setup > Enterprise > Supplier > Supplier > Invoice

### Invoice IT SUP-2 - Italian Supplier Local 1 of 2

Supplier: IT SUP-2      Name: Italian Supplier Local      Association No:

Company: DJ-ITALY - DJ- Italy

+   -   Notes   Default Cost Code String

GENERAL   PROPERTIES   **TAX INFORMATION**   PO MATCHING   MESSAGE DEFAULTS

Tax Liability: TAX      Tax Withholding/Reporting: Blocked      Tax Book Ref:      Tax Code:

Tax Free Tax Code:      Delivery Type:      Print Tax Code Text:       Fiscal No: IT-SUP-123456778

Exclude from Spesometro Declaration:

Attachments

#### 12.3.4.6 Define Supplier Tax ID Number

Go to the *Supplier/Address/Document Tax Information* and define tax ID number for supplier.

Application Base Setup > Enterprise > Supplier > Supplier > Address

### Address IT SUP-2 - Italian Supplier Local 1 of 2

Supplier: IT SUP-2      Name: Italian Supplier Local      Association No:

Address ID: 01

+   -  

Supplier's Own Address ID:      Supplier Name:      Supplier Branch:

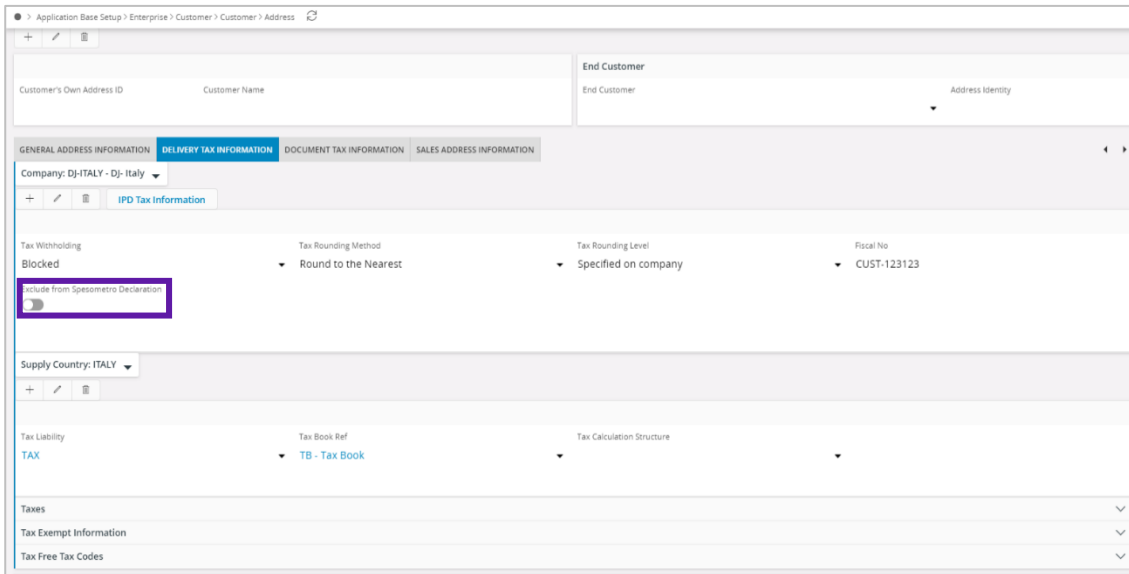
GENERAL ADDRESS INFORMATION   DELIVERY TAX INFORMATION   **DOCUMENT TAX INFORMATION**   PURCHASE ADDRESS INFORMATION

Company	Tax ID Type	Tax ID Number	Tax ID Validated Date
<input type="checkbox"/> DJ-ITALY	IT	IT100	

Attachments

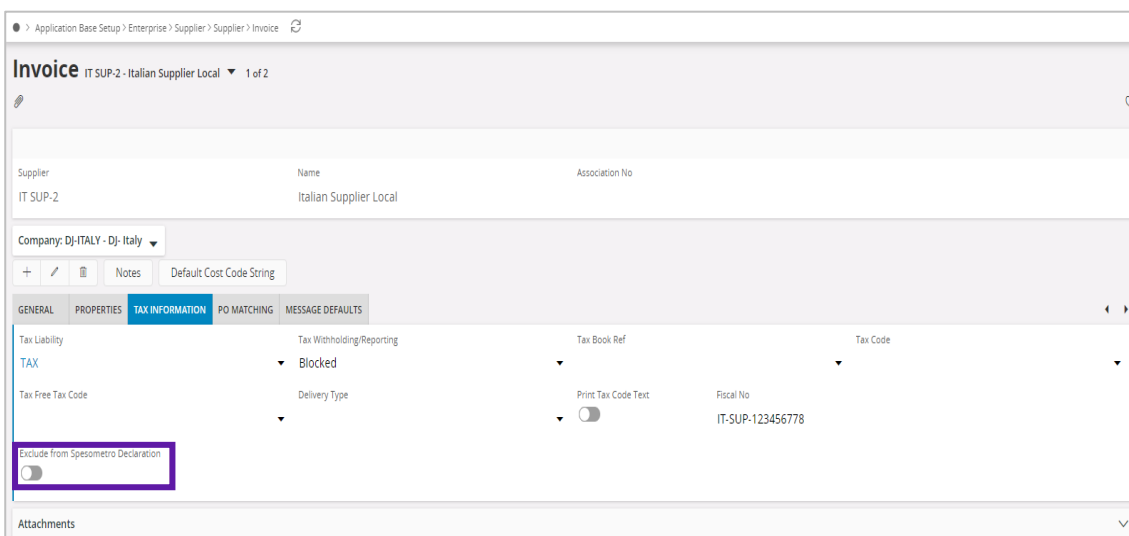
#### 12.3.4.7 Exclude Customers from Spesometro Declaration

On the *Customer/Address/Delivery Tax Information* tab, a new, **Exclude from Spesometro Declaration** check box is added. Once this is selected, transactions created for this customer are excluded from the Spesometro Declaration.



#### 12.3.4.8 Exclude Suppliers from Spesometro Declaration

On the *Supplier/Invoice/Tax Information* tab the **Exclude from Spesometro Declaration** toggle is added. Once this is toggled to the ON position, transactions created for this supplier are excluded from the Spesometro Declaration. As per the directives issued by the Italian tax authorities, invoices for fuel and electronic invoices should not be included to the Spesometro Declaration. This check box is used to for suppliers from which we receive such invoices.



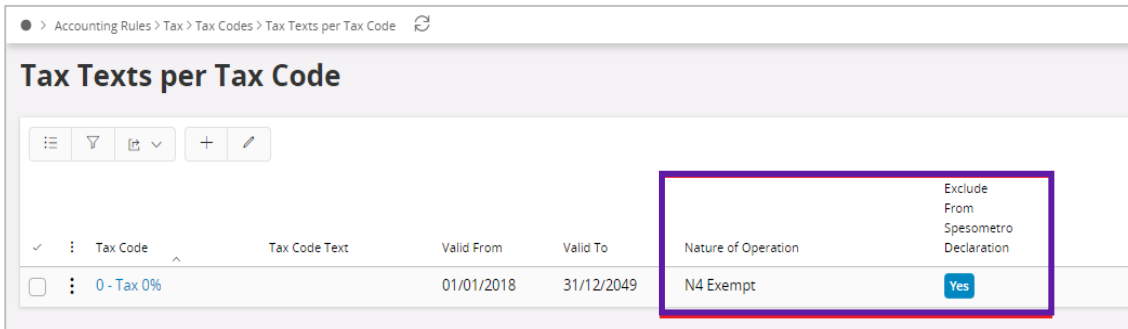
#### 12.3.4.9 Settings on tax code

Go to **Tax Codes** page, select the tax code and click on the command button **Tax Texts per Tax Code**.

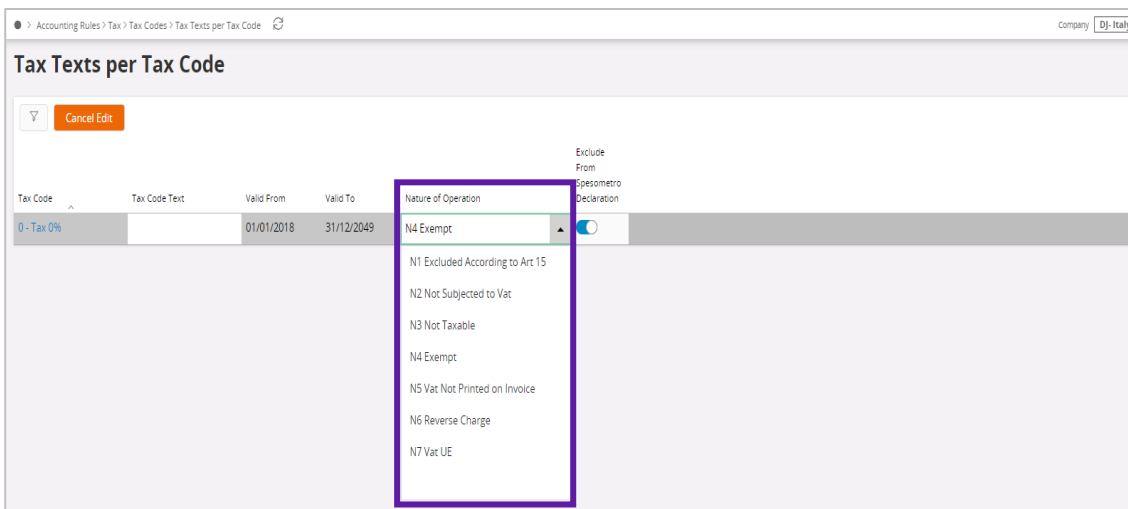
In the **Tax Texts per Tax Code** page, a new **Exclude from Spesometro Declaration** toggle is added.

Once this is toggle is turned ON, transactions which has used this tax code are excluded from the Spesometro Declaration.

In the **Tax Texts per Tax Code** page, a new **Nature of Operation** column is added.



Use dropdown list and select the suitable nature operation for the tax code. This is the full list of the tax transactions types provided by the Italian tax authorities:

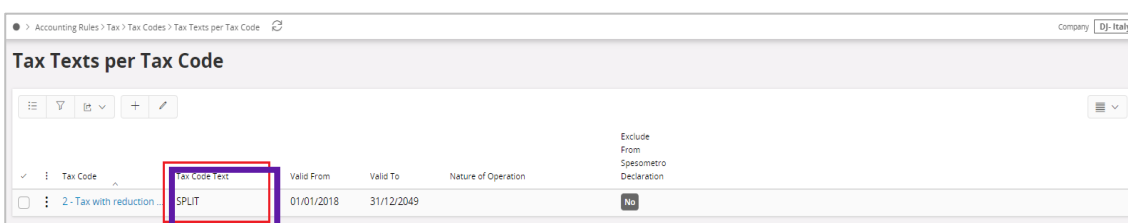


#### 12.3.4.10 VAT Recoverability

In Italy SPLIT payment of tax is a mechanism used by public customers and for some specific category of private customers. When a customer invoice is printed with, for example a net amount 1,000 at normal tax rate of 22% and VAT amounting to 220; then total amount is not paid by the customer to the company as in ordinary cases (paying the gross amount of 1,220), but the tax amount is paid directly to the tax authorities instead of the company.

Following needs to be setup to facilitate SPLIT payment of tax via Spesometro Declaration:

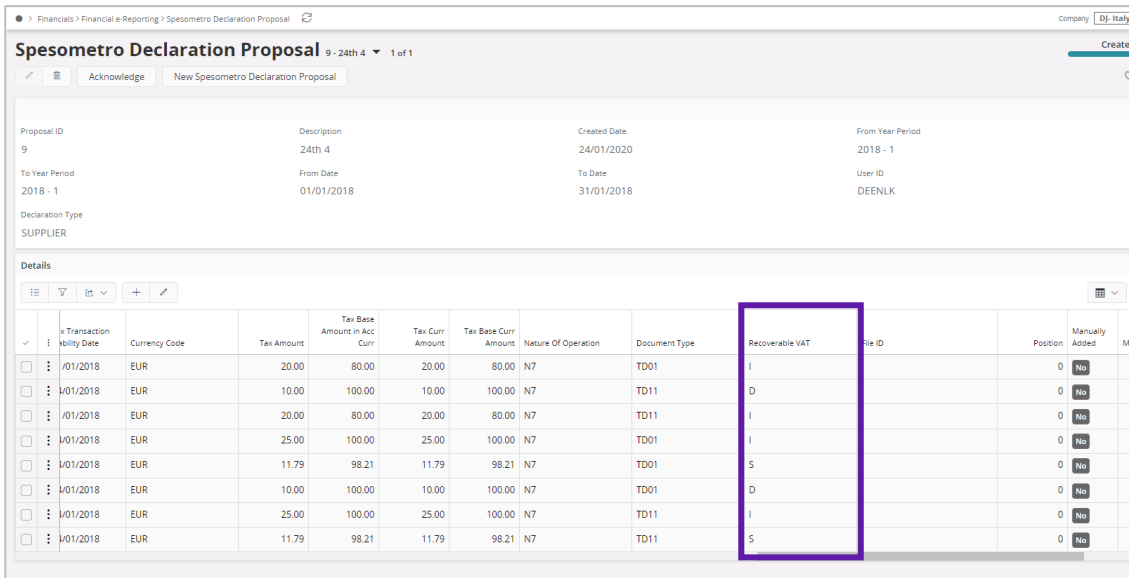
- Go to the **Tax Codes** page, select the respective tax code and select the command button **Tax Texts per Tax Code**. Enter "SPLIT" in the **Tax Code Text** field.



