



Country Solution Vietnam

IFSCLOUD26R1

Table of Contents

Note:.....	2
1 Company Set-up.....	3
2 Additional Official Document Number capabilities	5
3 Vietnam E-invoicing	25
4 Overview Disbursed/ Received Tax Transactions	33
5 Appendix.....	35

Note:

The capabilities listed below have in the GET App10 been moved to generic functionality. These capabilities are no longer parameterized from Localization Control Center, they are general for any country.

The capabilities moved to generic functionality are:

- Transport Slip
- Manually entered Official Invoice Number

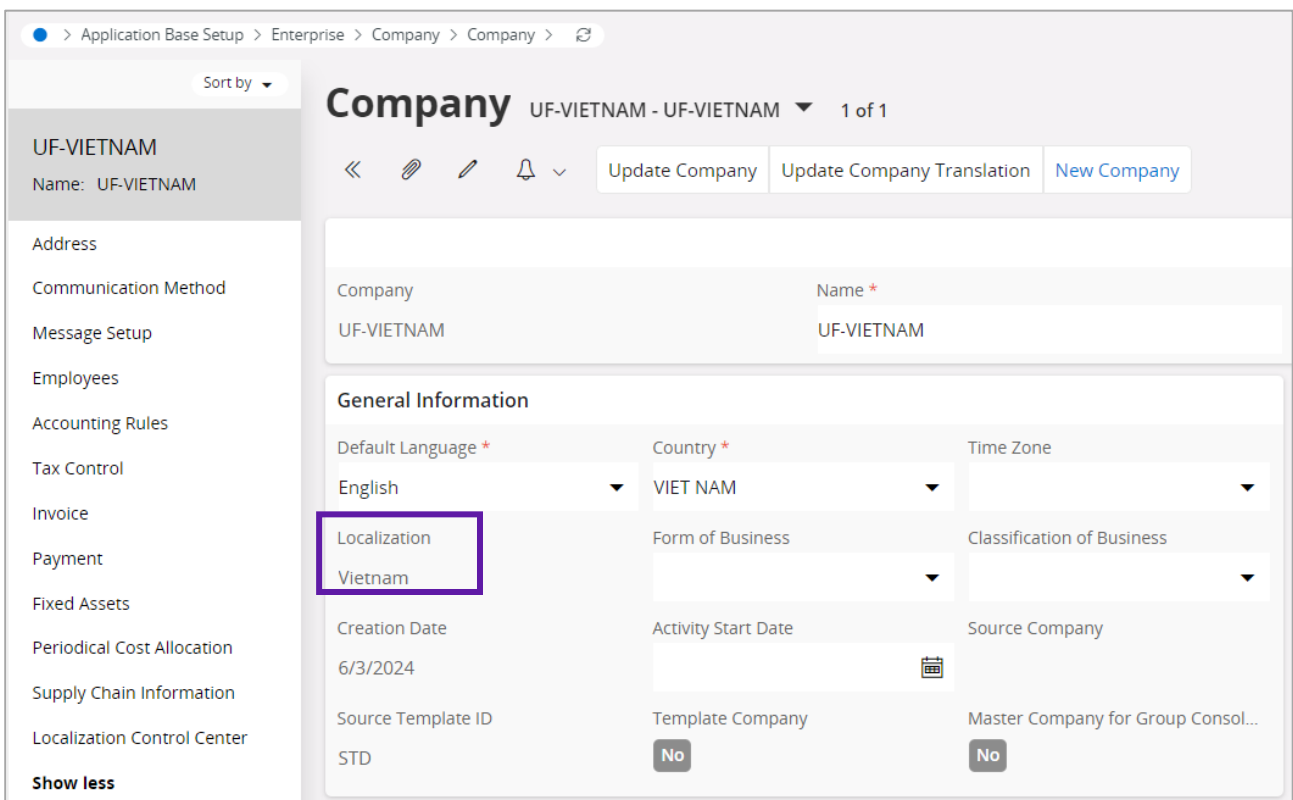
1 Company Set-up

1.1 Overview

In order to utilize the Vietnamese functionality, the company must be set up as using the Vietnamese localization. This is defined on the **Company** page.

1.2 Define localization

- Open the **Company page**.
- Search for the company.
- Select “Vietnam” in the drop-down list in the **Localization** field and **Save**. Note that this cannot be changed once set for the company.

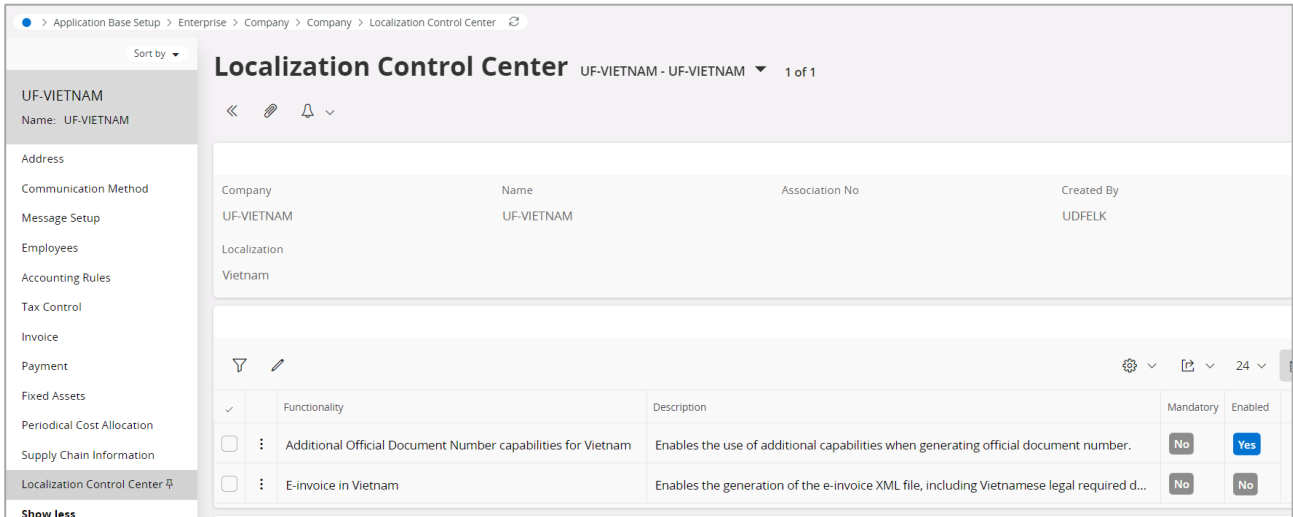


The screenshot shows the 'Company' setup page for 'UF-VIETNAM'. The left sidebar contains a navigation menu with the following items: UF-VIETNAM (Name: UF-VIETNAM), Address, Communication Method, Message Setup, Employees, Accounting Rules, Tax Control, Invoice, Payment, Fixed Assets, Periodical Cost Allocation, Supply Chain Information, Localization Control Center, and Show less. The main content area is titled 'Company UF-VIETNAM - UF-VIETNAM' and includes a 'Sort by' dropdown, a '1 of 1' indicator, and action buttons: 'Update Company', 'Update Company Translation', and 'New Company'. Below these are fields for 'Company' (UF-VIETNAM) and 'Name *' (UF-VIETNAM). The 'General Information' section contains several fields: 'Default Language *' (English), 'Country *' (VIET NAM), 'Time Zone', 'Localization' (Vietnam, highlighted with a purple box), 'Form of Business', 'Classification of Business', 'Creation Date' (6/3/2024), 'Activity Start Date', 'Source Company', 'Source Template ID' (STD), 'Template Company' (No), and 'Master Company for Group Consol...' (No).

1.3 Select Localization Functionality

Specify which functionality to use.

- Open the **Localization Control Center** tab on the **Company** page.
- All functionality available for Vietnam is presented in the list. Enable/Disable the functionality based on the requirements of the company by enabling/disabling the toggle. Note that some functionalities are mandatory and cannot be disabled.



Functionality	Description	Mandatory	Enabled
Additional Official Document Number capabilities for Vietnam	Enables the use of additional capabilities when generating official document number.	No	Yes
E-invoice in Vietnam	Enables the generation of the e-invoice XML file, including Vietnamese legal required d...	No	No

2 Additional Official Document Number capabilities

2.1 Overview Legal Requirement

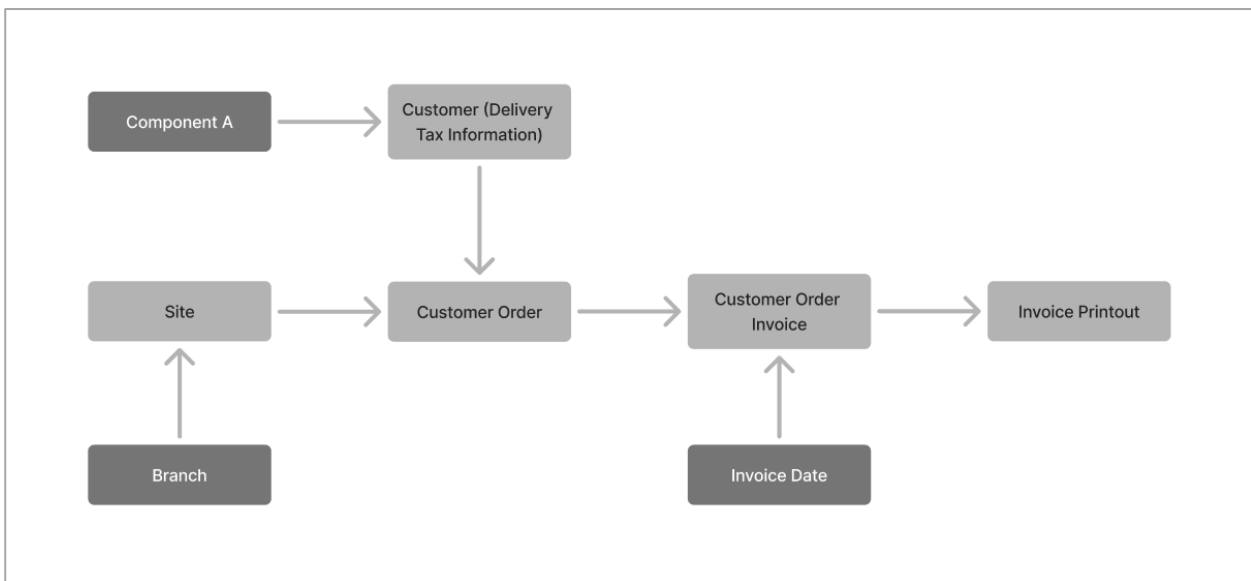
In Vietnam, it is legally required to categorize all invoices by their type of operation, such as value-added invoices, sales invoices, export invoices, etc. Companies must apply to the tax authorities for permission to print invoices. Once approved, the tax authority issues a form number for each category and time period, typically for one year (e.g., 01GTKT, 02GTTT, 06HDXK).

Furthermore, the tax authority assigns an invoice series to be used for each category and time period, e.g. AA/11E, AB/12T etc. Different branches in a company may have different values for the above components issued by the regional tax authorities. The invoices generated by the respective company/branch must contain the above values followed by a sequence number. In general, the branches are mapped according to the tax regions.

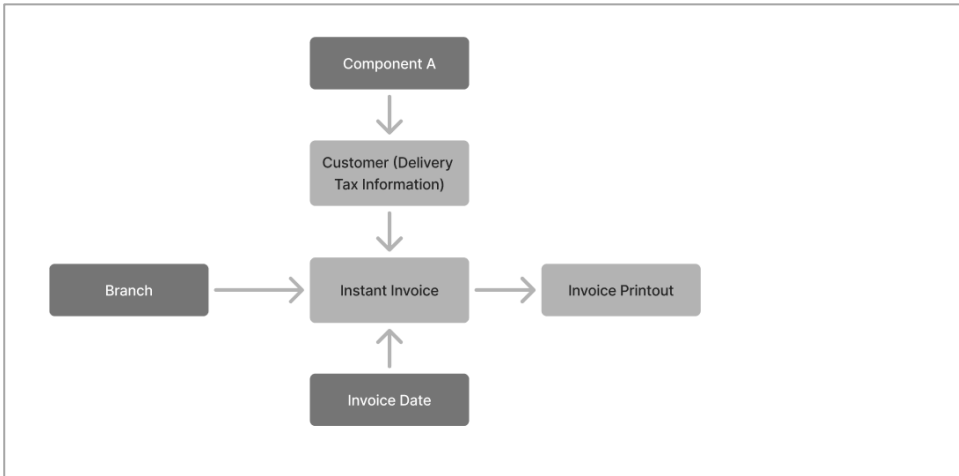
The requirements are outlined in Ministry of Finance Circular 153, No. 64/2013/TT-BTC.

2.2 Process Overview

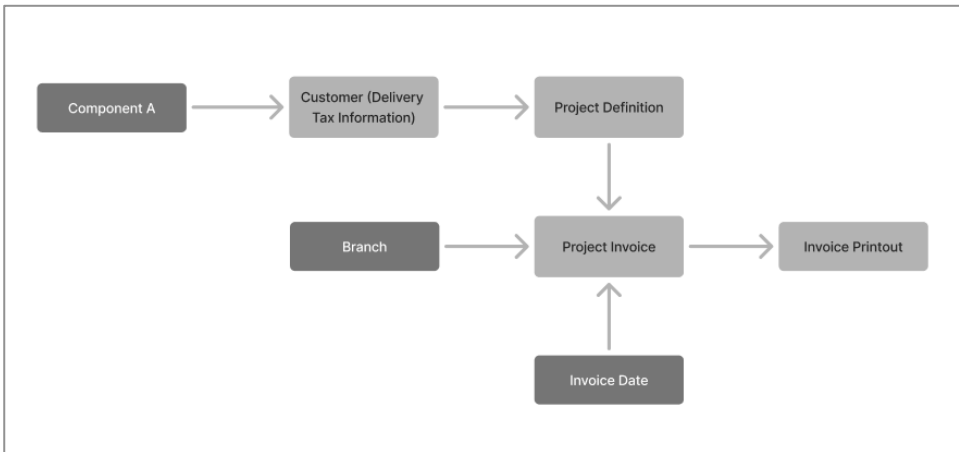
Customer Invoice Process



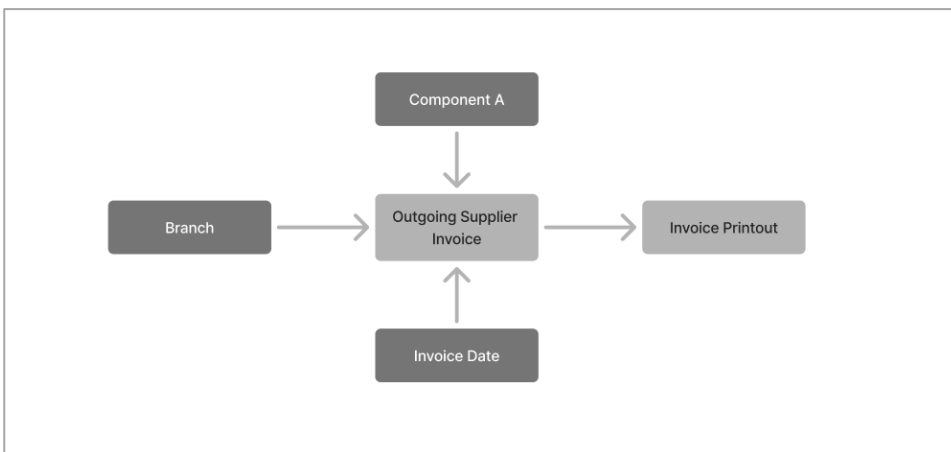
Instant Invoice Process



Project Invoice Process



Outgoing supplier Invoice Process



2.3 Solution Overview

IFS Cloud provides a generic solution to handle the automatic generation of official document number while the specific requirements for Vietnam are managed through a separate LCC functionality.