- Go to Details section in the **Spesometro Declaration** page accessible under the **Spesometro Declaration** folder and observe the **Recoverable VAT** column:
  - Split tax invoices are marked with "S" in the **Recoverable VAT** column.

- For tax of payment type tax will be realized when the payment for the invoice is done. To reflect this, the tax transaction created with the invoice with tax type payment, will have the **Recoverable VAT** field set to “D”.

Once the invoice is paid, tax is realized and reflected in Spesometro with “I” type.



The screenshot shows the 'Spesometro Declaration Proposal' interface. It includes a header with 'Created' status and a 'Details' section with a table of transactions. The 'Recoverable VAT' column is highlighted with a purple box.

Transaction Ability Date	Currency Code	Tax Amount	Tax Base Amount in App Curr	Tax Curr Amount	Tax Base Curr Amount	Nature Of Operation	Document Type	Recoverable VAT	File ID	Position	Manually Added	Mo
01/2018	EUR	20.00	80.00	20.00	80.00	N7	TD01	I		0	No	
01/2018	EUR	10.00	100.00	10.00	100.00	N7	TD11	D		0	No	
01/2018	EUR	20.00	80.00	20.00	80.00	N7	TD11	I		0	No	
01/2018	EUR	25.00	100.00	25.00	100.00	N7	TD01	I		0	No	
01/2018	EUR	11.79	98.21	11.79	98.21	N7	TD01	S		0	No	
01/2018	EUR	10.00	100.00	10.00	100.00	N7	TD01	D		0	No	
01/2018	EUR	25.00	100.00	25.00	100.00	N7	TD11	I		0	No	
01/2018	EUR	11.79	98.21	11.79	98.21	N7	TD11	S		0	No	

For all other VAT transactions, **Recoverable VAT** field is set as “I” since the tax is paid at time of posting the invoice.

#### 12.3.4.11 Document Type

As per the directives issue by the government, invoices issued and received must be categorized according the government’s issued categorization. This categorization is referred as document type.

Document types are assigned to the invoices automatically when the Spesometro Declaration is created. These are predefined values and you cannot edit them once assigned to a given invoice. Following logic is used to assign the document type to invoice:

- All customer invoices should have document type “TD01” for invoices with positive values and “TD04” for invoices with negative values.
- For supplier invoice with positive amount, a document type is “TD01” if the Country of the document address of the supplier is Italy or not a EU member.
- For supplier invoice with positive amount, a document type is “TD10” if the Country of the document address of the supplier is EU member (Excluding Italy) and the **EU Operation** check box on the **Tax Codes** page is selected.
- For supplier invoice with positive amount, a document type is “TD11” if the Country of the document address of the Supplier is EU member (Excluding Italy) and in the **Tax Codes** page the **EU Operation** check box is NOT selected.
- For supplier invoices with negative amount the document type is always “TD04”.

Financials > Financial e-Reporting > Spesometro Declaration Proposal

### Spesometro Declaration Proposal 6 - III

Created

Acknowledge New Spesometro Declaration Proposal

Proposal ID	Description	Created Date	From Year Period
6	III	2020-01-21 00:00:00	2018 - 1
To Year Period	From Date	To Date	User ID
2018 - 1	01/01/2018	31/01/2018	DEENLK
Declaration Type	CUSTOMER		

Details

Invoice No	Invoice Date	Tax Transaction Liability Date	Currency Code	Tax Amount	Tax Base Amount in Acc Curr	Tax Curr Amount	Tax Base Curr Amount	Nature Of Operation	Document Type	Recoverable VAT	File ID
9700003	14/01/2018	14/01/2018	EUR	-750.00	-3000.00	-750.00	-3000.00	N7	TD01	I	
9700002	14/01/2018	14/01/2018	EUR	-500.00	-2000.00	-500.00	-2000.00	N7	TD01	I	
9700001	14/01/2018	14/01/2018	EUR	-250.00	-1000.00	-250.00	-1000.00	N7	TD01	I	

Document type is visible in the **Spesometro Declaration Details** page and in the XML file created to be sent to the tax authorities.

```

</DatiRiepilogo>
</DatiFatturaBodyDTE>
<DatiFatturaBodyDTE>
<DatiGenerali>
<TipoDocumento>TD01</TipoDocumento>
<Data>2018-01-14</Data>
<Numero>II9700002</Numero>
</DatiGenerali>
<DatiRiepilogo>
<ImponibileImporto>2000.00</ImponibileImporto>
<DatiIVA>

```

### 12.3.4.12 External File Template

A new external file template, SpesometroDeclaration, is added to create the required xml file.

Accounting Rules > External File > Basic Data > External File Template

### External File Template SpesometroDeclaration - Spesometro Declaration XML

External File Separator

File Template	Description	File Type	Valid Definition
SpesometroDeclaration	Spesometro Declaration XML	SpesometroDeclaration - Spesometro Declaration XML	Yes
Active Definition	System Defined		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		

Line Type	Number/Date Columns
File Format: Fixed	Decimal Symbol: .
Separator ID: 1 - Semicolon	Denominator: (empty)
Text Qualifier: (empty)	Date Format: YYYY-MM-DD
	Date Nis Calendar: (empty)

DETAILS INPUT FILES OUTPUT FILES

Record Type ID	Column ID	Description	Data Type	Column No	Start Position	End Position	Detail Functions	Date Format	Denominator	Control Column	Destination Column	Hide Column	Column Sort	Max Length
A	PROGRESSIVE_NO	Progressive No (Pr...	STR...	1						No	C1	No		
A	FISCAL_CODE	Fiscal Code of the S...	STR...	2						No	C2	No		
A	ROLE	Role of the Subject ...	NU...	3						No	N1	No		
A	FIELD_FOR_SYSTEM	Blank field (IdSiste...	STR...	4						No	C3	No		
A	TYPE	Transaction Type f...	STR...	5						No	C4	No		
B1	COM_ISO_COUNTRY	Isocountry of the co...	STR...	1						No	C1	No		

### 12.3.5 CREATE TRANSACTIONS

Use standard functionality to create customer invoices and supplier invoices. Update the vouchers to the General Ledger and update tax ledger. Read more in the [cloud documentation](#).

### 12.3.6 CREATE SPESOMETRO DECLARATION

Open the **Financials/Financial e-Reporting/Spesometro Declaration Proposal** page. Click on the command button **New Spesometro Declaration**.

- Enter proposal description;
- Define period range;
- Specify the proposal type you want from one of the following to create the report for and click OK

CUSTOMER: Tax transaction from customer invoices will be included in the Declaration.

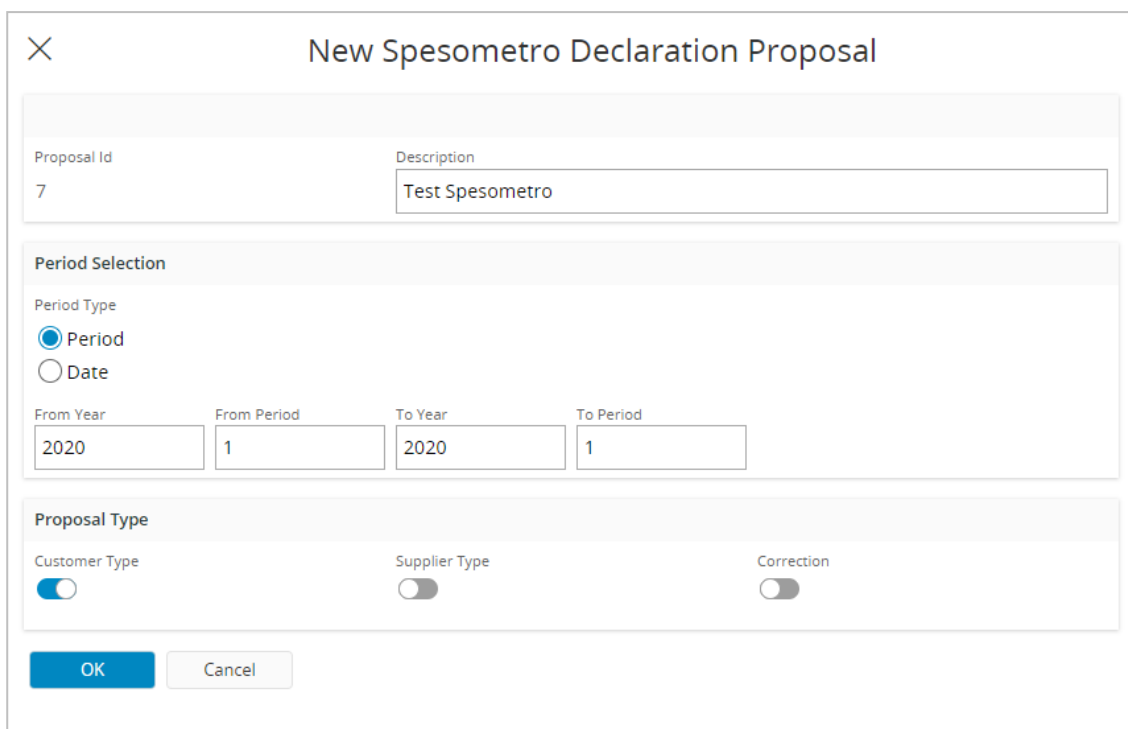
SUPPLIER: Tax transaction from supplier invoices will be included in the Declaration.

CORRECTION: Create a correction declaration.

#### Note:

When **To Period** is earlier than 01.01.2019 then tax transactions for all customer/supplier invoices are selected to the proposal.

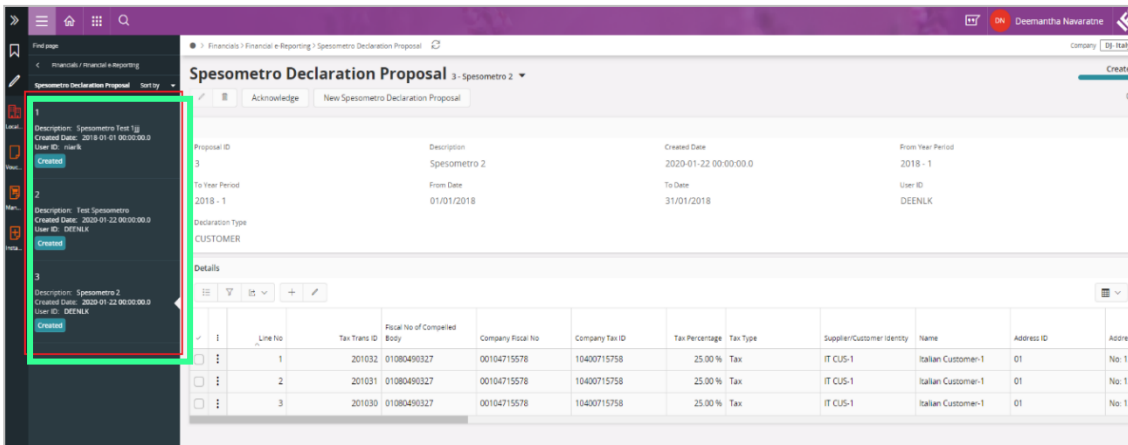
When **To Period** is 01.01.2019 or later then only foreign supplier invoices and customer invoices which have **Response Status** not equal to “Accepted” are selected (i.e. customer invoices not reported to SDI system. See chapter describing e-invoices in FatturaPA format).



#### 12.3.6.1 View transactions in proposal

The created proposals are visible in the **Spesometro Declaration Proposal** page.

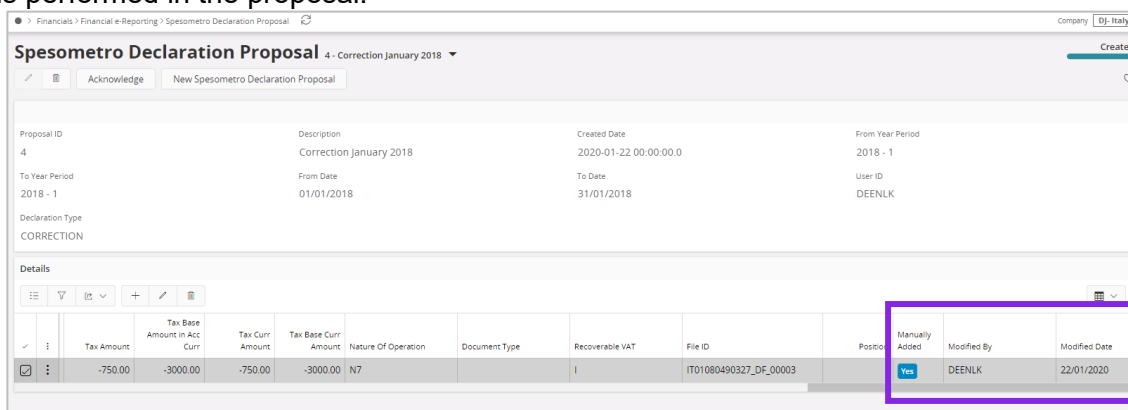
Select the proposal you want to view. The details of the proposal will be displayed in the **Details** pane.



**Nature of Operation, Document Type** and **VAT Recoverability** are set according to the basic data setup and visible from the proposal details.

### 12.3.6.2 Modify data in Spesometro Declaration

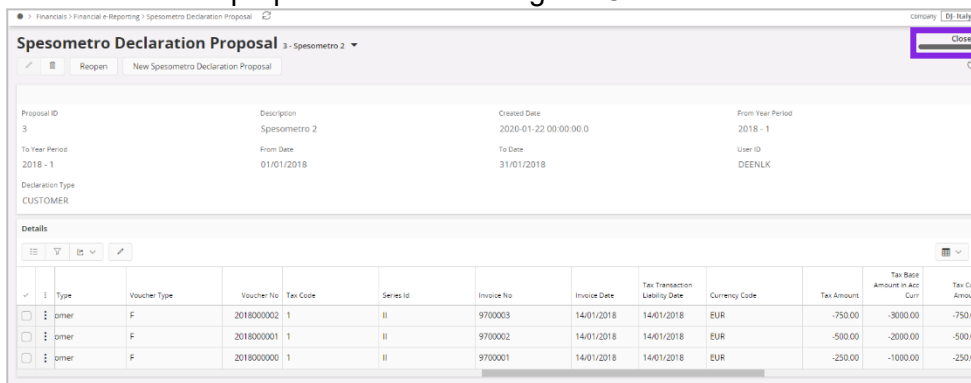
Transactions included in the proposal can be modified in the **Spesometro Declaration Proposal** page. The **Manually Added, Modified By** and **Modified Date** columns are updated when a change is performed in the proposal.



Once the transactions are verified, select the **Acknowledge** command button to acknowledge the proposal.

Once the proposal is acknowledged, click on the **Generate XML File** command button to generate the XML file.

The status of the proposal will then change to Closed.



Proposal ID	Description	Created Date	From Year Period
3	Spesometro 2	2020-01-22 00:00:00.0	2018 - 1
To Year Period	From Date	To Date	User ID
2018 - 1	01/01/2018	31/01/2018	DEENLK
Declaration Type			
CUSTOMER			

Type	Voucher Type	Voucher No	Tax Code	Series Id	Invoice No	Invoice Date	Tax Transaction Liability Date	Currency Code	Tax Amount	Tax Base Amount in Acc Curr	Tax Cur Amount
omer	F	2018000002	1	II	9700003	14/01/2018	14/01/2018	EUR	-750.00	-3000.00	-750.00
omer	F	2018000001	1	II	9700002	14/01/2018	14/01/2018	EUR	-500.00	-2000.00	-500.00
omer	F	2018000000	1	II	9700001	14/01/2018	14/01/2018	EUR	-250.00	-1000.00	-250.00

The XML file is saved in output folder of the IFS Cloud server. The files look like as below.

```

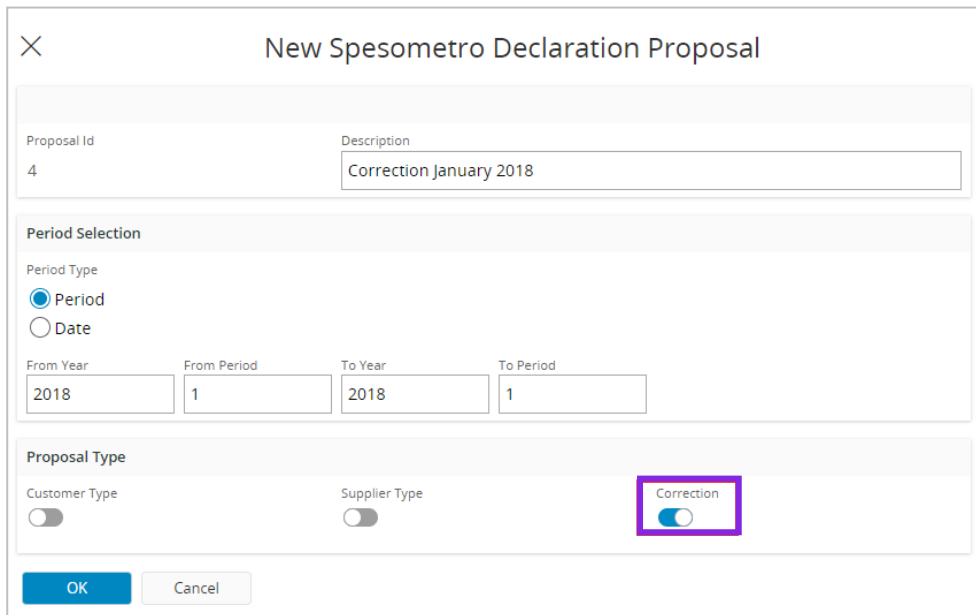
<?xml version="1.0" encoding="UTF-8" ?>
- <ns2:DatiFattura versione="DAT20" xmlns:ns2="http://ivaservizi.agenziaentrate.gov.it/docs/xsd/fatture/v2.0">
- <DatiFatturaHeader>
  <ProgressivoInvio>00009</ProgressivoInvio>
  <Dichiarante>
    <CodiceFiscale>01080490327</CodiceFiscale>
    <Carica />
  </Dichiarante>
</DatiFatturaHeader>
- <DTR>
- <CessionarioCommittenteDTR>
- <IdentificativiFiscali>
  <IdFiscaleIVA>
    <IdPaese>IT</IdPaese>
    <IdCodice>10400715758</IdCodice>
    <IdFiscaleIVA>
      <CodiceFiscale>00104715578</CodiceFiscale>
    </IdentificativiFiscali>
  <AltriDatiIdentificativi>
    <Denominazione>DJ- Italy</Denominazione>
    <Sede />
  </AltriDatiIdentificativi>
</CessionarioCommittenteDTR>
- <CadentePrestatoreDTR>
- <IdentificativiFiscali>
  <IdFiscaleIVA>
    <IdPaese>IT</IdPaese>
    <IdCodice>IT100</IdCodice>
    <IdFiscaleIVA>
      <CodiceFiscale>IT-SUP-123456778</CodiceFiscale>
    </IdentificativiFiscali>
  <AltriDatiIdentificativi>
    <Denominazione>Italian Supplier Local</Denominazione>
    <Sede>
      <Indirizzo>No: 5578</Indirizzo>
      <CAP>2587</CAP>
      <Comune>Maranello</Comune>
      <Nazione>IT</Nazione>
    </Sede>
  </AltriDatiIdentificativi>
</DatiFatturaBodyDTR>
- <DatiGenerali>
  <TipoDocumento>TD01</TipoDocumento>
  <Data>2018-01-01</Data>
  <Numero>LOC-1</Numero>
  <DataRegistrazione>2018-01-01</DataRegistrazione>
</DatiGenerali>
- <DatiRiepilogo>
  <ImponibileImporto>80.00</ImponibileImporto>
- <DatiIVA>
  <Imposta>20.00</Imposta>
  <Aliquota>25.00</Aliquota>
  <DatiIVA>
    <Natura>N7</Natura>
    <EsigibilitaIVA>I</EsigibilitaIVA>
  </DatiRiepilogo>
</DatiFatturaBodyDTR>
- <DatiFatturaBodyDTR>
- <DatiGenerali>
  <TipoDocumento>TD01</TipoDocumento>
  <Data>2018-01-24</Data>
  <Numero>LOC-2</Numero>
  <DataRegistrazione>2018-01-24</DataRegistrazione>
</DatiGenerali>
- <DatiRiepilogo>
  <ImponibileImporto>100.00</ImponibileImporto>
- <DatiIVA>
  <Imposta>25.00</Imposta>
  <Aliquota>25.00</Aliquota>
  <DatiIVA>
    <Natura>N7</Natura>
    <EsigibilitaIVA>I</EsigibilitaIVA>
  </DatiRiepilogo>
</DatiFatturaBodyDTR>

```

### 12.3.7 CREATE CORRECTION SPESOMETRO DECLARATION

When you have to communicate a cancellation of a declaration to the tax authorities, you have to create a correction proposal.

- Go to *Financials/Financial e-Reporting/Spesometro Declaration Proposal*
- Click on the **New Spesometro Declaration Proposal** command button
- The *New Spesometro Declaration Proposal* dialog box is opened;
- Enter a value in the **Proposal Description** field;
- Define dates for **To Period** and **From Period** fields;
- Switch on the **Correction** switch in **Proposal** type and click **OK**.



Correction proposal is created.

Proposal ID	Description	Created Date	From Year Period
4	Correction January 2018	2020-01-22 00:00:00.0	2018 - 1
To Year Period	From Date	To Date	User ID
2018 - 1	01/01/2018	31/01/2018	DEENLK
CORRECTION			

- Select the created Correction type proposal and in the **Details** pane create a new record
- Enter value for **File ID** field for the declaration that is going to be corrected and add the number for the **Position** field. This is the xml position in the previously generated xml file of the invoice you are going to correct.
- Save the information.

Financials > Financial e-Reporting > Spesometro Declaration Proposal

Company: **It-Italy**

### Spesometro Declaration Proposal 4 - Correction January 2018

Unacknowledge | New Spesometro Declaration Proposal | Generate XML File

Proposal ID	Description	Created Date	From Year Period
4	Correction January 2018	2020-01-22 00:00:00.0	2018 - 1
To Year Period	From Date	To Date	User ID
2018 - 1	01/01/2018	31/01/2018	DEENLK
Declaration Type CORRECTION			

Details

✓	:	Tax Amount	Tax Base Amount in Acc Curr	Tax Curr Amount	Tax Base Curr Amount	Nature Of Operation	Document Type	Recoverable VAT	File ID	Position	Manually Added	Modified By	Modified Date
☑	:	-750.00	-3000.00	-750.00	-3000.00	N7		I	IT01080490327_DF_00003	1	Yes	DEENLK	22/01/2020

- Acknowledge the proposal and generate XML file.
- The XML file for correction declaration looks like below:

```

<?xml version="1.0" encoding="UTF-8" ?>
<ns2:DatiFattura versione="DAT20" xmlns:ns2="http://iva...
- <DatiFatturaHeader>
  <ProgressivoInvio>00020</ProgressivoInvio>
  - <Dichiarante>
    <CodiceFiscale>01080490327</CodiceFiscale>
    <Carica>1</Carica>
  </Dichiarante>
</DatiFatturaHeader>
- <ANN>
  <IdFile>IT01080490327_DF_00019</IdFile>
  <Posizione>5</Posizione>
</ANN>
</ns2:DatiFattura>
  
```

### 12.3.8 DELIMITATIONS

None.

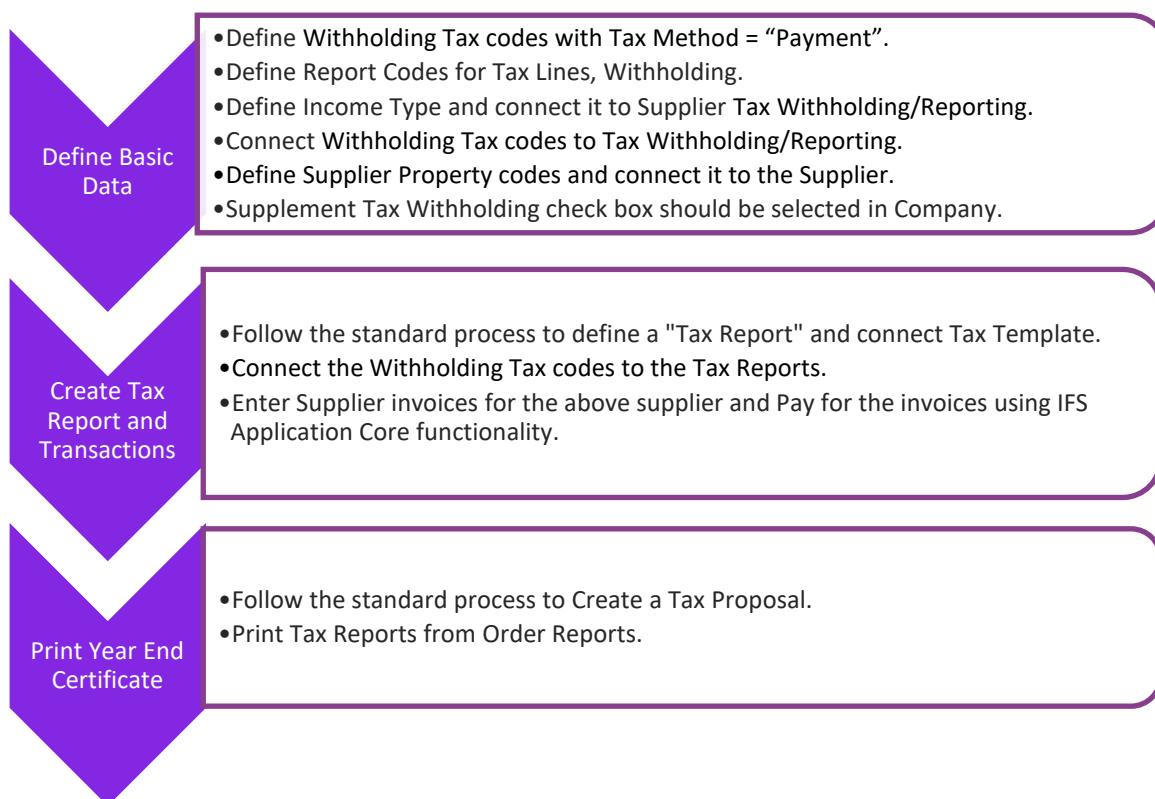
## 13 Year End Certificate

### 13.1 Overview Legal Requirements

Year End Certificate is a report created by companies and sent to their suppliers. It is also called Consultant Card Report. The company declares to the supplier (consultant) the tax amount which has been paid on behalf of them. This report is created annually covering the transactions from January to December.