✓	Functionality	Description	Mandatory	Enabled
<input type="checkbox"/>	Additional Official Document Number capabilities for Vietnam	Enables the use of additional capabilities when generating official document number.	No	Yes

The Generic solution has the capability to handle official document numbers with up to four components. The components are generic but for Vietnamese companies, the components would be:

- Component A: Form type
 - Component B: Form number
 - Component C: Number Series
 - Sequence number: The sequence number is automatically generated by the IFS applications to assign the official document number.
- } assigned by the tax authority

The solution includes the following:

- Basic data on company level to define that the official document number generation method is Automatic.
- Basic data to define the components of the official document number per company.
- Basic data to define the component values of the official document number.
- Basic Data to define official document number series.
- Basic data to connect Component A, e.g. Form Type, to customer addresses.
- The official document number is automatically generated when:
 - Processing customer order invoices
 - Processing instant invoices
 - Processing project invoices
 - Processing outgoing supplier invoices
- The official document number is manually entered when:
 - Handling manual customer invoices
 - Handling manual supplier Invoices
- A separate field for the Official Document Number will be available on various transaction and analysis pages.
- Basic data to copy the official document number to the payment reference field.

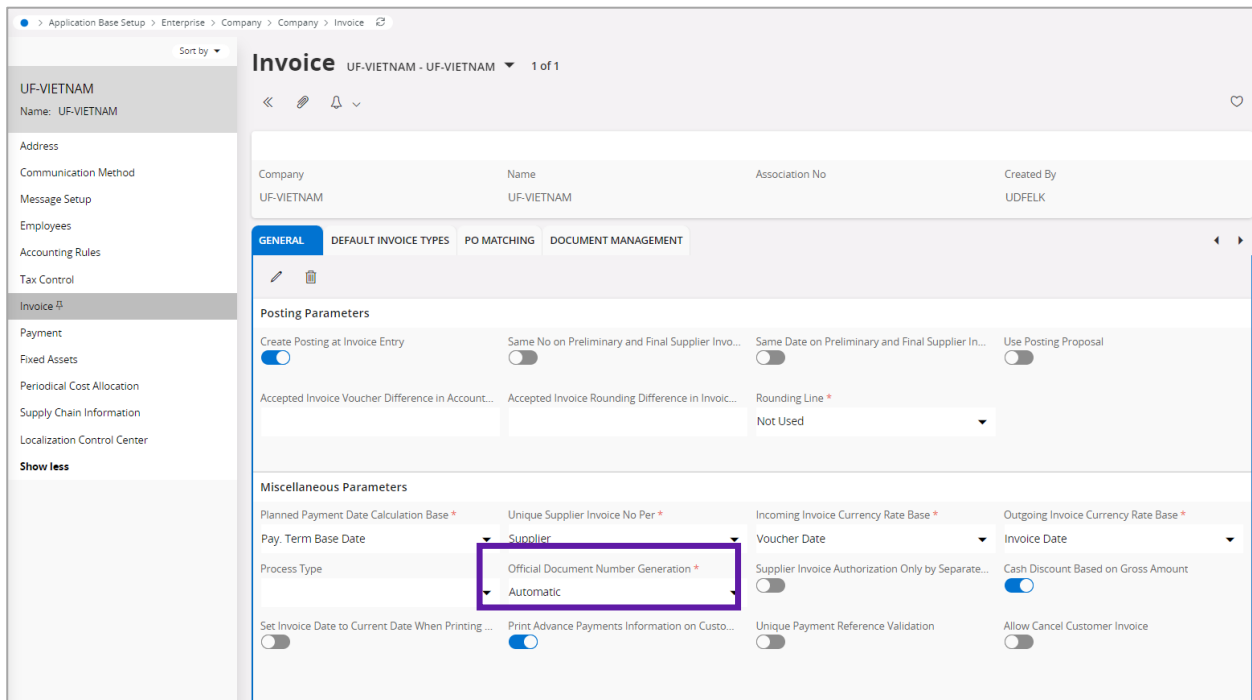
2.4 Prerequisites

The company must be set up to use Vietnamese localization, see the [Company Set-up chapter](#).

2.5 Basic data setup

2.5.1 DEFINE THE OFFICIAL DOCUMENT NUMBER GENERATION METHOD

In the *Application Base Setup/Enterprise/Company Invoice/General* tab, Official Document Number Generation should be set to Automatic.



The screenshot shows the 'Invoice' setup page for 'UF-VIETNAM'. The 'GENERAL' tab is selected, and the 'Official Document Number Generation' dropdown menu is highlighted with a red box, showing 'Automatic' as the selected option. Other visible settings include 'Create Posting at Invoice Entry' (checked), 'Same No on Preliminary and Final Supplier Invoice' (unchecked), 'Same Date on Preliminary and Final Supplier Invoice' (unchecked), and 'Use Posting Proposal' (unchecked).

2.5.2 DEFINE OFFICIAL DOCUMENT NUMBER COMPONENTS

The components are defined in two steps:

- Specify names and descriptions for each component
- Define the values for the components

Open the *Official Document Number Components* page via *Financials/Customer Invoice/Basic Data* and select the relevant company. This page will only be populated if the company is using Automatic or Manual as the Official Document number generation company.

Under Define Components, specify the names, descriptions, and components separator as follows for Vietnamese companies;

- Component A: Form Type
- Component B: Form Number
- Component C: Series Number
- Sequence Number: Sequence Number
- Component Separator: Hyphen (-)

Select the **Used in Outgoing Documents** toggle to enable the components to be available for generating the official document number in outgoing documents such as customer invoices.

Select the **Used in Incoming Documents** toggle to enable the components to be available for generating the official document number in incoming documents such as manual supplier invoices.

Financials > Customer Invoice > Basic Data > Official Document Number Components Company UF-VIETNAM

Official Document Number Components

Define Components

⌵ ⚙️ ⏏️ 24 ⌵

Component	Name	Description	Component Separator	Used in Outgoing Documents	Used in Incoming Documents
⋮ A	Form Type	Form Type	-	Yes	No
⋮ B	Form Number	Form Number	-	Yes	Yes
⋮ C	Series ID	Series ID	-	Yes	No
⋮ SEQUENCE	Sequence Number	Sequence Number		Yes	Yes

After saving, three tabs will appear below, each renamed according to their respective components.

Enter the values and descriptions in these tabs based on the information received from the tax authority.

FORM TYPE	FORM NUMBER	SERIES ID
<p>⌵ + ⏏️ ✎ 🗑️ 🔔 ⌵ Translation</p> <p>(1) ✓ Value Description</p>		
<input type="checkbox"/>	⋮ EXPORT INVOICE	Export Invoice
<input type="checkbox"/>	⋮ INSTANT INVOICE	Instant Invoice
<input checked="" type="checkbox"/>	⋮ SALES INVOICE	Sales Invoice

FORM TYPE	FORM NUMBER	SERIES ID
<p>⌵ + ⏏️ ✎ 🗑️ 🔔 ⌵ Translation</p> <p>(1) ✓ Value Description</p>		
<input type="checkbox"/>	⋮ 01GTK0/002	Instant Invoice
<input type="checkbox"/>	⋮ 02GTK0/001	Domestic VAT Invoice
<input checked="" type="checkbox"/>	⋮ 03NKH/003	Export Invoice

FORM TYPE	FORM NUMBER	SERIES ID
(1) ✓	Value	Description
<input type="checkbox"/>	AA/13T	Domestic VAT
<input type="checkbox"/>	AB/23H	Export Invoice
<input checked="" type="checkbox"/>	AD/21E	Electronic Invoice

2.5.3 DEFINE OFFICIAL DOCUMENT NUMBER SERIES

Enter official document number component combinations as specified by the tax authority. Considering Form Type (Component A), Branch and Valid from date in transaction level, the relevant number series will be used for the generation of the Official document number.

Ex: If you choose the Danang branch for a customer with Instant invoice form type today the next ODN will be 01GTK0/002-AB/23H-12000.

Use the **Show Only Valid Combinations** check box to filter out outdated combinations. As a result, you would only see the applicable combinations for the day.

Official Document Number Series									
(1) ✓	Form Type	Branch	Valid From	Form Number	Series ID	Start Value	End Value	Next Value	Length
<input checked="" type="checkbox"/>	INSTANT INVOICE - Inst...	DANANG - Da Nang	1/1/2020	01GTK0/002 - Instant In...	AB/23H - Export Invoice	1200	1299	1200	5
<input type="checkbox"/>	EXPORT INVOICE - Expo...	HANOI - Hanoi	1/1/2020	02GTK0/001 - Domestic ...	AA/13T - Domestic VAT	1000	1199	1000	5
<input type="checkbox"/>	INSTANT INVOICE - Inst...	HANOI - Hanoi	1/1/2020	01GTK0/002 - Instant In...	AD/21E - Electronic Invo...	1	999	1	5

In a Generic solution, ODN is created using all components and sequence numbers. But if you use Vietnam LCC, only component B,C and sequence number is used for official document number as per the country requirements.

Also in Vietnam all the 4 component should be used and enabled for incoming documents to be able to generate the official document number.

2.5.4 DEFINE "COMPONENT A" FOR CUSTOMER ADDRESS

Define the default value for Component A (e.g. Form Type) in the *Application Base Setup/Enterprise/Customer/Customer* page and the tab **Address/Delivery Tax Information** in the Component A (Form Type) field.

This will be the default value for the delivery address when processing customer orders and instant invoices. Note that the field will be labeled based on the name assigned to the component A.

Financials > Customer Invoice > Customer > Address

Sort by

Address UF-VN-CUSTOMER - UF-VN-CUSTOMER 1 of 1

UF-VN-CUSTOMER
Name: UF-VN-CUSTOMER
Category: Customer

Address

Contact
Communication Method
Message Setup
Invoice
Payment
Credit Information
CRM Info
Sales
Project Reporting Info
Show less

Customer: UF-VN-CUSTOMER Name: UF-VN-CUSTOMER Association No:

Address ID: AD2

Customer's Own Address ID: Customer Name: End Customer: End Customer: Address Identity:

GENERAL ADDRESS INFORMATION DELIVERY TAX INFORMATION DOCUMENT TAX INFORMATION SALES ADDRESS INFORMATION

Company: UF-VIETNAM - UF-VIETNAM IPD Tax Information

Tax Withholding * Tax Rounding Method * Tax Rounding Level * Form Type
Blocked Round to the Nearest Specified on company INSTANT INVOICE - Instant Invoice

Supply Country: VIET NAM

2.5.5 CONNECT BRANCH TO SITE

Connect branch to site via the **Site** page and the tab **Sales and Procurement** – standard functionality.

Application Base Setup > Enterprise > Site > Site > Sales and Procurement

Sort by

Sales and Procurement UF-VN - UF-VIETNAM SITE - UF-VIETNAM 1 of 1

UF-VN
Site Description: UF-VIETNAM SITE
Company: UF-VIETNAM
Name: UF-VIETNAM

Maintenance
Manufacturing
Sales and Procurement
Shipment Management
Warehouse Management
Rental
Show less

Create Internal Customer Create Internal Supplier

Company Site Group

Site: UF-VN Site Description: UF-VIETNAM SITE Company: UF-VIETNAM - UF-VIETNAM Country: VIET NAM

Document Address: Inter-Site: Internal Customer Internal Supplier

SALES PROCUREMENT

General

Branch: HANOI Print Pick Report * Detailed Order Type: Forwarder ID: Replicate Doc Text: Reserve from Transport Task * Customer Order Confirmation * Allow Automatic Substitution of Parts: Use Inventory Default: Order Level: Create CO in Released Status: Use Part Catalog Description for Sales: Unattach Handling Unit at Delivery: Print Condition Codes on Report: Fair Share Reservation: Use Two-stage Picking:

Pricing

Discount Method * Discount Type * Pricing Method *
Single Discount G System Date
Update Price Effective Date Automatic... Use Price Incl Tax Create Sales Part Base Prices in Plann...
Freeze Discounts along with Price Fre...

2.5.6 COPY ODN TO PAYMENT REFERENCE

ODN can be copied to the payment reference by selecting the official document number in the *Company/Invoice/Invoice Payment reference No*, under the customer invoice creation method.