### 13.2 Process overview

Below are the steps to follow to create the Year End Certificate tax report:



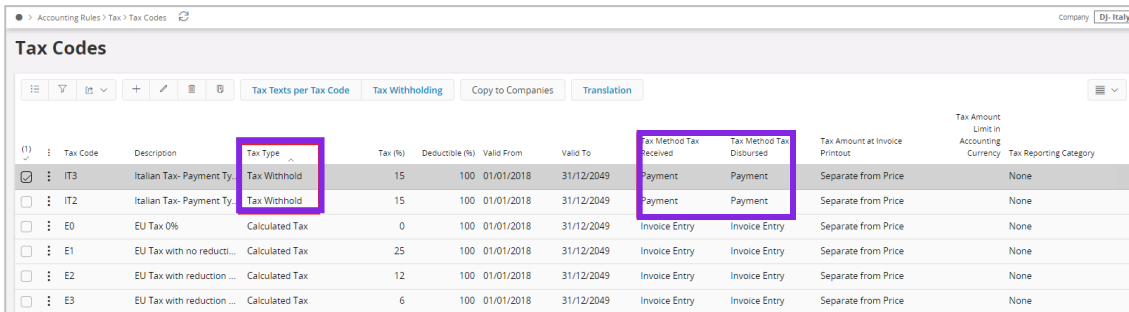
### 13.3 Prerequisites

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter and the "Year End Certificate" localization parameter must be enabled.

## 13.4 Basic data

### 13.4.1 DEFINE TAX CODE

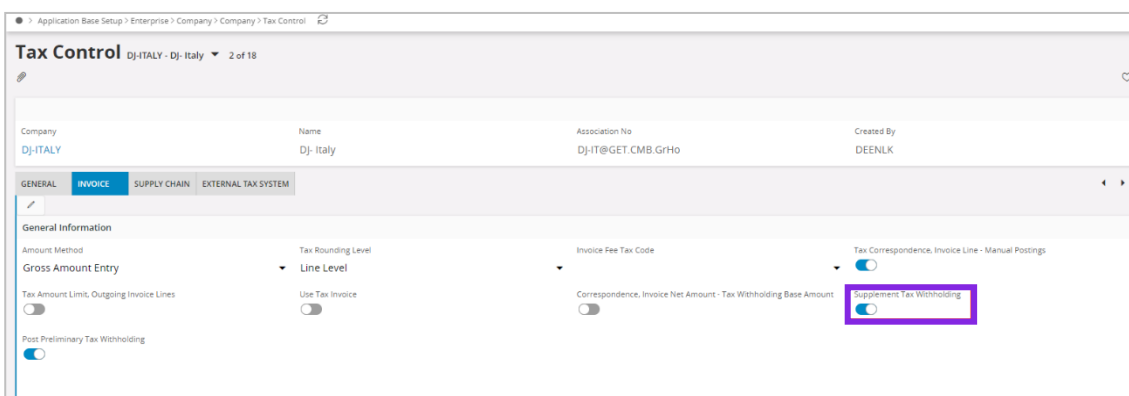
Using standard functionality create withholding tax codes in the **Accounting Rules/Tax/Tax Codes** page with tax method set as “Payment”. At least two codes one for income tax and one for insurance paid on behalf of suppliers.



(1)	Tax Code	Description	Tax Type	Tax (%)	Deductible (%)	Valid From	Valid To	Tax Method Tax Received	Tax Method Tax Disbursed	Tax Amount at Invoice Printout	Tax Amount Limit in Accounting Currency	Tax Reporting Category
<input checked="" type="checkbox"/>	IT3	Italian Tax- Payment Ty...	Tax Withhold	15	100	01/01/2018	31/12/2049	Payment	Payment	Separate from Price	None	
<input type="checkbox"/>	IT2	Italian Tax- Payment Ty...	Tax Withhold	15	100	01/01/2018	31/12/2049	Payment	Payment	Separate from Price	None	
<input type="checkbox"/>	E0	EU Tax 0%	Calculated Tax	0	100	01/01/2018	31/12/2049	Invoice Entry	Invoice Entry	Separate from Price	None	
<input type="checkbox"/>	E1	EU Tax with no reducti...	Calculated Tax	25	100	01/01/2018	31/12/2049	Invoice Entry	Invoice Entry	Separate from Price	None	
<input type="checkbox"/>	E2	EU Tax with reduction ...	Calculated Tax	12	100	01/01/2018	31/12/2049	Invoice Entry	Invoice Entry	Separate from Price	None	
<input type="checkbox"/>	E3	EU Tax with reduction ...	Calculated Tax	6	100	01/01/2018	31/12/2049	Invoice Entry	Invoice Entry	Separate from Price	None	

### 13.4.2 DEFINE SUPPLEMENT TAX WITHHOLDING

Go to **Company/Tax Control/Invoice** tab and set the **Supplement Tax Withholding** toggle to ON position.



Application Base Setup > Enterprise > Company > Company > Tax Control

Tax Control DJ-ITALY - Dj-Italy 2 of 18

Company: DJ-ITALY, Name: Dj-Italy, Association No: DJ-IT@GET.CMB.GrHo, Created By: DEENLK

GENERAL INVOICE SUPPLY CHAIN EXTERNAL TAX SYSTEM

General Information

Amount Method: Gross Amount Entry

Tax Rounding Level: Line Level

Invoice Fee Tax Code: [Dropdown]

Tax Correspondence, Invoice Line - Manual Postings:

Tax Amount Limit, Outgoing Invoice Lines:

Use Tax Invoice:

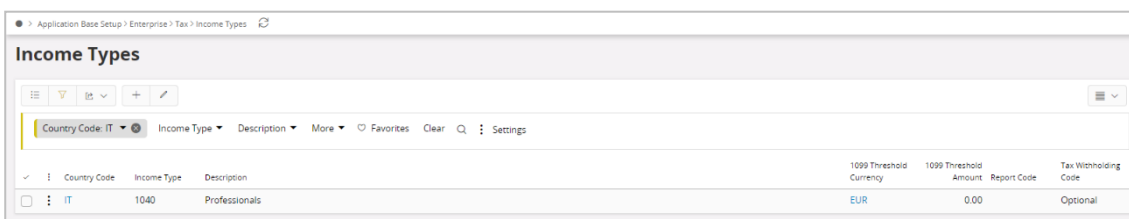
Correspondence, Invoice Net Amount - Tax Withholding Base Amount:

Supplement Tax Withholding:

Post Preliminary Tax Withholding:

### 13.4.3 DEFINE INCOME TYPE FOR THE SUPPLIER

Go to **Enterprise/Tax/Income Types** page and define a new Income type for the country IT.



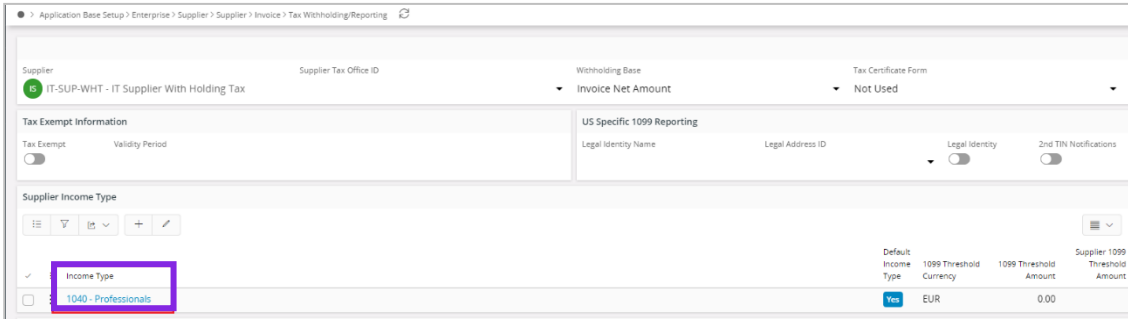
Application Base Setup > Enterprise > Tax > Income Types

Income Types

Country Code: IT

Country Code	Income Type	Description	1099 Threshold Currency	1099 Threshold Amount	Report Code	Tax Withholding Code
IT	1040	Professionals	EUR	0.00		Optional

Go to **Supplier/Invoice/Tax Information** page and make sure that **Tax Withholding/Reporting** is setup as “Report Income/ Withhold Tax” via the drop-down list. This will enable the command button **Tax Withholding/Reporting** on the **Supplier/Invoice/Tax Information** page, click on the that command button to connect the income type and default withholding tax codes.



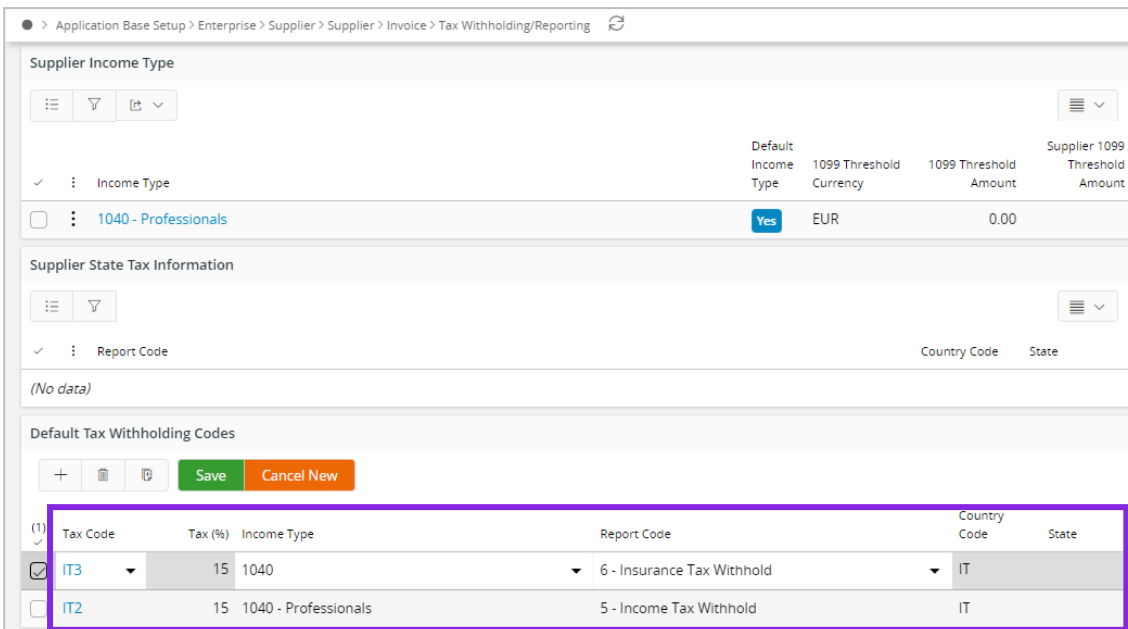
Supplier: IT-SUP-WHT - IT Supplier With Holding Tax  
Supplier Tax Office ID: [Blank]  
Withholding Base: Invoice Net Amount  
Tax Certificate Form: Not Used

Tax Exempt Information: Tax Exempt: [Off] Validity Period: [Blank]

US Specific 1099 Reporting: Legal Identity Name: [Blank] Legal Address ID: [Blank] Legal Identity: [Off] 2nd TIN Notifications: [Off]

Income Type	Default Income Type	1099 Threshold Currency	1099 Threshold Amount	Supplier 1099 Threshold Amount
Income Type	[Off]	[Blank]	[Blank]	[Blank]
1040 - Professionals	Yes	EUR	0.00	[Blank]

**13.4.4 CONNECT WITHHOLDING TAX CODE TO TAX WITHHOLDING/REPORTING**  
 Add the relevant withholding type tax codes connecting income types and report codes (codes 5 or 6) on the **Default Tax Withholding Codes** section in the **Tax Withholding/Reporting** page.



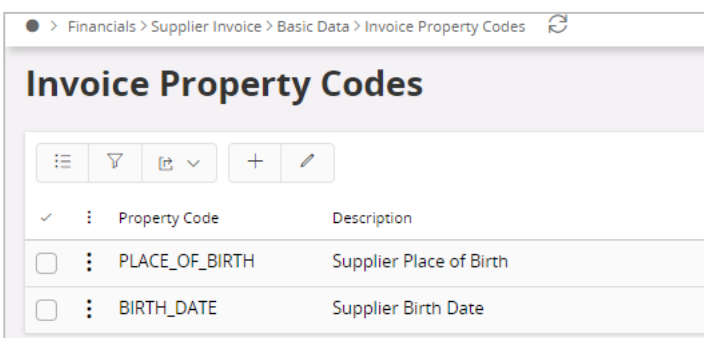
Supplier Income Type: Income Type, 1040 - Professionals

Supplier State Tax Information: Report Code, Country Code, State (No data)

Tax Code	Tax (%)	Income Type	Report Code	Country Code	State
<input checked="" type="checkbox"/> IT3	15	1040	6 - Insurance Tax Withhold	IT	
<input type="checkbox"/> IT2	15	1040 - Professionals	5 - Income Tax Withhold	IT	

Withholding tax amounts connected to a tax code with report code 5 and report code 6 will be shown in the **Income Tax Amount** column and the **Contribution Amount** column of the Year End Certificate report respectively.

**13.4.5 DEFINE SUPPLIER PROPERTY CODE**  
 Go to *Financials/ Supplier Invoice/Basic Data/Invoice Property Codes* and define property codes.



### Invoice Property Codes

Property Code	Description
<input type="checkbox"/> PLACE_OF_BIRTH	Supplier Place of Birth
<input type="checkbox"/> BIRTH_DATE	Supplier Birth Date

Connect the above property codes to the supplier from *Supplier/Invoice/Properties* tab.

Application Base Setup > Enterprise > Supplier > Supplier > Invoice

### Invoice

IT-SUP-WHT - IT Supplier With Holding Tax 4 of 4

Supplier: IT-SUP-WHT    Name: IT Supplier With Holding Tax    Association No: IT-SUP-WHT

Company: DJ-ITALY - DJ- Italy

Buttons: +, -, Notes, Default Cost Code String, Tax Withholding/Reporting

Tabs: GENERAL, **PROPERTIES**, TAX INFORMATION, PO MATCHING, MESSAGE DEFAULTS

Property Code	Value
BIRTH_DATE - Supplier ...	20.01.1992
PLACE_OF_BIRTH - Sup...	MARENALLO

Attachments

**Note:**

Due to General Data Protection Regulation (GDPR), whenever property code values of "BIRTH\_DATE" or "PLACE\_OF\_BIRTH" are entered or modified on *Supplier/Invoice/Properties* tab an information message will pop up informing that this information is subject to GDPR and that it is the user's responsibility to use personal data with the natural person's consent only.

## 13.5 Define tax reports

### 13.5.1 TAX TEMPLATE

Tax template - GIT005 is added to fetch tax transaction and to create the Year End Certificate report.

Financials > Tax Ledger > Basic Data > Tax Templates

### Tax Templates

Buttons: View Obsolete Tax Templates

Tax Template	Country Code	Tax Direction	Template Field Control	Template Column Control	File Type	File Template	XML Layout ID
GIT005 - Italian Supplier Tax Wl...	IT	Disbursed	Can	Blocked			

### 13.5.2 TAX TEMPLATE FIELD CONTROL

Search and select tax template GIT005 from **Tax Templates** page and click on the command button **Field Control Basic**. In the **Tax Template Field Control Basic** page, a new field of **Data Type-Date** is added to control payment date. During tax proposal creation, you must enter payment date to print the Year End Certificate report.

Financials > Tax Ledger > Basic Data > Tax Templates > Tax Template Field Control Basic

### Tax Template Field Control Basic

GIT005 - Italian Supplier Tax Withholding - IT 1 of 1

Tax Template	Country Code	System Defined
GIT005 - Italian Supplier Tax With...	IT	Yes

Template Fields

Template Field	Description	Template Field Type	Visible in Presentation	Presentation Row	Presentation Column	Tax Report Field ID	Error	Data Type
<input type="checkbox"/> PAY_DATE	Payment, Date on ...	Information	Yes					DATE

### 13.5.3 DEFINE TAX REPORT

Using standard functionality define the Year End Certificate tax report using the GIT005 tax template. Connect the withholding tax codes to the report. Read more about this in the cloud Documentation.

Financials > Tax Ledger > Tax Report

Company: DJ- Italy

YEC

Description: Year End Certificate

Tax Template: **GIT005 - Italian Supplier Tax Withholding**

Tax Group:

Tax Direction: Disbursed

Report Based on: Tax Transaction

Obsolete Tax Templ...: No

Sub Group: Invoice Ser... Based on Single Period

Number of Periods: 1

Correction Type: Supplementary Report

Repost Sequence Number: Document Series

Output Method: Reporting Currency

TAX CODES	TRANSACTION CODE	COMPANY	Tax Reporting Category
<input checked="" type="checkbox"/> IT3 - Italian Tax- Payment Type			None
<input type="checkbox"/> IT2 - Italian Tax- Payment Type			None

### 13.5.4 REGISTER TRANSACTIONS

Create transactions using standard functionality for handling supplier invoices and paying supplier invoices.

Update the vouchers to the General Ledger and update Tax Ledger. Read more in IFS Cloud Documentation.

## 13.6 Print year end certificate

### 13.6.1 CREATE TAX PROPOSAL

Create a tax proposal using standard functionality. Use the tax report defined above and specify the relevant date/ period range as well as the identity range.

✕

### New Tax Proposal

Proposal ID  
1

Description

Tax Office

Tax Report

Attachments

**Period/Date Range**

	From Year	From Period	To Year
<input checked="" type="radio"/> Period <input type="radio"/> Date <input type="radio"/> Substitution Variables	<input type="text" value="2020"/>	<input type="text" value="2"/>	2020

To Period  
2

**Proposal Type**

New Proposal  
 Correction Proposal

Proposal Reference

Status Correction Type  
Supplementary Report

**Identity Range**

Customer/Supplier  
 Tax Identification Number

From  To

Select the relevant tax proposal and click on the command button **Show Information Fields**. In the modal dialogue that appears, enter payment date in the **Date Value** column.

✕
Information Fields

Tax Proposal	Creation Date	User ID	Status
1 - Year End Certificate- 01	25/03/2020	<span style="color: red;">DN</span> DEENLK	<span style="background-color: #0070c0; color: white; padding: 2px;">Acknowledged</span>
Tax Report	Tax Template		
<a href="#">YEC - Year End Certificate</a>	<a href="#">GIT005 - Italian Supplier Tax Withholding</a>		

**Information Fields**

☰
🔍
📄
⌵

	Data Type	String Value	Number Value	Date Value	Information Source
⋮ Template Field					
⋮ PAY_DATE - Payment, Date on which Tax Deposit...	DATE			25/03/2020	

OK

Process the created tax proposal until it gets to the Reported/Valid status by acknowledging and printing the Definitive Report.

**Note:** Printing the Preliminary Report and the Definitive Report would generate a Year End Certificate Report containing information relevant to the connected tax transactions of the selected tax proposal.

### Automatic Tax Proposal

☰
🔍
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⌵
📄
✍
🔔
⌵
New Tax Proposal
View Tax Amounts
View Connected Proposals
⋮
📄

(1)	⋮	Proposal ID	Description	Creation Date	User ID	Acknowledge Date	Tax Report Date	Status
☑	⋮	5	Year End Certificate- 03	03/12/2020	<span style="color: red;">DN</span> DEENLK	03/12/2020	03/12/2020	Reported/Valid

### 13.6.2 PRINT YEAR END CERTIFICATE

Navigate to **Order Report** page and select **Year End Certificate (Italy)** report. Fill in the selection criteria and press **Finish**.

### Order Report - Year End Certificate (Italy)


● Parameters
 —
○ Distribution

**Report Parameters**

Company	Report No	Year	Supplier Id
DJ-ITALY	YEC	2020	IT-SUP-WHT

⏪ Previous
Next ⏩
Finish
Cancel

UB Italy 5



UB Italy with Withhold  
 XXXXXXXXXXXXX  
 GGGGGGGGGGGG  
 774455 - Padwa  
 COUNTY

9/14/17

**CONFIRMATION OF PAYMENT OF WITHHOLDING TAX FOR YEAR 2017**

We declare of having paid the following withholding tax for the current year

Birth Date: 12-8-34  
 Place of Birth: RZYM  
 Document Address: XXXXXXXXXXXXX  
 GGGGGGGGGGGG  
 774455 - Padwa  
 COUNTY  
 Fiscal Code: 0987654321  
 VAT Number:

Inr No	Invoice Date	Income Type	Withhold Base Amount	Retirem Contrib	VAT Amount	Gross Amount	Income Tax Amount	Contribution Amount	Net To Pay	Payment Date
SI WITH3	8/31/17	1040	12,631.58	-6,315.79	1,578.93	7,894.74	1,894.74	0.00	6,000.00	9/14/01
SI GL-01	9/11/17	1040	2,000.00	-1,000.00	0.00	1,000.00	300.00	0.00	700.00	9/14/01
SI GL-WD-03	9/14/17	1040	883.50	-220.87	163.66	1,270.03	132.52	0.00	1,137.51	9/14/01
SI GL-WD-01	9/14/17	1040	2,000.00	-1,000.00	0.00	1,000.00	300.00	0.00	700.00	9/14/17
SI GL-WD-02	9/14/17	1040	1,000.00	-500.00	0.00	500.00	150.00	0.00	350.00	9/14/17
SI GL-WD-03	9/14/17	1040	2,000.00	500.00	375.00	2,875.00	300.00	0.00	2,575.00	9/14/17
SI GL-WD-04C	9/14/17	1040	2,000.00	500.00	375.00	2,875.00	300.00	0.00	2,575.00	9/16/17
			22,515.08	-7,594.92	2,494.61	17,414.77	3,377.26	0.00	14,037.51	

Best Regards,  
UB Italy 5

### 13.6.3 CALCULATION BASIS

- Withholding Base Amount:

Sum of column Tax Base Amount from Tax Transactions lines with transaction code PP49 and withheld Tax Code 5.

- Gross Amount

Sum of payments to the Invoice = A

- Percentage of Payment

$$X = \left[ \frac{A}{(A-C)} \right]$$

A: Gross Amount (Sum of payment to the Invoice)

C: Withholding Tax Amount

- Vat Amount:

$$Y = \left( \frac{A}{(A-C)*D} \right) * X$$

A: Gross Amount (Sum of payment to the Invoice)

C= Withholding Tax Amount

D=Vat amount in Invoice

X= Percentage of Payment

- Retirement Contribution:

$$Z = [(A - B - Y) * X]$$

A= Gross Amount (Sum of payment to the Invoice)

B= Withholding Base Amount

Y= Vat Amount

X= Percentage of Payment

- Income Tax Amount: (E)

Tax Amount from Tax Transactions lines with transaction code PP49 and withheld Tax Code 5

- Contribution Amount: (F)

Tax Amount from Tax Transactions lines with transaction code PP49 and withheld Tax Code 6

- Net to Pay:

$$P = (A - E - F)$$

A: Gross Amount (Sum of payment to the Invoice)

E: Income Tax Amount

F: Contribution Amount

## 13.7 Delimitations

No known.

## 13.8 Addition of new fields to the tax report

The following additional fields have been added to the Year-End Certificate.

- Birth Country Code
- Sex

As a result, new Invoice Property Codes related to **Birth Country Code** and **Sex** have been introduced under **Supplier Invoice/Basic Data/Invoice Property Codes**.

Financials > Supplier Invoice > Basic Data > Invoice Property Codes

### Invoice Property Codes

Search

Property Code	Description
<input type="checkbox"/> : BIRTH COUNTRY CODE	BIRTH COUNTRY CODE
<input type="checkbox"/> : BIRTH DATE	BIRTH DATE
<input type="checkbox"/> : PLACE OF BIRTH	Place of birth
<input type="checkbox"/> : SEX	SEX

Once this information is added, a List of Values (LoV) will appear in **Supplier/Invoice/Properties** with the above property codes. The user can add relevant data here, and this information will appear in the Year-End tax certificate.