Application Base Setup > Enterprise > Company > Company > Invoice

Invoice

Accepted Invoice Voucher Difference in Accounting Curre... Accepted Invoice Rounding Difference in Invoice Currency Rounding Line *
Not Used

Miscellaneous Parameters

Planned Payment Date Calculation Base * Unique Supplier Invoice No Per * Incoming Invoice Currency Rate Base *
Pay. Term Base Date Supplier Voucher Date
Process Type Official Document Number Generation * Supplier Invoice Authorization Only by Separate Function
Automatic
Set Invoice Date to Current Date When Printing Outgoing ... Print Advance Payments Information on Customer Invoice Unique Payment Reference Validation
Not Used

Invoice Payment Reference No

Customer Invoice Creation Method * Supplier Invoice Validation Method *
Official Document Number Not Used

Credit

Company Credit Limit

Attachments

Financials > Customer Invoice > Instant Invoice

Company UF-VIETNAM

Instant Invoice II - 9700001

Posted Auth

More Information | Installment Plan and Discounts | Pre Posting | Reprint Original | Reprint Modified | Official Document Number Components | Correction Invoices

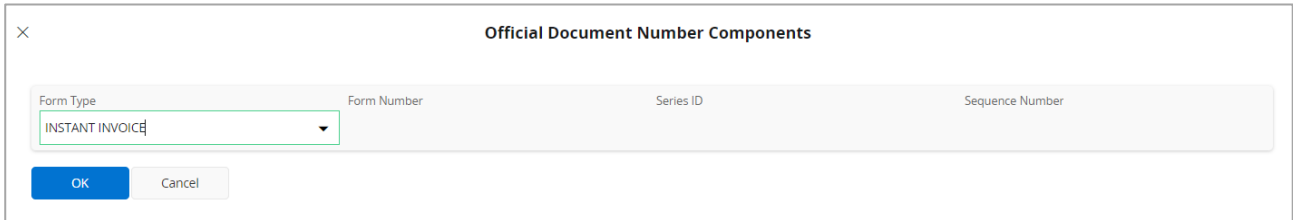
Customer	Invoice Type	Series ID	Invoice No	Official Document No
UF-VN-CUSTOMER - UF-VN-CUSTOMER	INSTINV	II	9700001	01GTK0/002-AD/21E-00001
Project ID	Invoice Date	Delivery Date	Invoice Address	Delivery Address
	8/14/2024	8/14/2024	AD2	AD2
Correction Invoice	Correction Exists	Preposting	Currency	Currency Rate
No	No	No	USD	1
Net Amount	Tax Amount	Gross Amount	Advance Invoice	Invoice Fee
1000.00	0.00	1000.00	No	No

More Information

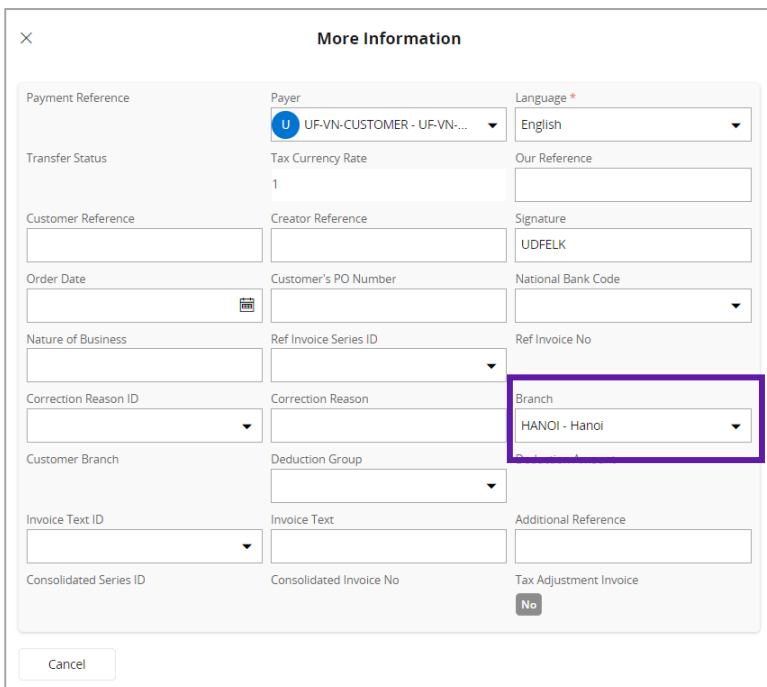
Payment Reference	Payer	Language
01GTK0/002-AD/21E-00001	UF-VN-CUSTOMER - UF-VN-CU...	English
Transfer Status	Tax Currency Rate	Our Reference
	1	

2.6 Instant Invoice

When entering an instant invoice, the default value for component A will be fetched from the delivery address of the customer. Also, component A can be modified from the **Official Document Number Components** dialog box. The value can be changed manually as long as the invoice is in a “preliminary” state. Use the **List of Values** button to display available values.



In addition, you must also specify the relevant **Branch** for the instant invoice when using the official document numbers. It can be found in more information and use the List of Values to select the branch.



The official document number for an instant invoice will be assigned when printing the invoice. The official document number is the merged value of the components B and C and the sequence number.

<Component B>-<Component C>-<Sequence Number>

Invoice date, branch and component A (e.g. form type) value will be used when determining the applicable official document number combination.

Financials > Customer Invoice > Instant Invoice

Company: UF-VIETNAM

Instant Invoice II - 9700001

Posted Auth

More Information | Installment Plan and Discounts | Pre Posting | Reprint Original | Reprint Modified | Official Document Number Components | Correction Invoices

Customer	UF-VN-CUSTOMER - UF-VN-CUSTOMER	Invoice Type	INSTINV	Series ID	II	Invoice No	9700001	Official Document No	01GTK0/002-AD/21E-00001
Project ID		Invoice Date	8/14/2024	Delivery Date	8/14/2024	Invoice Address	AD2	Delivery Address	AD2
Notes	No	Advance Invoice	No	Invoice Fee	No				
Correction Invoice	No	Correction Exists	No	Preposting	No	Currency	USD	Currency Rate	1
Gross Amount									1000.00
Net Amount	1000.00	Tax Amount	0.00						

Official Document Number Components

Form Type	Form Number	Series ID	Sequence Number
INSTANT INVOICE - Instant Invoice	01GTK0/002 - Instant Invoice	AD/21E - Electronic Invoice	00001


OK Cancel

The official document number is automatically set as the payment reference on the invoice if the customer invoice creation method under Invoice payment reference no is selected as the Official Document Number.

More Information

Payment Reference	01GTK0/002-AD/21E-00001	Payer	UF-VN-CUSTOMER - UF-VN-CU...	Language	English
Transfer Status		Tax Currency Rate	1	Our Reference	

The official document number is added to the Instant Invoice RDL file as the invoice number. See the layout based on RDL below:

		INVOICE ORIGINAL					
Invoice Date: 8/14/24 Order Date:		Invoice Number: 01GTK0/002-AD/21E-00001 Order Number:					
Our Reference	Customer Tax Number	Customer Number	Customer Reference				
Delivery Address		UF-VN-CUSTOMER	UF-VN-CUSTOMER				
UF-VN-CUSTOMER		UF-VN-CUSTOMER					
Pay Term Base Date	Delivery Date	Due Date					
8/14/24	8/14/24	8/24/24					
Ref Invoice No		Ref Net Amount	Ref Tax Amount				
Terms of Payment	Payment Method	Bank Account					
10 Days Net							
Payment Reference							
01GTK0/002-AD/21E-00001							
Pos	Object	Description	Tax Code	Sales UoM	Quantity	Price	Amount
	SALES OBJECT	Sales Object	0		1.00	1,000.00	1,000.00
						Total Exclusive Tax	1,000.00
						Total Tax	0.00
Tax Totals							
Tax Code	Description	Tax (%)	Total Net Amount	Tax Base Amount	Tax Amount	Total Gross Amount	
0	Tax 0%	0.00	1,000.00	1,000.00	0.00	1,000.00	
Total						USD	1,000.00

The official document number components are added to the Instant Invoice RDF file. See the extract of the created XML file below:

```

<HEAD_REF_NET_AMOUNT xsi:nil="1"/>
<HEAD_REF_VAT_AMOUNT xsi:nil="1"/>
<VERBALLY_AMOUNT>FALSE</VERBALLY_AMOUNT>
<BASE_NET_CURR_AMOUNT>1000</BASE_NET_CURR_AMOUNT>
<TOTAL_TAX_DOM_AMOUNT>0</TOTAL_TAX_DOM_AMOUNT>
<TOTAL_GROSS_DOM_AMOUNT>1000</TOTAL_GROSS_DOM_AMOUNT>
<COMPONENT_A_NAME>Form Type</COMPONENT_A_NAME>
<COMPONENT_B_NAME>Form Number</COMPONENT_B_NAME>
<COMPONENT_C_NAME>Series ID</COMPONENT_C_NAME>
<SEQUENCE_NUMBER_NAME>Sequence Number</SEQUENCE_NUMBER_NAME>
<COMPONENT_A>INSTANT INVOICE</COMPONENT_A>
<COMPONENT_B>01GTK0/002</COMPONENT_B>
<COMPONENT_C>AD/21E</COMPONENT_C>
<SEQUENCE_NUMBER>00001</SEQUENCE_NUMBER>
<OFFICIAL_DOCUMENT_NO>01GTK0/002-AD/21E-00001</OFFICIAL_DOCUMENT_NO>
<GENERATE_INV_IMG>FALSE</GENERATE_INV_IMG>
<DUPLICATE_DATE xsi:nil="1"/>
<CORRECTION_INVOICE>1</CORRECTION_INVOICE>
<REFERENCE_DATE xsi:nil="1"/>

```

The official document number components are added to the E-invoice XML file. See the extract of the created XML file below:

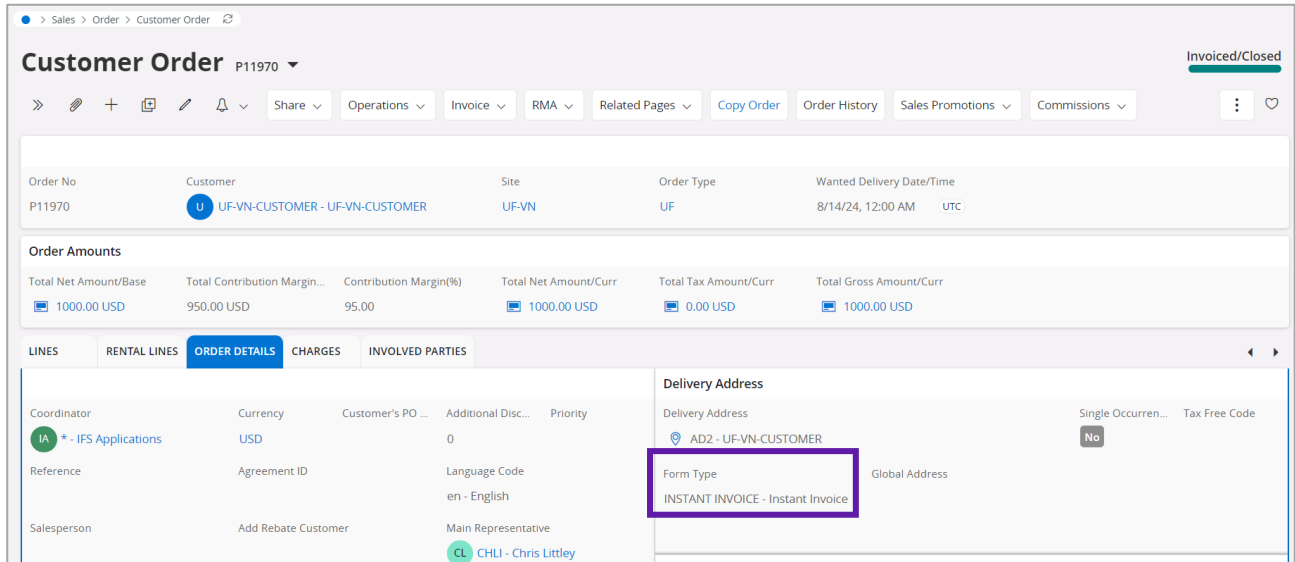
```

</DeliveryDetails>
<InvoiceDetails>
  <InvoiceTypeCode CodeListAgencyIdentifier="SPY">INV01</InvoiceTypeCode>
  <InvoiceTypeText>INVOICE</InvoiceTypeText>
  <OriginCode>Original</OriginCode>
  <InvoiceNumber>II9700002</InvoiceNumber>
  <InvoiceDate Format="CCYYMMDD">20240814</InvoiceDate>
  <OriginalInvoiceNumber/>
  <SellerReferenceIdentifier/>
  <OrderIdentifier/>
  <ComponentA>INSTANT INVOICE</ComponentA>
  <ComponentB>01GTK0/002</ComponentB>
  <ComponentC>AD/21E</ComponentC>
  <SequenceNumber>00002</SequenceNumber>
  <OfficialDocumentNo>01GTK0/002-AD/21E-00002</OfficialDocumentNo>
  <InvoiceTotalVatExcludedAmount AmountCurrencyIdentifier="USD">100,00</InvoiceTotalVatExcludedAmount>
  <InvoiceTotalVatAmount AmountCurrencyIdentifier="USD">0,00</InvoiceTotalVatAmount>
  <InvoiceTotalVatIncludedAmount AmountCurrencyIdentifier="USD">1000,00</InvoiceTotalVatIncludedAmount>
  <SellerAccountText/>
  <VatSpecificationDetails>

```

2.7 Processing Customer Orders

The value of component A (e.g. Form Type) of the official document number is available in the **Sales/Order/Customer Order page Delivery Address** tab. The value is fetched from the customer's delivery address.



Customer Order P11970 (Invoiced/Closed)

Order No: P11970, Customer: UF-VN-CUSTOMER - UF-VN-CUSTOMER, Site: UF-VN, Order Type: UF, Wanted Delivery Date/Time: 8/14/24, 12:00 AM UTC

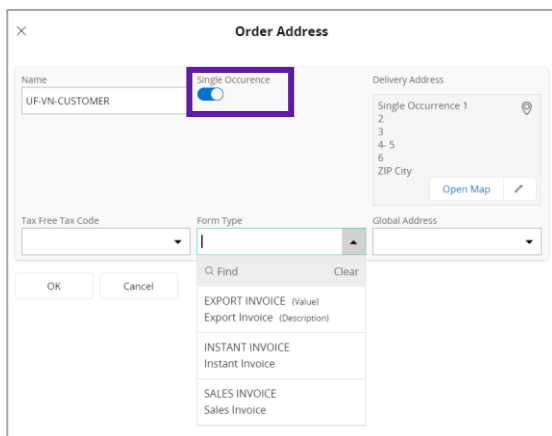
Order Amounts	Total Net Amount/Base	Total Contribution Margin...	Contribution Margin(%)	Total Net Amount/Curr	Total Tax Amount/Curr	Total Gross Amount/Curr
	1000.00 USD	950.00 USD	95.00	1000.00 USD	0.00 USD	1000.00 USD

Delivery Address

Delivery Address: AD2 - UF-VN-CUSTOMER (Single Occurrence: No, Tax Free Code:)

Form Type: INSTANT INVOICE - Instant Invoice

The value is only possible to change in **planned** status and for single occurrence addresses this field must have a value.