Application Base Setup > Enterprise > Supplier > Supplier > Invoice

### Invoice

Search (6)

**KI KGL IT S1**  
Name: KGL IT S1  
Category: Supplier

**KI KGL IT S2**  
Name: KGL IT S2  
Category: Supplier

**KI KGL ITALY S1**  
Name: KGL ITALY S1  
Category: Supplier

Address

Contact

Communication Method

Message Setup

Invoice

Payment

Purchase

SRM

Show less

Supplier: KGL ITALY S1      Name: KGL ITALY S1

Company: WICH ITALY PLC - WICH ITALY PLC

Notes    Default Cost Code String    Tax Withholding/Report


GENERAL    **PROPERTIES**    TAX INFORMATION    PO MATCHING    MESSAGE DEFAULT

Property Code	Value
<input type="checkbox"/> : BIRTH COUNTRY CODE - Birth country code	IT
<input type="checkbox"/> : BIRTH DATE - BIRTH DATE	23/10/1998
<input type="checkbox"/> : PLACE OF BIRTH - PLACE OF BIRTH	ROME-1
<input type="checkbox"/> : SEX - sex	F

Attachments

The Year-End tax certificate output will appear as below.

WICH ITALY PLC  
-  
IT - ITALY



KGL ITALY S1  
-  
IT - ITALY

12/12/25

**CONFIRMATION OF PAYMENT OF WITHHOLDING TAX FOR YEAR 2025**

We declare of having paid the following withholding tax for the current year

Birth Date: 23/10/1998  
Place of Birth: ROME-1  
Birth Country Code: IT  
Sex: F  
Document Address:  
-  
IT - ITALY

Fiscal Code:  
VAT Number:

Inv No	Invoice Date	Income Type	Withhold Basic Amount	Retirem Contrib	VAT Amount	Gross Amount	Income Tax Amount	Contribution Amount	Net To Pay	Payment Date
SI 12/12 SS1	12/12/25	IT-1	6,000.00	0.00	0.00	6,000.00	900.00	0.00	5,100.00	12/12/25
			6,000.00	0.00	0.00	6,000.00	900.00	0.00	5,100.00	



## 14 Intrastat Reporting

### 14.1 Overview Legal Requirement

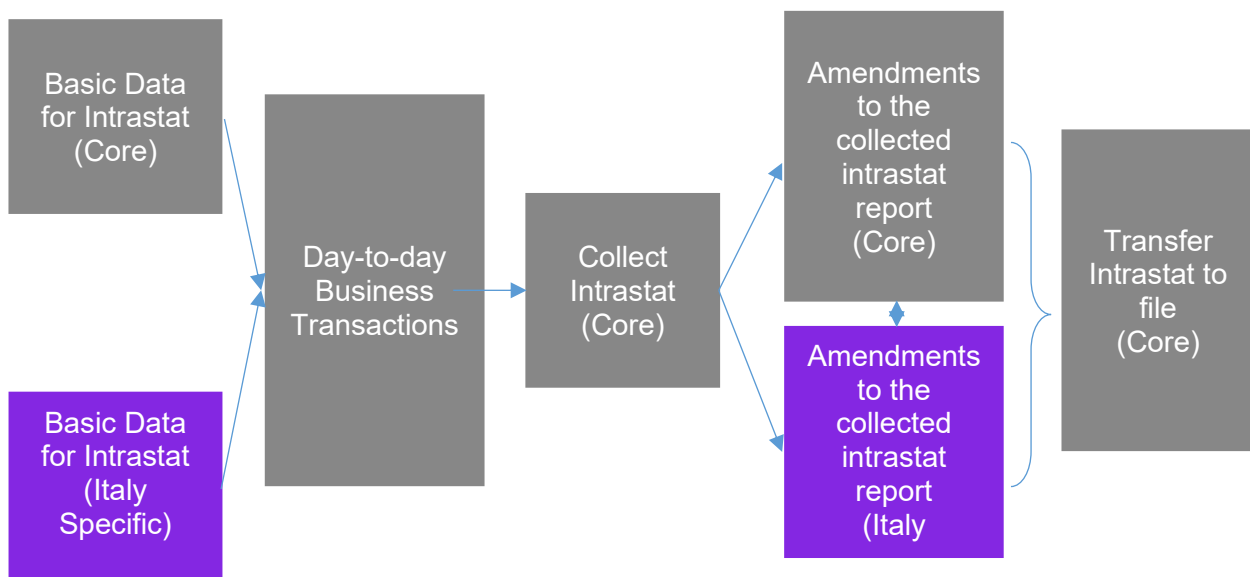
Intrastat is the system for collecting information and producing [statistics](#) on the goods trade between countries of the [European Union](#) (EU). It began operation on 1 January 1993, when it replaced customs declarations as the source of trade statistics within the EU. The requirements of Intrastat are similar in all [member states of the EU](#), although there are important exceptions.

Italian companies are obliged to report Intrastat for the imports and exports of goods and of services with different frequencies dependent on the imported and exported amount. Following additional information need to be included in the Italian Intrastat report.

- Summary of Sales of Goods
- Detailed Sales of goods
- Correction on previously reported Sales of goods
- Summary of Purchase of Goods and Service
- Detailed Purchases of goods
- Correction on previously reported Purchases of goods
- Detailed Purchases of Services
- Correction on previously reported Purchases of Services
- Inclusion of advance invoices
- Adjustments to previous Intrastat declarations of goods and services

### 14.2 Process

Following steps needs to be followed to generate the Intrastat file:



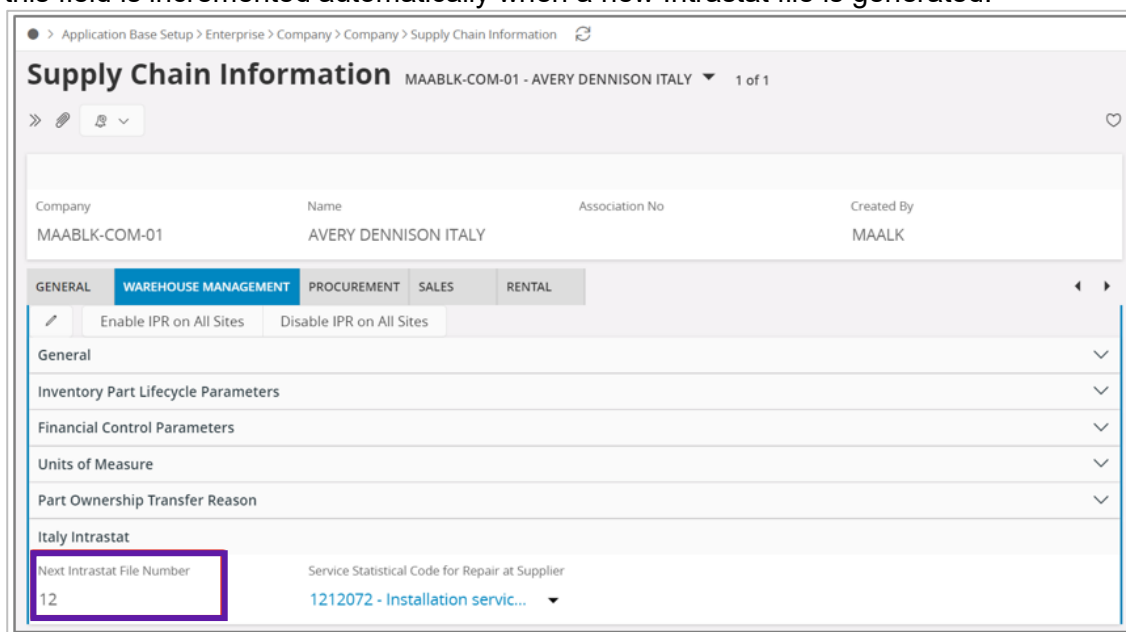
### 14.3 Prerequisites

The company must be set-up to use Italian localization, see the [Company Set up](#) chapter. The “Additional information in Italy Intrastat” localization functionality must be enabled.

Basic data for IFS Cloud Intrastat functionality must be defined.

#### 14.3.1 DEFINE NEXT INTRASTAT FILE NUMBER

New **Next Intrastat File Number** field is added to the *Company/Supply Chain Information/Warehouse Management* tab. Enter the next Intrastat file number in this field. Value in this field is incremented automatically when a new Intrastat file is generated.



The screenshot shows the 'Supply Chain Information' page for company 'MAABLK-COM-01 - AVERY DENNISON ITALY'. The 'WAREHOUSE MANAGEMENT' tab is active. Under the 'Italy Intrastat' section, the 'Next Intrastat File Number' field is highlighted with a red box and contains the value '12'. Other fields include 'Service Statistical Code for Repair at Supplier' with a dropdown menu showing '1212072 - Installation servic...'. The page also shows navigation tabs for GENERAL, WAREHOUSE MANAGEMENT, PROCUREMENT, SALES, and RENTAL.

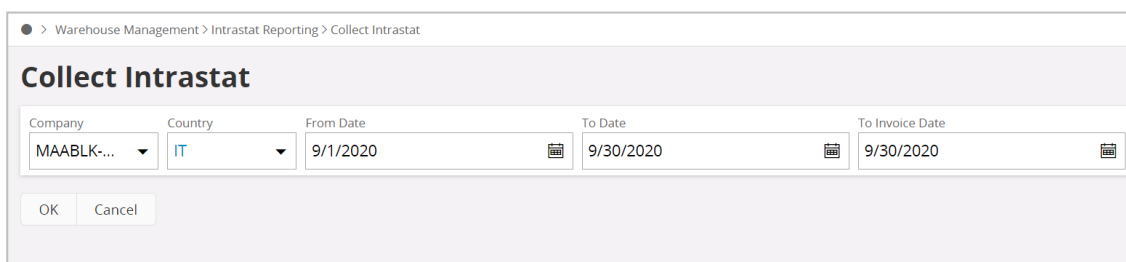
This number is used when the Intrastat file is created from the **Intrastat** page.

### 14.4 Create transactions for intrastat reporting

Using standard functionality, create customer and supplier invoices. Make payments for the invoices created using the payment methods available.

### 14.5 Collect intrastat

Open the **Collect Intrastat** assistant to collect Intrastat transactions. Enter the selection criteria and press **OK** button.



The screenshot shows the 'Collect Intrastat' dialog box. It contains the following fields: Company (MAABLK-...), Country (IT), From Date (9/1/2020), To Date (9/30/2020), and To Invoice Date (9/30/2020). There are 'OK' and 'Cancel' buttons at the bottom.

This is standard functionality. Refer to IFS Cloud Documentation for more information.

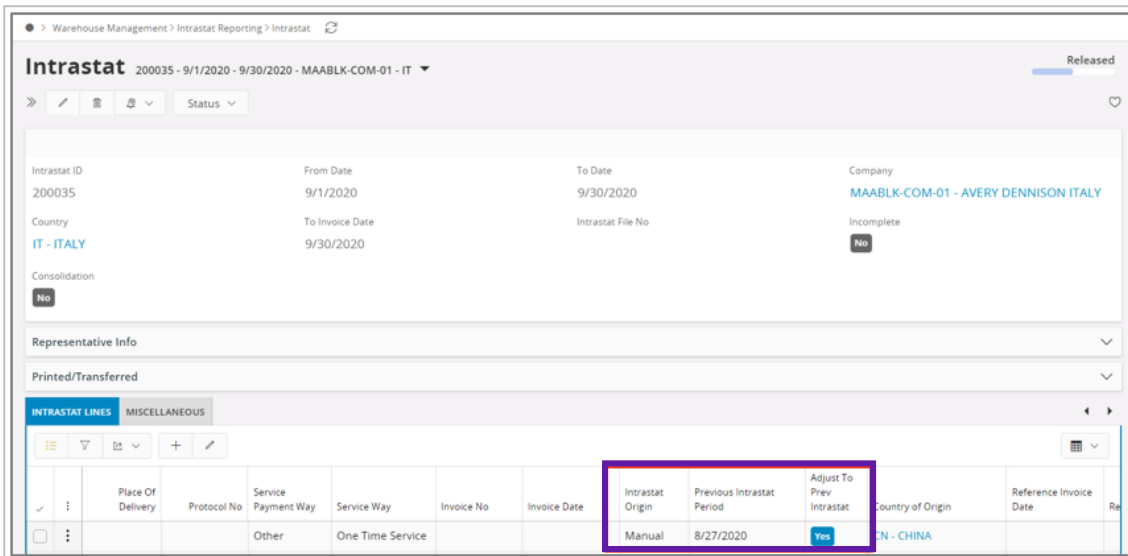


### 14.7.2 ADJUSTMENT IN INTRASTAT

In Italy Intrastat it is possible to add earlier missed transactions to an Intrastat report. Therefore, in Italy, Intrastat report manual adjustments, add or remove Intrastat lines are allowed.

The **Previous Intrastat Period** field is used if this row needs to be added in the section of the Intrastat file.

The **Adjust to Previous Intrastat Period** option will be enabled automatically when an adjustment is done to an Intrastat line. For manually entered Intrastat lines the **Intrastat Origin** field is set to “Manual”.