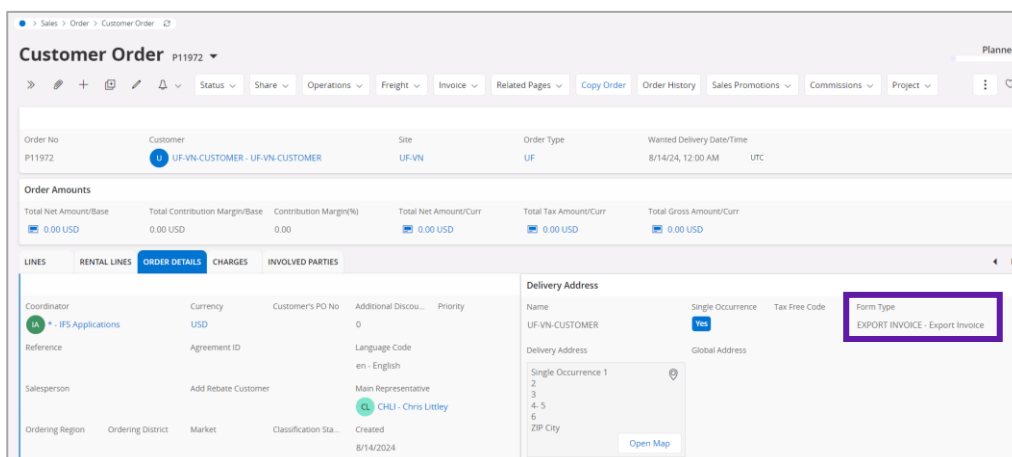


Order Address

Name: UF-VN-CUSTOMER (Single Occurrence:)

Delivery Address: Single Occurrence 1

Form Type: [Dropdown menu open showing options: EXPORT INVOICE (Value), EXPORT INVOICE (Description), INSTANT INVOICE (Instant Invoice), SALES INVOICE (Sales Invoice)]



Customer Order P11972 (Planned)

Order No: P11972, Customer: UF-VN-CUSTOMER - UF-VN-CUSTOMER, Site: UF-VN, Order Type: UF, Wanted Delivery Date/Time: 8/14/24, 12:00 AM UTC

Order Amounts	Total Net Amount/Base	Total Contribution Margin/Base	Contribution Margin(%)	Total Net Amount/Curr	Total Tax Amount/Curr	Total Gross Amount/Curr
	0.00 USD	0.00 USD	0.00	0.00 USD	0.00 USD	0.00 USD

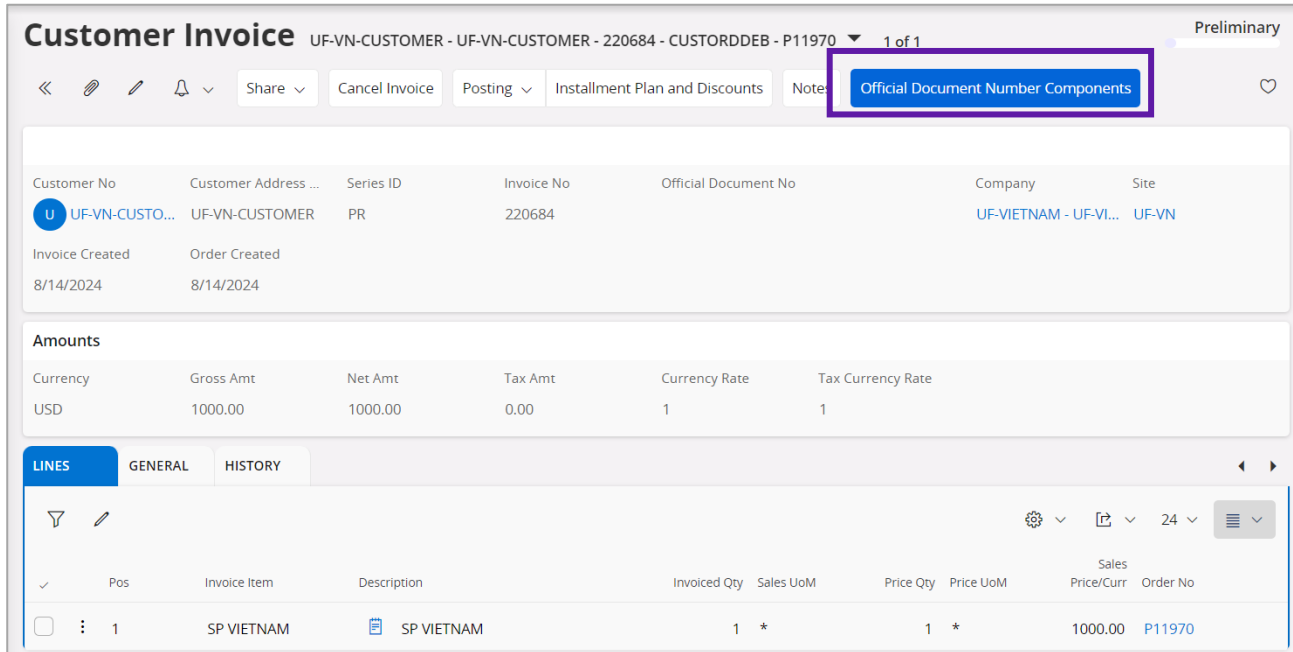
Delivery Address

Name: UF-VN-CUSTOMER (Single Occurrence: Yes, Tax Free Code:)

Form Type: EXPORT INVOICE - Export Invoice

2.8 Handling customer order invoices

The default value for Component A is fetched from the customer order. The value may be changed manually as long as the invoice is in a "Preliminary" state. Use the **List of Values** button to display available values for the specific date.



Customer Invoice UF-VN-CUSTOMER - UF-VN-CUSTOMER - 220684 - CUSTORDDEB - P11970 1 of 1 Preliminary

Share Cancel Invoice Posting Installation Plan and Discounts Note **Official Document Number Components**

Customer No	Customer Address ...	Series ID	Invoice No	Official Document No	Company	Site
UF-VN-CUSTO...	UF-VN-CUSTOMER	PR	220684		UF-VIETNAM - UF-VI...	UF-VN

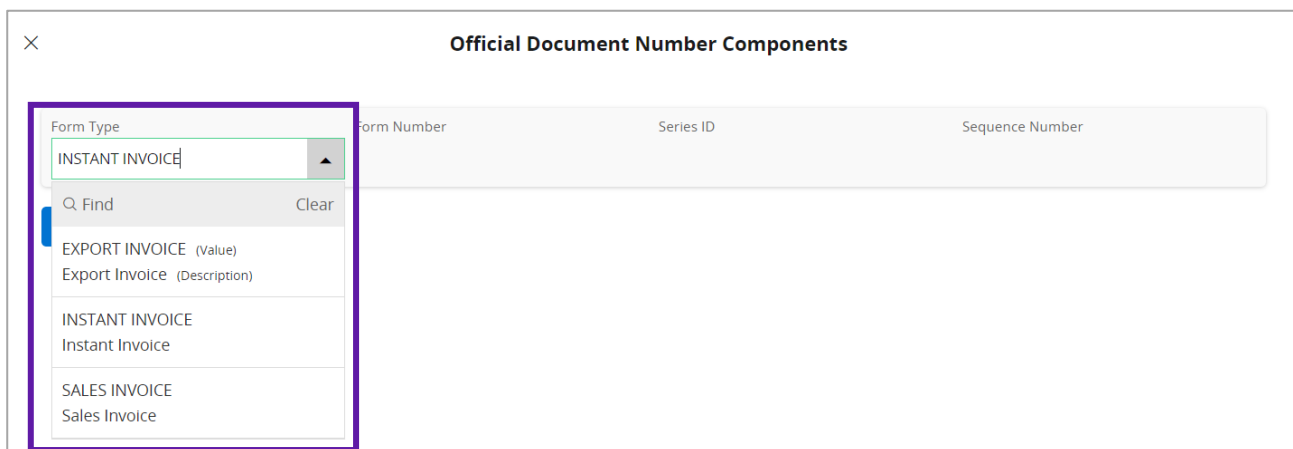
Invoice Created: 8/14/2024 Order Created: 8/14/2024

Amounts

Currency	Gross Amt	Net Amt	Tax Amt	Currency Rate	Tax Currency Rate
USD	1000.00	1000.00	0.00	1	1

LINES GENERAL HISTORY

Pos	Invoice Item	Description	Invoiced Qty	Sales UoM	Price Qty	Price UoM	Sales Price/Curr	Order No
1	SP VIETNAM	SP VIETNAM	1	*	1	*	1000.00	P11970



Official Document Number Components

Form Type	Form Number	Series ID	Sequence Number
INSTANT INVOICE			

Q Find Clear

- EXPORT INVOICE (Value)
- Export Invoice (Description)
- INSTANT INVOICE
- Instant Invoice
- SALES INVOICE
- Sales Invoice

The official document number for a customer order invoice will be assigned when printing the invoice. The official document number is the merged value of the components B, C and the sequence number in the Vietnam context.

<Component B>-<Component C>-<Sequence Number>

Invoice date, branch, and component A value will be used when determining the applicable official document number combination.

Customer Invoice UF-VN-CUSTOMER - UF-VN-CUSTOMER - 970000001 - CUSTORDDEB - P11970 1 of 1 Posted Auth

Share Credit/Correction Invoice Posting Installation Plan and Discounts Notes Official Document Number Components

Customer No	Customer Address Name	Series ID	Invoice No	Official Document No	Company	Site
UF-VN-CUSTOMER	UF-VN-CUSTOMER	CD	970000001	01GTK0/002-AD/21E-00004	UF-VIETNAM - UF-VIETNAM	UF-VN
Invoice Created	Order Created					
8/14/2024	8/14/2024					

Amounts

Currency	Gross Amt	Net Amt	Tax Amt	Currency Rate	Tax Currency Rate
USD	1000.00	1000.00	0.00	1	1

LINES GENERAL HISTORY

Pos	Invoice Item	Description	Invoiced Qty	Sales UoM	Price Qty	Price UoM	Sales Price	Sales Price	Charge (%)	Charge (%)	Charge (%)	Order No
							Price/Curr	Incl Tax/Curr	Basis/Curr			
1	SP VIETNAM	SP VIETNAM	1	*	1	*	1000.00	1000.00				P11970


Attachments

Official Document Number Components

Form Type	Form Number	Series ID	Sequence Number
INSTANT INVOICE - Instant Invoice	01GTK0/002 - Instant Invoice	AD/21E - Electronic Invoice	00004

OK Cancel

The official document number is added to the Customer Invoice RDL file as the invoice number. See the layout based on RDL below:

		Invoice		ORIGINAL																																																																								
Our Reference IFS Applications		Tax Identity UF-VN-CUSTOMER		Invoice Number 01GTK0/002-AD/21E-00004																																																																								
Delivery Address UF-VN-CUSTOMER 1 2 3 4-5 6 ZIP City		Invoice Address UF-VN-CUSTOMER 1 2 3 4-5 6 ZIP City		Invoice Date 8/14/24 Order Date 8/14/24 Customer Number UF-VN-CUSTOMER Your Reference P11970																																																																								
Ship Via IFS Applications		Terms of Delivery TEST Delivery Terms Location		Latest Ship Date 8/14/24 Due Date 8/24/24																																																																								
Forward Agent		Terms of Payment 10 Days Net		Purchase Order Number Payment Reference 01GTK0/002-AD/21E-00004																																																																								
<table border="1"> <thead> <tr> <th>Pos</th> <th>Part No</th> <th>Taxable</th> <th>Sales Qty Unit</th> <th>Price Per Unit</th> <th>Price Disc. Unit</th> <th>Add. Disc. %</th> <th>Disc. Amount</th> </tr> <tr> <th colspan="3"></th> <th>Price Qty Unit</th> <th>Tax</th> <th></th> <th></th> <th>Net Amount</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>SP VIETNAM</td> <td>Yes</td> <td>1.00 *</td> <td>1,000</td> <td>0</td> <td>0</td> <td>0.00</td> </tr> <tr> <td></td> <td>SP VIETNAM</td> <td></td> <td>1.00 *</td> <td></td> <td>0</td> <td></td> <td>1,000.00</td> </tr> <tr> <td colspan="7"></td> <td>Delivery Note(s) 203160</td> </tr> <tr> <td colspan="7" style="text-align: right;">Sub Total Amount</td> <td>1,000.00</td> </tr> <tr> <td colspan="7" style="text-align: right;">Total Exclusive Tax</td> <td>1,000.00</td> </tr> <tr> <td colspan="7" style="text-align: right;">Total Tax</td> <td>0.00</td> </tr> <tr> <td colspan="7" style="text-align: right;">Invoice Amount</td> <td>1,000.00</td> </tr> </tbody> </table>					Pos	Part No	Taxable	Sales Qty Unit	Price Per Unit	Price Disc. Unit	Add. Disc. %	Disc. Amount				Price Qty Unit	Tax			Net Amount	1	SP VIETNAM	Yes	1.00 *	1,000	0	0	0.00		SP VIETNAM		1.00 *		0		1,000.00								Delivery Note(s) 203160	Sub Total Amount							1,000.00	Total Exclusive Tax							1,000.00	Total Tax							0.00	Invoice Amount							1,000.00
Pos	Part No	Taxable	Sales Qty Unit	Price Per Unit	Price Disc. Unit	Add. Disc. %	Disc. Amount																																																																					
			Price Qty Unit	Tax			Net Amount																																																																					
1	SP VIETNAM	Yes	1.00 *	1,000	0	0	0.00																																																																					
	SP VIETNAM		1.00 *		0		1,000.00																																																																					
							Delivery Note(s) 203160																																																																					
Sub Total Amount							1,000.00																																																																					
Total Exclusive Tax							1,000.00																																																																					
Total Tax							0.00																																																																					
Invoice Amount							1,000.00																																																																					

The official document number components are added to the Customer Invoice RDF file. See the extract of the created XML file below:

```

<COMP_ASSOCIATION_NO xsi:nil="1" />
<CUST ASSOCIATION NO xsi:nil="1"/>
<COMPONENT_A_NAME>Form Type</COMPONENT_A_NAME>
<COMPONENT_B_NAME>Form Number</COMPONENT_B_NAME>
<COMPONENT_C_NAME>Series ID</COMPONENT_C_NAME>
<SEQUENCE_NUMBER_NAME>Sequence Number</SEQUENCE_NUMBER_NAME>
<COMPONENT_A>INSTANT INVOICE</COMPONENT_A>
<COMPONENT_B>01GTK0/002</COMPONENT_B>
<COMPONENT_C>AD/21E</COMPONENT_C>
<SEQUENCE_NUMBER>00004</SEQUENCE_NUMBER>
<OFFICIAL_DOCUMENT_NO>01GTK0/002-AD/21E-00004</OFFICIAL_DOCUMENT_NO>
<VIRTUAL_ACCOUNT_NUMBER xsi:nil="1"/>
<DOCUMENT FOOTER>FALSE</DOCUMENT FOOTER>