The screenshot shows the 'Intrastat' report for ID 200035, covering the period 9/1/2020 to 9/30/2020 for company MAABLK-COM-01 - AVERY DENNISON ITALY. The report is in 'Released' status. The 'Adjust to Previous Intrastat' field is highlighted in blue and set to 'Yes'.

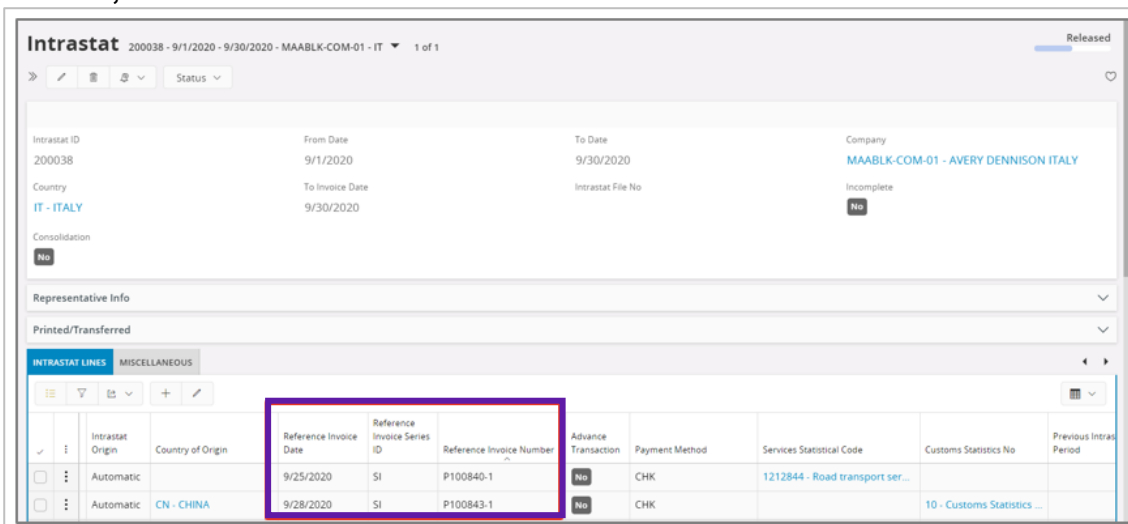
Intrastat ID	From Date	To Date	Company
200035	9/1/2020	9/30/2020	MAABLK-COM-01 - AVERY DENNISON ITALY

Intrastat Origin	Previous Intrastat Period	Adjust To Prev Intrastat	Country of Origin
Manual	8/27/2020	Yes	CN - CHINA

### 14.7.3 REFERENCE INVOICE IN INTRASTAT

New **Reference Invoice Series ID**, **Reference Invoice Number**, and **Reference Invoice Date** fields are added to the Intrastat line. When two invoices are matched with a receipt, the last invoice series, number, and date are placed in the **Series ID**, **Invoice No**, and **Invoice Date** fields. The attributes of the other invoice will be added to the new **Reference Series ID**, **Reference Invoice Number**, and **Reference Invoice Date** fields.



The screenshot shows the 'Intrastat' report for ID 200038, covering the period 9/1/2020 to 9/30/2020 for company MAABLK-COM-01 - AVERY DENNISON ITALY. The report is in 'Released' status. The 'Reference Invoice Date', 'Reference Invoice Series ID', and 'Reference Invoice Number' fields are highlighted in purple.

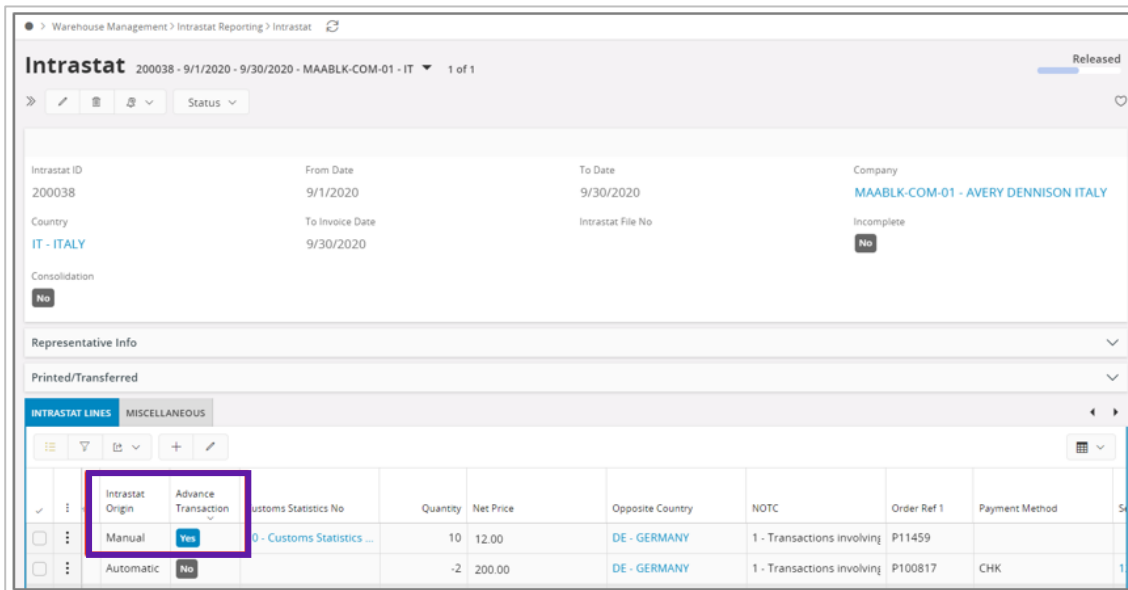
Intrastat ID	From Date	To Date	Company
200038	9/1/2020	9/30/2020	MAABLK-COM-01 - AVERY DENNISON ITALY

Intrastat Origin	Country of Origin	Reference Invoice Date	Reference Invoice Series ID	Reference Invoice Number	Advance Transaction	Payment Method	Services Statistical Code	Customs Statistics No	Previous Intras Period
Automatic		9/25/2020	SI	P100840-1	No	CHK	1212844 - Road transport ser...		
Automatic	CN - CHINA	9/28/2020	SI	P100843-1	No	CHK		10 - Customs Statistics ...	

#### 14.7.4 ENTER ADVANCE TRANSACTION

On the Intrastat Lines tab enable the **Advance Transaction** option to enter an advance transaction. After it is selected, enter a value for the **Order Ref** field.



The screenshot shows the 'Intrastat' reporting interface. The 'Advance Transaction' dropdown menu is highlighted with a purple box, showing 'Manual' and 'Yes' as options. The table below shows the following data:

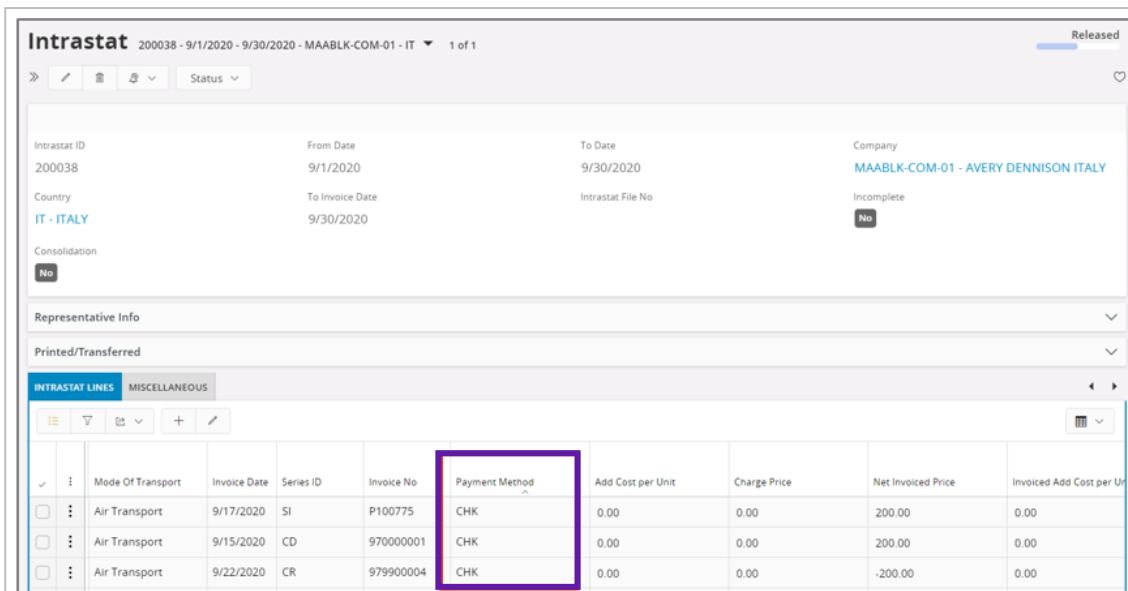
Intrastat ID	From Date	To Date	Company
200038	9/1/2020	9/30/2020	MAABLK-COM-01 - AVERY DENNISON ITALY
Country	To Invoice Date	Intrastat File No	Incomplete
IT - ITALY	9/30/2020		No

Intrastat Origin	Advance Transaction	Customs Statistics No	Quantity	Net Price	Opposite Country	NOTC	Order Ref 1	Payment Method
Manual	Yes	0 - Customs Statistics ...	10	12.00	DE - GERMANY	1 - Transactions involving	P11459	
Automatic	No		-2	200.00	DE - GERMANY	1 - Transactions involving	P100817	CHK

#### 14.7.5 PAYMENT METHOD

The **Payment Method** field indicates the payment method applied for the supplier/customer invoice payment. This value is automatically fetched when collecting Intrastat.



The screenshot shows the 'Intrastat' reporting interface. The 'Payment Method' field in the table below is highlighted with a purple box, showing 'CHK' as the value. The table below shows the following data:

Mode Of Transport	Invoice Date	Series ID	Invoice No	Payment Method	Add Cost per Unit	Charge Price	Net Invoiced Price	Invoiced Add Cost per Unit
Air Transport	9/17/2020	SI	P100775	CHK	0.00	0.00	200.00	0.00
Air Transport	9/15/2020	CD	970000001	CHK	0.00	0.00	200.00	0.00
Air Transport	9/22/2020	CR	979900004	CHK	0.00	0.00	-200.00	0.00



## 15 Warehouse Journal Data

### 15.1 Overview Legal Requirement

In Italy, it is a legal requirement to provide an annual warehouse journal printout on a specific paper format. The warehouse journal is provided on a monthly basis. The printing must be done on paper within 3 months following the presentation of the tax return for the corresponding period.

The warehouse journal report must present a summary of physical inventory transactions in chronological order, sorted by physical transaction date or by warehouse. It must contain the start balance in a period (the quantity in stock at the beginning of a period), all stock movements made in a specific location, and the end balance (quantity in stock) on that period; specifying the reason for each movement and a reference to the paper document (e.g. a delivery note).

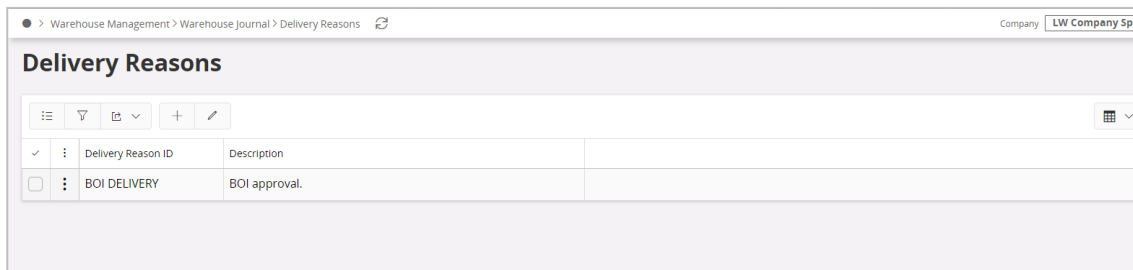
### 15.2 Prerequisites

The company must be set up to use Italian localization, see the [Company Set up](#) chapter. And then:

- “Warehouse journal report data” localization functionality must be enabled.
- “Alternative delivery note number in chronological order” localization functionality must be enabled.
- “Automatic update of date applied on inventory transactions” localization functionality must be enabled.
- “Transport delivery note” localization functionality must be enabled.

### 15.3 Define Delivery Reasons

Define delivery reasons to be presented in the updated warehouse journal. Delivery reasons are connected to inventory movements. Define delivery reasons on the **Delivery Reasons** page.