```

The official document number components are added to the E-invoice XML file. See the extract of the created XML file below:

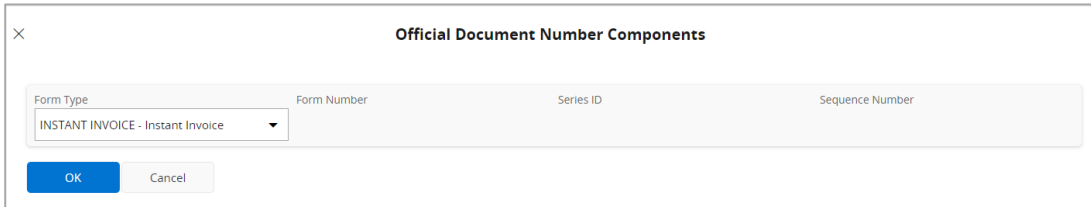
```

<InvoiceDetails>
  <InvoiceTypeCode CodeListAgencyIdentifier="SPY">INV01</InvoiceTypeCode>
  <InvoiceTypeText>INVOICE</InvoiceTypeText>
  <OriginCode>Original</OriginCode>
  <InvoiceNumber>CD970000001</InvoiceNumber>
  <InvoiceDate Format="CCYYMMDD">20240814</InvoiceDate>
  <OriginalInvoiceNumber/>
  <SellerReferenceIdentifier>P11970</SellerReferenceIdentifier>
  <OrderIdentifier/>
  <ComponentA>INSTANT INVOICE</ComponentA>
  <ComponentB>01GTK0/002</ComponentB>
  <ComponentC>AD/21E</ComponentC>
  <SequenceNumber>00004</SequenceNumber>
  <OfficialDocumentNo>01GTK0/002-AD/21E-00004</OfficialDocumentNo>
  <InvoiceTotalVatExcludedAmount AmountCurrencyIdentifier="USD">1000,00</InvoiceTotalVatExcludedAmount>
  <InvoiceTotalVatAmount AmountCurrencyIdentifier="USD">0,00</InvoiceTotalVatAmount>
  <InvoiceTotalVatIncludedAmount AmountCurrencyIdentifier="USD">1000,00</InvoiceTotalVatIncludedAmount>
  <SellerAccountText/>

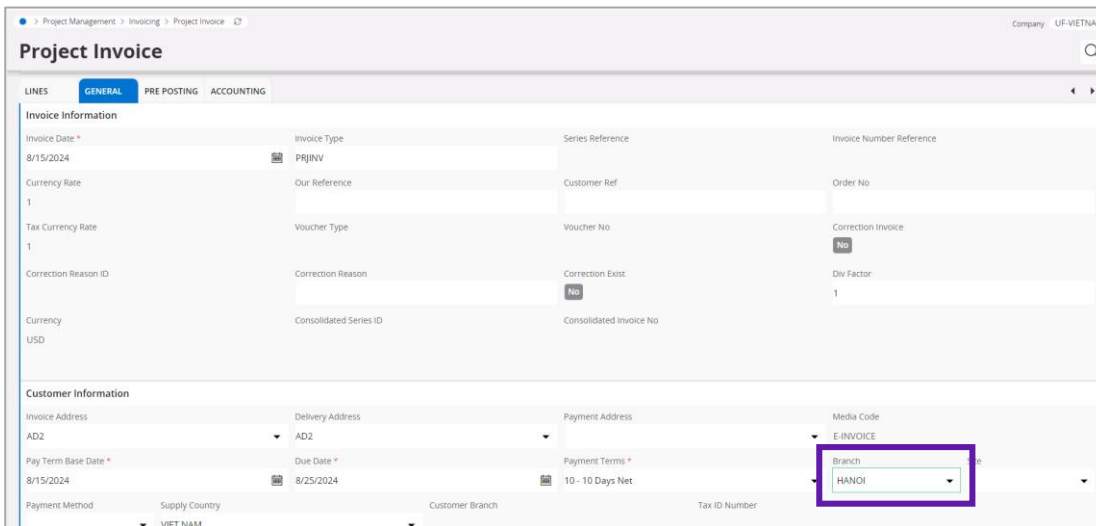
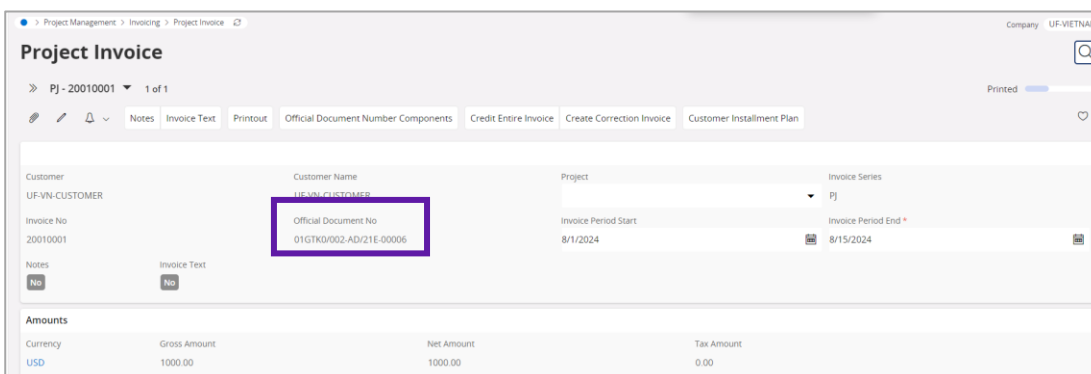
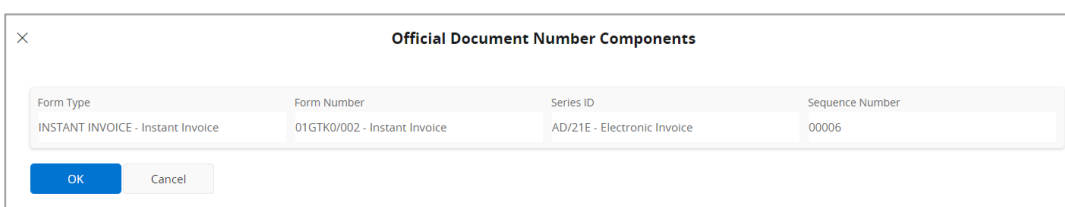
```

2.9 Project invoice


When entering a project invoice, the default value for component A will be fetched from the delivery address of the customer. Also, component A can be modified from the **Official Document Number Components** dialog box. The value may be changed manually as long as the invoice is in a “Preliminary” state. Use the **List of Values** button to display available values for the specific date.



In addition, you must also specify the relevant **Branch** for the project invoice when using the official document numbers.

The official document number is added to the Project Invoice RDL file as the invoice number. See the layout based on RDL below:

		INVOICE Invoice Date 8/15/24 Customer No UF-VN-CUSTOMER Your Reference		Invoice No 01GTK0/002-AD/21E-00006 Order No
Customer Vat No				Reference No 01GTK0/002-AD/21E-00006
Our Reference				
Delivery Address UF-VN-CUSTOMER 1 2 3 4- 5 6 ZIP City	Invoice Address UF-VN-CUSTOMER 1 2 3 4- 5 6 ZIP City			
Period 8/1/24 - 8/15/24	Payment Terms 10 Days Net	Due Date 8/25/24	Payment Method Bank Account	
Description UF VN PROJECT		Tax Code	Quantity	Price Amount

The official document number components are added to the Project Invoice RDF file. See the extract of the created XML file below:

```

<COMP_BRANCH_DESC>Hanoi</COMP_BRANCH_DESC>
<CUSTOMER_BRANCH xsi:nil="1"/>
<CONTRACT_DESCRIPTION xsi:nil="1"/>
<PRINT_ADDRESS_ON_LEFT>0</PRINT_ADDRESS_ON_LEFT>
<DOCUMENT_ADDRESS xsi:nil="1"/>
<COMPONENT_A_NAME>Form Type</COMPONENT_A_NAME>
<COMPONENT_B_NAME>Form Number</COMPONENT_B_NAME>
<COMPONENT_C_NAME>Series ID</COMPONENT_C_NAME>
<SEQUENCE_NUMBER_NAME>Sequence Number</SEQUENCE_NUMBER_NAME>
<COMPONENT_A>INSTANT INVOICE</COMPONENT_A>
<COMPONENT_B>01GTK0/002</COMPONENT_B>
<COMPONENT_C>AD/21E</COMPONENT_C>
<SEQUENCE_NUMBER>00006</SEQUENCE_NUMBER>
<OFFICIAL_DOCUMENT_NO>01GTK0/002-AD/21E-00006</OFFICIAL_DOCUMENT_NO>
<COMP_ASSOCIATION_NO xsi:nil="1"/>
<CUST_ASSOCIATION_NO xsi:nil="1"/>
<VERBALLY_AMOUNT>FALSE</VERBALLY_AMOUNT>
<IS_CORRECTION_INVOICE>FALSE</IS_CORRECTION_INVOICE>
<VIRTUAL_ACCOUNT_NUMBER xsi:nil="1"/>
<DOCUMENT_FOOTER>FALSE</DOCUMENT_FOOTER>
  <REPORT_FOOTERS>
    <REPORT_FOOTER>

```

The official document number components are added to the E-invoice XML file. See the extract of the created XML file below:

```

<InvoiceDetails>
  <InvoiceTypeCode CodeListAgencyIdentifier="SPY">INV01</InvoiceTypeCode>
  <InvoiceTypeText>INVOICE</InvoiceTypeText>
  <OriginCode>Original</OriginCode>
  <InvoiceNumber>PJ20010001</InvoiceNumber>
  <InvoiceDate Format="CCYYMMDD">20240815</InvoiceDate>
  <OriginalInvoiceNumber/>
  <SellerReferenceIdentifier/>
  <OrderIdentifier/>
  <ComponentA>INSTANT INVOICE</ComponentA>
  <ComponentB>01GTK0/002</ComponentB>
  <ComponentC>AD/21E</ComponentC>
  <SequenceNumber>00006</SequenceNumber>
  <OfficialDocumentNo>01GTK0/002-AD/21E-00006</OfficialDocumentNo>
  <InvoiceTotalVatExcludedAmount AmountCurrencyIdentifier="USD">1000,00</InvoiceTotalVatExcludedAmount>
  <InvoiceTotalVatAmount AmountCurrencyIdentifier="USD">0,00</InvoiceTotalVatAmount>
  <InvoiceTotalVatIncludedAmount AmountCurrencyIdentifier="USD">1000,00</InvoiceTotalVatIncludedAmount>
  <SellerAccountText/>
  <VatSpecificationDetails>

```

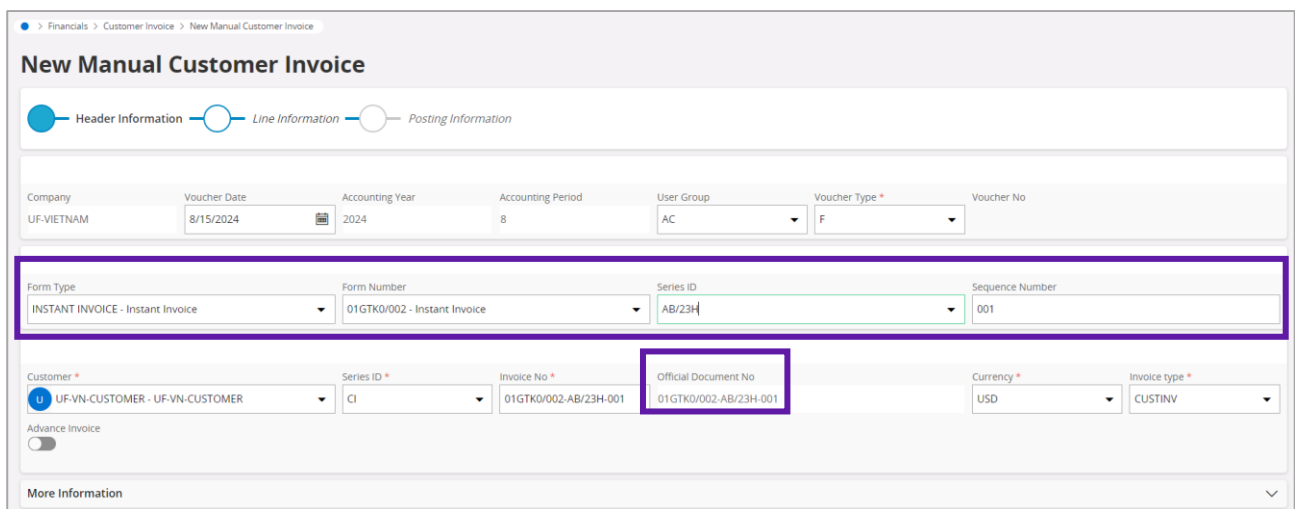
2.10 Manual Customer Invoice

The manual entry of customer invoices is used when registering invoices already created/printed in a different system. Due to this the official document numbers are not generated automatically; the user enters the value manually.

Register the manual customer invoice via the *Manual Customer Invoice* page. The official document components defined as basic data will be available to enter the relevant values. Enter the official document number components from the LOVs and sequence number.

Note:

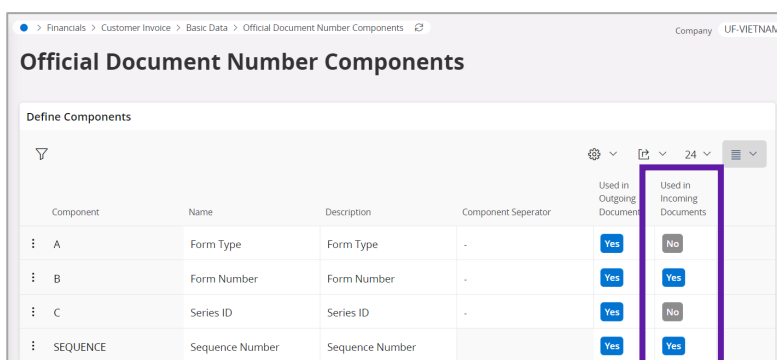
- It is possible to enter/change Official Document No even if the invoice is in “PostedAuth” status.
- Initially, the Official Document Number is copied to the Invoice Number. If the user wants to use a different invoice number other than ODN, they can edit it.