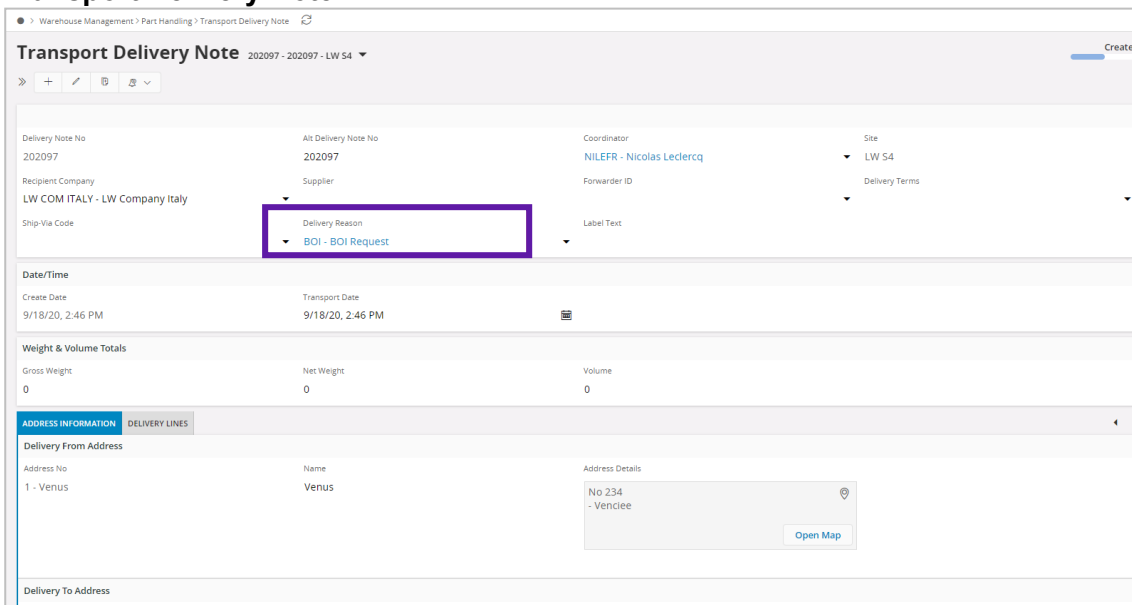


Delivery Reason ID	Description
BOI DELIVERY	BOI approval.

### 15.4 Connect Delivery Reason

Connect the delivery reason to the delivery note and the transport delivery note in **the Delivery Note Analysis** and **Transport Delivery Note** pages.

## Transport Delivery Note



Warehouse Management > Part Handling > Transport Delivery Note

**Transport Delivery Note** 202097 - 202097 - LW S4 Created

Delivery Note No: 202097 | Alt Delivery Note No: 202097 | Coordinator: NILEFR - Nicolas Leclercq | Site: LW S4

Recipient Company: LW COM ITALY - LW Company Italy | Supplier: | Forwarder ID: | Delivery Terms: | Ship-Via Code: | Delivery Reason: **BOI - BOI Request** | Label Text: |

Date/Time: Create Date: 9/18/20, 2:46 PM | Transport Date: 9/18/20, 2:46 PM

Weight & Volume Totals: Gross Weight: 0 | Net Weight: 0 | Volume: 0

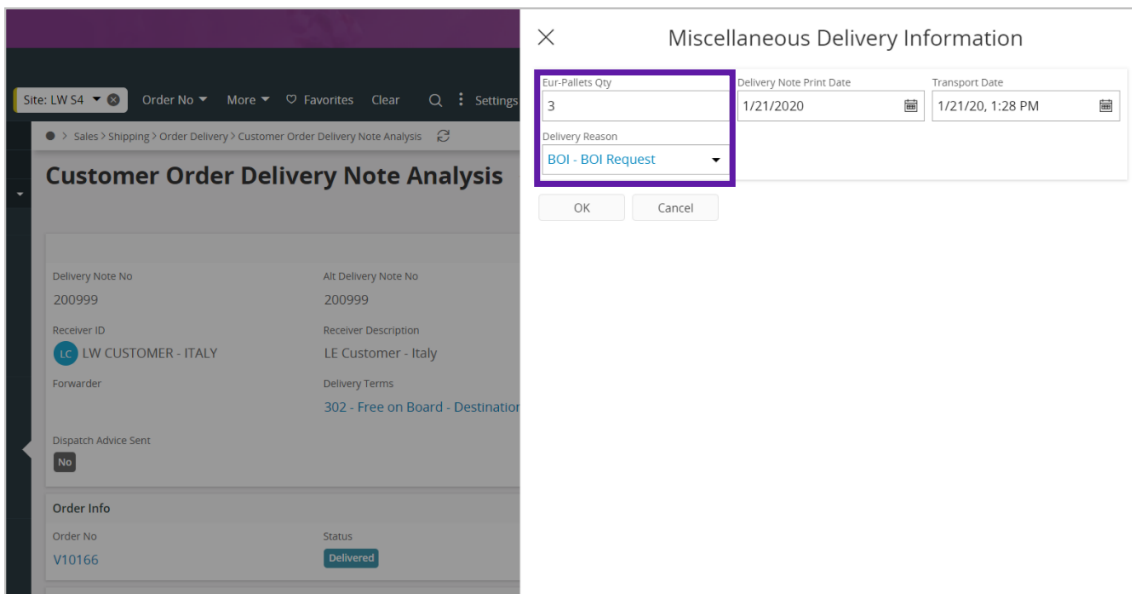
**ADDRESS INFORMATION** | DELIVERY LINES

Delivery From Address: Address No: 1 - Venus | Name: Venus | Address Details: No 234 - Venciee | [Open Map](#)

Delivery To Address:

## Customer Order / Shipment Delivery Note Analysis

New editable fields **Eur-Pallets Qty**, **Delivery Reason** are added to *CO/ Shipment Delivery Note Analysis*, *Misc Delivery Info* button.



Site: LW S4 | Order No | More | Favorites | Clear | Q | Settings

Sales > Shipping > Order Delivery > Customer Order Delivery Note Analysis

**Customer Order Delivery Note Analysis**

Delivery Note No: 200999 | Alt Delivery Note No: 200999

Receiver ID: LW CUSTOMER - ITALY | Receiver Description: LE Customer - Italy

Forwarder: | Delivery Terms: 302 - Free on Board - Destination

Dispatch Advice Sent: **No**

Order Info: Order No: V10166 | Status: **Delivered**

**Miscellaneous Delivery Information**

Eur-Pallets Qty: 3 | Delivery Note Print Date: 1/21/2020 | Transport Date: 1/21/20, 1:28 PM

Delivery Reason: **BOI - BOI Request**

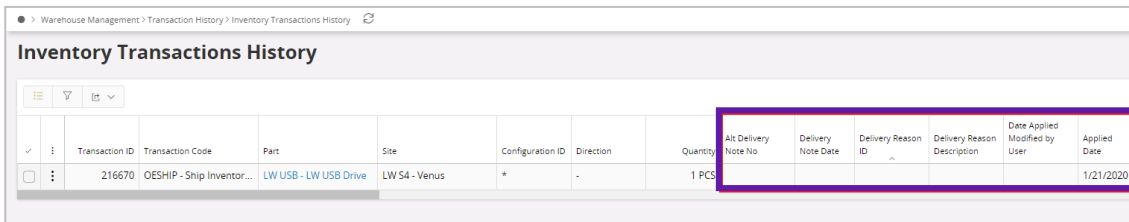
OK | Cancel

## 15.5 Print Customer Order/Shipment Delivery Note and Transport Delivery Note

- Print the delivery note using standard functionality, customer order creation releases the delivery note to be printed.
- Create the transport delivery note for the inventory movement transactions.
- Print the transport delivery note using the **Print** Button option in the **Transport Delivery Note** page. When printing additional information is fetched to the **Inventory Transactions History** page.

Following fields are added to the warehouse journal report and added to the **Inventory Transactions History** page.

- *Delivery Reason*
- *Delivery Reason Description*
- *Delivery Note Date*
- *Alternative Delivery Note Number*

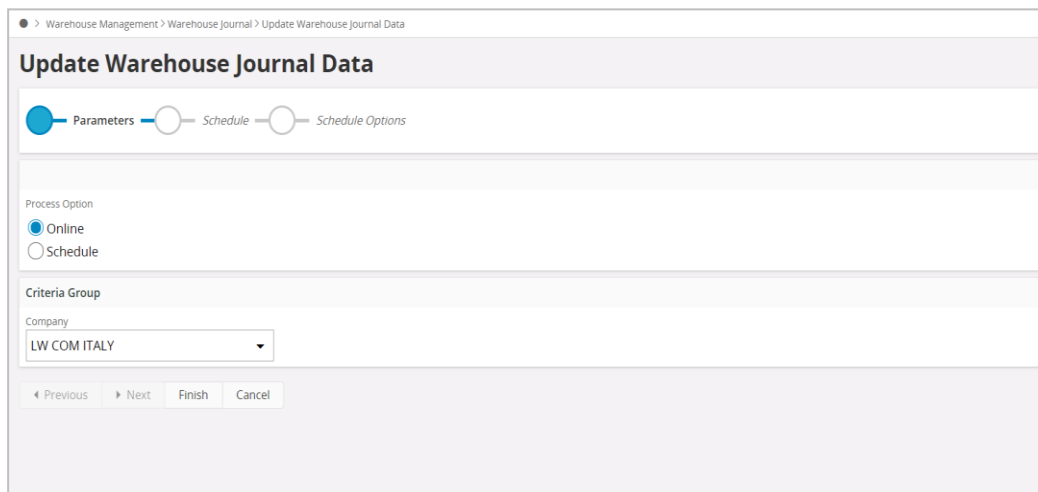


Transaction ID	Transaction Code	Part	Site	Configuration ID	Direction	Quantity	Alt Delivery Note No	Delivery Note Date	Delivery Reason ID	Delivery Reason Description	Date Applied Modified by User	Applied Date
216670	OESHIP - Ship Inventor...	LW USB - LW USB Drive	LW S4 - Venus	*	-	1 PCS						1/21/2020

## 15.6 Update Warehouse Journal Data

- Select the *Update Warehouse Journal Data* assistant to update the warehouse journal data.
- Select the company to be updated and all warehouse journal data for that company will be fetched and presented in the **Warehouse Journal Data** page.

The update will run the calculations for all the previous accounting periods. It's recommended to schedule the update as a background job once per accounting period.



Warehouse Management > Warehouse Journal > Update Warehouse Journal Data

### Update Warehouse Journal Data

Parameters — Schedule — Schedule Options

Process Option

Online

Schedule

Criteria Group

Company

LW COM ITALY

◀ Previous ▶ Next Finish Cancel

## 15.7 Warehouse Journal Data

The *Warehouse Journal Data* assistance is added to view the warehouse journal data. Closing balance per location for the period is calculated based on the inventory part, configuration ID, location and condition code.

In addition to information from inventory transaction history, the warehouse journal includes:

- Company

- Accounting period
- Opening balance
- Closing balance
- Delivery reason
- Condition code
- Delivery note date
- Alternative delivery note number

Warehouse Management > Warehouse Journal > Warehouse Journal Data

### Warehouse Journal Data

✓	:	Company	Site	Description	Part No	Accounting Year	Accounting Period	Location No	Configuration ID
<input type="checkbox"/>	:	LW COM ITALY	LW S4	Venus	LW USB - LW USB Drive	2020	1	202087	*
<input type="checkbox"/>	:	LW COM ITALY	LW S4	Venus	LW USB - LW USB Drive	2020	1	202087	*
<input type="checkbox"/>	:	LW COM ITALY	LW S4	Venus	LW USB - LW USB Drive	2020	1	202087	*
<input type="checkbox"/>	:	LW COM ITALY	LW S4	Venus	LW USB - LW USB Drive	2020	1	202087	*
<input type="checkbox"/>	:	LW COM ITALY	LW S4	Venus	LW USB - LW USB Drive	2020	1	202087	*
<input type="checkbox"/>	:	LW COM ITALY	LW S4	Venus	LW USB - LW USB Drive	2020	1	202087	*
<input type="checkbox"/>	:	LW COM ITALY	LW S4	Venus	LW USB - LW USB Drive	2020	1	202087	*
<input type="checkbox"/>	:	LW COM ITALY	LW S4	Venus	LW USB - LW USB Drive	2020	1	202087	*
<input type="checkbox"/>	:	LW COM ITALY	LW S4	Venus	LW USB - LW USB Drive	2020	1	202087	*
<input type="checkbox"/>	:	LW COM ITALY	LW S4	Venus	LW USB - LW USB Drive	2020	1	202087	*
<input type="checkbox"/>	:	LW COM ITALY	LW S4	Venus	LW USB - LW USB Drive	2020	1	202087	*
<input type="checkbox"/>	:	LW COM ITALY	LW S4	Venus	LW USB - LW USB Drive	2020	1	202087	*
<input type="checkbox"/>	:	LW COM ITALY	LW S4	Venus	LW USB - LW USB Drive	2020	1	202087	*
<input type="checkbox"/>	:	LW COM ITALY	LW S4	Venus	LW USB - LW USB Drive	2020	1	202087	*

Use the Export Records functionality in to output information to Excel, from which data may be modified/formatted and the report can be printed.

## 15.8 Delimitations

No known.

## 16 Appendix

### 16.1 Specification for FatturaPA



Technical  
Specification FatturaPA