2.11 Manual Supplier Invoice

When receiving supplier invoice the official document number is available on the invoice print-out/file.

When entering supplier invoices via *Manual Supplier Invoice* page, the official document number is entered as the regular invoice number. The components marked as “Used in Supplier Invoice” will be visible on the Manual Supplier Invoice assistant.



Component	Name	Description	Component Separator	Used in Outgoing Documents	Used in Incoming Documents
A	Form Type	Form Type	-	Yes	No
B	Form Number	Form Number	-	Yes	Yes
C	Series ID	Series ID	-	Yes	No
SEQUENCE	Sequence Number	Sequence Number	-	Yes	Yes

Enter the relevant values and ODN will be generated according to it.

Financials > Supplier Invoice > New Manual Supplier Invoice

New Manual Supplier Invoice

Header Information | Line Information | Posting Information

Company: UF-VIETNAM | Voucher Date: 8/23/2024 | Accounting Year: 2024 | Accounting Period: 8 | User Group: AC | Voucher Type: I | Voucher No:

Form Number: F112E | Sequence Number: 00001

PO Reference: | Receipt Reference: | Sub Contract Reference: | Invoice Advice Reference: | Project ID: | Supplier: UF-VN-SUPPLIER - UF-VN-SUPPLIER

Invoice Type: SUPPINV | Series ID: SI | Invoice No: F112E-00001 | Official Document No: F112E-00001 | Currency: USD | Currency Rate: 1 | Invoice Date: 8/23/2024 | Arrival Date: 8/23/2024

Pay Term Base Date: 8/23/2024 | Payment Terms: 0 | Due Date: 8/23/2024 | Plan Pay Date: 8/23/2024 | Payment Reference: | Automatic Payment Authorization: No

Authorizer ID: * | Advance Invoice: No | Gross Amount: 1000.00 | Net Amount: 1000.00 | Tax Amount: 0.00

Financials > Supplier Invoice > Manual Supplier Invoice

Manual Supplier Invoice

Company: UF-VIETNAM

SI - F112E-00001 | 1 of 1 | Posted

UF-VN-SUPPLIER - UF-VN-SUPPLIER

SI F112E-00001 | Posted

PO Reference: | Receipt Reference: | Sub Contract Reference: | Invoice Advice Reference: | Project ID: | Supplier: UF-VN-SUPPLIER - UF-VN-SUPPLIER

Invoice Type: SUPPINV | Series ID: SI | Invoice No: F112E-00001 | Official Document No: F112E-00001 | Currency: USD | Currency Rate: 1

Invoice Date: 8/23/2024 | Arrival Date: 8/23/2024 | Pay Term Base Date: 8/23/2024 | Payment Terms: 0 - Due Immediately | Due Date: 8/23/2024 | Plan Pay Date: 8/23/2024 | Payment Reference:

Voucher Type Reference: | Voucher No Reference: 2024000001 | Authorizer ID: * | Notes: No | Advance Invoice: No | Period Allocation: No | Pre-posting: No | Received Attachments: No

On Hold Installment: No | Posting Proposal: No | Utility Bills: No | Gross Amount: 1000.00 | Net Amount: 1000.00 | Tax Amount: 0.00

Line Information					
Gross Amount	Net Amount	Tax Amount	Non-deductible Tax Amount	Cost Amount	
1000.00	1000.00	0.00	0.00	1000.00	

Lines															
Line ID	Delivery Type	Income Type	Identity	Tax Code	Tax Calculation Structure	Multiple Tax Lines	Tax (R)	Tax Method	Tax Received	Gross Amount	Net Amount	Tax Amount	Tax Amount in Accounting Currency	Tax Amount in Parallel Currency	Non-deductible Tax Amount
1				0		No	0	Invoice Entry		1000.00	1000.00	0.00	0.00	0.00	0.00

Posting Information

Balance | Balance in Accounting Currency | Voucher Text

2.12 Outgoing Supplier Invoice

Outgoing supplier invoices are used to invoice suppliers for services and other non-stock products.

When entering an outgoing supplier invoice, the value for component A should be selected from the **Official Document Number Components** dialog box. The value can be changed manually as long as the invoice is in a “preliminary” state. Use the **List of Values** button to display available values.

In addition, you must also specify the relevant **Branch** for the outgoing supplier invoice when using the official document numbers.

Financials > Supplier Invoice > Outgoing Supplier Invoice

Company: UF-VIETNAM

Outgoing Supplier Invoice

OI - 50000001

Printed: [Progress Bar]

[More Information](#)
[Installment Plan and Discounts](#)
[Pre Posting](#)
[Reprint Original](#)
[Reprint Modified](#)
[Official Document Number Components](#)
[Notes](#)

Supplier	Invoice Type	Series ID	Invoice No	Official Document No
UF-VN-SUPPLIER - UF-VN-SUPPLIER	OUTSUPPINV	OI	50000001	01GTK0/002-AD/21E-00005
Project ID	Invoice Date	Delivery Date	Supplier Invoice Address	Supplier Delivery Address
	8/15/2024	8/15/2024	AD1	AD1
Preposting	On Hold Installment	Authorizer ID	Currency	Currency Rate
No	No	*	USD	1
Net Amount	Tax Amount	Gross Amount	Correction Invoice	Correction Exists
1000.00	0.00	1000.00	No	No

Payment and Tax Information

Pay Term Base Date	Payment Terms	Due Date *	Payment Method	Payment Address ID
8/15/2024	0 - Due Immediately	8/15/2024		
Supply Country	Tax Liability			
VIET NAM	TAX			

Official Document Number Components

Form Type	Form Number	Series ID	Sequence Number
INSTANT INVOICE - Instant Invoice	01GTK0/002 - Instant Invoice	AD/21E - Electronic Invoice	00005

2.13 Delimitations

- Interest invoice is not covered in this functionality.
- This functionality is only applicable when printing invoices and sending invoices in E-Invoice format. EDI/MHS message formats are not covered in this functionality.
- External customer and supplier invoices are not covered in this functionality.

Additional delimitations may apply; all relevant flows should be tested to ensure completeness.

3 Vietnam E-invoicing

3.1 Overview Legal Requirement

The Ministry of Finance in Vietnam issued Circular 68/2019/TT-BTC ("Circular 68") on September 30th, 2019, guiding the implementation of Decree No. 119/2018 / ND-CP ("Decree 119") on electronic invoicing (E-invoice) when selling goods and providing services.

It was declared as a mandatory requirement to issue electronic invoices for organizations, companies, and individuals providing goods or services from July 2022.

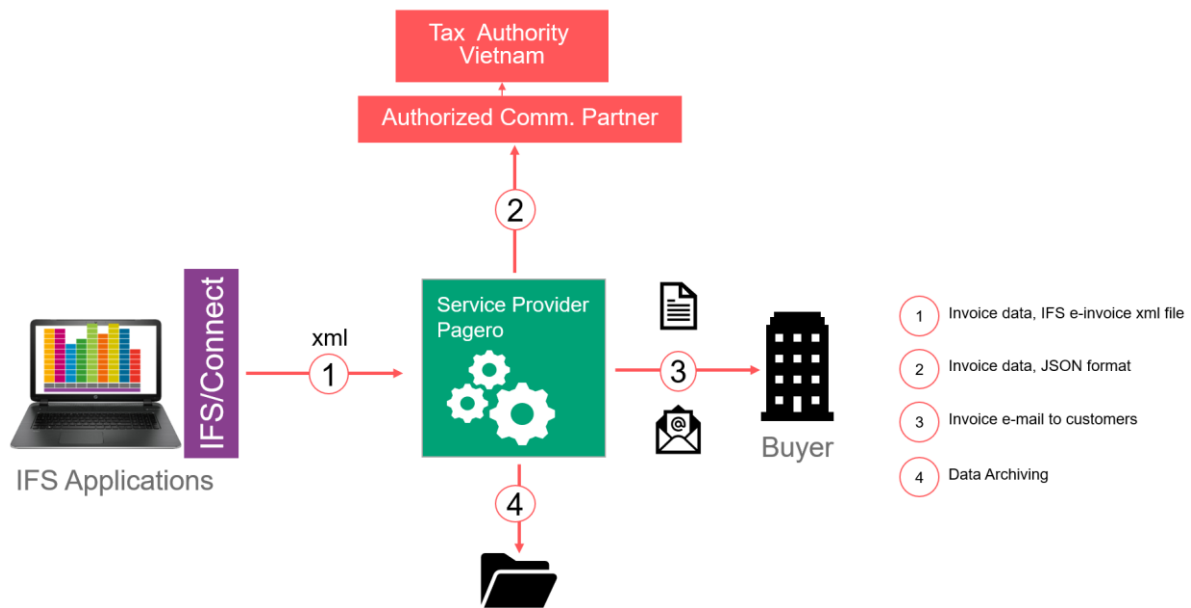
All businesses must issue E-invoices to buyers digitally report all their transactions to the tax authority (GDT) and register on the GDT website before using E-invoices, to obtain approval from the General Tax Department (GDT). Guidelines for the development of e-invoicing in Vietnam are set out in circular 78/2021/TT-BTC issued by the Ministry of Finance, which concerns the development of e-invoicing implementation under Regulation 123/2020/ND-CP as well as several other regulations, including technical and infrastructural ones. The implementation of e-invoicing was gradual and has been optional in Vietnam since 2011.

3.2 Process Overview



3.3 Solution Overview

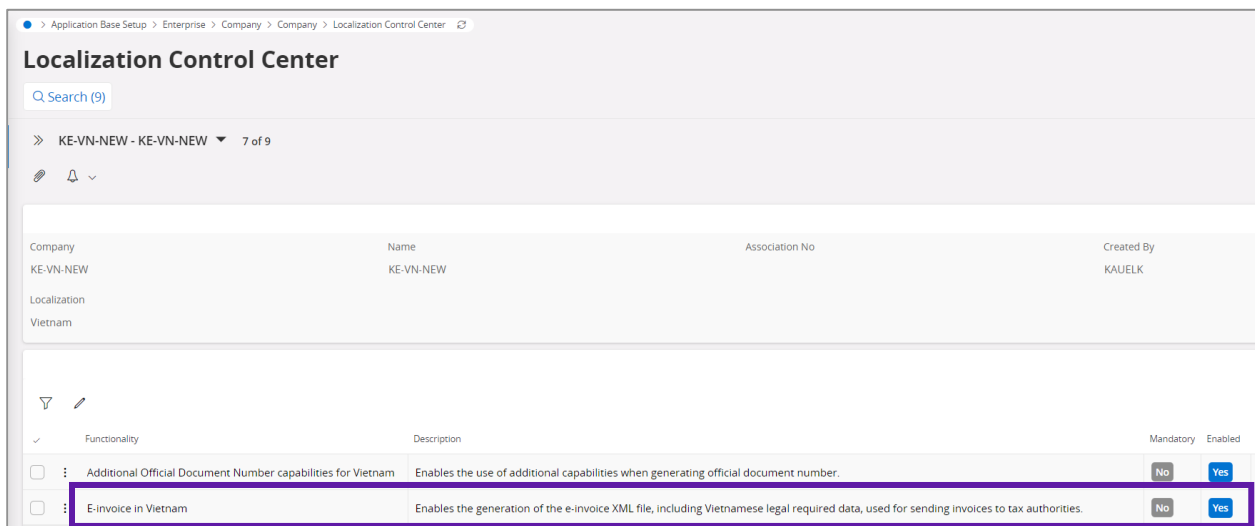
The solution is based on the standard E-invoice process which uses a third-party service provider to handle the communication of invoice information. The solution was developed in cooperation with the **IFS partner** Pagero but other local or global service providers may also be utilized. The service provider needs to transform the IFS-style invoice file into the required format.



3.4 Prerequisites

The company must be set-up to use Vietnam localization, refer to the Company Set-Up chapter, and the following localization parameters must be enabled:

- E-invoice in Vietnam
- Additional Official Document Number capabilities for Vietnam (optional)

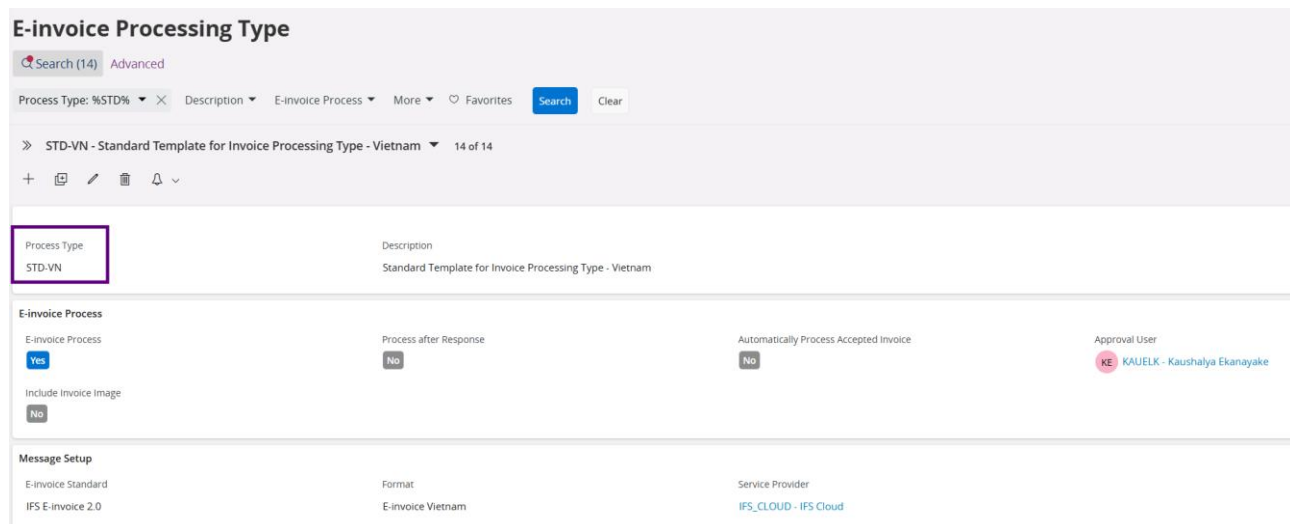


3.5 Define Basic Data

3.5.1 DEFINE FOLLOWING BASIC DATA

2.5.1.1 Connect Process Type to Company and/or Customer Page

A new Process type STD-VN has been introduced to handle the compliance process facilitating the mandatory E-invoice process.



Process Type	Description
STD-VN	Standard Template for Invoice Processing Type - Vietnam

E-invoice Process			
E-invoice Process	Process after Response	Automatically Process Accepted Invoice	Approval User
Yes	No	No	KAUELK - Kaushalya Ekanayake
Include Invoice Image			
No			

Message Setup		
E-invoice Standard	Format	Service Provider
IFS E-invoice 2.0	E-invoice Vietnam	IFS_CLOUD - IFS Cloud

A new process type can be defined by the user with the parameters set as below:

- E-invoice Process = Yes
- Process after Response = No
- E-invoice Standard = IFS E-invoice 2.0
- Format = E-invoice Vietnam.
- Approval User needs to be added.

The Format, “E-invoice Vietnam” is added to distinguish the Vietnamese XML schema used for the generation of invoice files sent to the Tax Authority with mandatory E-invoice tags for Vietnam from the standard XML schema.

The process type should be connected in **Company page (Company/Invoice /General Tab/Miscellaneous Parameters)** and/ or in **Customer page (Customer/ Invoice /General Tab)**.

It is also possible to modify the process type at the invoice level (Instant Invoice/Customer Order Invoice/Project Invoice) when it is connected to the Company or Customer. In such cases, the system will automatically fetch the process type associated with the Company or Customer. Priority is given to the customer-level process type. This functionality enables the exclusion of non-liable invoices from being sent to Tax Authorities by selecting a process type that is not enabled for “**E-invoice Process**” at the invoice level.

Instant Invoice

Search (24+) Advanced Hide invoices with status Paid/Posted

Status Customer Invoice Date More Favorites Search

II - 9700001

Customer Invoice Type Series ID

More Information

Process Type UF-GEN-1	Payment Reference	Payer CS-CUSTOMER SW - CUSTOMER S...	Language English
Transfer Status	Tax Currency Rate 1	Our Reference	Customer Reference
Creator Reference	Signature SASGLK	Order Date	Customer's PO Number
National Bank Code	Nature of Business	Ref Invoice Series ID	Ref Invoice No
Correction Reason ID	Correction Reason	Branch	Customer Branch

Customer Invoice

Search (1)

CUSTOMER SW - CUSTOMER SW - 213357 - CUSTORDDEB - V12368 2 of 3 Preliminary

Share Cancel Invoice Posting Installment Plan and Discounts Notes

Customer No CUSTOMER SW	Customer Address Name CUSTOMER SW	Series ID PR	Invoice No 213357	Company SWG - SWG	Site SWG	Invoice Created 2/20/2025	Order Created 2/20/2025
----------------------------	--------------------------------------	-----------------	----------------------	----------------------	-------------	------------------------------	----------------------------

Amounts

Currency USD	Gross Amt 27400.00	Net Amt 20000.00	Tax Amt 7400.00	Currency Rate 1	Tax Currency Rate 1
-----------------	-----------------------	---------------------	--------------------	--------------------	------------------------

LINES GENERAL HISTORY

Invoice Type CUSTORDDEB - Customer Order Invoice, Debit	Process Type UF-GEN-1 - UF GEN 1	Invoice Address SW AD	Invoice Date 2/20/2025	Printed Date
--	-------------------------------------	--------------------------	---------------------------	--------------

Indicators

Price Adjustment No	Advance/Prepayment Invoice No	Use Price Incl Tax No
Notes No	Correction Exist No	Correction Invoice No

Project Invoice

Search (2)

PJ - 20010002 Preliminary

Notes Invoice Text Printout Customer Installment Plan

Customer CUSTOMER SW	Customer Name CUSTOMER SW	Project	Invoice Series PJ
Invoice No 20010002	Invoice Period Start 2/1/2025	Invoice Period End 2/17/2025	Notes No
			Invoice Text No

Amounts

Currency USD	Gross Amount 2270.09	Net Amount 1657.00	Tax Amount 613.09
-----------------	-------------------------	-----------------------	----------------------

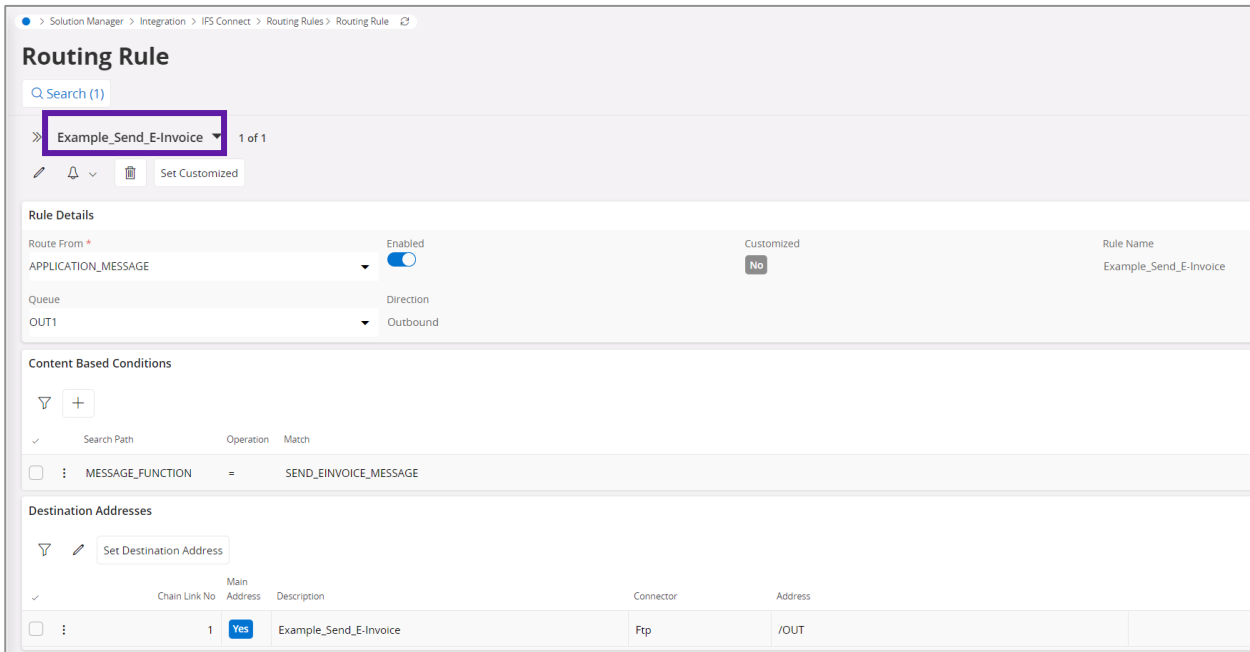
LINES GENERAL PRE POSTING ACCOUNTING

Invoice Information

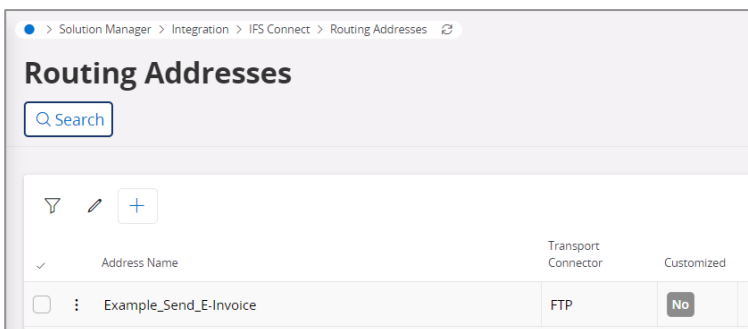
Invoice Date 2/17/2025	Invoice Type PRJINV	Process Type UF-GEN-1 - UF GEN 1	Series Reference
Invoice Number Reference 1	Currency Rate	Our Reference	Customer Ref

2.5.1.1 Routing rule and address for sending.
Routing rules for sending E-invoices should be enabled.

Example_Send_E-invoice is the routing rule used to send the invoice.



Example_Send_E-Invoice is the routing address used.



3.5.2 DEFINE BASIC DATA FOR OFFICIAL DOCUMENT NUMBER (OPTIONAL)

If the localization parameter, “Additional Official Document Number capabilities for Vietnam” is enabled, basic data for Official Document Number needs to be added. Then E-invoice will include values of Official Document Number in the relevant tags. Refer to Chapter 2 on Additional Official Document Number capabilities for Vietnam.

3.6 Create Customer Invoice

3.6.1 CREATE INSTANT INVOICE

To create an instant invoice, follow the standard process specified in IFS Cloud Documentation.

Select the command, “**Send Invoice**” and then an XML file will be created in the IFS Connect outgoing folder. The instant invoice should reach the Posted Auth state. E-Invoice status on the **The *E-invoice Process Monitoring*** page should be pending, and the Document status should be Posted Auth.

Financials > Customer Invoice > Instant Invoice Company KE-VN-NEW

Instant Invoice

Search (3)

PR - 218246 3 of 3 Preliminary

[More Information](#)
[Installment Plan and Discounts](#)
[Pre Posting](#)
[Send Invoice](#)
[Print Work Copy](#)
[Official Document Number Components](#)
[Advance Invoices](#)
[Use Invoice Template](#)
[Create Invoice Template](#)

Customer	Invoice Type	Series ID	Invoice No	Official Document No
KE-CUST-VN1 - KE-CUST-VN1	INSTINV	PR	218246	
Project ID	Invoice Date *	Delivery Date	Invoice Address	Delivery Address
	8/13/2024	8/13/2024	KE-CUST1-AD1	KE-CUST1-AD1
Correction Invoice	Correction Exists	Preposting	Currency	Currency Rate
No	No	No	VND	100
Net Amount	Tax Amount	Gross Amount		
500.0000	125.0000	625.0000		

Payment and Tax Information

Pay Term Base Date *	Payment Terms *	Due Date *	Payment Method	Payment Address ID
8/13/2024	0 - Due Immediately	8/13/2024		
Supply Country *	Tax Liability *			
VIET NAM	TAX			

E-invoice Information

E-invoice Status	E-invoice Reference Number	E-invoice Reference Date	Response Error Code
Response Error	Error		

Lines

Position	Text ID	Object ID	Description	Delivery Type ID	Customer Income Type	Quantity	Unit of Measure	Price	Price Type	Tax Code	Tax Class	Tax Calculation Structure	Multiple Tax Lines	Tax Method Tax Disturbed

3.6.2 CREATE CUSTOMER ORDER INVOICE

Create a customer order invoice by following the standard process in the IFS Cloud Documentation.

Select the command, "Send Invoice" and then an XML file will be created in the IFS Connect outgoing folder. The customer invoice should reach the Posted Auth state. E-invoice status in the ***E-invoice Process Monitoring*** page should be pending and Document status should be Posted Auth.

Sales > Invoicing > Customer Invoice Company KE-VN-NEW

Customer Invoice

Search (4)

KE-CUST-VN1 - KE-CUST-VN1 - 218269 - CUSTORDDEB - D551991 3 of 4 Preliminary

[Share](#)
[Cancel Invoice](#)
[Posting](#)
[Installment Plan and Discounts](#)
[Notes](#)
[Official Document Number Components](#)

[Print Work Copy](#)
[Send Invoice](#)

Customer No	Customer Address Name	Series ID	Invoice No	Official Document No	Company	Site
KE-CUST-VN1	KE-CUST-VN1	PR	218269		KE-VN-NEW - KE-VN-NEW	KE-V1
Invoice Created	Order Created					
8/13/2024	8/13/2024					

Amounts

Currency	Gross Amt	Net Amt	Tax Amt	Currency Rate	Tax Currency Rate
USD	125.0000	100.0000	25.0000	2	2

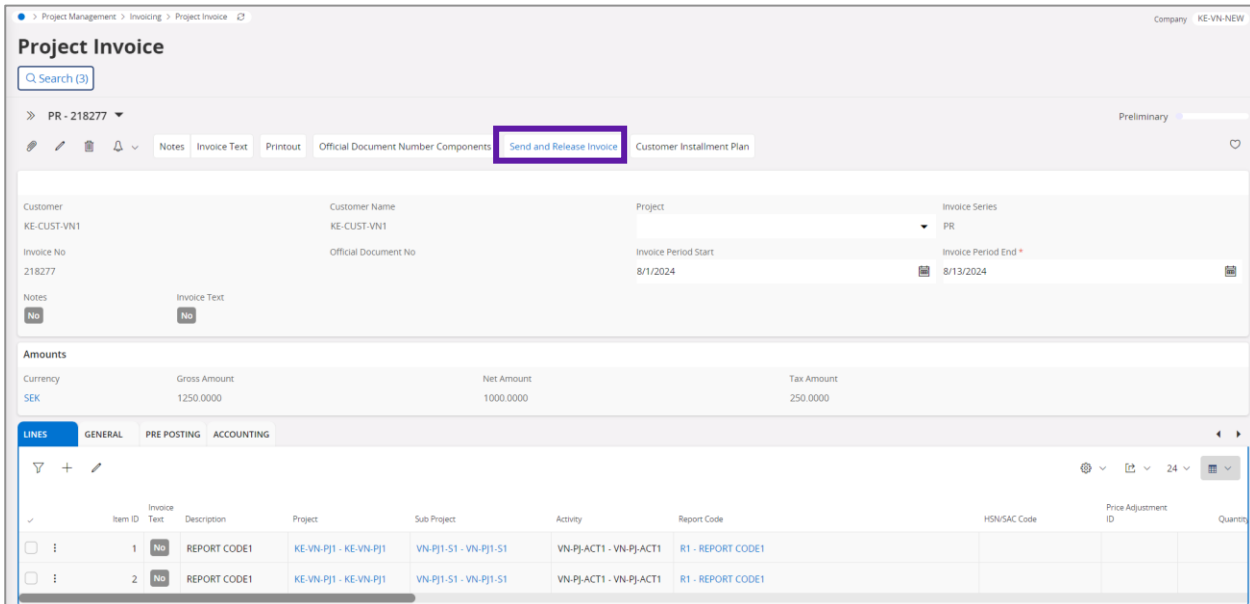
LINES GENERAL HISTORY

Pos	Invoice Item	Description	Invoiced Qty	Sales UoM	Price Qty	Price UoM	Sales Price/Curr	Sales Price Incl Tax/Curr	Charge (R)	Charge (R) Basis/Curr	Discount (R)	Group Discount (R)	Additional Discount (R)
1	KE-SP1	KE-SP1KE-SP1	2	PCS	2	PCS	50.0000	62.5000			0	0	

3.6.3 CREATE PROJECT INVOICE

Create a project invoice by following the standard process in IFS Cloud Documentation.

Select the command, “Send and Release Invoice” and then an XML file will be created in the IFS Connect outgoing folder. The project invoice should reach the Posted Auth state. E-invoice status in the ***E-invoice Process Monitoring*** page should be pending and Document status should be Posted Auth.



Project Invoice

Search (3)

PR - 218277

Notes Invoice Text Printout Official Document Number Components **Send and Release Invoice** Customer Installment Plan

Customer: KE-CUST-VN1, Customer Name: KE-CUST-VN1, Project: PR, Invoice Series: PR

Invoice No: 218277, Official Document No: 8/1/2024, Invoice Period Start: 8/1/2024, Invoice Period End: 8/13/2024

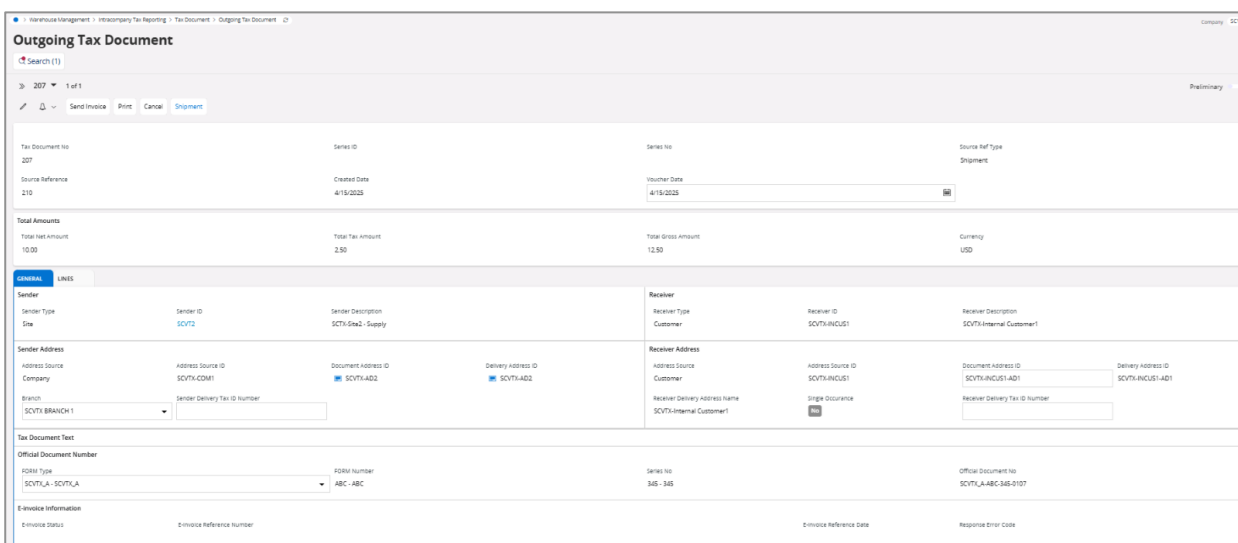
Amounts: Currency SEK, Gross Amount 1250.0000, Net Amount 1000.0000, Tax Amount 250.0000

Item ID	Invoice Text	Description	Project	Sub-Project	Activity	Report Code	HSN/SAC Code	Price Adjustment ID	Quantity
1	No	REPORT CODE1	KE-VN-PJ1 - KE-VN-PJ1	VN-PJ1-S1 - VN-PJ1-S1	VN-PJ-ACT1 - VN-PJ-ACT1	R1 - REPORT CODE1			
2	No	REPORT CODE1	KE-VN-PJ1 - KE-VN-PJ1	VN-PJ1-S1 - VN-PJ1-S1	VN-PJ-ACT1 - VN-PJ-ACT1	R1 - REPORT CODE1			

3.6.4 CREATE OUTGOING TAX DOCUMENT

Create an Outgoing Tax Document by following the standard process in IFS Cloud Documentation for Intra Company scenarios with Customer Orders having demand code as Internal Purchase Order Transit or Distribution Order.

Select the command, “Send Invoice” and then an XML file will be created in the IFS Connect outgoing folder. The Outgoing Tax Document should reach the Posted Auth state. E-invoice status in the ***E-invoice Process Monitoring*** page should be pending and Document status should be Posted Auth.



Outgoing Tax Document

Search (1)

207 1 of 1

Send Invoice Print Cancel Shipment

Tax Document No: 207, Series ID: 210, Source Reference: 210, Created Date: 4/15/2025, Invoice Date: 4/15/2025, Source Ref Type: Shipment

Total Amounts: Total Net Amount 10.00, Total Tax Amount 2.50, Total Gross Amount 12.50, Currency: USD

Sender			Receiver		
Sender Type: Site	Sender ID: SCV72	Sender Description: SCV72-Site2 - Supply	Receiver Type: Customer	Receiver ID: SCV7X-INCU01	Receiver Description: SCV7X-Internal Customer1
Sender Address		Receiver Address			
Address Source: Company	Address Source ID: SCV7X-COM1	Document Address ID: SCV7X-AD2	Delivery Address ID: SCV7X-AD2	Address Source: Customer	Address Source ID: SCV7X-INCU01
Branch: SCV7X BRANCH 1	Sender Delivery Tax ID Number:	Receiver Delivery Address Name: SCV7X-Internal Customer1		Single Occurrence	Receiver Delivery Tax ID Number:

Tax Document Text: Official Document Number, Invoice Type: SCV7LA - SCV7LA, COBOL Number: ABC - ABC, Series No: 345 - 345, Official Document No: SCV7LA-ABC-345-0107

E-invoice Information: E-invoice Status, E-invoice Reference Number, E-invoice Reference Date, Response Error Code

3.7 Generate E-invoice .xml file

When the customer invoice is sent, the E-invoice .xml file is placed in the IFS Connect Out-folder.

Given below are the tags specific to Vietnam which are handled through the localization parameter for E-invoice. The tags are added in the '<InvoiceDetails>' section of the XML.

Element in XML	Detail
<ExchangeRate>	The currency rate of the invoice is divided by the conversion factor.
<VNInvoiceTotalVatExcludedAmountDom>	The total amount in Accounting Currency excluding tax.
<VNInvoiceTotalVatAmountDom>	Total tax amount in Accounting Currency.
<VNInvoiceTotalVatIncludedAmountDom>	The total payment amount in Accounting Currency including tax.

3.8 Delimitations

The solution does not support the following invoice types:

- Manual Customer Invoice
- Interest Invoice
- External invoice

Additional delimitations may apply; all relevant flows should be tested to ensure completeness.

4 Overview Disbursed/ Received Tax Transactions

4.1 Overview Legal Requirement

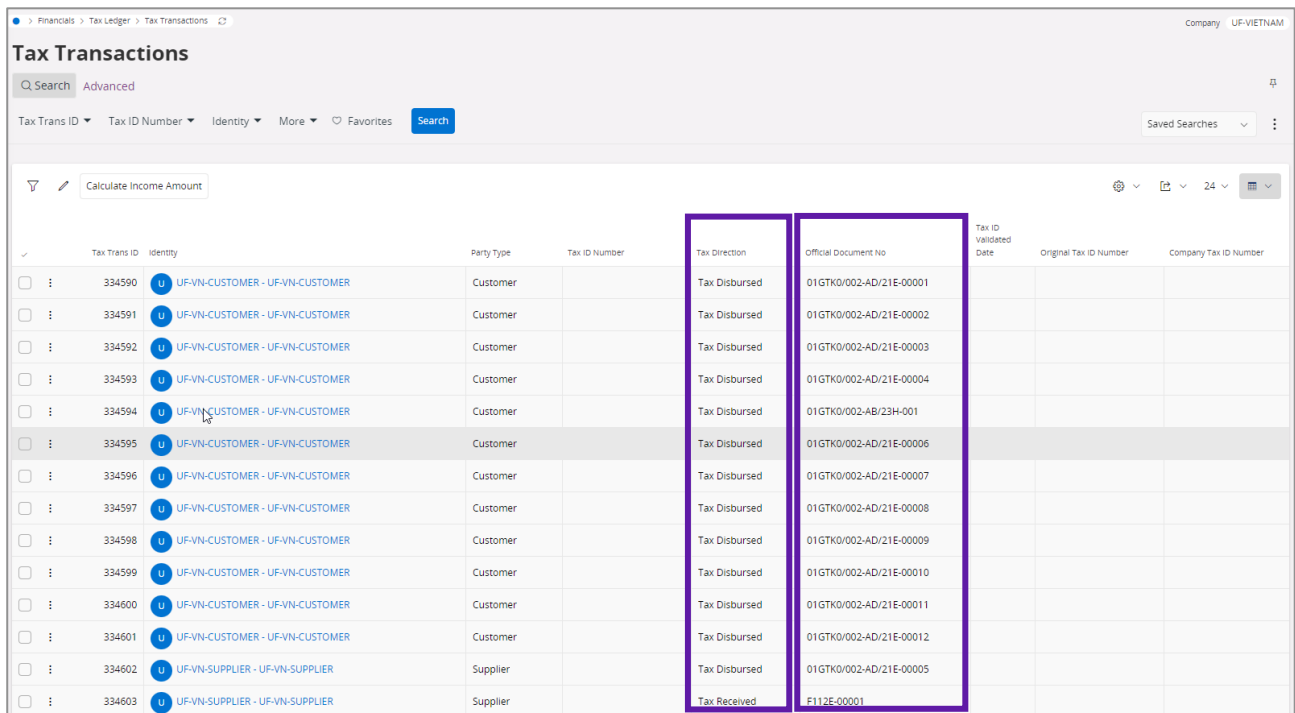
In Vietnam, taxpayers must file VAT returns on a monthly or quarterly basis.

The tax reporting must contain information about the official document number to make it possible to categorize invoices by type of operation, value-added invoice, sales invoice, export invoice etc.

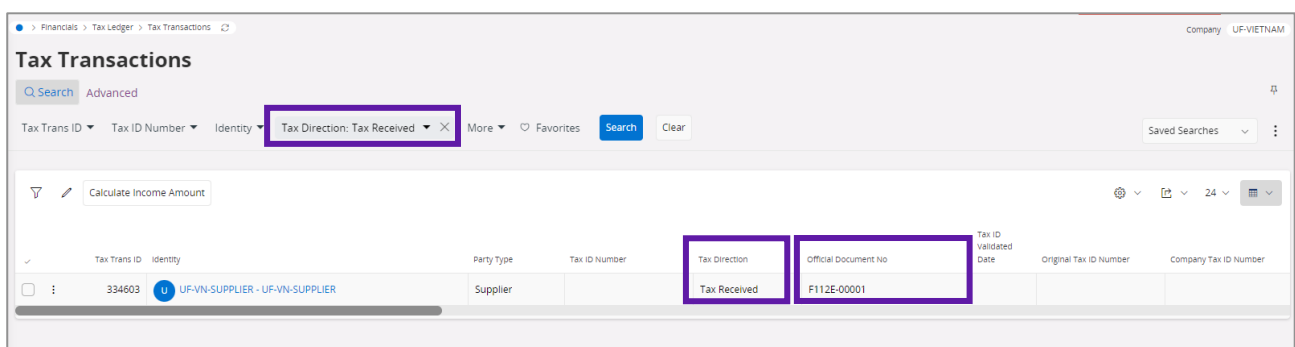
4.2 Solution Overview

IFS Cloud provides a generic solution to handle automatic generation of official document number for different invoice types. This official document number is also supported on the **Tax Transactions** page. Therefore, once the **Fetch Tax Ledger Information** command is executed, the relevant transaction details will be available in the **Tax Transactions** page along with the **Tax Direction**.

A Saved Search on the column **Tax Direction** in the **Tax Transactions** page as **Tax Disbursed** and **Tax Received** can filter out tax transactions based on the tax direction and the respective transactions can be exported from IFS Cloud to support tax reporting needs.



Tax Trans ID	Identity	Party Type	Tax ID Number	Tax Direction	Official Document No	Tax ID Validated Date	Original Tax ID Number	Company Tax ID Number
334590	UF-VN-CUSTOMER - UF-VN-CUSTOMER	Customer		Tax Disbursed	01GTK0/002-AD/21E-00001			
334591	UF-VN-CUSTOMER - UF-VN-CUSTOMER	Customer		Tax Disbursed	01GTK0/002-AD/21E-00002			
334592	UF-VN-CUSTOMER - UF-VN-CUSTOMER	Customer		Tax Disbursed	01GTK0/002-AD/21E-00003			
334593	UF-VN-CUSTOMER - UF-VN-CUSTOMER	Customer		Tax Disbursed	01GTK0/002-AD/21E-00004			
334594	UF-VN-CUSTOMER - UF-VN-CUSTOMER	Customer		Tax Disbursed	01GTK0/002-AB/23H-001			
334595	UF-VN-CUSTOMER - UF-VN-CUSTOMER	Customer		Tax Disbursed	01GTK0/002-AD/21E-00006			
334596	UF-VN-CUSTOMER - UF-VN-CUSTOMER	Customer		Tax Disbursed	01GTK0/002-AD/21E-00007			
334597	UF-VN-CUSTOMER - UF-VN-CUSTOMER	Customer		Tax Disbursed	01GTK0/002-AD/21E-00008			
334598	UF-VN-CUSTOMER - UF-VN-CUSTOMER	Customer		Tax Disbursed	01GTK0/002-AD/21E-00009			
334599	UF-VN-CUSTOMER - UF-VN-CUSTOMER	Customer		Tax Disbursed	01GTK0/002-AD/21E-00010			
334600	UF-VN-CUSTOMER - UF-VN-CUSTOMER	Customer		Tax Disbursed	01GTK0/002-AD/21E-00011			
334601	UF-VN-CUSTOMER - UF-VN-CUSTOMER	Customer		Tax Disbursed	01GTK0/002-AD/21E-00012			
334602	UF-VN-SUPPLIER - UF-VN-SUPPLIER	Supplier		Tax Disbursed	01GTK0/002-AD/21E-00005			
334603	UF-VN-SUPPLIER - UF-VN-SUPPLIER	Supplier		Tax Received	F112E-00001			



Tax Trans ID	Identity	Party Type	Tax ID Number	Tax Direction	Official Document No	Tax ID Validated Date	Original Tax ID Number	Company Tax ID Number
334603	UF-VN-SUPPLIER - UF-VN-SUPPLIER	Supplier		Tax Received	F112E-00001			

4.3 Delimitations

No known.

5 Appendix

Sample schema (XSD) for e-Invoice sending as well as receiving can be found in the Technical Documentation (TechDocs) for 25R2.

In - Solution Manager User Guide/Integration/IFS Cloud Business Components/...

5.1 Mapping document



eInvoice_Vietnam_
mapping_document